



**MINUTES
APPOINTMENT REVIEW COMMITTEE
OCTOBER 10, 2011, 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chair Henry Clement called the regular meeting of the Appointment Review Committee to order at 4:30 p.m.

1. Roll Call:

Committee Members Present: Marlene Erickson, Henry Clement, Kurt Reynolds, Doris Forbes, Merlin Kenitzer

Committee Members Absent: Jane Threinen, Louise Reidenbach, Jim Van De Bogart, Kevin Leavy

Staff: Pamela Lathrop, Drew Pennington

2. Minutes:

As reflected in the minutes of September 12, 2011, Carolyn Hansen was recommended to the City Council for appointment to the Board of Appeals. Merlin Kenitzer asked if the City Council made that appointment. Staff responded that they had done so at the City Council meeting of September 19, 2011.

Minutes of the September 12, 2011 meeting were approved on a motion by Doris Forbes, seconded by Merlin Kenitzer. Motion carried.

3. Review of applicants for the following vacancies with recommendations to City Council:

Alcohol Beverage License Control Committee

Kurt Reynolds moved to recommend the appointment of **Frank J. Marsden**, 1525 Lincoln Hts. for a term ending June 30, 2014. Merlin Kenitzer seconded and the motion carried.

Mark Dax, School District Representative, has a new job with a different school district. His term is now vacant. The Beloit School Board will make a recommendation to the ARC to fill this vacancy.

Board of Appeals

As staff to the Board of Appeals, Principal Planner Drew Pennington attended the Appointment Review Committee meeting today. He previously wrote a brief letter to the ARC members to explain why two candidates would be viable members on the BOA. Mr. Pennington had no personal knowledge of the candidates but based his thoughts on the information submitted on their applications. He answered questions about the duties and responsibilities of a "regular" BOA member and an "Alternate" member.

Marlene Erickson moved to recommend the appointments of:

Charles Kincaid, 1611 Emerson (replacing Brenda Jensen) for a term ending May 31, 2013
Merlin L. Bussan, 3479 Field Crest Ct. (replacing Randall Fiore) as First Alternate for a term ending May 31, 2014

Kurt Reynolds seconded and the motion carried.

Board of Ethics

No applications on file to fill the vacancy of a former City Councilor.

Board of Review

No applications on file.

Disabled Parking Enforcement Assistance Council

Doris Forbes moved to recommend the reappointment of incumbent **Roger Spenle** to a term ending October 31, 2014. Marlene Erickson seconded and the motion carried.

Equal Opportunities and Human Relations Commission

No applications on file.

Landmarks Commission

Marlene Erickson moved to recommend the reappointment of incumbent **Rick McGrath** to a term ending October 31, 2014 and incumbent **Shari Carley** to a term ending October 31, 2014. Henry Clement seconded and the motion carried.

Municipal Golf Committee

No applications on file for a youth.

Municipal Library Committee

Kurt Reynolds moved to recommend the appointment of **Ellen E. Joyce** (Ph.D.), 1134 Eaton Avenue (replacing Jorge Hernandez) to a term ending June 30, 2013. Marlene Erickson seconded and the motion carried.

Park, Recreation & Conservation Advisory Commission

No applications on file for a youth.

Traffic Review Committee

No applications on file.

4. **Member Participation**

None

5. **Citizen Participation**

None

6. **Adjournment**

Henry Clement adjourned the meeting at 4:57 p.m.

Henry Clement, Chairperson

Date

Louise Reidenbach, Vice-Chairperson

Date

Minutes are not official until approved by the Appointment Review Committee