

## Minutes

### Beloit Community Development Authority

100 State Street, Beloit WI 53511

May 15, 2012

4:00 P.M.

This special meeting of the City of Beloit Community Development Authority was held on Tuesday, May 15, 2012 in the Forum at City Hall, 100 State Street.

#### 1. Call to Order and Roll Call

Meeting was called to order by Commissioner Johnson at 4:03 p.m.

**Present:** Commissioners Luebke, Simpkins, Leavy, and Johnson

**Absent:** Commissioners Adama and Jacobs

**Staff Present:** Cathy Pollard

#### 2. Citizen Participation

None.

#### 3. Review and Consideration of Resolution 2012-21, Authorizing the Community Development Authority to Accept the 2012 Capital Fund Annual Contributions Contract in the Amount of \$160,509

Cathy Pollard spoke about the amount of money offered in the 2012 Fiscal Year Capital Fund (CFP) Annual Contributions Contract (ACC), stating this amount varies from year-to-year. She further stated the monies were designated for the maintenance on 131 units of public housing. Cathy reported that the CFP 5-year plan had been submitted to HUD and approved and that the scope of work to be done with these funds is in that plan.

Commissioner Luebke asked if the funds were an expected source of revenue. Cathy explained the Annual Contributions Contract and further explained the reduction in the contract amount from previous years.

Commissioner Luebke made a motion to approve Resolution 2012-21. Commissioner Simpkins seconded the motion. Chairman Johnson called for a vote. The motion carried unanimously.

#### 4. Review and Consideration of Resolution 2012-22, Authorizing the Community Development Authority to Accept the 2012 Capital Fund Annual Contributions Contract for Replacement Factor Funds in the Amount of \$89,150

Cathy explained how HUD uses a specific period of time each year to look at the number of Public Housing units being subsidized with CFP monies. When HUD took this "look" at the

BHA in 2011, the portfolio was 66 units short due to the demo-dispo application and renovations in Phase 2. Therefore when HUD calculated the CFP for 2013, the CFP ACC will be reduced. However, when HUD takes its 2012 "look", the numbers will once again reflect the 131 unit portfolio. Replacement funds are offered to offset the shortage in the Fiscal Year 2013 CFP. Cathy also explained these funds can only be used for the development of Public Housing units and costs associated with the development. Cathy stated the funds, if accepted now, will be used to repay debt service to the City of Beloit for a Recoverable Grant issued for Phase 2.

Commissioner Simpkins made a motion to approve Resolution 2012-22. Commissioner Luebke seconded the motion. Chairman Johnson called for a vote. The motion carried unanimously.

5. **Review and Consideration of Resolution 2012-23, Authorizing the Community Development Authority to Apply for the 2012 Public Housing Family Self-Sufficiency Coordinator Grant in the Amount of \$69,000**

Cathy explained the purpose of the Public Housing Coordinator position. She stated she has applied annually for these funds but due to a higher need in other areas and other existing Family Self-Sufficiency (FSS) programs, HUD has not awarded BHA this grant. She stated if the funds were secured they would be utilized to have a Caseworker interact with Public Housing residents and assist with issues around employment, education and parenting.

Commissioner Leavy inquired about accessibility to FSS services for those who have not yet been placed in Public Housing. Cathy answered that under ROSS grants and with HUD dollars, the monies were limited to those already residing in Public Housing.

Commissioner Leavy made a motion to approve Resolution 2012-23. Commissioner Luebke seconded the motion. Chairman Johnson called for a vote. The motion carried unanimously.

6. **Adjournment**

Motion by Commissioner Leavy and second by Commissioner Luebke to adjourn at 4:23 p.m. Motion carried.