

Minutes
Beloit Community Development Authority
100 State Street, Beloit WI 53511
May 23, 2012
4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, May 23, 2012 in the Forum at City Hall, 100 State Street.

1. **Call to Order and Roll Call**

Meeting was called to order by Commissioner Johnson at 4:30 p.m.

Present: Commissioners Adama, Johnson, Leavy, Luebke, and Jacobs

Absent: Commissioners Simpkins

Staff Present: Cathy Pollard, Teri Downing, Scott Schneider and Julie Christensen

2. **Approval of Minutes**

Motion by Commissioner Luebke and second by Commissioner Jacobs to approve the minutes of the April 25, 2012. Motion carried 5-0.

3. **Citizen Participation**

None.

4. **Housing Authority**

a. **Presentation of February and March Activity Reports and Financial Reports**

Cathy Pollard, Beloit Housing Authority Director gave a brief overview of the activity report, noting that everything is pretty stable. There are no new vacancies in public housing, but there is a rise in the number of violation notices being issued. The common problem is people living in the unit but not being on the lease.

Regarding the financials, the Housing Authority is currently running a deficit in the Housing Choice Voucher program due to trying to use up the reserves. The Housing Authority was over-housed in February and March as a result.

Public Housing is also running a deficit due to the nine units which are currently being converted to Project-Based Section 8. The Housing Authority has to maintain the units and pay the utilities without any revenue being generated on the units. We anticipate filling these units in the next few months.

b. **Review and Consideration of Resolution 2012-25, Authorization to Award the Installation of Replacement Storm Doors to Genesis Construction**

Cathy Pollard presented the staff report and resolution. She explained that the storm doors were for the nine units which will be converted to Project-Based Section 8.

Commissioner Luebke moved and Commissioner Adama seconded a motion to approve Resolution 2012-25. Motion carried 5-0.

5. **Community Development**

a. **Review and Consideration of Resolution 2012-24, Awarding the Demolition Contract for 736 Parker Avenue**

Scott Schneider summarized the staff report and recommendation and indicated that Gensler Excavating had the lowest bid. A motion was made by Commissioner Jacobs to approve the resolution awarding the contract to Gensler Excavating. It was seconded by Commissioner Luebke. Motion carried 5-0.

6. **Adjournment**

The meeting adjourned at 4:39 p.m.