

**MINUTES  
BELOIT LANDMARKS COMMISSION  
Meeting of August 15, 2006**

The meeting of the Beloit Landmarks Commission was held on Tuesday, August 15, 2006 in the City Hall Forum.

Present: John Dummer, Kent Maxted, Dan Shea, Steve Truesdale, and James Van De Bogart

Absent: Amy Naish, Sandra Williams

1. Roll Call

Kent Maxted called the meeting to order at 7:00 PM. Assistant Planner Tim Bragg called the roll.

2. Minutes of the May 16, 2006 Meeting

Commissioner Dummer said the minutes had an error in listing Commissioner Eddy as present and not listing Commissioner Shea as present. Minutes of the May 16, 2006 meeting were approved as amended on a motion by Commissioner Truesdale, seconded by Commissioner Dummer. The motion carried.

3. David and Deborah Amstutz - Certificate of Appropriateness

COA-2006-25 Review and consideration of a Certificate of Appropriateness to reconstruct the front porch on property located at 710 Bluff Street

Assistant Planner Tim Bragg read the staff recommendation.

Deborah Amstutz, 710 Bluff Street, said she had no objection to the staff recommendation for a flat (hip) roof for the porch. She proposed a gable roof for the porch after viewing other properties in the neighborhood and assumed that style was required to meet the Commission's approval. She said a flat roof would be less costly and easier to maintain. She also discussed installing lights within the porch ceiling, rather than on either side of the front door.

Ms. Amstutz said she had not selected the siding material to date for the project. She said that she had looked at various properties and that she would not use any siding material exceeding four inches in width.

Commissioner Maxted asked Mr. Bragg whether Ms. Amstutz would be required to submit a separate COA application since she had not selected the material. Mr. Bragg said the conditions of approval in the staff recommendation were worded in a manner to where such action was not required, and that a submittal of the siding material to staff would suffice. After a brief discussion concerning the proposed porch columns, Commissioner Dummer moved, and Commissioner Shea seconded,

that the Certificate of Appropriateness be approved with the staff recommendation. The motion carried.

4. Landmarks Commissioner Comments

Commissioner Van De Bogart asked Mr. Bragg several questions regarding the procedures and criteria used for completing the staff reports and recommendation. Mr. Bragg said the format of the report is similar to the format of reports the Planning Division prepared for other commissions and committees (Plan Commission, Board of Appeals). Mr. Bragg said the recommendations are based on past precedents, the Historic Preservation Ordinance and design guidelines and the particular issues at hand with each COA request.

Commissioner Dummer said the Commission general supports COA requests that involve the repair or replacement with like materials. If the applicant provides evidence the property has undergone extensive alterations and they are attempting to restore the structure to its original appearance, the Commission generally supports those requests as well.

The Commission also discussed the role of historic preservation commissions in general and discussed being fortunate in not having a frequent number of highly controversial or contentious issues brought to them for review.

Mr. Bragg distributed copies of the latest proposed text amendments to the Commissioners for review. He said the text amendments will be placed on an agenda for a future meeting.

Commissioner Truesdale asked if Mr. Bragg could prepare a list of recent COA activity (Landmarks and staff approved COA requests).

5. Adjournment

At 7:40 PM, Commissioner Truesdale moved and Commissioner Shea seconded that the meeting be adjourned. The motion carried.

Tim Bragg  
Assistant Planner