

MINUTES
BELOIT LANDMARKS COMMISSION
Meeting of October 21, 2008

A Meeting of the Beloit Landmarks Commission was held on Tuesday, October 21, 2008 in the City Hall Forum.

Present: Kent Maxted, Marjorie Fizzell, Sandra Williams, Daniel Shea, Charles Haynes

Absent: John Dummer, Rick McGrath

1. Roll Call

Commissioner Maxted called the meeting to order at 7:02 PM. Community Planner Drew Pennington called the Roll.

2. Minutes of the September 23, 2008 Meeting

Minutes of the September 23, 2008 meeting were approved on a motion by Commissioner Fizzell, seconded by Commissioner Williams. The motion carried.

3. Public Comments

None

4. Discussion of Revisions and/or Additions to the Historic Preservation Ordinance

Mr. Pennington described the marked-up version of the Ordinance that had been distributed to each Commissioner. The Ordinance included all of the changes that had been proposed during the September 23, 2008 meeting. Mr. Pennington stated that he would forward the changes to the City Attorney's Office for their review and approval prior to the November Landmarks Commission meeting. Mr. Pennington described how all references to "like materials" had been replaced with "historically appropriate materials." Several Commissioners affirmed their support for such a change. Mr. Pennington opined that the change to Section 32.06(1) would result in an adjustment period for applicants, Planning staff, and the Landmarks Commissioners. Commissioner Maxted stated that applicants would have to get accustomed to the delays associated with a monthly meeting schedule. The Commissioners expressed their approval of the marked-up Ordinance and Mr. Pennington stated that the Commission would be voting on the proposed changes at the November 18, 2008 meeting.

5. Discussion of Revisions and/or Additions to Chapter 1 of the Code of General Ordinances Relating to the Landmarks Commission

Mr. Pennington announced that he had not prepared a marked-up version because additional discussion was needed with respect to specific changes. Mr. Pennington asked the Commission if they wanted to increase the number of Citizen Members. Commissioner Fizzell stated that the Commission had experienced problems with quorum in the past, and that increasing the number of members might not help. Commissioner Williams stated that

quorum would increase as the number of members increased. Several Commissioners concurred and expressed their interest in leaving the number of Citizen Members at five.

Mr. Pennington asked the Commissioners if there was general agreement about increasing meeting frequency. Mr. Pennington stated that he preferred to meet monthly and that they could always revisit the topic after a year of processing applications in accordance with the updated Ordinance. Mr. Pennington stated that the Chairperson could always call a Special Meeting if there were a large number of pending applications between regularly scheduled meetings. Several Commissioners expressed their desire to leave the Commission's meeting frequency unchanged.

6. Report on Staff-Approved Certificates of Appropriateness Since Last Meeting

Mr. Pennington announced that a COA had been issued to replace the shingles on the house located at 900 Bluff Street. Mr. Pennington announced that the Commission would be electing officers during the November meeting and that two individuals had been appointed to the Landmarks Commission.

7. Committee Reports

A. Awards Committee: Nothing to report.

B. Plaque Committee: Nothing to report.

C. Program/Publicity Committee: Nothing to report.

D. Cemetery Building Committee: Nothing to report.

E. Landmarks/DBA Design District Committee: Nothing to report.

8. Adjournment

At 7:35 PM, Commissioner Williams made a motion to adjourn the meeting, and Commissioner Shea seconded the motion. The motion carried.

Drew Pennington
Community Planner