

Basic Information for Outdoor Vendors

- ◆ The City of Beloit welcomes outdoor vendors in specified districts within the city.
- ◆ Please use this brochure as a way to familiarize yourself with the application process for outdoor vending licenses.
- ◆ For additional information regarding outdoor vending please reference Chapter 19, Section 8-605 of the City's Municipal Code.
- ◆ Please feel free to contact the City of Beloit Neighborhood Planning Division at (608) 364-6700 or the City Clerk's Office at (608) 364-6680 at anytime with questions.
- ◆ Outdoor Vending applications are available in the Clerk's Office on the second floor of City Hall or on the City's website:
www.ci.beloit.wi.us.

Looking for Additional Vending Opportunities?

- ◆ The Downtown Beloit Farmers Market takes place in downtown Beloit on Saturday mornings from June through October. For more information, call the Downtown Beloit Association at (608) 365-0150.
- ◆ Beloit Riverfest is an annual week-long summer festival featuring music, carnival rides, and vending in Riverside Park. For more information, call (608) 364-2919 between 3:00-5:00 p.m. on Tuesdays and Thursdays.



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CITY OF BELOIT

**Neighborhood Planning
Division**



Guide to Outdoor Vending in the City of Beloit



5 Simple Steps to Outdoor Vending

1) FIND a Location

- ◆ Outdoor vending is permitted on private property in the following zoning districts within the City of Beloit: **C-2, C-3, Central Business District (CBD), M-1, and M-2.**
- ◆ **Outdoor vending is not permitted on public streets, sidewalks, or parks.**

2) CALL the City of Beloit Neighborhood Planning Division to verify the zoning for your planned location: (608) 364-6700.

3) OBTAIN written permission from the property owner.

4) APPLY for an Outdoor Vending License through the Beloit City Clerk's Office: (608) 364-6680. The cost is \$100 plus a \$7.00 record check fee.

- ◆ If you intend to sell food, you must contact the Rock County Health Department: (608) 364-2010.

5) START VENDING in the approved location(s) following receipt of your Outdoor Vending License.

NOTE: License approval and issuance may take up to 1-2 weeks, and licenses must be renewed annually.

City of Beloit Zoning Map

