

**INVESTIGATIVE REPORT FORM  
CITY OF БЕЛОIT**

**Date:** \_\_\_\_\_ **File #** COB - \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_

**Reason for Investigation:** \_\_\_\_\_

**Investigation Requested by:** \_\_\_\_\_ **Phone/Dept:** \_\_\_\_\_

**Name/Address of Investigation:** \_\_\_\_\_

**Responsible Party:** \_\_\_\_\_

**Time Called:** \_\_\_\_\_ am pm **Time Arrived:** \_\_\_\_\_ am pm **Time Finished:** \_\_\_\_\_ am pm

**Findings:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Corrective Action:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Officials Notified:** \_\_\_\_\_  
\_\_\_\_\_

**Further Action Required:** \_\_\_\_\_  
\_\_\_\_\_

**Violations/Penalties/Enforcement:** Yes No **Department:** \_\_\_\_\_  
**Cost to be Recovered:** Yes No **Department(s):** \_\_\_\_\_

**Circle Depts. Responding:** WPCF Risk DPW Fire Police Code Other \_\_\_\_\_

**Person Used on Call:** \_\_\_\_\_ **Equipment Used:** \_\_\_\_\_ **Hrs:** \_\_\_\_\_  
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**Person Used on Call:** \_\_\_\_\_ **Equipment Used:** \_\_\_\_\_ **Hrs:** \_\_\_\_\_

\_\_\_\_\_  
**Investigator(s)** **Date** **Department**

**White copy to WPCF; Yellow to Risk; keep Pink**

Copies to (circle): Code, DPW, Police, Fire, DNR, Director DPW, City Manager, City Attorney, Other \_\_\_\_\_

File # COB - Date, Month, Year - Type (no.) - Where (letter) : (1) Accidental Release (2) Leak (3) Code Violation (4) Spill (5) Accident (6) Abandoned Material (7) Illegal Discharge (8) Health (9) Fire (A) Storm (B) Sanitary (C) Private Property (D) Public Property  
Example: COB - 032395 - 2 - C (where the incident was on March 23, 1995; it was a Leak; and it occurred at Priv. Prop.)