



**MINUTES
BELOIT EQUAL OPPORTUNITIES
AND HUMAN RELATIONS COMMISSION
Wednesday, January 20, 2010**

1. Call to Order and Roll Call

Meeting was called to order at 5:35 PM by vice chair Alex Brower.

Present: Commissioners Alex Brower, Carolyn Lawrence, Thomas Ryan, Kathryn Ingram, and Staff Representative Teri Downing.

Excused: Emma Harrell, Lynda Owens, Martin Densch

2. Approval of Minutes of the August 19, 2009 Meeting

Commissioner Lawrence moved for approval of minutes of the regular meeting held on August 19, 2009. Commissioner Ryan seconded the motion. Motion carried.

3. Public Participation

Commissioner Brower opened the meeting to public participation but there were no members of the public present.

4. Update on 2009 Fair Housing Complaints and other Activities

Staff updated the Commission on the number and progress of Fair Housing complaints filed in 2009. There were seven complaints filed, which are in various stages of the investigation and conciliation process. Ms. Downing explained that any conciliation or mediation agreements will be in writing and will be presented to the Commission for review and approval. She also explained that a complaint will come before the Board for a hearing; upon appeal of a "no cause" determination or if mediation was not successful.

5. Review of Request for Proposal for Fair Housing Education and Outreach

The Commissioners reviewed the Request for Fair Housing Education. They discussed the format for interviewing agencies that submit proposals and decided that agency presentations before the Commission would be the best format for Commissioners to select a consultant.

The Commissioners then discussed the timeline related to the selection process and implementation of the RFP and decided on the following:

Proposal deadline:	February 12, 2010 by 5:00PM
Less than 7 proposals:	February 17, 2010, EOHRC Meeting
More than 7 proposals:	A special meeting will be scheduled
Proposal selection:	March 17, 2010, EOHRC Meeting
Contract start date:	April 1, 2010

6. Update on Available Funds for Fair Housing Activities

Teri Downing updated the board on the funds available for Fair Housing activities.

7. Upcoming Events

Teri Downing handed out the Fair Housing Poster/Essay state contest information. The Commission discussed contacting Merrill Center, the School District, and possibly the Parochial Schools to see if there was any interest. The Commission asked that staff contact Merrill Community Center and the Boys and Girls Club if there is no interest from the School District.

8. Adjournment

Commissioner Ryan moved for adjournment and Commissioner Ingram seconded. Motion carried. The meeting was adjourned at 6:45 PM by Vice Chair Alex Brower.

Teri Downing
Special Programs Administrator