



**MINUTES**  
**BELOIT EQUAL OPPORTUNITIES**  
**AND HUMAN RELATIONS COMMISSION**  
**Wednesday, February 17, 2010**

1. Call to Order and Roll Call

Meeting was called to order at 5:33 PM by Chair Emma Harrell.

Present: Commissioners Alex Brower, Carolyn Lawrence, Thomas Ryan, Kathryn Ingram, Lynda Owens, Martin Densch and Staff Representative Teri Downing.

2. Public Participation

Commissioner Harrell opened the meeting to public participation but there were no members of the public present.

3. Presentation of Proposals for Fair Housing Outreach and Education

Sara Elliot from MSA Professional Services presented a proposal to provide Fair Housing Outreach and Education in Beloit. She presented a three pronged approach to deliver the services; training sessions, webinar trainings, and printed materials.

The Commissioners discussed at length having separate Spanish only and English only live training sessions instead of having a translator present at sessions. They also discussed how to gauge whether there should be an increase or decrease the number of training sessions. Commissioner Ingram suggested that there be a specific cost assigned to live training sessions so the Commission has the option to increase or decrease the number of sessions based on the response of the community.

The Commissioners also expressed that the webinars for lenders and landlords/real estate professionals should be separate webinars.

A motion was made by Commissioner Brower and seconded by Commissioner Lawrence to modify the proposal to include the cost of individual services including separate live English training sessions, Spanish live training sessions, and webinar sessions.

Commissioner Harrell clarified that if there are modifications that the Commission would like to see in the new proposal, there is still an option to make minor changes to the proposal at the next meeting.

A motion was made by Commissioner Harrell to consider the modified proposal from MSA Professionals at the March 17, 2010. Motion Carried.

4. Adjournment

Commissioner Ryan moved for adjournment and Commissioner Ingram seconded. Motion carried. The meeting was adjourned at 6:28 PM by Chair Emma Harrell.

Teri Downing  
Special Programs Administrator