

Minutes

Beloit Community Development Authority

100 State Street, Beloit WI 53511

March 6, 2013

4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, March 6, 2013 in the Forum of Beloit City Hall, 100 State Street.

1. Call to Order and Roll Call

Meeting was called to order by Commissioner Johnson at 4:50 p.m.

Present: Commissioners Adama, Johnson, Leavy and Luebke

Absent: Commissioners Evans and Jacobs

Staff Present: Julie Christensen, Cathy Pollard, Clint Cole, Teri Downing and Ann Purifoy

2. Election of Officers

a. Nomination and election of Chairperson

Commissioner Luebke nominated Commission Johnson as Chairperson.

Commissioner Leavy moved and Commissioner Adama seconded a motion to close the nominations. Motion carried unanimously.

b. Nomination and election of Vice-Chairperson

Commissioner Luebke nominated Commissioner Adama as Vice-Chairman.

Commissioner Leavy moved and Commissioner Luebke seconded a motion to close the nominations. Motion carried unanimously.

3. Citizen Participation

None

4. Approval of Minutes

Motion was made by Commissioner Adama and seconded by Commissioner Leavy to approve the minutes of the Regular Meeting held on January 30, 2013. Motion carried unanimously.

5. Appointment of a CDA member to the Greater Beloit Economic Development Corporation

Held over until next meeting.

6. Housing Authority

a. Presentation of the December and January Activity Reports

Cathy Pollard, Beloit Housing Authority Director, gave a brief summary of the reports.

b. Presentation of the December and January Financial Reports

Cathy Pollard gave a brief summary of the reports.

Cathy informed the Board that the sequestration has affected us greatly. Our Section 8 Administrative fees are currently being financed at 88%; however, we were informed by our financial management center that this will be reduced to 61-69%. Because our reserves put us in a good financial position, we are not in a panic state at this time. She has met with staff and they are doing some strategic planning on ways to cut costs. Because we have run very frugally and don't have any positions we can eliminate, we are looking at our operations for possible cuts. Cathy is not worried at this time, but hopes this doesn't last more than 7-8 months at which time we may have to implement some panic strategies.

Commissioner Leavy asked what our plans are if this runs past 7-8 months. Cathy stated that she would reduce hours for Section 8 Specialists to the point where they will retain their full-time benefits/insurance then give the overflow of Section 8 caseloads to the Program Manager.

c. Review and Consideration of Resolution 2013-05, Approval of Revision to Beloit Housing Authority's Housing Choice Voucher Administrative Plan

Clint Cole presented the staff report and recommendation.

Commissioner Leavy moved and Commissioner Luebke seconded a motion to approve Resolution 2013-05. Motion carried unanimously.

7. **Community Development**

a. Review and Consideration of Resolution 2013-06, Increasing the NSP3 Budget for 122 Hackett

Teri Downing presented the staff report and recommendation.

Commissioner Adama asked if we are sure everything is being covered at this point. Teri assured her that we are ready to go; the property is set to go on the market Monday, March 11 at a list price of \$69,900.

Commissioner Luebke moved and Commissioner Adama seconded a motion to approve Resolution 2013-06. Motion carried unanimously.

b. Review and Consideration of Resolution 2013-07, Authorizing the Sale of 517 Liberty Avenue

Teri Downing presented the staff report and recommendation.

Commissioner Adama moved and Commissioner Luebke seconded a motion to approve Resolution 2013-07. Motion carried unanimously.

8. **Adjournment**

Motion by Commissioner Leavy and seconded by Commissioner Luebke to adjourn at 5:04 p.m. Motion carried.