

PROCEEDINGS OF THE BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
Monday, May 20, 2013

Presiding: Charles M. Haynes
Present: Sheila De Forest, Chuck Kincaid, Kevin D. Leavy, David F. Luebke, and Mark Spreitzer
Absent: James E. Van De Bogart

1. The meeting was called to order at 7:02 p.m. in the Forum at Beloit City Hall.
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
 - a. Vice President Spreitzer presented a proclamation declaring May 19-25, 2013, as **National Public Works Week** to Gregory Boysen, Director of Public Works. Mr. Boysen thanked the Council and the community for their support. File 7148
 - b. Vice President Spreitzer presented a proclamation declaring May 19-25, 2013, as **Emergency Medical Services Week** to Fire Chief Bradley Liggett. Chief Liggett stated they are celebrating 39 years paramedic service and that a new CPR machine is going into service which will provide greater care to residents of the City of Beloit. File 7148
 - c. City Manager Arft explained the application process for Top Project of 2012 award and said that he is very proud of the design of the Public Housing Redevelopment Project. He acknowledged the major role that Cathy Pollard played in administering this project. Vice President Spreitzer presented *The Daily Reporter's Top Project of 2012 Award* to Cathy Pollard, Beloit Housing Authority Director. Ms. Pollard thanked the Council for their support of this project.
4. PUBLIC HEARINGS – none
5. CITIZENS PARTICIPATION – none
6. CONSENT AGENDA

Councilor Spreitzer and Councilor De Forest asked that item 6.e. be removed from the Consent Agenda. Councilor Luebke made a motion to adopt the Consent Agenda, which consists of items 6.a. through 6.d. and 6.f. Councilor Leavy seconded, and the motion carried that the Consent Agenda consisting of items 6.a. through 6.d. and 6.f. be accepted, approved, adopted, or referred and acted upon as required by state and local codes by a vote of 6-0.

- a. The **Minutes** of the Regular Meeting of May 6, 2013, were approved.
- b. The application for a **Conditional Use Permit** to allow a gas station expansion in the Wellhead protection District for the property located at 903 Broad Street was referred to the Plan Commission. File 8591
- c. The application for a **Conditional Use Permit** to allow a church use in an R-1B, Single-family Residential District, for property located at 1227 Liberty Avenue was referred to the Plan Commission. File 8394
- d. The Resolution awarding Public Works **Contract C13-11**, Concrete Pavement Repair, was adopted. File 8592
- f. The resolution accepting the FY-2012 **Homeland Security/Advanced SWAT Training Grant** and authorizing the execution thereof was adopted. File 7947
- e. Police Chief Norm Jacobs presented a resolution authorizing the City of Beloit to apply for a **COPS 2013 Hiring Grant** and increase the Police Department's authorized strength to seventy-three with

notice of a successful application. He said that the grant would provide funding for a three year period and that the position must be retained for a fourth year. Chief Jacobs stated the funds would be used to hire a new patrol officer and move a more-experienced officer to the new intermediate school as a School Resource Officer. Councilor Spreitzer asked about the City's cost to fund and maintain the position and the level of reimbursement from the School District. Chief Jacobs responded that the City will have to maintain the position for four years. He said that the School District pays 75% for the 180 days the officer works in the school and that the grant amount declines over three years. Councilor De Forest asked if the number of officers on the street would remain the same even despite expected retirements, and Chief Jacobs said that future cuts would be from the school resource officer program. Councilor Luebke said that the School Resource Officers are a wonderful addition to schools. Councilor Luebke made a motion to authorize the application for the COPS Grant, and Councilor De Forest seconded. The motion carried 6-0. File 8593

7. ORDINANCES

- a. Community Development Director Julie Christensen presented a proposed ordinance amending the **Zoning District Map** of the City of Beloit to change the zoning district classification of the properties located at 1500 and 1505 Gateway Boulevard from R-3, Low-density Multi-family Residential District, to M-1, Limited Manufacturing District. It was noted that the Plan Commission recommended approval 6-0. Ms. Christensen stated Beloit Economic Development Corporation Executive Director Andrew Janke applied to change the zoning of these properties because the majority of requests for proposals for building sites have been for manufacturing uses. Councilor Spreitzer made a motion to enact the ordinance, and Councilor Kincaid seconded. The motion carried 6-0. File 8583 Ordinance 3491

8. APPOINTMENTS

President Haynes announced the openings and submitted the following appointments to the City Committees, Boards, and Commissions for approval. The appointments were approved on a motion by Councilor Leavy and a second by Councilor Spreitzer. The motion carried 6-0.

- a. **Board of Appeals:** Merlin Bussan and Carolyn H. Hansen for terms ending May 31, 2016. File 6130
- b. **Plan Commission:** Angela P. Moore for a term ending April 30, 2018. File 6064

9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

- Councilor Luebke said that it is nice to see the Farmers Market in full swing. He said that he attended the Historical Society annual dinner and the Hackett School ground-breaking where a student handed him a note saying "We will take care of our school."
- Councilor De Forest congratulated the Public Works employees and the Emergency Responders for their service to the City of Beloit and is looking forward to the 40th year celebration of the paramedics. She stated she was touched by the sight of the Beloit Memorial football team, along with other volunteers, putting up American flags along Riverside Drive in honor of the Veterans on the Vets Roll trip.
- Councilor Spreitzer said he enjoyed attending Art Walk in downtown Beloit and the Tri-State Alliance Summit on regional economic development cooperation.
- Councilor Haynes reminded the public to attend the Welcome Home Ceremony for the Veterans returning from the Vets Roll trip to Washington, D.C. on May 22nd.

10. CITY MANAGER'S PRESENTATION

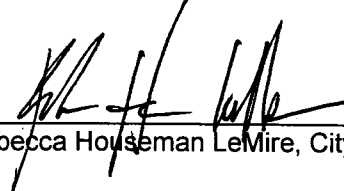
- a. Community and Housing Services Director Teri Downing presented the annual **Code Enforcement** presentation. She explained the systematic rental inspection programs including single-family interior, multi-family interior, and exterior. Councilor De Forest suggested this report be put on the City's website and commended Ms. Downing and her staff for their hard work. Councilor De Forest inquired about the possibility of delaying inspections for units that have not had violations within the

past year. Ms. Downing said that there have been internal discussions regarding this possibility but that a decision has not been made yet. Council De Forest asked if Ms. Downing thought that enforcement consistency among inspectors has increased, and Ms. Downing stated that staff has become more consistent. Councilor Kinkaid asked what the City was doing about abandoned, foreclosed, bank-owned, and vacant properties. Ms. Downing stated they can order the clean-up of the property; however, if the owners do not comply, the City will hire a contractor and assess the property owner. Councilor Spreitzer asked how the responsibility for tenant issues and landlord issues are determined, and Ms. Downing said that the Inspectors work with both the tenants and the landlords and that the Municipal Code differentiates responsibilities.

11. REPORTS FROM BOARD AND CITY OFFICERS

- a. Finance and Administrative Services Director Paul York presented a Resolution Awarding the Sale of **General Obligation Bonds** in an amount not to exceed \$7,735,000, Bond Series 2013D for the purpose of paying the cost of street improvement projects; cost of park and public grounds projects; cost of refunding obligations of the City on the Build America Bonds. Mr. York introduced Michael Harrigan of Ehlers & Associates to report on the sale of the bonds. Mr. Harrigan stated the Credit Profile from Standard & Poor's was rated A+ because of the City's steady development and diversification of its tax and employment base, strong general fund reserves, and good financial management. Councilor Luebke made a motion to adopt the resolution, and Councilor Leavy seconded. The Council voted unanimously by roll call to adopt the Resolution 6-0. File 8570
- b. Fire Chief Brad Liggett presented the Resolution amending the 2013 Operating Budget for Staffing for Adequate Fire and Emergency Response (**SAFER**) **Grant Program Award**. Chief Liggett said the performance period is July 3, 2013, through July 2, 2015, with no requirement to retain the positions at the end of the grant. Councilor De Forest made a motion to adopt the resolution, and Councilor Leavy seconded. The motion carried 6-0. File 8529
- c. Mr. York presented a resolution authorizing the Transfer of Funds and **Amending the 2013 Operating Budget** for cost of living and merit salary increases and cost to implement the new non-represented pay and classification plan. Mr. York explained that the budget was passed prior to the completion of the pay and classification study but that sufficient funds were included in the budget to implement the program. Councilor Leavy made a motion to adopt the resolution, and Councilor Luebke seconded. The motion carried 6-0. File 8570
- d. Ms. Christensen presented a resolution approving a **Cooperative Agreement** with the City of Janesville for Commercial and Electrical Building Inspection Services. Ms. Christensen stated the proposed agreement allows the City of Beloit and the City of Janesville to share resources while Beloit's certified Commercial Electrical and Building Inspector is temporarily out of the office. Councilor Leavy made a motion to adopt the resolution, and Councilor Luebke seconded. The motion carried 6-0. File 8594
- e. Public Works Director Greg Boysen presented a resolution supporting the proposed Infrastructure Improvements in the City of Beloit related to the **Ho-Chunk Nation's Planned Economic Development Project**. Mr. Boysen said these bids are very competitive and that only 5% are awarded. Councilor Leavy made a motion to adopt the resolution, and Councilor Luebke seconded. Councilor De Forest asked Mr. Boysen to clarify that this is only a letter of support and does not obligate the City for any future financial commitment, and Mr. Boysen confirmed. The motion carried 6-0. File 8525

12. At 8:37 p.m. Councilor Leavy made a motion to adjourn the meeting, and Councilor De Forest seconded. The motion carried 6-0.



Rebecca Houseman LeMire, City Clerk

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Date approved by Council: June 3, 2013