

**MINUTES
APPOINTMENT REVIEW COMMITTEE
MAY 13, 2013, 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM, 4TH FLOOR
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chairman Henry Clement called the regular meeting of the Appointment Review Committee to order at 4:31 p.m.

1. Roll Call:

Committee Members Present: Henry Clement, Marlene Erickson, Kurt Reynolds, Branden Beavers Jackson, Louise Reidenbach, and Mark Spreitzer (4:34)

Committee Members Excused: Merlin Kenitzer, Charles Haynes

Staff: Pam Lathrop

2. Minutes:

The minutes of the April 8, 2013 meeting were approved on a motion by Louise Reidenbach, seconded by Kurt Reynolds. Motion carried.

3. Consideration and review of existing and upcoming vacancies (June, 2013)

The Appointment Review Committee requested a list of vacancies that will occur in June, 2013. This generated a discussion of how we could disseminate the information to the public and, hopefully, get more citizens involved as committee members. One idea was to staff a booth at an upcoming Farmer's Market, handing out applications and committee descriptions and talking to people. They asked that staff find out what it would take to be involved in the Farmer's Market. Henry Clement volunteered to attend on May 18 and Marlene Erickson volunteered to attend on May 25. Staff will make inquiries and provide handout information.

4. Review of City Council appointments

Committee members reviewed the Council appointments made on April 15, 2013.

4. Review of applicants for the following vacancies with recommendations to City Council:

Alcohol Beverage License Control Committee

No applications on file.

Appointment Review Committee

No applications on file.

Board of Appeals

Robert Zibert's term expires on May 31, 2013. He has served since May, 2006 and is not eligible for reappointment at this time.

Incumbents **Merlin Bussan** (5/12) and **Carolyn H. Hansen** (9/11) are both eligible for reappointment and willing to serve another term. Henry Clement recommended the reappointment of Merlin Bussan and Carolyn H. Hansen to a term ending May 31, 2016. Louise Reidenbach seconded and the motion carried.

Board of Ethics

No applications on file.

Board of Review

The vacancy is for an alternate. No applications on file.

Business Improvement District

No applications on file.

Community Development Authority

No applications on file. This vacancy is for a public housing resident.

Equal Opportunities and Human Relations Commission

No applications on file.

Municipal Golf Committee

Vacancy remains for a youth representative. No applications on file. Committee members asked again if the high school golf coaches are aware of this vacancy.

Park, Recreation & Conservation Advisory Commission

No applications on file for youth.

Plan Commission

Incumbent **Angela Moore** (4/10) has indicated she is willing to serve another term. Marlene Erickson recommended the reappointment of Angela Moore to a term ending April 30, 2016. Kurt Reynolds seconded and the motion carried.

Traffic Review Committee

No applications on file.

4. Member Participation

More discussion about participating at the Farmer's Market.

A request was made to provide information to the high school to generate an application from a youth to fill long standing vacancies on the Municipal Golf Committee and Park, Recreation & Conservation Advisory Commission.

5. Citizen Participation

None

6. Adjournment

Meeting adjourned by Chairperson Clement at 4:45 p.m.

Henry Clement, Chairperson

Date

Merlin Kenitzer, Vice-Chairperson

Date