



**MEETING NOTICE AND AGENDA**  
**Traffic Review Committee**  
**Monday, July 22, 2013 1:30 P.M.**  
**City Manager's Conference Room (4<sup>th</sup> Floor)**  
**Beloit, WI 53511**

1. Roll Call.
2. Approval of the minutes from the June 24, 2013 Traffic Review Committee meeting.
3. Public Participation.
4. Ordinance to amend section 13-02 of the Code of General Ordinances for the City of Beloit related to parking on near side of highways adjacent to schools-Cunningham.
5. Ordinance to amend section 13-02 of the Code of General Ordinances for the City of Beloit related to parking on near side of highways adjacent to schools-Todd.
6. Ordinance to remove 2-hour parking time limit in front of Heritage View.
7. Committee Member participation.
8. Next meeting –the next meeting is scheduled for **August 26, 2013**.
9. Adjournment

\*\* Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.



**MINUTES**  
**TRAFFIC REVIEW COMMITTEE**  
**June 24, 2013, 1:30 p.m.**  
**City Manager's Conference Room**

The regular meeting of the Traffic Review Committee of the City of Beloit, WI was held on June 24, 2013 at 1:30 p.m. in the City Manager's Conference Room. G. Boysen called the meeting to order at 1:31 p.m.

**1. Roll Call.**

Members present: (Voting) D. Walsh, R. Cole, M. Flesch, C. Fryar, D. Risse, D. Stauffacher.

Members absent: (Voting) J. Dowd.

Non-voting members present: G. Boysen, D. Luebke.

Staff: C. Gill, J. Dupuis.

Public: J. Marotz, C. Selle, S. Schroeder.

G. Boysen was introduced as the public works director. The new Police representative will be Dan Molland.

**2. Approval of the minutes from the March 25, 2013 Traffic Review Committee meeting.**

Minutes of the March 25, 2013 meeting were approved on a motion by M. Flesch, second by C. Fryar. Motion carried.

**3. Public Participation.**

None.

**4. Ordinance to amend Section 13-02 of the Code of General Ordinances for the City of Beloit related to parking on near side of highways adjacent to schools-Merrill.**

J. Dupuis gave the staff report. Staff recommendation is to make the necessary changes to Section 13-02 of the Code of General Ordinances to accommodate the new location for the bus pick –up/drop-off and changes to parking on the near side of highways adjacent to schools at the Merrill School site. A motion was made by D. Stauffacher, second by D. Walsh, to approve staff recommendation. Motion passed unanimously.

**5. Ordinance to amend Section 13-02 of the Code of General Ordinances for the City of Beloit related to parking on near side of highways adjacent to schools-Robinson.**

J. Dupuis gave the staff report. Staff recommendation is to make the necessary changes to Section 13-02 of the Code of General Ordinances to accommodate the new location for the bus pick –up/drop-off and changes to parking on the near side of highways adjacent to schools at the Robinson School site. A motion was made by D. Stauffacher, second by M. Flesch, to approve staff recommendation. Motion passed unanimously.

**6. Ordinance to amend Section 13-02 of the Code of General Ordinances for the City of Beloit related to parking on near side of highways adjacent to schools-Converse.**

J. Dupuis gave the staff report. Staff recommendation is to make the necessary changes to Section 13-02 of the Code of General Ordinances to accommodate the new location for the bus pick –up/drop-off and changes to parking on the near side of highways adjacent to schools at the Converse School site. C. Fryar made a motion, second by D. Walsh, to approve staff recommendation. Motion passed.

**7. Ordinance to remove loading zone on Poff Street and Townline Avenue.**

J. Dupuis gave the staff report. Staff recommendation is to remove the loading zone locations on the south side of Poff Street and the west side of Townline Avenue adjacent to Converse School. D. Stauffacher made a motion, second by M. Flesch, to approve staff recommendation. Motion passed.

**8. Discussion regarding trucks on Royce Avenue (traveling to/from City).**

J. Dupuis gave the staff report. Staff is not sure the time of day or week this happens. M. Flesch said not a lot of relief is available. Ms. Oldenburg was invited to attend the meeting, however, she did not. This area flares up every couple of years. C. Fryar suggested a large sign be put up in the

Avid shipping department. It is a challenge because the area goes from township to city. Avid had put in a new driveway to Cranston Road to avoid this problem. M. Flesch said he hates to see more signs put up. Staff has already made an effort to have City personnel contact Avid and remind them of the designated truck routes and preferred entrance/exit along Cranston. Ms. Oldenburg has requested the 1800 block of Royce to be posted as a "No-Truck" Route. If the 1800 block is posted, at least five adjacent blocks would need to be posted as "No-Trucks" also to prevent the problem from moving to a different local street. J. Dupuis will keep in touch with Ms. Oldenburg.

**9. Discussion regarding speed and traffic along Cranston Road near Turtle Creek subdivision.**

J. Dupuis gave the staff report. Guard rails are used to "deflect" vehicles back to the roadway and are useful up to a certain degree of impact. Because of the angle of the curve to the NW, I don't believe that the guardrail is an appropriate measure here. As a City we need to make sure that we are installing these types of devices in the correct locations to limit our liability. J. Dupuis would recommend installing deflectors along the top of the curb to better define the curve.

**10. Committee Member Participation**

J. Dupuis mentioned that there would be a meeting next month due to all of the school changes. D. Walsh asked about the speed board by Robinson School. D. Risse responded that the board is directly wired to the power pole and is 'permanent'. D. Walsh asked about adding the speed board to 8<sup>th</sup> Street between Shirland and West Grand. R. Cole asked about the corner of Liberty and Madison and mentioned the tough angles for vehicles when they pull out. C. Fryar asked about crosswalks along STH 81. J. Dupuis responded that a consultant has been hired for upgrading the Milwaukee Road corridor and crosswalk improvements will be part of the design. Discussion related to the Casey's gas station at the corner of Shopiere and Cranston. Completed next year, brick exterior.

**11. The next meeting is scheduled for July 22, 2013.**

The next meeting is scheduled for Monday, July 22, 2013 at 1:30 p.m. in the City Manager's Conference Room.

**12. Adjournment.**

Motion to adjourn was made by M. Flesch, second by C. Fryar, at 2:35.

Minutes by Colleen Gill.

# CITY OF BELOIT

## REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

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Action Required \*  Information Only  Options Attached

Date: July 22, 2013  
Presenter(s): Mike Flesch  
Departments(s): Public Works-Engineering

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### Topic / Purpose for Presentation:

Ordinance to amend section 13-02 of the Code of General Ordinances related to parking on the near side of highways adjacent to schools-Cunningham.

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### Background Information:

A request was made by the School District of Beloit to make the changes necessary to accommodate the new layout of the school site.

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### Key Issues (maximum of 5):

1. The School District is in the process of completing a \$70 million renovation to a number of the existing school buildings.
  2. The expansion of the building at Cunningham, along with the addition of two new parking lots and a new location for bus pick-up/drop-off requires changes to both Merrill Street and Townline Avenue.
  3. A new parking lot along with a pick-up/drop-off lane will be added near the corner of Merrill Street and Ritscher Street for 4<sup>th</sup>-6<sup>th</sup> grade students.
  4. A new parking lot along with a pick-up/drop-off lane will be added off of Townline Avenue for 7<sup>th</sup>-8<sup>th</sup> grade students.
  5. New sidewalks will be added along the west side of Townline Avenue along a portion of the schools property. Currently, the existing mid-block signals and crosswalk are to remain.
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### Action Required / Recommendation / Evaluation:

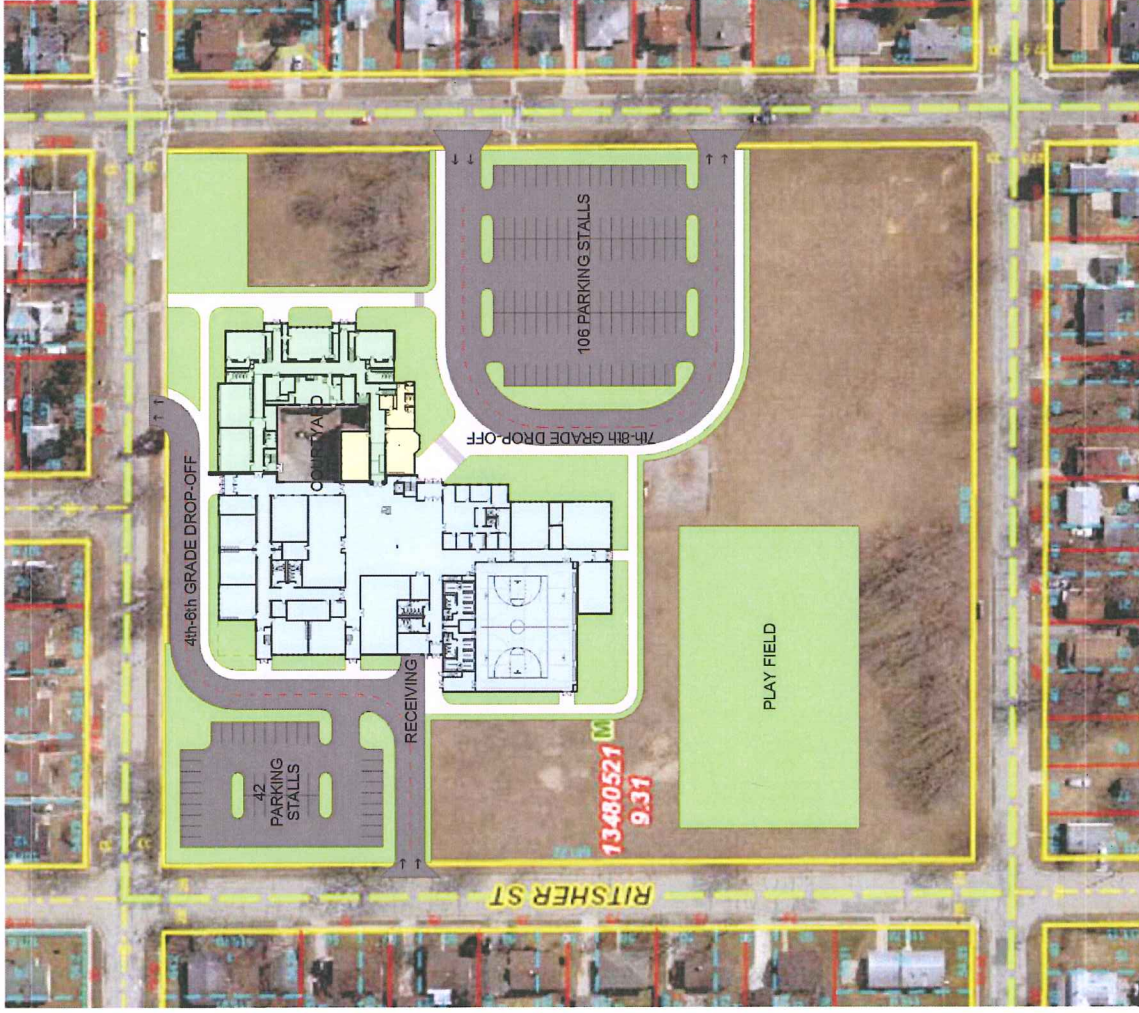
Staff recommendation is to make the necessary changes to section 13-02 of the Code of General Ordinances to accommodate the expansion of the new pick-up/drop-off lanes and changes to parking on the near side of highways adjacent to schools at the Cunningham School site.

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### Fiscal Note:

Construction costs were included in the referendum plans. New sign installations (if required) will be completed by the City of Beloit.

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*Proposed Site Plan*  
Scale: 1" = 100'-0"

Cunningham Intermediate School  
910 Townline Avenue, Beloit, WI 53511  
November 5, 2012  
© 2012 Bray Associates Architects, Inc.

# CITY OF BELOIT

## REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

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Action Required \*  X  Information Only   Options Attached

Date: July 22, 2013  
Presenter(s): Mike Flesch  
Departments(s): Public Works-Engineering

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### Topic / Purpose for Presentation:

Ordinance to amend section 13-02 of the Code of General Ordinances related to parking on the near side of highways adjacent to schools-Todd.

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### Background Information:

A request was made by the School District of Beloit to make the changes necessary to accommodate the new layout of the school site.

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### Key Issues (maximum of 5):

1. The School District is in the process of completing a \$70 million renovation to a number of the existing school buildings.
  2. The expansion of the building at Todd, along with the addition of a parking lot and new location for bus pick-up/drop-off requires changes to both Colley Road and Oakwood Avenue.
  3. The existing bus lane will be expanded on Oakwood Avenue and the existing mid-block crosswalk will be removed.
  4. A new pick-up/drop-off lane will be added along Colley Road and additional parking will be added along Colley as well as the east property line.
  - 5.
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### Action Required / Recommendation / Evaluation:

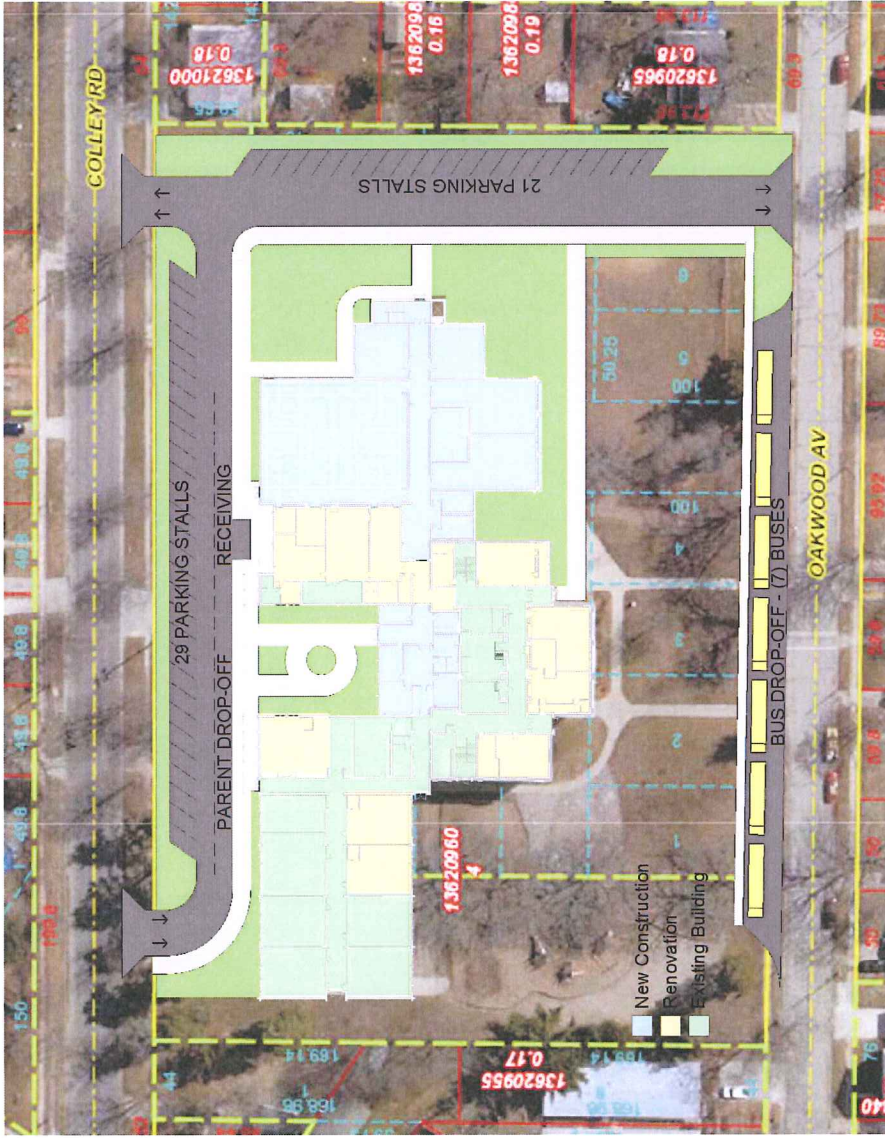
Staff recommendation is to make the necessary changes to section 13-02 of the Code of General Ordinances to accommodate the expansion of the bus pick-up/drop-off, the removal of the crosswalk and changes to parking on the near side of highways adjacent to schools at the Todd School site.

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### Fiscal Note:

Construction costs were included in the referendum plans. New sign installations (if required) will be completed by the City of Beloit.

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**bray**  
 architects  
 solid foundation. forward thinking.  
 Project #: 3064

North



**Proposed Site Plan Overlay (6-Track)**  
 Scale: 1" = 60'-0"

School District of Beloit - Todd Elementary  
 1621 Oakwood Ave. Beloit, WI 53511  
 October 22, 2012  
 © 2012 Bray Architects & Planners, Inc.



# CITY OF BELOIT

## REPORTS AND PRESENTATIONS TO TRAFFIC REVIEW COMMITTEE

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Action Required \*  Information Only  Options Attached

**Date:** July 22, 2013  
**Presenter(s):** Mike Flesch  
**Departments(s):** Public Works-Engineering

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### Topic / Purpose for Presentation:

Ordinance to remove the 2-hour parking time limit in front of Heritage View (604 Pleasant Street).

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### Background Information:

A request was made by Dave Luebke, Vice President-Midwest of Hendricks Commercial Properties to remove the parking time limits to better accommodate the existing businesses.

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### Key Issues (maximum of 5):

1. The building at 604 Pleasant is privately owned however, the parking is public and owned by the City of Beloit.
  2. The building contains business on the first floor and housing on the upper floors.
  3. The 2-hour parking time limit was established in 2006 and is related to the business on the first floor.
  4. The customers for the businesses in 2006 (coffee shop, sub-shop, etc.) were more conducive for a 2-hour time limit.
  5. The new businesses in 2013 (law offices, financial services, etc.) would like to remove the time limit to better serve their customers.
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### Action Required / Recommendation / Evaluation:

Staff recommendation is to remove the 2-hour parking time limit in front of Heritage View (604 Pleasant).

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### Fiscal Note:

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## Dupuis, Jason

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**From:** David Luebke <David.Luebke@hendricksgroup.net>  
**Sent:** Friday, July 12, 2013 3:35 PM  
**To:** Dupuis, Jason  
**Subject:** 604 Pleasant Street - Heritage View - Request to Remove 2 Hour Parking Restrictions  
**Attachments:** Heritage View - Storefront Parking.pdf

Hi Jason,

As discussed, I would like to request the City remove the two (2) hour parking restriction that currently exists along the front row parking directly in front of the storefronts of Heritage View (see attached aerial image).

The existing businesses (law offices and financial services), and potential future business (spa and salon), do not have a need for this restriction, and prefer not to have it.

Please call or email anytime with questions or if I can assist in any way.

Sincerely,  
Dave Luebke



HENDRICKS  
COMMERCIAL  
PROPERTIES

David Luebke, CCIM  
Vice President - Midwest

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Heritage View – 604 Pleasant Street, Beloit, WI

