

**MINUTES**  
**BELOIT LANDMARKS COMMISSION**  
**Meeting of October 15, 2013**

A Meeting of the Beloit Landmarks Commission was held on Tuesday, October 15, 2013 in the City Hall Forum.

Present: Rick McGrath, Sandra Williams, Ruth Vater, Donna Johnson, Steve Vollmer, Charles Haynes

Absent: Ellen Joyce

1. Roll Call

Commissioner McGrath called the meeting to order at 7:00 PM. Planner Stephanie Hummel called the Roll.

2. Minutes of the September 17, 2013 Meeting

The Minutes of the September 17, 2013 meeting were approved on a motion by Commissioner Vater, seconded by Commissioner Williams. The motion carried (5-0).

3. Public Comments: None

4. Beloit College – Certificate of Appropriateness

COA-2013-37 Review and consideration of a Certificate of Appropriateness to replace a patio door for the property located at 706 Emerson/749 College Street.

Commissioner Vater recused herself due to a conflict of interest as Beloit College is her employer.

Ms. Hummel read the staff report.

Tom Viel identified himself as the applicant. He stated the project was a replacement of what is already there. The new wood doors would be replacing the current wood doors.

Following this discussion, Commissioner Williams made a motion to approve the requested COA, subject to the conditions recommended by staff. Commissioner Vollmer seconded the motion. The motion carried (4-0).

5. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting

Ms. Hummel announced that she recently issued the following Certificates of Appropriateness:

236 St. Lawrence Avenue: roof replacement

650 Park Avenue: roof replacement

501 Prospect Street: sign face replacement

6. Committee Reports

- A. Education & Outreach Committee: No Report
- B. Grant Writing Committee: Commissioner Vater stated that we have passed the deadline for grant funding for an intensive survey for this year. A letter of intent is due by June to receive this funding. This committee will revisit this grant early next year.
- C. Site Visit Committee: No Report
- D. Historic District Sign Committee: Commissioner McGrath informed the commission that he had met with city staff to move project forward. At this time, city staff is working on the project.
- E. Term Expiration: Sandra Williams was presented with a Certificate of Recognition for her 8 years of dedication to the Landmarks Commission. The commissioners and Ms. Hummel thanked her for her time and dedication. Commissioner Williams thanked everyone.

7. Adjournment

At 7:16 PM, Commissioner Vollmer made a motion to adjourn the meeting, and Commissioner Vater seconded the motion. The motion carried (5-0).

Stephanie Hummel, Planner