

CITY HALL • 100 STATE STREET • BELOIT, WI 53511

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## MEMORANDUM

**TO:** Landmarks Commission Members

**FROM:** Stephanie Hummel, Planner

**DATE:** November 27, 2013

**SUBJECT:** Landmarks Commission Site Visit on Tuesday, December 3, 2013

The City of Beloit has purchased the properties located at 422 Bluff Street & 310 Euclid Street. These properties are located in the Bluff Street Historic District. Because of this, all exterior renovations will need to be approved by the Landmarks Commission. The City would like the Landmarks Commission to visit to site to give recommendations on improvements that are likely to get approved by the commission.

I have scheduled a site visit at <u>1:00 PM on Tuesday</u>, <u>December 3</u>, <u>2013</u>. Because a quorum may be present, the public has been notified of this site visit. This site visit is open to the public.

Please contact me at (608) 364-6708 or <a href="mailto:hummels@ci.beloit.wi.us">hummels@ci.beloit.wi.us</a> if you have any questions or require more information.

cc: City Clerk's Office

City Manager's Office

Media