

**Minutes
Beloit Community Development Authority
100 State Street, Beloit WI 53511
December 12, 2013
4:30 P.M.**

The regular meeting of the City of Beloit Community Development Authority was held on Thursday, December 12, 2013 in the Third Floor Conference Room at City Hall.

1. **Call to Order and Roll Call:**

Meeting was called to order by Commissioner Johnson at 4:30 p.m.

Present: Commissioners Evans, T. Johnson, G. Johnson, Luebke, and
Van De Bogart

Absent: Commissioner Jacobs

Staff Present: Julie Christensen, Cathy Pollard, Clinton Cole and Shaun El-Amin

2. **Citizen Participation:**

None

3. **Review and Consideration of the Minutes of the Special Meeting held on October 21, 2013.**

Motion was made by Commissioner Luebke and seconded by Commissioner Van De Bogart to approve the minutes of the Special Meeting held on October 21, 2013.

Motion carried unanimously.

4. **Housing Authority:**

a. **Presentation of the September and October Activity Report**

Cathy Pollard, Beloit Housing Authority Director, gave a brief summary of the report.

The Public Housing Coordinator and Property Operations Coordinator positions are currently vacant. The Property Operations Coordinator position will be replaced with a part-time custodian position.

We recently met with a realtor regarding the sale of our eight (8) Project-based homes. Our two (2) options, in order of preference, are a single-investor sale or to list each home individually.

b. **Presentation of the September and October Financial Report**

Cathy Pollard gave a brief summary of the report.

Due to budget cuts, we have been averaging 565 vouchers but are revving up to our entire 598 vouchers for the beginning of 2014.

5. **Community Development:**

- a. Review and Consideration of Resolution 2013-38, Recommending the Reallocation of Unspent CDBG Dollars to Eligible Projects
Julie Christensen, Community Development Director, presented the staff report and recommendation.

Commissioner Van De Bogart moved and Commissioner Luebke seconded a motion to approve Resolution 2013-38.

Motion carried unanimously.

- b. Review and Consideration of Resolution 2013-39, Recommending the Allocation of 2012 and 2013 CHDO Dollars and City HOME Dollars to Eligible Projects
Julie Christensen presented the staff report and recommendation.

We have pledged \$170,000 to rehab 422 Bluff Street and anticipate selling it for \$80,000.

After discussion Commissioner Luebke moved to amend the HOME dollars awarded to Mirus Partners to \$20,000. Commissioner Van De Bogart seconded approval of the amendment to Resolution 2013-39.

Motion carried unanimously.

6. **Adjournment:**

The meeting adjourned at 5:24 p.m.