

**MINUTES
APPOINTMENT REVIEW COMMITTEE
AUGUST 12, 2013, 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM, 4TH FLOOR
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chairman Henry Clement called the regular meeting of the Appointment Review Committee to order at 4:30 p.m.

1. Roll Call:

Committee Members Present: Henry Clement, Marlene Erickson, Branden Beavers Jackson, Merlin Kenitzer, Louise Reidenbach

Committee Members Excused: Kurt Reynolds, Charles Haynes, Mark Spreitzer

Staff: Pam Lathrop

2. Minutes:

The minutes of the June 10, 2013 meeting were approved on a motion by Marlene Erickson, seconded by Henry Clement. Motion carried. There was no meeting in July, 2013 as the committee did not have quorum.

3. Consideration and review of existing and upcoming vacancies (September, 2013)

The Appointment Review Committee reviewed a list of vacancies that will occur in September, 2013.

4. Review of City Council appointments

Committee members reviewed the Council appointments made on June 17, 2013.

5. Review of applicants for the following vacancies with recommendations to City Council:

Alcohol Beverage License Control Committee

The School District of Beloit recommended **Tina Goecks** continue serving on the Alcohol Beverage License Control Committee for the 2013-2014 school year. Marlene Erickson moved to recommend the reappointment of **Tina Goecks**, Beloit Early Learning, 825 Liberty Ave. Louise Reidenbach seconded and the motion carried.

Marlene Erickson moved to reappoint incumbent **Ronald Tilley** (Tavern League Rep) to a three year term ending June 30, 2016. Louise Reidenbach seconded and the motion carried.

Appointment Review Committee

No applications on file.

Board of Appeals

No applications on file for a 2nd Alternate.

Board of Ethics

No applications on file.

Board of Review

The vacancy is for an alternate. No applications on file.

Business Improvement District

The Business Improvement District (Downtown Beloit Association) recommended the appointment of James Packard, Jr. to replace Tom Hankins as Property Owner. Motion by Louise Reidenbach to recommend to City Council the appointment of **James Packard, Jr.**, Regal Beloit, 200 State Street to a term ending December 31, 2015, replacing Tom Hankins as Property Owner. Seconded by Branden Beavers Jackson, motion carried.

The Business Improvement District (Downtown Beloit Association) recommended the appointment of Ramiro Vargas to replace Mathew Reynolds as Owner Occupant; however, Mr. Vargas's application was incomplete. Merlin Kenitzer made a motion to accept the application with a request to fill it out completely. Discussion followed. Committee members felt they wanted to review a complete application and make an informed evaluation of the applicant's experience before making a recommendation to the City Council. Motion died for lack of a second.

Appointment Review Committee members asked that staff return the application to Mr. Vargas and request that he fill in the blanks with more information.

Community Development Authority

No applications on file. This vacancy is for a public housing resident.

Equal Opportunities and Human Relations Commission

Merlin Kenitzer moved to recommend the appointment of **Steve Howland**, 1617 Emerson St. (replacing Alexis D. Siatos) to a term expiring June 30, 2016. Branden Beavers Jackson seconded and the motion carried.

Municipal Golf Committee

Vacancy remains for a youth representative. No applications on file.

Park, Recreation & Conservation Advisory Commission

The School District of Beloit recommended **Mark Smullen** continue serving on the Park, Recreation & Conservation Advisory Commission for the 2013-2014 school year. Branden Beavers Jackson moved to recommend the reappointment of **Mark Smullen**, Aldrich Middle School, 1859 Northgate. Louise Reidenbach seconded and the motion carried.

Branden Beavers Jackson moved to recommend the appointment of **Rebecca Charles**, 2227 Carnforth Place, filling the vacant "youth" position, for a partial term expiring September 30, 2013. Marlene Erickson seconded and the motion carried. It was explained that the "youth" positions are one-year terms and she will be filling a partial term, but eligible for a full term when that expires at the end of September.

Plan Commission

Marlene Erickson moved to recommend the appointment of **Jan S. Ruster**, 837 NW Sherwood Dr., replacing Tom Seifarth for a term expiring April 30, 2015. Louise Reidenbach seconded and the motion carried.

Traffic Review Committee

No applications on file.

6. Member Participation

a. Article from "Beloit Daily News" on Saturday, May 25, 2013.

Debra Jensen DeHart wrote a nice article to encourage citizens to apply for committees after seeing Henry Clement handing out applications at the Farmers Market and Bagels and More.

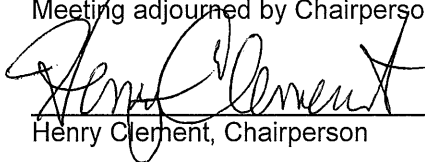
b. Members of the Appointment Review Committee asked staff to insert applications, a brochure and an "Official Information Directory" into the "Little Libraries" that have sprung up around the city. Several locations were mentioned: Caritas, Rotary River Center, Angel Museum, McDonalds, Blackhawk Bank, Culvers, and Sherwood Drive.

7. Citizen Participation

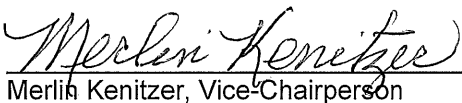
None

8. Adjournment

Meeting adjourned by Chairperson Clement at 4:50 p.m.


Henry Clement, Chairperson

9/9/13
Date


Merlin Kenitzer, Vice-Chairperson

9/9/13
Date