

**MINUTES
APPOINTMENT REVIEW COMMITTEE
JUNE 10, 2013, 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM, 4TH FLOOR
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chairman Henry Clement called the regular meeting of the Appointment Review Committee to order at 4:30 p.m.

1. Roll Call:

Committee Members Present: Henry Clement, Marlene Erickson, Kurt Reynolds, Branden Beavers Jackson, Merlin Kenitzer

Committee Members Excused: Louise Reidenbach, Charles Haynes, Mark Spreitzer

Staff: Pam Lathrop

2. Minutes:

The minutes of the May 13, 2013 meeting were approved on a motion by Marlene Erickson, seconded by Kurt Reynolds. Motion carried.

3. Consideration and review of existing and upcoming vacancies (July, 2013)

The Appointment Review Committee reviewed a list of vacancies that will occur in July, 2013.

4. Review of City Council appointments

Committee members reviewed the Council appointments made on May 20, 2013.

4. Review of applicants for the following vacancies with recommendations to City Council:

Alcohol Beverage License Control Committee

Marlene Erickson moved to recommend the appointment of **Ralph Berkley**, 1010 Partridge Ave. to a term ending June 30, 2015. Kurt Reynolds seconded and the motion carried.

Appointment Review Committee

No applications on file.

Board of Appeals

Branden Beavers Jackson moved to recommend the appointment of **John R. Schroer**, 2700 Fawn Ct. (replacing Robert Zibert) to a term ending May 31, 2016. Kurt Reynolds seconded and the motion carried.

Discussion over the duties of Board of Appeals and another application on file. Kurt Reynolds moved to recommend the appointment of **James Wise**, 844 Lincoln Ave. as an alternate to a term ending May 31, 2014. Marlene Erickson seconded and the motion carried.

Board of Ethics

No applications on file.

Board of Review

The vacancy is for an alternate. No applications on file.

Business Improvement District

No applications on file.

Community Development Authority

No applications on file. This vacancy is for a public housing resident. Appointment Review Committee members asked that staff contact Cathy Pollard, Beloit Housing Authority Director, to see if she can help find an interested public housing resident to fill this vacancy.

Equal Opportunities and Human Relations Commission

Incumbents **Matthew Finnegan** and **Ricardo A. Valdez** are eligible for and interested in being reappointed. Henry Clement moved to recommend their reappointment to terms ending June 30, 2016. Branden Beavers Jackson seconded and the motion carried.

Incumbent **Carolyn N. Lawrence** has served since November, 2005 and, therefore, is not eligible for reappointment.

Municipal Golf Committee

Vacancy remains for a youth representative. No applications on file.

Municipal Library Board

Marlene Erickson moved to recommend the appointment of **Lori Dotson**, 2650 Sharon Drive (replacing Lisa McKeveitt) for a term ending June 30, 2016. Branden Beavers Jackson seconded and the motion carried.

Incumbents **Samantha Johnson** and **Barbara A. Milsap-Morrow** are eligible for and interested in being reappointed. Branden Beavers Jackson moved to recommend their reappointment to terms ending June 30, 2016. Merlin Kenitzer seconded and the motion carried.

Park, Recreation & Conservation Advisory Commission

No applications on file for youth.

Plan Commission

No applications on file.

Traffic Review Committee

No applications on file.

4. Member Participation

Henry Clement and Marlene Erickson spoke about their experiences in handing out applications at the Farmer's Market. They both felt there was more success when they stopped at Bagels and More and talked to people. They both feel some outreach by committee members is helpful every once in a while. Staff contacted the Library and brochures with committee information, an application, and a list of vacancies will be out on a display for Library patrons. There was also a nice article in the Beloit Daily News and vacancies have been listed weekly in the Beloit Report.

5. Citizen Participation

None

6. Adjournment

Meeting adjourned by Chairperson Clement at 4:52 p.m.


Henry Clement, Chairperson

8/12/13
Date


Merlin Kenitzer, Vice-Chairperson

8/12/13
Date