



THE БЕЛОIT REPORT

CONTINUING ITS RESURGENCE AS THE GEM OF THE ROCK RIVER VALLEY

CURRENT EVENTS AND ACTIVITIES

**OCTOBER 17,
2014**

*A weekly publication
from the Office of the
City Manager*

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Special points of interest:

- **City Council Agenda**
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- **Community Events**
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BUDGET PREPARATION

On Monday the City Council participated in a full day workshop on the 2015 proposed Operating, Library and Capital Improvements Budgets. The budget workshop was held at the Beloit Public Library in the Community Room. Department and Division Directors individually presented their budget submittals to the City Council. The workshop went very well and the Council spent a lot of time discussing each department's proposals. The City Council was not able to get through the full budget by 5:00 p.m. and will meet again on **Monday, October 20, 2014 at 8:00 p.m.** or immediately following the conclusion of the regular City Council meeting, to complete the budget review process. Please see [attached](#) workshop agenda.

A public hearing on the budget is scheduled for **Monday, October 20, 2014** as part of the regular City Council meeting in the City Hall Forum, 100 State Street.

PHOTO ID NOT REQUIRED TO CAST A BALLOT AT THE NOVEMBER 4TH GENERAL ELECTION

On October 9, 2014, the U.S. Supreme Court ordered that the photo ID requirement will *not* be in effect for the November 4, 2014 General Election. The Court, by a 6-3 vote, reinstated an injunction against the law which was previously issued by the Federal Court in the Eastern District of Wisconsin. The Supreme Court's order will be in effect until either the Court rules on the plaintiff's appeal if an appeal is filed within 90 days, or until the expiration of the appeal deadline in 90 days.

As such, photo identification will NOT be required to obtain an absentee ballot or to obtain a regular ballot on Election Day at the polling place.

Absentee voting in person will be available starting **Monday, October 20th through Friday, October 24th and Monday, October 27th through Friday, October 31st** between 8:00 a.m. and 5:00 p.m. in the City Clerk's office on the second floor of City Hall. Electors who would like an absentee ballot mailed to them must make the request in writing via email to lemirer@beloitwi.gov; via mail to 100 State Street, Beloit, WI 53511; or in person at the City Clerk's office.

Sample ballots are available in the Document Center on the City's website www.beloitwi.gov in the Voting and Election Documents folder.

If you have any questions or require additional information, please contact the Beloit City Clerk's office by phone at (608) 364-6680 or email at lemirer@beloitwi.gov

OFFICIAL HOURS FOR TRICK-OR-TREATING IN CITY OF БЕЛОIT

Police Chief Norm Jacobs announced that Halloween trick-or-treating in the City of Beloit will be from 5:00—7:00 p.m. on Friday, October 31, 2014. The Police Department makes the following recommendations:

- Wear light colored clothing, short enough to prevent tripping, and add reflectors
- Make sure costumes are flame retardant
- Make sure children can see well through face masks or head coverings
- Accompany your children and go only to homes with outside lights on
- Carry a flashlight
- Stay within the neighborhood and only visit homes where you know the residents
- Only give or accept wrapped or packaged candy and treats
- Watch for traffic
- Examine candy before allowing children to eat it

VACANCIES ON CITY COMMISSIONS, BOARDS AND COMMITTEES

City residents are asked to consider serving on a municipal board or commission. Generally, the time commitment is minimal, but the personal satisfaction of being part of a decision making process can be long-lasting. Committee descriptions and applications can be accessed on the City's website by clicking [[here](#)]. The following committees have vacancies:

Alcohol Beverage License Control Committee
Board of Appeals
Board of Ethics
Board of Review
Community Development Authority
Equal Opportunities Commission
Landmarks Commission
Park, Recreation & Conservation Advisory Commission (Youth)
Plan Commission
Police and Fire Commission (requires Supplemental Application)
Traffic Review Committee

CITY COUNCIL MEETING - MONDAY, OCTOBER 20, 2014

The City Council will hold a **Workshop** in the City Manager's Conference Room at 6:30 p.m. to review the agenda of the regular 7:00 p.m. City Council meeting.

The attached **agenda** is for the **Monday, October 20, 2014** regular City Council meeting beginning at 7:00 p.m. in the Forum.

3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS

- a. Announcement of City of Beloit **Trick-or-Treating Hours**, which are scheduled for Friday, October 31, 2014 from 5:00 to 7:00 p.m.
- b. Water Resources Division Winter Weather Operation announcement, **Wisconsin Rural Water Association Award** and staff recognition related to past winter activities.

4. PUBLIC HEARINGS

- a. **2015 Community Development Block Grant (CDBG)** Proposed Budget, 2015—2019 Consolidated Plan, and 2015 Annual Action Plan. The Department of Housing and Urban Development (HUD) requires each CDBG Formula Grantee to submit a Consolidated Plan every five years, and Accrual Action Plan each year. Both plans include specific objectives for housing, homelessness, public housing and community development, and includes information on the CDBG process, affordable housing, and special needs populations. The current Consolidated Plan expires at the end of 2014. The Annual Plan includes how the City intends to allocate its CDBG funds over the next year. The draft plans are included with the agenda packet materials.
- b. **2015 HOME Investment Partnerships** Proposed Budget. We are required to hold a public hearing to seek community input on the proposed use(s) of the HOME funds awarded to the City. Julie Christensen, Community Development Director, will present the information.
- c. **2015 Operating, Library, and Capital Improvements** Proposed Budgets. The budget is available for review on the City's website. Eric Miller, Finance and Administrative Services Director, and Larry Arft, City Manager, will present the proposed budget.

6. CONSENT AGENDA

- a. Approval of the **Minutes** of the regular meeting of October 6, 2014, and the special meeting of October 13, 2014.
- b. Resolution approving an amendment to the Class "B" Beer and "Class B" Liquor License for Merrill and Houston's Steak Joint, LLC, located at 500 Pleasant Street for an **Outdoor Premises Extension**. The City Council previously adopted a resolution approving a Conditional Use Permit to allow this additional outdoor seating area, which would extend an existing patio area. The Alcohol Beverage License Control Committee unanimously recommends for approval.
- c. Resolution approving a **Class "B" Beer and "Class B" Liquor License** for Overby LLC, d/b/a Alumni House, located at 863 Fifth Street. The Alcohol Beverage License Control Committee unanimously recommends for approval.
- d. Application for a **Zoning Map Amendment** to change the zoning district classification of the property located at 3311 Prairie Avenue from C-1, Office District, to C-3, Community Commercial District. This is a vacant office building and the applicant seeks the zoning change in order to increase the marketability of

this property for retail tenants. This matter will be referred to Plan Commission for their review and recommendation.

- e. Application for a **Zoning Map Amendment** to change the zoning district classification of the property located at 1901 Gateway Boulevard from DH, Development Holding District, to M-2, General Manufacturing District. The subject property has received attention from developers for manufacturing uses, and therefore would need to be rezoned, as it is currently being used for agricultural purposes. Andrew Janke, Economic Development Director, will present the information to Council and this matter will be referred to Plan Commission for their review and recommendation.
- f. Resolution approving **Conveyance of Rights in Land** to Rock County, Wisconsin. Rock County is in the final stages of land acquisition for the Right of Way for the Inman Parkway Extension. The City has two sewer easements in the proposed right of way which cross the proposed construction route. Rock County has asked the City to release its easement for the purpose of maintaining a public highway. Greg Boysen, Public Works Director, will present the information to Council.
- g. Resolution approving the final payment for **Public Works Contract C14-02**, Bayliss Avenue Rehabilitation between Park Avenue and Nelson Avenue. The work has been completed and the City Engineer recommends that Council authorize final payment of \$3,391.43 to Rock road Companies, Inc.

7. ORDINANCES

- a. Proposed Ordinance to amend Section 13.22 of the Code of General Ordinances of the City of Beloit Pertaining to the **Municipal Vehicle Registration Fee**. Eric Miller, Finance and Administrative Services Director, will present information on this proposed ordinance to increase the municipal vehicle registration fee from \$10 to \$20. The \$10 fee has been in place since 1986 for all motor vehicles registered in the State which are customarily kept in the City. Revenues derived from this fee are required to be used for the operation and maintenance of the streets within the City. The \$10 increase would provide approximately \$250,000 in additional general fund revenue for street maintenance within the City of Beloit.

10. CITY MANAGER'S PRESENTATION

- a. **Fall Yard Waste** Program. This will be a PowerPoint presentation by Greg Boysen, Public Works Director, to update residents on the Fall Yard Waste Curbside Collection of leaves, grass clippings and garden debris. The presentation is available within the City Council agenda packet on the City's website.

11. REPORTS FROM BOARD AND CITY OFFICERS

- a. Resolution approving a **Monopole Wireless Communications Tower** and related accessory equipment in Telfer Park located at 2301 Skyline Drive. The proposed monopole tower and related accessory equipment will be located in an approximately 30-foot by 50-foot leased compound area on the east side of the park, just north of the main parking lot, and will be surrounded by a privacy fence. Plan Commission has reviewed the request and unanimously recommends for approval.
- b. Resolution approving **Site Lease** with Verizon Wireless for ground space at Telfer Park/Pohlman Field. This supports the resolution in item 11(a), wherein Verizon Wireless will pay a monthly rental fee to lease the property for the proposed monopole tower. Staff recommends approval of the resolution authorizing the City Manager to enter the site lease agreement.

CITY MEETING CALENDAR— OCTOBER 20—24, 2014

Monday, October 20	6:30 p.m.	Agenda Review , City Manager's Conference Room (All City Councilors)
Monday, October 20	7:00 p.m.	City Council Meeting , Forum (All City Councilors)
Monday, October 20	8:00 p.m.	City Council Workshop , Forum (All City Councilors)
Tuesday, October 21	7:00 p.m.	Landmarks Commission , Forum (C. Haynes)
Wed., October 22	7:30 a.m.	Beloit Convention & Visitors Bureau Board Meeting (R. Hendrix)
Wed., October 22	7:00 p.m.	Plan Commission , Forum (C. Kincaid)
Thursday, October 23	8:00 a.m.	BID/Downtown Beloit Association Board Meeting (D. Luebke)

UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website:
www.visitbeloit.com

Beloit Public Library offers many events for youth, teens and adults. Please click [\[here\]](#) for more information.

Downtown Beloit Farmers' Market Saturday's at 8:00 a.m. from now through the end of October.

October 18—December 1 **Warming Tree** at Beloit Public Library. The Library is collecting new home-made or purchased mittens, scarves, hats or socks for children ages birth to 18 years to be distributed to local families in need. Please drop off your donations during library hours.

Tuesday, Oct. 21 3:30—5:30 p.m. **Adopt-A-Shelf Training** at Beloit Public Library Meeting Room, 605 Eclipse Blvd. No registration needed. For more information, contact Vicki Hahn, Public Services Librarian at 608-364-5756 or 608-364-2905.

Friday, Oct. 31 7:00—9:00 p.m. **Halloween Special Skate** at Edwards Ice Arena, 2101 Cranston Road. Wear a costume and receive a free skate rental! Music, games, costume contest and candy.



PUBLIC NOTICE

The Beloit City Council will hold a **Workshop** on Monday, October 20, 2014, at 6:30 p.m. in the 4th floor City Manager's Conference Room, City Hall, 100 State Street, Beloit, WI 53511. The purpose of the workshop is to review the agenda of the regular 7:00 p.m. City Council meeting.

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The Beloit City Council will hold a Workshop on Monday, October 20, 2014, at 8:00 p.m., or immediately following the end of the regular 7:00 p.m. City Council meeting, in the Forum at City Hall, 100 State Street, Beloit, WI 53511. The purpose of the workshop is to finish the discussion of the proposed **2015 Operating and Capital Improvements Budgets**. A quorum of City Councilors will be present.

WORKSHOP AGENDA

- 2015 Capital Improvements Program Budget
- Finance & Administration
 - TIDs
 - Health & Dental
 - Municipal Insurance
 - Debt Service
 - General Fund Operations
- City Council, City Manager, & City Attorney

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Larry N. Arft, City Manager

Dated: October 15, 2014
Rebecca Houseman LeMire
City Clerk
www.beloitwi.gov

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit WI 53511.



**AGENDA
BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, October 20, 2014**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
 - a. Announcement of City of Beloit **Trick-or-Treating Hours**: Friday, October 31, 2014, from 5:00 p.m. to 7:00 p.m.
 - b. Water Resources Division Winter Weather Operation announcement, **Wisconsin Rural Water Association Award**, and staff recognition related to past winter activities (Mathos)
4. PUBLIC HEARINGS
 - a. **2015 Community Development Block Grant (CDBG)** Proposed Budget, 2015-2019 Consolidated Plan, and 2015 Annual Action Plan (Christensen)
 - b. **2015 HOME Investment Partnerships** Proposed Budget (Christensen)
 - c. **2015 Operating, Library, and Capital Improvements** Proposed Budgets (Arft/Miller) (Budget available for review at www.beloitwi.gov)
5. CITIZENS PARTICIPATION
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Approval of the **Minutes** of the regular meeting of October 6, 2014, and the special meeting of October 13, 2014 (LeMire)
- b. Resolution approving an amendment to the Class “B” Beer and “Class B” Liquor License for Merrill and Houston’s Steak Joint, LLC, d/b/a Merrill and Houston’s Steak Joint, located at 500 Pleasant Street for an **Outdoor Premises Extension** (LeMire) ABLCC recommendation for approval 5-0
- c. Resolution approving a **Class “B” Beer and “Class B” Liquor License** for Overby LLC, d/b/a Alumni House, located at 863 Fifth Street, Wayne Overby, Agent (LeMire) ABLCC recommendation for approval 5-0

- d. Application for a **Zoning Map Amendment** to change the zoning district classification of the property located at 3311 Prairie Avenue from C-1, Office District, to C-3, Community Commercial District (Christensen) Refer to Plan Commission
- e. Application for a **Zoning Map Amendment** to change the zoning district classification of the property located at 1901 Gateway Boulevard from DH, Development Holding District, to M-2, General Manufacturing District (Christensen) Refer to Plan Commission
- f. Resolution approving **Conveyance of Rights in Land** to Rock County, Wisconsin (Boysen)
- g. Resolution approving the final payment for **Public Works Contract C14-02**, Bayliss Avenue Rehabilitation Park to Nelson (Boysen)

7. ORDINANCES

- a. Proposed Ordinance to amend Section 13.22 of the Code of General Ordinances of the City of Beloit Pertaining to the **Municipal Vehicle Registration Fee** (Miller)
First reading, suspend rules for Second reading

8. APPOINTMENTS – none

9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

10. CITY MANAGER'S PRESENTATION

- a. **Fall Yard Waste** Program (Boysen/Walsh)

11. REPORTS FROM BOARD AND CITY OFFICERS

- a. Resolution approving a **Monopole Wireless Communications Tower** and related accessory equipment in Telfer Community Park located at 2301 Skyline Drive (Christensen) Plan Commission recommendation for approval 5-0
- b. Resolution approving **Site Lease** with Verizon Wireless for ground space at Telfer Park/Pohlman Field (Krueger)

12. ADJOURNMENT

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Dated: October 15, 2014
Rebecca Houseman LeMire
City of Beloit City Clerk
www.beloitwi.gov

You can watch this meeting live on Charter PEG digital channel 992. Meetings are rebroadcast during the week of the Council meeting on Tuesday at 1:00 p.m.; Thursday at 8:30 a.m.; and Friday at 1:00 p.m.

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**MEETING NOTICE AND AGENDA
BELOIT LANDMARKS COMMISSION
Tuesday, October 21, 2014, 7:00 PM
The Forum, City Hall, 100 State Street**

1. Roll Call
2. Minutes of the September 23, 2014 Meeting
3. Public Comments
4. Shannon Fie – Certificate of Appropriateness
COA-2014-42 Review and consideration of a Certificate of Appropriateness for garage updates at 735 Harrison Avenue
5. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting
6. Committee Reports
 - A. Education & Outreach Committee
 - B. Grant Writing Committee
 - C. Site Visit Committee
7. Term Expiration
8. Adjournment

*If you are unable to attend this meeting, notify the Planning Office at 364-6700 **no later than 4:00 PM the day before the meeting.***

Approved: Stephanie Hummel, Planner
October 9, 2014

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CITY HALL • 100 STATE STREET • BELOIT, WI 53511

**MEETING NOTICE AND AGENDA
Beloit City Plan Commission
Wednesday, October 22, 2014 at 7:00 PM
The Forum
Beloit City Hall, First Floor
100 State Street, Beloit**

1. **Call to Order and Roll Call**
2. **Approval of the Minutes of the October 8, 2014 Meeting**
3. **Zoning Map Amendment – 3311 Prairie Avenue**
Public hearing, review and consideration of a Zoning Map Amendment to change the zoning from C-1, Office District, to C-3, Community Commercial for the property located at 3311 Prairie Avenue
4. **Zoning Map Amendment – 1901 Gateway Boulevard**
Public hearing, review and consideration of a Zoning Map Amendment to change the zoning from DH, Development Holding District, to M-2, General Manufacturing District, for the property located at 1901 Gateway Boulevard
5. **Status Report on Prior Plan Commission Items**
6. **Adjournment**

If you are unable to attend this meeting, please contact Gail Riddle in the Planning Office at 364-6700 **no later than 4:00 PM the day before the meeting.**

Notice Mailed: October 17, 2014

Approved: Julie Christensen, Community
Development Director

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