

**MINUTES
APPOINTMENT REVIEW COMMITTEE
SEPTEMBER 8, 2014 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM, 4TH FLOOR
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chairman Henry Clement called the regular meeting of the Appointment Review Committee to order at 4:31 p.m.

1. Roll Call:

Committee Members Present: Henry Clement, Marlene Erickson, Mardell Jacobsen, Louise Reidenbach, Kurt Reynolds, Mark Spreitzer

Committee Members Excused: Branden Beavers Jackson, Merlin Kenitzer, Charles Haynes

Staff: Pamela Lathrop

Andrew Insko's application was distributed to the committee, as it was received earlier in the day.

2. Minutes:

Motion by Marlene Erickson to approve the minutes of the August 11, 2014 meeting. Seconded by Mardell Jacobsen, motion carried.

3. Consideration and review of existing and upcoming vacancies (September and October, 2014)

No questions were raised.

4. Review of City Council appointments

Committee members reviewed the Council appointments made on August 18, 2014. The appointment to Community Development Authority had to be rescinded, as Beloit Housing Authority staff informed us the gentleman is a Section 8 landlord (doing business under a LLC not listed on his application) and Federal regulations prohibit Section 8 landlords being on the CDA. We have explained the situation and invited the gentleman to apply for another committee.

4. Review of applicants for the following vacancies with recommendations to City Council:

Alcohol Beverage License Control Committee

No applications on file.

Board of Appeals

One application was received but Board of Appeals was the candidate's fourth choice. Members decided to consider the application for other vacancies.

Board of Ethics

No applications on file.

Board of Review

No applications on file

Community Development Authority

No applications on file.

Equal Opportunities Commission

No applications on file.

Municipal Golf Committee

Kurt Reynolds moved to recommend the appointment of **Andrew Insko**, 430 Harrison Ave., Apt. 103 (replacing Harry Wiersgalla) to a term expiring December 31, 2016. Louise Reidenbach seconded and the motion carried.

Park, Recreation & Conservation Advisory Commission

Marlene Erickson moved to recommend the reappointment of incumbents **Therese Oldenburg** and **Chad P. Larson** for terms expiring September 30, 2017. Henry Clement seconded and the motion carried.

We have an application on file from **Dennis Gonterman**, with this being his only committee choice. Appointment Review Committee asks that staff contact him to see if he might consider another committee.

Plan Commission

Marlene Erickson moved to recommend the appointment of **Bill Mathis**, 1503 St. Lawrence Ave. (replacing Stephen Smith) to a term expiring April 30, 2015. Kurt Reynolds seconded and the motion carried.

Police and Fire Commission

The resignation of Gary Gard caught us by surprise and there was not much time to advertise the vacancy. One application is on file, but the Appointment Review Committee would like to have staff contact the applicant and obtain more detailed information, such as employment dates and political affiliation (per Wisconsin State Statute 62.13(1): "No appointment shall be made which will result in more than three members of the board belonging to the same political party.")

Kurt Reynolds moved to table any recommendation to Council this month, pending more information from the current applicant and the receipt of more applications to consider. Marlene Erickson seconded and the motion carried.

Traffic Review Committee

No applications on file.

4. Member Participation

None.

5. Citizen Participation

None.

6. Adjournment

Meeting adjourned at 4:55 p.m.

Henry Clement, Chairperson

Date

Kurt Reynolds, Vice-Chairperson

Date