

**MINUTES
APPOINTMENT REVIEW COMMITTEE
MAY 11, 2015 4:30 P.M.
CITY MANAGER'S CONFERENCE ROOM, 4TH FLOOR
CITY HALL
100 STATE STREET
BELOIT, WI 53511**

Chair Marlene Erickson called the regular meeting of the Appointment Review Committee to order at 4:30 p.m.

1. Roll Call:

Committee Members Present: Marlene Erickson, Kurt Reynolds, Louise Reidenbach, Henry Clement, Merlin Kenitzer

Committee Members Excused: Charles Haynes, Sheila De Forest, Branden Beavers Jackson

Staff: Pamela Lathrop

2. Minutes:

Motion by Henry Clement to approve the minutes of the April 13, 2015 meeting. Seconded by Louise Reidenbach, motion carried.

3. Consideration and review of existing and upcoming vacancies (May and June, 2015)

No questions were raised.

4. Review of City Council appointments

Committee members reviewed the Council appointments made on April 20, 2015.

6. Review of applicants for the following vacancies with recommendations to City Council:

Alcohol Beverage License Control Committee

The School District recommended **Dennis Baskin** as the School District Representative for the 2015-2016 school year. Motion by Henry Clement to table this recommendation until Mr. Baskin returns a completed application. Second by Kurt Reynolds, motion carried. Staff will mail Mr. Baskin an application and letter of explanation.

Appointment Review Committee

Grace Lee submitted an application; however, Appointment Review Committee is her second choice. Committee members discussed the application and it was noted that Ms. Lee did not fill in pertinent dates of work experience, education, previous committee experience or affiliations. Motion by Louise Reidenbach to ask that staff return her application so Ms. Lee can fill in dates, as requested on the application. Henry Clement seconded and the motion carried.

Board of Appeals

Incumbent **Greg Gaul** is eligible for and willing to be reappointed. It was noted that while his application (revised in 2005 and originally filled out in 2010) did not request dates, Mr. Gaul did provide that information in some cases. Discussion over whether to return his application for updating. The ARC members decided that since his original application did not require dates, they would accept it as submitted in 2010. Motion by Henry Clement to reappoint **Gregory D. Gaul** to a regular term on the Board of Appeals, expiring May 31, 2018. Merlin Kenitzer seconded and the motion carried.

Board of Ethics

Application received from Grace Lee indicated this board is her 4th choice. It is being returned to her for further clarification on dates of employment, education, previous committee experience or affiliations.

Board of Review

No applications on file.

Community Development Authority

No applications on file.

Equal Opportunities Commission

Application received from Grace Lee indicated this board is her 1st choice. It is being returned to her for further clarification on dates of employment, education, previous committee experience or affiliations.

Municipal Golf Committee

Application received from Harry Wiersgalla indicated this board is his 1st choice. Motion by Henry Clement to return application for further clarification on dates of employment, education, previous committee experience or affiliations. Seconded by Louise Reidenbach; motion carried.

Merlin Kenitzer suggested that staff screen the applications better. Committee is trying to be professional and consistent. They request staff redo the application and highlight the area requesting “dates” in red.

Park, Recreation & Conservation Advisory Commission

Application received from Harry Wiersgalla indicated this board is his 2nd choice. It is being returned to him for further clarification on dates of employment, education, previous committee experience or affiliations.

Traffic Review Committee

No applications on file.

7. Member Participation

Two committee members will be absent in June. They requested staff contact the absent committee member and ask if he can be present at the June meeting so we have quorum.

8. Citizen Participation

None.

9. Adjournment

Meeting adjourned at 4:54 p.m.

Marlene Erickson, Chairperson

Date

Branden Beavers Jackson, Vice-Chairperson

Date