

**MINUTES  
APPOINTMENT REVIEW COMMITTEE  
SEPTEMBER 14, 2015 4:30 P.M.  
CITY MANAGER'S CONFERENCE ROOM, 4<sup>TH</sup> FLOOR  
CITY HALL  
100 STATE STREET  
BELOIT, WI 53511**

Chair Marlene Erickson called the regular meeting of the Appointment Review Committee to order at 4:32 p.m.

**1. Roll Call:**

Committee Members Present: Marlene Erickson, Kurt Reynolds, Henry Clement, Louise Reidenbach, Sheila De Forest, Branden Beavers Jackson, Merlin Kenitzer

Committee Members Excused: Charles Haynes

Staff: Pamela Lathrop

**2. Minutes:**

Motion by Henry Clement to approve the minutes of the July 13, 2015 meeting. Seconded by Louise Reidenbach, motion carried.

**3. Consideration and review of existing and upcoming vacancies (September and October, 2015)**

No questions were raised.

**4. Review of City Council appointments**

Committee members reviewed the Council appointments made on July 20, 2015.

**6. Review of applicants for the following vacancies with recommendations to City Council:**

Alcohol Beverage License Control Committee

No applications on file.

Appointment Review Committee

No applications on file.

Board of Appeals

No applications on file.

Board of Ethics

No applications on file.

Board of Review

No applications on file.

Business Improvement District (Downtown Beloit Association) Board of Directors

Vacancy for Beloit College Rep. following the resignation of Tiffany Warren. No eligible applications on file.

Community Development Authority

No applications on file.

Equal Opportunities Commission

No applications on file.

Municipal Golf Committee

An application from Thomas H. Nee was considered, but Municipal Golf Committee is his second choice. Appointment Review Committee members decided to recommend him for appointment to his first committee choice (Traffic Review).

No other applications on file.

Park, Recreation & Conservation Advisory Commission

Motion by Henry Clement to recommend the reappointment of incumbents **Carl Lange, Carol Mankiewicz, and Anthony Stewart** to terms ending September 30, 2018; the appointment of Anthony Stewart is contingent on him responding to our inquiries as to whether he would like to be reappointed. Louise Reidenbach seconded and the motion carried. Sheila De Forest provided a new phone number for Mr. Stewart.

School Board President Shannon Scharmer nominated **Laurie Endres**, 1721 Morgan Terrace (replacing Mark Smullen) to serve as the Beloit School District’s representative for the 2015-2016 school year. Motion by Branden Jackson to recommend the appointment of **Laurie Endres** to serve as the School District’s Representative on the Park, Recreation & Conservation Advisory Commission. Seconded by Kurt Reynolds. Discussion followed, with Merlin Kenitzer asking for clarification on the appointment. The motion carried.

There has been a long-term vacancy for a Youth Representative on this Commission. Merlin Kenitzer asked how we recruit youth. Sheila De Forest said that she points out the vacancy to students when they attend the City Council meetings, and staff contacts the school. Mr. Kenitzer asks that we send something to Dr. Tom Johnson, Superintendent of Schools.

Traffic Review Committee

Motion by Kurt Reynolds to recommend the appointment of **Thomas H. Nee**, 2362 Granite Terrace (replacing Randy Cole) to a term ending September 30, 2017. Mr. Nee’s son works for the City but staff indicated there would be no conflict of interest. Branden Jackson seconded and the motion carried.

Motion by Branden Jackson to recommend the appointment of **Robert C. Norder**, 220 W. Grand Ave., Apt. #104 (replacing Jason Dowd) to a term ending September 30, 2016. Henry Clement seconded and the motion carried.

Motion by Kurt Reynolds to recommend the reappointment of incumbent **Mike Ramsden** to a term ending September 30, 2017. Louise Reidenbach seconded and the motion carried.

**7. Member Participation**

Merlin Kenitzer asks that staff list the number of vacancies on the list of eligible candidates when that information is sent to ARC members.

Marlene Erickson brought the group’s attention to an article that ran in the August 19, 2015 *Beloit Daily News* detailing vacancies on committees.

**8. Citizen Participation**

None.

**9. Adjournment**

Meeting adjourned at 4:55 p.m.

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Marlene Erickson, Chairperson

\_\_\_\_\_  
Date

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Branden Beavers Jackson, Vice-Chairperson

\_\_\_\_\_  
Date