

Minutes
Beloit Community Development Authority
100 State Street, Beloit WI 53511
August 26, 2015
4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, August 26, 2015 in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call:**

Meeting was called to order by Commissioner Evans at 4:35 p.m.

Present: Commissioners Baker, Casares, Ellison, Evans, Kelly and Kincaid

Absent: Commissioners

Staff Present: Julie Christensen, Cathy Pollard, Clinton Cole, and Ann Purifoy

2. **Citizen Participation:**

None

3. **Review and Consideration of the Minutes of the Regular Meeting held on July 22, 2015.**

Motion was made by Commissioner Baker and seconded by Commissioner Kelly to approve the minutes of the Regular Meeting held July 22, 2015.

Motion carried unanimously.

4. **Housing Authority:**

a. **Presentation of the March Activity Report**

Cathy Pollard, Beloit Housing Authority Director, gave a brief summary of the report.

We had six (6) people exit the Section 8 program in March; three (3) were over income and three (3) were violations. HUD is now sending out new notifications on community service. Section 8 FSS tenants are now required to do eight (8) hours of community service per month.

b. **Presentation of the March Financial Report**

Cathy Pollard gave a brief summary of the report.

We have positions open for a Financial Assistant and a temporary Section 8 Housing Specialist.

We recently held a Job Fair which was hugely successful and plan to hold bi-monthly Job Fairs with the Rock County Job Center. Our Phase 1 unrestricted net assets are currently at a point where we need to look at some new investments before HUD recoups these funds.

We are in the process of signing a new contract for repairs of water damage at Parker Bluff and anticipate completion by mid-September. Our tax credit investors will lose their investments on the two (2) units if these repairs continue past one (1) year; we cannot let this happen. Removal of infected Ash trees from public housing sites has taken priority over the sidewalk repair project which has been put on hold.

- c. Review and Consideration of Resolution 2015-12, Approval of Ash Tree Removal from Public Housing Properties
Clinton Cole, Programs Manager, presented the staff report and recommendation.

Commissioner Kelly moved and Commissioner Baker seconded a motion to approve Resolution 2015-12.

Motion carried unanimously.

- 5. The CDA will adjourn to a workshop to hear presentations from CDBG Applicants for the 2016 Community Development Block Grant funding.
- 6. **Adjournment:**
Motion by Commissioner Kincaid and seconded by Commissioner Baker to adjourn at 5:10 p.m. Motion carried.