

Minutes
Beloit Community Development Authority
100 State Street, Beloit WI 53511
September 29, 2015
4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Tuesday, September 29, 2015 in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call:**

Meeting was called to order by Commissioner Evans at 4:35 p.m.

Present: Commissioners Casares, Ellison, Evans, Kelly and Kincaid

Absent: Commissioners Baker

Staff Present: Julie Christensen, Teri Downing, Clinton Cole, and Ann Purifoy

2. **Citizen Participation:**

Jim Van De Bogart along with Ellen Wiegand of Meals on Wheels and Tammy DeGarmo of Project 16:49 were present to ask that the Board consider their programs for funding.

3. **Review and Consideration of the Minutes of the Regular Meeting held on August 26, 2015.**

Motion was made by Commissioner Kincaid and seconded by Commissioner Casares to approve the minutes of the Regular Meeting held August 26, 2015.

Motion carried unanimously.

4. **Housing Authority:**

- a. **Presentation of the April, May, June, July and August Activity Reports**
Clinton Cole, Programs Manager, gave a brief summary of the reports.

One of the water damaged units at Parker Bluff has been leased, while the other unit should be completed by the end of the week. We are finishing our annual waiting list update (purge) and anticipate housing thirty (30) additional Section 8 applicants.

- b. **Presentation of the April, May and June Financial Reports**
Clinton Cole gave a brief summary of the reports.

The BHA main account usually runs at a deficit because we pay bills from this account and then charge to the various phases.

- c. Review and Consideration of Resolution 2015-16, Approval of the 2015 Second Quarter Write-offs
Clinton Cole presented the staff report and recommendation.

Commissioner Kelly moved and Commissioner Casares seconded a motion to approve Resolution 2015-16.

Motion carried unanimously.

5. **CDBG, HOME and NSP Programs:**

- a. Review and Consideration of Resolution 2015-13, Recommending Approval of the 2016 Community Development Block Grant Budget
Teri Downing, Housing Services Director, presented the staff report and recommendation.

After considerable discussion, the Board compromised on the funding amounts recommended for the 2016 CDBG budget.

Commissioner Kelly moved and Commissioner Kincaid seconded a motion to approve Resolution 2015-13.

Motion carried unanimously.

- b. Review and Consideration of Resolution 2015-14, Recommending Approval of the 2016 Annual Action Plan
Teri Downing presented the staff report and recommendation.

This is a one-year plan that is consistent with the 2015-2019 Consolidated Plan.

Commissioner Kelly moved and Commissioner Kincaid seconded a motion to approve Resolution 2015-14.

Motion carried unanimously.

- c. Review and Consideration of Resolution 2015-15, Recommending Approval of the 2015 HOME Investment Partnerships Program (HOME) Budget
Julie Christensen, Community Development Director, presented the staff report and recommendation.

We anticipate about four (4) loans with the City's share of these funds.

Commissioner Evans moved and Commissioner Kelly seconded a motion to approve Resolution 2015-15.

Motion carried unanimously.

6. **Adjournment:**
Meeting was adjourned at 6:07 p.m.