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**FOR IMMEDIATE RELEASE**

## **BECOME PART OF THE ELECTION DAY TEAM**

*Perform a Civic Duty and Get Paid!*

**Nov. 9, 2015** —The Beloit City Clerk is looking for responsible, hardworking, and friendly people to help with a VERY IMPORTANT part of the election process: being a Chief Election Inspector, Election Inspector and a Greeter/Check-in Counter as part of the Beloit Election Day team. Citizen involvement is essential to conducting open, accurate and fair elections. Each Election Day can require between 50 and 150 workers. The deadline to apply is Dec. 11<sup>th</sup> and formal appointment will be made by the City Council on Dec. 21, 2015. Election Day team members will hold their positions for the 2016-2017 election cycle.

The process for becoming part of the election team is simple and includes compensation. Workers are scheduled from 6 a.m. - 10 p.m. on Election Day. Chief Inspectors earn \$160/day and Election Inspectors are compensated at the rate of \$120/day. There are limited openings for shift work available to perform non-reconciling functions and are compensated \$70/shift, and there are openings for high school students and college students to work as polling place coordinators.

“We hope that Beloiters will consider being a Chief Election Inspector, Election Inspector or Greeter/Check-in Counter during the upcoming election,” says City Clerk Lori Stottler. “Election workers are sworn to see that the election process is administered in the most transparent fashion in accordance with State/Federal laws and regulations.”

Chief Inspectors and Election Inspectors will be required to attend training from 9 a.m.- 12 p.m. or 1 p.m. - 4 p.m. on one of the following dates prior to working the election:

- Feb. 4 or 5 for the Feb. 16<sup>th</sup> Nonpartisan Primary Election
- March 31 or April 1 for the April 5<sup>th</sup> Presidential Preference, Nonpartisan Office(s) and Referendum
- August 4 or 5 for the August 9<sup>th</sup> Primary for Partisan Office(s)
- Nov. 3 or 4 for the Nov. 8<sup>th</sup> Presidential Election, Partisan Office(s) and Referendum

Compensation for attending training is included in the workers’ earnings for working the polls on Election Day. Election team members will not be assigned to work at a polling place unless they have attended the required training.

Qualifications to be a Chief or Election Inspector are that you must:

- Be a qualified elector of the county in which the polling place is established (i.e., an adult citizen of the United States who has resided in the election district for 28 consecutive days and is not otherwise disqualified to vote)
- Be able to speak, read, and write fluently in the English language
- Have strong clerical skills
- Be able to solve problems

-more-

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- Be an effective communicator
- NOT be a candidate for any office at that election
- Dedication, efficiency, patience and friendliness are assets

Job Duties may include:

- Setting up and taking down polling place materials
- Checking in and assisting voters through a positive voting experience
- Election Day registration
- Safeguarding and issuing ballots
- Monitoring and assisting with voting equipment
- Supervising, troubleshooting and other duties as Election Day progresses

Anyone interested in training and working on Election Day(s) in 2016 and 2017 should contact the City Clerk at 608-364-6680 from 8 a.m. - 5 p.m. weekdays.

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