



PROCEEDINGS OF THE BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, November 2, 2015

Presiding: Charles M. Haynes
Present: Sheila De Forest, Regina Hendrix, Ana Kelly, Chuck Kincaid, David F. Luebke, Marilyn Sloniker
Absent: None

1. President Haynes called the meeting to order at 7:00 p.m. in the Forum at Beloit City Hall.
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
4. PUBLIC HEARINGS-None
5. CITIZEN PARTICIPATION-None
6. CONSENT AGENDA

Councilors Luebke and Kincaid made a motion to adopt the consent agenda as presented. Motion carried, voice vote.

- a. The Minutes of the Special Meeting of October 19 Regular Meeting were approved.
 - b. An application for a **Class “B” Beer and “Class C” Wine License** for The Noodle Shop, Co.-Colorado, Inc., d/b/a Noodles & Company, located at 2900 Milwaukee Road was referred to ABLCC. File 8688
 - c. An application for a **Class “B” Beer and “Class B” Liquor License** for Palermo Enterprise, LLC, 648 Fourth Street was referred to ABLCC. File 8688
 - d. An application for a **Zoning Map Amendment** to change the zoning district classification of the property located at 20 Park Avenue from C-3, Community Commercial District to M-1, Limited Manufacturing District was referred to Plan Commission. File 6226
 - e. A resolution authorizing **Final Payment** of Public Works Contract C15-17, Gateway Water Tower Repainting was approved. 8686
8. ORDINANCES
- a. City Attorney Elizabeth Krueger presented a proposed Ordinance to amend section 15.06(3)(a) & (b) of the Code of General Ordinances for the City of Beloit relating to **Alcohol Possession and Consumption, but not sale, of fermented malt beverages or wine** for a first reading. Attorney Krueger explained that City ordinance allows the issuance of beer and wine picnic licenses for consumption or possession (and not sale) of beer or wine in the Leeson, Big Hill, Telfer, Wootton, Summit, George Hilliard, and Riverside Parks and the Krueger recreation area. The wine and beer permits are currently issued by the Police Department. Staff believes that it will be better customer service to move those responsibilities to the Division of Parks and Leisure Services. This will provide customers with a “one-stop shop” for renting park shelters and obtaining any desired permits. Parks staff will review and ensure the requirements of the ordinance are met prior to issuance. Councilor De Forest sought clarification to ensure that any checks done by the Police Department can also be done by the Parks and Leisure Services. Attorney Krueger confirmed that residency checks and other items necessary are available to parks staff.

Councilors Sloniker and Hendrix made a motion to lay this ordinance over to the next meeting for a second reading. Motion carried, voice vote. File 5663

9. APPOINTMENTS - None

10. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

- Councilor Hendrix attended the dedication of the Barbara Hickman Center of the Arts grand opening at Fruzen Intermediate School and was able to sing for Ms. Hickman as one of her former students. She also attended Family Discovery night at Beloit College last Friday – the event mixes kids and science, two of her favorite things. She attended both the Community Action and Visit Beloit meetings this past week. She also invited everyone to enjoy the play RENT at Beloit College next week. Tickets are available now at Beloit.edu/theatre for Nov. 12-15 and 20-21.
- Councilor Sloniker attended the PFC meeting last week. She congratulated the two officers who were promoted. She also attended the “lunch with fathers” at Community Action to learn more about the fatherhood program.
- Councilor Kelly attended the Stateline Women's Fund Luncheon last Thursday and was impressed by the event and the purpose of the organization.
- Councilor Luebke expressed pride for another great year at the Beloit Farmer's Market.
- Councilor De Forest attended the community engagement listening session at Merrill school and was happy to see the turnout and dialogue. She attended the Traffic Review committee as well as the PFC meeting last week. She explained that she's been working hard at some farm to school initiatives and attended some Rock County meetings on that topic. She also attended the “lunch with fathers”. She congratulated Officer Keith Lynn and Beloit K-9 Glory for winning the American Humane Association Hero Dog Award.
- Councilor Kincaid attended the Women's Fund Luncheon as well and mentioned that the Monday Beloit Daily News did a great page 1 feature on the speaker. He also attended the listening session at Merrill school and PFC meeting as well as the League of Women voters meeting last week.
- President Haynes had nothing to add.

11. CITY MANAGER'S PRESENTATION

- a. Director of Operations Chris Walsh presented the City of Beloit **Fall Curbside Yard Waste Program**. She shared that this programs runs the first three weeks in November and offers free collection of fall leaves, grass clippings and garden debris. She explained that these items need to be contained in paper bags or clean trash cans that are under 39 gallons and weighing less than 60 pounds. Residents can also place bundles of 4 foot by 4 foot of branches and shrubbery provided that they purchase stickers from the City in advance for \$1.50 each. If residents prefer to schedule to have their leaves picked up via the Cities vacuum service, they can do so by raking their leaves to the terrace and have them picked up at their scheduled times – there is a subscription costs of \$100 for this service. She concluded that questions can be directed to the Public Works Operations Facility by calling 364-2929 or visiting the City of Beloit website at www.beloitwi.gov .

12. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Community Development Director, Julie Christensen, presented a resolution approving the **2016 Annual Action Plan and Community Development Block Grant (CDBG) Budget**. She explained that the Department of Housing and Urban Development (HUD) requires each CDBG formula grantee to submit a consolidated plan every five years and an annual action plan every year. Both plans include specific objectives for housing, homelessness, public housing and community development and include information on the CDBG process, affordable housing, and special needs population. The city's consolidated plan was approved last year. The annual plan includes specifics about how the City intends to allocate its CDBG funds over the next year. The Community Development Authority makes recommendations to the City Council based on the applications received in how those applications meet the

specific objectives. A public hearing was held on October 19th and Ms. Christensen is seeking approval of the allocations for year two as presented by the Council tonight. Council De Forest expressed her sentiments and concerns. She stated that she believed the whole point to setting funding priorities was so that we could take the funds available to make the largest impact possible within the community. The past practices have been to give many agencies a little money each, and by doing so has spread the funds quite thin. She is disappointed that the CDA is continuing to spread the funds thin and some who receive money are not meeting the funding priorities nor are we making maximum impact. She does not see that Healthnet, Beloit Meals on Wheels and Voluntary Action Center meet the funding priorities. She believes that taking the funds dedicated to these agencies and funding the Community Action fatherhood project would directly meet funding priorities. Discussion followed.

Councilors Luebke and Sloniker made a motion to approve the resolution as presented. Councilors De Forest and Hendrix made a motion to amend the resolution by using the funds from Beloit Meals on Wheels and Healthnet totaling \$14,000 to fund Community Actions Fatherhood Initiative and Skills Enhancement Program. Motion failed on a vote of 2-5 with De Forest and Hendrix voting in favor. The motion to approve as presented carried on a vote of 5-2 with De Forest and Hendrix voting against. File 8701

- b. Community Development Director, Julie Christensen, presented a resolution approving the **2016 HOME Investment Partnership Budget**. In July 2001, the City of Beloit, Rock County and City of Janesville formed the Rock County HOME Consortium. This allows us to receive HOME funds directly from the Department of Housing and Urban Development (HUD) similar to CDBG.

- According to HOME Investment Partnership Program guidelines, 15 percent of the HOME funds must be allocated to a Community Housing Development Organization (CHDO). In this HOME agreement, it was determined that this 15 percent would be allocated to a CHDO in Beloit. This agreement also established that the City of Beloit would receive 19 percent of the Consortium dollars awarded.
- For 2016, we are estimating that the Consortium will receive \$434,924. Based on that budget, the City of Beloit's share would be \$82,635.56, and the CHDO share would be \$65,238.
- On September 29, 2015, the Community Development Authority (CDA) recommended that the City's dollars be used to fund the City's Housing Rehabilitation Revolving Loan Fund for owner-occupied properties and/or acquisition-rehab projects, and the CHDO dollars be used for acquisition-rehabilitation project(s) in Beloit.

Councilors Lubeke and De Forest made a motion to approve the resolution as presented. Motion carried unanimously, voice vote. File 8663

- c. Executive Director of the Downtown Beloit Association, Shauna El-Amin presented a resolution approving the **2016 Business Improvement District Operating Plan and Budget**. She highlighted the 2015 accomplishments of DBA stating there are 16 new businesses downtown resulting in new jobs. Several sing grants were issued. They were pleased to have 4 interns from Beloit College this year. Bushel and Peck received two CDBG grants to improve storefront and upper story development. The SNAP program at the Farmers Market was a success this season. Shauna reviewed the 5-year goals of their strategic plan with the council. They are working on the sale of businesses and developing new ones. They will continue to collaborate in 2016 with the community, the board and with businesses. The 2016 Budget summary shows income projections of \$346,174.08 and expenses of \$272,300.00. She welcomed questions from the Council members. Councilors De Forest and Hendrix made a motion to approve the resolution as presented. Motion carried unanimously, voice vote. File 8479
- d. Director of Parks and Leisure Services, Brian Ramsey, presented a resolution approving a **Schedule of Fees, Charges and Rates for the Big Hill Center** in the City of Beloit, Wisconsin. The City of Beloit acquired the former Girls Scout Service Center building in Big Hill Park in June of 2015. Since acquiring the building, minor renovations and repairs have been completed in order to appropriately prepare for using this facility as another venue that the general public can rent for their personal use and special events (i.e. birthday parties,

weddings, meetings, etc). The Parks & Leisure Services Division plans to operate this facility in a similar fashion as the Rotary River Center by providing the general public with rental options. Therefore, in order to begin marketing the facility and obtaining some possible rentals income before the end of the 2015, it will be necessary to establish a fee structure. The fees as outlined and proposed have been reviewed and recommended by the Park, Recreation and Conservation Advisory Commission.

- The proposed fee structure has been reviewed and recommended for approval by the Park, Recreation and Conservation Advisory Commission.
- The proposed fee structure includes differential rates for resident, non-residents, and for not-for-profit 501(c)(3) of the Internal Revenue Code) groups.
- Rental fees are expected to generate modest revenue which will assist in offsetting operational costs of the facility.
- Marketing strategies will include a separate brochure which will highlight the rental space and outline rental fees.
- Reservations will be accepted at the Leisure Services Office.

Councilors Luebke and Kincaid made a motion to approve the resolution as presented. Motion carried unanimously, voice vote. File 8649

- e. Finance and Administrative Services Director, Eric Miller, presented a resolution authorizing certain changes to the **2016 Schedule of Fees, Charges, and Rates** for the City of Beloit, Wisconsin. He explained that this resolution related to the Fees included in the 2016 proposed budget. These fees are reviewed and evaluated each year and adjustments are made in order to keep costs aligned with the expense to run the programs and services we offer. He noted that the most notable change is a 3% increase in waste water fees as well as a .50 cent SFU increase in storm water fees.

Councilors Hendrix and Kincaid made a motion to approve the resolution as presented. Councilor De Forest made a motion to amend the resolution by striking the rental permit fee because she believes the fee was increased as recently as three years ago. She stated that this fee helps pay for full time inspectors, of which she believes the City currently employs more than necessary. Motion failed for lack of a second. Motion to approve the resolution as presented carried on a voice vote of 6-1 with Councilor De Forest voting against. File 8695

- f. Finance and Administrative Services Director, Eric Miller, presented a resolution approving the **Operating Budgets, Appropriating Funds, and Levying Property Taxes necessary for the Operation and Administration of the City of Beloit for the Year 2016 including the 2016 Capital Improvement Budget, the Beloit Public Library Budget;** and further authorizing the City Treasurer to spread the City Property Tax along with the apportionments certified for other Jurisdictions upon the current tax roll of the City. Mr. Miller explained that this is the final step of the 2016 budget process is the result of months of planning and meetings, including a full day workshop and public hearing.

Councilor De Forest thanked Mr. Miller and his staff for the laborious work they have put into presenting a responsible budget for the City. Ms. De Forest feels strongly that if the City does not receive the COPS grant money that is being applied for, she will be adamant about addressing the needs of adequate police staffing through other options. While she remains optimistic about the grant, she wants to be on record stating that she will want to revisit if it doesn't come through in order to meet the needs of the department and the citizens. City Administrator Lori Luther wanted to publicly thank the department directors, division heads, finance staff and all employees for the significant work put into this document and she is proud to be a part of this team. She noted that while the financial position of the City continues to be difficult, having a room full of people dedicated to solutions made all the difference. Councilors Luebke and Sloniker made a motion to approve the proposed budgets as presented. Motion carried unanimously, voice vote. File 8695

- g. Director of Transit, Michelle Gavin, presented a resolution accepting **2015 Beloit Transit Development Plan**. The Federal Transit Administration (FTA) (49 U.S.C. 5303) requires all FTA funded activities to be included in a continuing, comprehensive, and cooperative (3C) multimodal transportation planning process. The TDP satisfies these requirements for the

Beloit Transit System and should be updated every five years. Accepting the plan does not automatically implement the plan's recommendations. Councilors Kelly and De Forest made a motion to approve the resolution as presented. Motion carried unanimously, voice vote. File 4410

- h. Public Works Director, Greg Boysen, presented a resolution calling on the **Governor and Legislature of the State of Wisconsin to release the State 2015-17 Budget full funding of the I-39/90 Expansion Project**. Mr. Boysen explained that the recently-passed budget constrained \$350 million in contingency bonding that could be applied to projects including the I-39/90 project. The legislature has not approved the release of the contingency funds which could help mitigate the announced two-year delay of the project. This resolution joins with other local governments in Rock County urging the Governor and the Legislature to release the bonding for full funding of the I-39/90 corridor project. Councilors Luebke and Kelly made a motion to approve the resolution as presented. Motion carried unanimously, voice vote. File 8558
- i. Councilors Luebke and Sloniker made a motion for the City Council to adjourn into closed session pursuant to Wis. Stats §19.85(1)(g) to discuss the possible settlement of pending personal injury litigation. Motion carried, voice vote. The Council proceeded into closed session at 8:00 pm. Councilors Hendrix and Kelly made a motion to reconvene into open session. Motion carried, voice vote. No further action was taken on this matter.
- j. Councilors Sloniker and Hendrix made a motion to adjourn the meeting at 8:23 p.m. Motion carried.



Lorena Rae Stottler, City Clerk

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Date approved by City Council: November 16, 2015