



**DECEMBER 4,
2015**

*A weekly publication
from the Office of the
City Manager*

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**Special points of
interest:**

- **City Council Meeting
Agenda (page 2)**
- **Community Events
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THE BELOIT REPORT

CONTINUING ITS RESURGENCE AS THE GEM OF THE ROCK RIVER VALLEY

CURRENT EVENTS AND ACTIVITIES

CITY MANAGER MESSAGE AND ACTIVITIES

My family and I participated in the Downtown Holiday Parade as judges. What a beautiful start to the holiday season here in Beloit! I'm anticipating experiencing and shopping at Holidazzle on December 4th in the downtown, as well as attending the Beloit College Holiday Concert on December 6th.

On a personal note, my husband and I are Den Leaders for Tiger Scouts, and looking forward to our new Scouts earning their Bobcat Badges!

Meetings:

- ◆ Met with City Assessor Mark Link
- ◆ Held every-other-week meeting with Council President Haynes
- ◆ Met with Council member Ana Kelly

Community Meetings, Activities, and Functions:

- ◆ Attended the Latino Service Providers Coalition
- ◆ Presented to Society for Learning Unlimited (SLU)
- ◆ Attended a Youth Intervention Programming meeting at the request of Council Vice President De Forest
- ◆ Participated in the City Center Committee
- ◆ Participated in the monthly Rock County Breakfast with representatives from Beloit, Janesville and Rock County

HOLIDAZZLE—FRIDAY, DECEMBER 4TH

Downtown Beloit's 12th Annual Holidazzle shopping experience is scheduled for tonight, December 4th, from 5:00—9:00 p.m. Downtown businesses will be open and feature artists and specialty crafts, with one-of-a-kind gifts and unique pieces of art. Please see the attached flyer for more information.

The Beloit Fine Arts Incubator, 520 E. Grand Avenue, will be open Friday, December 4, 2015 from 5:00 to 8:00 p.m., and feature two watercolor artists for the December gallery show. Deb Shimondle and Pat Roedel are natives of Wisconsin and will be on hand Friday evening to discuss their art.

BELOIT RECREATION WEBSITE

The Beloit Recreation Division has unveiled a new "one-stop" website. Please take a look at www.beloitrecreation.com

CITY COUNCIL MEETING - MONDAY, DECEMBER 7, 2015

The City Council will hold a **Workshop** in the City Manager's Conference Room at 6:30 p.m. to review the agenda of the regular 7:00 p.m. City Council meeting.

The attached **agenda** is for the **Monday, December 7, 2015** regular City Council meeting beginning at 7:00 p.m. in the Forum.

4. PUBLIC HEARINGS

- a. Proposed Ordinance amending the Future Land Use Map of the City of Beloit **Comprehensive Plan** to change the future land use designation for the property located at 20 Park Avenue from Community Commercial to General Industrial. The property at 20 Park Ave. was previously the site of Cub Foods and is being repurposed into light industrial. The Plan Commission reviewed and unanimously recommends approval of the requested amendment.
- b. Proposed Ordinance amending the **Zoning District Map** to change the zoning district classification of the property located at 20 Park Avenue from C03, Community Commercial District to M-1, Limited Manufacturing District. The Plan Commission reviewed and unanimously recommends approval of the requested Zoning Map Amendment.
- c. Resolution approving a **Conditional Use Permit** to allow a religious institution in an R-1B, Single Family Residential District, for the property located at 1230 House Street. The subject property was used as a church more than a decade ago. The Plan Commission reviewed this item and voted unanimously to recommend approval of the requested Conditional Use Permit, subject to conditions recommended by Planning staff.
- d. Progress Report on the **CDBG Disaster Recovery Grant**. Public Works Director Greg Boysen will update Council on the use of \$319,000 in Disaster Recovery Funds received in 2015, to stabilize the stream bank on the west side of the Rock River between the dam and Liberty Avenue. The shoreline was eroded during the floods of 2008, and these funds enabled the City to complete the project without the use of City dollars.

6. CONSENT AGENDA

- a. Approval of the **Minutes** of the Regular Meeting of November 16, 2015.
- b. Proposal for Installation of a **Memorial Garden** at Horace White Park, located at 825 E. Grand Avenue. Beloit Family Services proposed installing a memorial garden, dedicated to those who have suffered from interpersonal violence. Beloit Family Services will use volunteers to perform maintenance and upkeep on the memorial garden. The proposed project is being funded entirely by Beloit Family Services. The Parks, Recreation and Conservation Advisory Commission recommended approval of the garden, and Landmarks Commission has approved the Certificate of Appropriateness. This item will be referred to Plan Commission for their review and recommendation.
- c. Resolution approving an Amendment to the Rock County **HOME Consortium Agreement**. In 2001, the City of Beloit, Rock County and City of Janesville formed the Rock County HOME Consortium and entered into a Mutual Cooperation Agreement under the National Affordable Housing Act. Rock County has requested the ability to use its HOME funds within the municipal boundaries of the City of Janesville. In order for them to do that, the Mutual Cooperation Agreement is required to be amended.
- d. Resolution authorizing **Final Payment** of Public Works Contract C15-02, Bayliss Avenue Rehabilitation Nelson to Railroad. The work under this contract has been completed, and Council is asked to approve the final payment of \$9,866.97.
- e. Resolution approving **Intergovernmental Agreement** between the City of Beloit, Wisconsin and Rock County, Wisconsin for the Provision of Paratransit Services. Transit recommends Council accept the above named agreement.
- f. Resolution authorizing Application and Acceptance of a **Risk Reduction Grant** from Cities and Villages Mutual Insurance Company (CVMIC) and Amending the 2015 General Fund Operating Budget for this Grant Program. The amount of the proposed grant is \$7,000 and there is a local match requirement of \$7,000. The Beloit Police and Fire Department will utilize these funds to implement a policy and training management program.

7. ORDINANCES

- a. Ordinance to Amend Section 1.28(3) to Repeal Sections 1.51(3)(g) and (i) and to Create Sections 1.59 and 1.60 of the Code of General Ordinances of the City of Beloit pertaining to the **Human Resources and Information Services Departments**. The Human Resources and Information Systems functions currently reside within the Office of Finance and Administration. The City Manager recommends those two divisions be converted to “departments” under the supervision of the City Manager. There is no budgetary impact.

8. APPOINTMENTS—None

10. CITY MANAGER’S PRESENTATION

- a. Annual **Snow and Ice** Control Plan. Christine Walsh, Director of Operations, will present the Winter Operations Plan.

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. The City Council will adjourn into closed session pursuant to Wisconsin Statute §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

12. ADJOURNMENT

CITY MEETING CALENDAR— DECEMBER 7–11, 2015

Monday, Dec. 7	5:00 p.m.	Special Police and Fire Commission meeting, Forum
Monday, Dec. 7	6:30 p.m.	Agenda Review , City Manager’s Conf. Room (All City Councilors)
Monday, Dec. 7	7:00 p.m.	City Council Meeting , Forum (All City Councilors)
Tuesday, Dec. 8	4:00 p.m.	Alcohol Beverage License Control Committee , Forum (A. Kelly)
Tuesday, Dec. 8	Cancelled	Board of Appeals
Wednesday, Dec. 9	7:30 a.m.	Visit Beloit Board of Directors (R. Hendrix)
Wednesday, Dec. 9	Cancelled	Park, Recreation & Conservation Advisory Commission (S. De Forest)
Wed., Dec. 9	7:00 p.m.	Plan Commission , Forum (C. Kincaid)

UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website: www.visitbeloit.com

Beloit Public Library offers many events for youth, teens and adults. Please click [\[here\]](#) for more information.

- Friday, Dec. 4 5:00 p.m. **Holidazzle**, Downtown Beloit. Free trolley rides, Santa, treats, live music, and more! Artists and craftspeople set up in more than 25 locations throughout Downtown Beloit.
- Saturday, Dec. 5 11-2:00 p.m. Public Open House at **Chicago Fittings**, 3170 Colley Road. Machines running for demonstration. Welcome them to Beloit!



PUBLIC NOTICE

The City of Beloit City Council will hold a **Workshop** on Monday, December 7, 2015, at 6:30 p.m., in the 4th floor City Manager's Conference Room, City Hall, 100 State Street, Beloit WI 53511. The purpose of the workshop is to review the agenda of the regular 7:00 p.m. City Council meeting.

Lori S. Curtis Luther, City Manager

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Dated: December 2, 2015
Lorena Rae Stottler
City Clerk
www.beloitwi.gov

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** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit WI 53511.



**AGENDA
BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, December 7, 2015**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
4. PUBLIC HEARINGS
 - a. Proposed Ordinance amending the Future Land Use Map of the City of Beloit **Comprehensive Plan** to change the future land use designation for the property located at 20 Park Avenue from Community Commercial to General Industrial (Christensen) Plan Commission recommendation for approval 5-0. First Reading
 - b. Proposed Ordinance amending the **Zoning District Map** to change the zoning district classification of the property located at 20 Park Avenue from C-3, Community Commercial District to M-1, Limited Manufacturing District (Christensen) Plan Commission recommendation for approval 5-0. First Reading
 - c. Resolution approving a **Conditional Use Permit** to allow a religious institution in an R-1B, Single Family Residential District, for the property located at 1230 House Street (Christensen) Plan Commission recommendation for approval 6-0.
 - d. Progress Report on the CDBG Disaster Recovery Grant (Boysen)
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Approval of the **Minutes** of the Regular Meeting of November 16, 2015 (Stottler)
- b. Proposal for Installation of a **Memorial Garden** at Horace White Park, located at 825 E. Grand Avenue (Christensen) Refer to Plan Commission
- c. Resolution approving an Amendment to the Rock County **HOME Consortium Agreement** (Christensen)
- d. Resolution authorizing **Final Payment** of Public Works Contract C15-02, Bayliss Avenue Rehabilitation Nelson to Railroad (Boysen)
- e. Resolution approving **Intergovernmental Agreement** between the City of Beloit, Wisconsin and Rock County, Wisconsin for the Provision of Paratransit Services (Gavin)

- f. Resolution authorizing Application and Acceptance of a **Risk Reduction Grant** from Cities and Villages Mutual Insurance Company (CVMIC) and Amending the 2015 General Fund Operating Budget for this Grant Program (Liggett)

7. ORDINANCES

- a. An Ordinance to Amend Section 1.28(3), to Repeal Sections 1.51(3)(g) and (i) and to Create Sections 1.59 and 1.60 of the Code of General Ordinances of the City of Beloit pertaining to the **Human Resources and Information Services Departments**. (Luther)
First Reading

8. APPOINTMENTS –none

9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

10. CITY MANAGER'S PRESENTATION

- a. Annual **Snow and Ice** Control Plan (Walsh)

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. The City Council will adjourn into closed session pursuant to Wisconsin Statute §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Luther)

12. ADJOURNMENT

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Dated: December 2, 2015
Lorena Rae Stottler
City Clerk
City of Beloit
www.beloitwi.gov

You can watch this meeting live on Charter PEG digital channel 992. Meetings are rebroadcast during the week of the Council meeting on Tuesday at 1:00 p.m.; Thursday at 8:30 a.m.; and Friday at 1:00 p.m.

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**NOTICE AND AGENDA
ALCOHOL BEVERAGE LICENSE CONTROL COMMITTEE**

Beloit City Hall –The Forum
100 State Street, Beloit, WI 53511
December 8, 2015 – 4:00 p.m.

1. Roll Call
2. Approval of the minutes of the meeting of November 10, 2015.
3. Consideration of a Change of Agent at Pilot Travel Center #289, 3001 Milwaukee Road, from David Hauck to Brenda K. Boss.
4. Consideration of sale to underage operative on November 4, 2015 during Police Department compliance checks at the following locations:
 - Clark Gas Station – 903 Broad Street – Jay Gravitt, Agent
 - Speedway #4293 – 2781 Milwaukee Road – Sheryl LaTronico, Agent
 - Speedway # 4087 – 148 Liberty Avenue – Susan Keough, Agent
 - Badger Spirits – 2621 Prairie Avenue – Alice Blue, Agent
 - CVS #5600 – 2149 Prairie Avenue – Debra Gajdosik, Agent
 - CVS #8534 – 1063 Fourth Street – Nancy Klatt, AgentAnd during a sale on November 30, 2015 during a compliance check at:
 - Casey’s General Store #3316, 2350 Cranston Road, Nancy Gollmer, Agent
5. Citizen Comments
6. Committee Comments
7. Police Department Comments
8. Attorney Comments
9. Adjournment

December 2, 2015
Lorena Rae Stottler
City of Beloit, City Clerk
www.beloitwi.gov

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MEMORANDUM

TO: Board of Appeals Members

FROM: Drew Pennington, AICP, Director of Planning & Building Services

DATE: November 20, 2015

SUBJECT: Cancellation of Board of Appeals Meeting

Since no applications have been submitted, the regularly scheduled **December 8, 2015** meeting of the Board of Appeals has been cancelled. The next Board of Appeals meeting is scheduled for Tuesday, January 12, 2016.

Please contact me at (608) 364-6711 or penningtond@beloitwi.gov if you have any questions or require more information.

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cc: City Clerk's Office
City Manager's Office
Media



Department of Public Works
Parks & Leisure Services Division
2351 Springbrook Court
Beloit, WI 53511

PUBLIC NOTICE

The Parks & Recreation Commission Meeting scheduled for Wednesday, December 9, 2015 has been cancelled. Therefore, the next scheduled meeting of the Parks & Recreation Commission will be held at 6:30pm on Wednesday, January 13, 2016 at the Operations Building located at 2351 Springbrook Court in the City of Beloit, Wisconsin.

Dated: December 3, 2015
Brian Ramsey
Director of Parks & Leisure Services
www.beloitwi.gov

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CITY HALL • 100 STATE STREET • BELOIT, WI 53511

**MEETING NOTICE AND AGENDA
Beloit City Plan Commission
Wednesday, December 9, 2015 at 7:00 PM
The Forum
Beloit City Hall, First Floor
100 State Street, Beloit**

1. **Call to Order and Roll Call**
2. **Approval of the Minutes of the November 18, 2015 Meeting**
3. **Certified Survey Map – 1345 Ritsher Street**
Review and consideration of a two-lot Certified Survey Map for the property located at 1345 Ritsher Street
4. **Installation of a Memorial Garden in Horace White Park**
Review and consideration of a request by Family Services to construct a memorial garden in Horace White Park located at 825 E. Grand Avenue
5. **Sign Ordinance Exception – Pratt Industries – 1405 Gateway Boulevard**
Public hearing, review and consideration of an exception to Section 30.40(2)(c) of the Outdoor Sign Regulations to allow a secondary, on-premises wall sign to be larger than 30 square feet in area in an M-2, General Manufacturing District, for the property located at 1405 Gateway Boulevard
6. **Alley Vacation –900 Blocks of Johnson Street and Townline Avenue**
Review and consideration of the vacation of an unnamed east-west alley located between the 900 blocks of Johnson Street and Townline Avenue
7. **Comprehensive Plan Amendment – 1633 Keeler Avenue – Commonwealth Development**
Public hearing, review and consideration of an amendment to the Future Land Use Map of the City of Beloit Comprehensive Plan from Institutional and Community Services to Mixed Residential for the property located at 1633 Keeler Avenue (Kolak Education Center)
8. **Planned Unit Development – 1633 Keeler Avenue – Commonwealth Development**
Public hearing, review and consideration of Planned Unit Development – Master Land Use Plan for the property located at 1633 Keeler Avenue (Kolak Education Center)
9. **Zoning Map Amendment – 1633 Keeler Avenue – Commonwealth Development** Public hearing, review and consideration of a Zoning Map Amendment to change the zoning district classification from PLI, Public Lands and Institutions District, to PUD, Planned Unit Development District, for the property located at 1633 Keeler Avenue (Kolak Education Center)

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10. **Status Report on Prior Plan Commission Items**

11. **Adjournment**

If you are unable to attend this meeting, please contact Ashley Rosenbaum in the Planning Office at 364-6700 **no later than 4:00 PM the day before the meeting.**

Notice Mailed: December 3, 2015

Approved: Julie Christensen, Community
Development Director

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12TH ANNUAL

Holidazzle

DEC. 4TH

FROM

DOWNTOWN BELOIT

5-9PM

Artists and craftspeople set up shop in more than 25 locations throughout Downtown Beloit to display unique pieces of art and one-of-a-kind gifts.

FREE TROLLEY RIDES TIM BREMEL LIVE ON 1230AM
 SANTA VISITS HOLIDAY TREATS LIVE MUSIC SWEET SHOPPE
 @ ST. PAUL EPISCOPAL CHURCH

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