



## NOTICE AND AGENDA

### Special Meeting

Monday, January 11, 2016

7:00 p.m.

The Forum

City Hall – 100 State Street

Beloit, WI 53511

## CALL OF MEETING OF CITY OF БЕЛОIT COUNCIL CITY OF БЕЛОIT, WISCONSIN

**NOTICE IS HEREBY GIVEN** that in accordance with Section 2.02(3) of the City of Beloit Municipal Code of Ordinances, a Special Meeting of the City Council of the City of Beloit, Rock County, Wisconsin, is being called.

1. Roll Call
2. Resolution **Combining Polling Places** for February 16, 2016 Spring Primary Election (Stottler)
3. An Ordinance to Amend Section 1.14 of the Code of General Ordinances of the City of Beloit Pertaining to **Polling Places** (Stottler) Second Reading
4. An Ordinance to Create Section 15.06(1)(e) of the Code of General Ordinances for the City of Beloit relating to the Possession and **Consumption of Alcohol Beverages in Big Hill Center** (Ramsey) Second Reading
5. Adjournment

Lori Curtis Luther, City Manager

Dated: January 7 , 2016

Lorena Rae Stottler

City Clerk

[www.beloitwi.gov](http://www.beloitwi.gov)

**RESOLUTION  
COMBINING POLLING PLACES FOR  
FEBRUARY 16, 2016 SPRING PRIMARY ELECTION**

**WHEREAS**, the City of Beloit has 25 wards and uses nine polling places for all elections; and

**WHEREAS**, a Spring Primary Election is scheduled for Tuesday, February 16, 2016, but the need for this election will be unknown until at least January 8, 2016; and

**WHEREAS**, the governing body shall establish the location of polling places at least 30 days prior to the election, per §5.25(3) of the Wisconsin Statutes, and action at the City Council's January 19<sup>th</sup> meeting would not meet this deadline; and

**WHEREAS**, if a Spring Primary Election is required, voter turnout has traditionally been extremely low; and

**WHEREAS**, providing open and accessible polling places to the voters is extremely important, as is considering the prudent use of City tax dollars.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Beloit does hereby combine polling places for the February 16, 2016 Spring Primary Election, if that election is necessary.

**BE IT FURTHER RESOLVED** that the regular nine polling places will be reduced to two, with voters in Wards 1-12 voting at the Beloit Historical Society (845 Hackett Street) and voters in Wards 13-25 voting at Central Christian Church (2460 Milwaukee Road), and all efforts possible will be made to inform the voters of this temporary change if the election is necessary.

Adopted this 11th day of January, 2016.

**City Council of the City of Beloit**

\_\_\_\_\_  
**Charles M. Haynes, President**

ATTEST:

\_\_\_\_\_  
Lorena Rae Stottler, City Clerk

# CITY OF BELOIT

## REPORTS AND PRESENTATIONS TO CITY COUNCIL



**Topic:** Combining Polling Places for February 16, 2016 Spring Primary Election

**Date:** January 11, 2016

**Presenter(s):** Lorena Rae Stottler

**Department(s):** City Clerk

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### Overview/Background Information:

A Spring Primary Election may take place in the City of Beloit on February 16, 2016. If the election is necessary, it is likely that only one contest will be on the ballot in Beloit (Justice of the Supreme Court). In the past, elections with only one contest on the ballot have experienced extremely low voter turnout. Because of the low anticipated voter turnout, the Clerk's office is requesting that the City Council combine the regular nine polling places into two: one on the west side at the Beloit Historical Society, and on the east side at Central Christian Church. Voters who typically vote in Wards 1-12 will vote at the Beloit Historical Society, and voters who typically vote in Wards 13-25 will vote at Central Christian Church. Per Wisconsin Statute §5.25(3), the City Council shall establish the location of polling places at least 30 days prior to an election. The next regularly scheduled City Council meeting is January 19, 2016, which does not meet the 30-day requirement.

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### Key Issues (maximum of 5):

- The earliest possible date that the Government Accountability Board will announce the need for a Spring Primary Election is January 8, 2016, which is three days after the deadline to submit nomination papers and signatures. The GAB has until January 12<sup>th</sup> to send Type B notice of information to clerks indicating a primary will indeed occur.
- It is unlikely that any local contest scheduled to be on the April ballot will require a primary (City Council, School Boards). However, the Wisconsin Justice of the Supreme Court contest may require a primary.
- The last time polling places were combined was for the February 2015 Spring Primary with much success and without negative impact on the voting process. The cost savings were over \$8,000 including savings in the areas of personnel, computer programming costs, polling place rental, and copy and production costs of voting materials and notices.
- The costs for election workers and training for a similar election using all nine polling places in April 2015 were \$11,580.
- The City Council adopted a resolution combining polling places for the Spring Primary Election in February 2015.
- Voters will be notified of the combination of polling places by various means including postings on doors of all polling places; public notices, press releases, and articles in the Beloit Daily News and Shopping News; postings on the City's website, at City Hall, the Beloit Public Library, and Grinnell Senior Center; and through information provided to the Beloit School District.
- This model may continue to be used in the future for elections when turnout is anticipated to be extremely low.

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### Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

Consideration of this request supports *Strategic Goal #1*, which focuses on the sustainable stewardship of City resources.

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### Sustainability:

- Reduce dependence upon fossil fuels – N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature – N/A
- Reduce dependence on activities that harm life sustaining eco-systems – N/A
- Meet the hierarchy of present and future human needs fairly and efficiently

Combining polling places will save money while establishing one polling place on each side of the City for the convenience of voters.

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### Action required/Recommendation:

- City Council consideration and adoption of the proposed Resolution

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### Fiscal Note/Budget Impact:

The reduction in the number of polling places will save several thousand dollars in personnel and material costs.

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### Attachments:

Resolution



City Clerk's Office, City Hall  
100 State Street  
Beloit, WI 53511  
[www.beloitwi.gov](http://www.beloitwi.gov)

**FOR IMMEDIATE RELEASE**

For more information, contact:  
Lorena Rae Stottler, City Clerk  
(608) 364-6680  
[StottlerL@beloitwi.gov](mailto:StottlerL@beloitwi.gov)

**City of Beloit to Combine Polling Places for the  
February 16, 2016 Spring Primary Election Only**

**January 18, 2016 – Beloit, WI:** The City Council of the City of Beloit has combined polling places for the February 16, 2016 Spring Primary Election.

Voters in wards 1-9, who usually vote at Converse, Gaston, and Hackett Schools, will join voters in wards 10-12 and vote at the **Beloit Historical Society, 845 Hackett Street, Beloit, WI 53511** for this election only.

Voters in wards 13-22, who usually vote at the Beloit Public Library, First Congregational Church, Todd School, and McLenegan School, will join voters in wards 23-25 and vote at **Central Christian Church, 2460 Milwaukee Road, Beloit, WI 53511** for this election only.

The City Council combined polling places due to the low expected voter turn-out for this spring primary election, which only includes a primary for Wisconsin Justice of the Supreme Court.

If you are unsure of your polling place and/or your voter registration status, or if you have any questions or need additional information, please contact the City of Beloit City Clerk's office at (608) 364-6680 or by email at [StottlerL@beloitwi.gov](mailto:StottlerL@beloitwi.gov). Finally, the GAB has a Voter Information Center webpage that you might find helpful: <http://www.gab.wi.gov/voters> that includes information about voter registration, Voter ID implementation in 2016, finding your polling place and requesting an absentee ballot.

**INCLUDE: Map graphic showing TWO locations of polling places**

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ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND SECTION 1.14(1) OF THE CODE OF  
GENERAL ORDINANCES OF THE CITY OF BELOIT  
PERTAINING TO POLLING PLACES

Section 1. Section 1.14(1) of the Code of General Ordinances of the City of Beloit is hereby amended to read as follows:

- (1) The polling places for the wards shall be at the following locations:

<u>Wards</u>	<u>Polling Place</u>	<u>Address</u>
1, 2 & 3	Converse School	1602 Townline Avenue
4, 5 & 6	Gaston School	<del>610 McKinley Avenue</del> <u>1515 West Grand Avenue</u>
7, 8 & 9	Hackett School	<del>533 West Grand Avenue</del> <u>625 8<sup>th</sup> Street</u>
10, 11 & 12	Beloit Historical Society	845 Hackett Street
13, 14, 15 & 22	Beloit Public Library	605 Eclipse Boulevard
16	First Congregational Church	801 Bushnell Street
17 & 18	Todd School	1621 Oakwood Avenue
19, 20 & 21	<del>McLenegan School</del> <u>River of Life United</u> <u>Methodist Church</u>	<del>2639 Sunshine Lane</del> <u>2345 Prairie Avenue</u>
23 & 24	Central Christian Church	2460 Milwaukee Road

Section 2. This ordinance shall be in force and take effect upon passage and publication.

Adopted this 11th day of January 2016.

BELOIT

CITY COUNCIL OF THE CITY OF

\_\_\_\_\_  
Charles M. Haynes, President

ATTEST:

\_\_\_\_\_  
Lorena Rae Stottler, City Clerk

PUBLISHED: \_\_\_\_\_  
EFFECTIVE DATE: \_\_\_\_\_  
01-611100-5231-\_\_\_\_\_  
tdh/ordinances/1.14(1) = ORD 20151210 (15-1216)

# CITY OF BELOIT



## REPORTS AND PRESENTATIONS TO CITY COUNCIL

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**Topic:** An Ordinance To Amend Section 1.14(1) of the Code of General Ordinances For the City of Beloit Pertaining to Polling Places – SECOND READING

**Date:** January 11, 2016

**Presenter:** Lorena Rae Stottler

**Department:** City Clerk

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### Overview/Background Information:

The School District of Beloit has sold its retired school buildings. One of those schools, McLenegan Elementary, was a polling place for Wards 19, 20 and 21, making it necessary to find a new polling place location. River of Life United Methodist Church was the best fit for the wards given the regulations and requirements under the law. Additionally, the proposed ordinance updates the addresses for Gaston School and Hackett School.

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### Key Issues:

1. The loss of McLenegan School as a polling place required exploring new options within Wards 19-21. River of Life United Methodist Church located at 2345 Prairie Avenue agreed to host as a polling location and meets the requirements of accessibility under the law.
  2. Wisconsin State Statute 5.25 defines how polling places are to be established. "...The places chosen shall be public buildings, unless the use of a public building for this purpose is impracticable or the use of a nonpublic building better serves the needs of the electorate, as determined by the authority charged with the responsibility for establishing polling places under sub. (2)...Each polling place shall be accessible to all individuals with disabilities..."
  3. The existing ordinance and ward map list needed to be amended to update the addresses for Gaston and Hackett Schools.
  4. The new map highlights polling places by placing circles around the icons, making it easier to find at a glance.
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### Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

Approval of the proposed ordinance supports the City's Strategic Goal #1, which focuses on enhancing the quality of life for current and future generations.

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### Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- Reduce dependence upon fossil fuels N/A
  - Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
  - Reduce dependence on activities that harm life sustaining eco-systems N/A
  - Meet the hierarchy of present and future human needs fairly and efficiently N/A
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If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space

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### Action required/Recommendation:

The proposed ordinance has been reviewed by city staff and is recommended for approval.

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### Fiscal Note/Budget Impact:

This ordinance change does not impact the city's overall budget.

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### Attachments:

Proposed ordinance; amended ward map with polling places

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO CREATE SECTION 15.06(1)(e) OF THE CODE OF  
GENERAL ORDINANCES FOR THE CITY OF BELOIT RELATING TO THE  
POSSESSION AND CONSUMPTION OF ALCOHOL BEVERAGES  
IN BIG HILL CENTER**

**Section 1.** Section 15.06 (1) (e) of the Code of General Ordinances of the City of Beloit, is hereby created to read as follows:

“(e) Alcohol beverages may be possessed and consumed, but not sold, in Big Hill Center upon the following terms and conditions:

1. Except as provided in subparagraph 3. of this paragraph, no person may possess or consume alcohol beverages outside the Big Hill Center building without first obtaining a special permit under subsection (3) of this section.
2. No person may possess or consume alcohol beverages inside the Big Hill Center building unless such person is:
  - a. 21 years of age or older; and
  - b. Entitled to the exclusive use of the property at the time of the possession or consumption of alcohol beverages; or
  - c. An authorized and invited guest of a person or organization which is entitled to the exclusive use of the property at the time of such possession or consumption of alcohol beverages.
3. Any person who is authorized to possess and consume alcohol beverages in Big Hill Center under subparagraph 2. may also possess and consume alcohol beverages on the lower level patio or upper level deck outside the building.
4. No person may possess or consume alcohol beverages inside the Big Hill Center building when that person has been let into the premises solely

for the purpose of preparing for an authorized event or for the purpose of cleaning up after an authorized event.”

**Section 2.** This ordinance shall be in force and take effect upon passage and publication.

Adopted this \_\_\_\_\_ day of January, 2016.

BELOIT CITY COUNCIL

By: \_\_\_\_\_  
Charles M. Haynes, President

ATTEST:

By: \_\_\_\_\_  
Lorena Rae Stottler, City Clerk

PUBLISHED: \_\_\_\_\_  
EFFECTIVE DATE: \_\_\_\_\_  
01-611100-5231- \_\_\_\_\_

tdh/ordinances/15.06(1)(e) = ORD 20151209 (15-1214)



# CITY OF BELOIT

## REPORTS AND PRESENTATIONS TO CITY COUNCIL



**Topic:** An Ordinance To Create Section 15.06(1)(e) of the Code of General Ordinances for the City of Beloit Relating to the Possession and Consumption of Alcohol Beverages in Big Hill Center.

**Date:** January 11, 2016

**Presenter(s):** Brian Ramsey, Director of Parks & Leisure Services

**Department(s):** Public Works

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### Overview/Background Information:

City Ordinance allows the issuance of beer and wine picnic permits for consumption or possession (and not sale) of beer or wine in Leeson, Big Hill, Telfer, Wootton, Summit, Hilliard, and Riverside Parks, as well as within the Rotary River Center. However, no designation has been approved for the new Big Hill Center that would allow similar use in renting this new facility. Parks & Recreation Staff, as well as the Parks & Recreation Commission agree that users of the new Big Hill Center should be permitted to possess and consume alcohol beverages in a similar manner as allowed within the Rotary River Center in Riverside Park. Therefore, this new section of the Code has been drafted to replicate Section 15.06(1)(d) and references the Big Hill Center in manner as Section 15.06(1)(d) references the Rotary River Center.

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### Key Issues (maximum of 5):

- 1.) Current permits for beer and wine possession and consumption are allowed in various park shelters and the Rotary River Center.
- 2.) Current permits for beer and wine possession and consumption are now issued by the Parks & Leisure Services Division and can be issued at the same time as the facility permit.
- 3.) The Parks & Leisure Service Division will review the requirements of the ordinance prior to issuance and will notify the police department of all permits to possess and consume alcohol beverages in the Big Hill Center.

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### Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

Approval of this Ordinance would conform with Goal #1's stated purpose of developing a high quality community through responsible stewardship and enhancement of City resources.

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### Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- |   |     |
|---|-----|
| ▪ Reduce dependence upon fossil fuels   | NA  |
| ▪ Reduce dependence on chemicals and other manufacturing substances that accumulate in nature | NA  |
| ▪ Reduce dependence on activities that harm life sustaining eco-systems                       | NA  |
| ▪ Meet the hierarchy of present and future human needs fairly and efficiently                 | YES |

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

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### Action required/Recommendation:

The ordinance has been reviewed by city staff and is recommended for approval.

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### Fiscal Note/Budget Impact:

This ordinance change does not impact the city's overall budget.

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### Attachments:

New City Ordinance proposal.