

CITY OF BELOIT



THE BELOIT REPORT

CONTINUING ITS RESURGENCE AS THE GEM OF THE ROCK RIVER VALLEY

CURRENT EVENTS AND ACTIVITIES

CITY MANAGER MESSAGE AND ACTIVITIES

Meetings:

- Met with Council member Sheila De Forest
- Met with candidate for Council Kevin Leavy

Community Meetings, Activities, and Functions:

- Participated in task force exploring the feasibility of a potential downtown ice hockey/sports arena
- Met with Carol Wickersham at Beloit College Wright Museum for Art to discuss college/community partnerships
- Participated in the Chamber of Commerce Board of Director's meeting
- Attended the Downtown Beloit Association Annual Dinner

SPRING ELECTIONS IN BELOIT

Lorena Stottler, City Clerk, issued the [attached](#) press releases regarding upcoming elections. She reminds voters that there are four scheduled elections this year, with the first one on February 16, 2016. Please read the press releases, as they contain important information on polling locations and a link to a website for information about voting and registration.

The Clerk's office is also looking for applicants interested in serving as election workers. That information is also included in the press release.

"BELOIT, WE'RE ON A ROLL" PRESENTATION

On Tuesday, February 16, 2016 at 6:00 p.m., the City of Beloit's Public Works Operations Division will host a presentation and informational meeting regarding the upcoming changes to the residential solid waste program. The program will be held at the Beloit Public Library, 605 Eclipse, Beloit.

On Thursday, February 18, 2016 at 9:30 a.m., the City of Beloit's Public Works Operations Division will host a presentation and informational meeting regarding the upcoming changes to the residential solid waste program. That program will be held at Grinnell Hall Senior Center, 631 Bluff St.

The programs are open to the public and residents are encouraged to attend. For more information about the new Automated Collection program, please visit the website: www.automatebeloit.com.

DOWNTOWN BELOIT NEEDS YOUR VOTE!

Downtown Beloit has been nominated for "The Best Shopping on Main Street" competition. "ShopOnMain" and "Small Town Big Deal" are searching small towns and historic districts

**FEBRUARY 12,
2016**

*A weekly publication
from the Office of the
City Manager*

Lori S. Curtis Luther
City Manager
City of Beloit
100 State Street
Beloit, WI 53511

608-364-6614
608-364-6756 (Fax)

lutherl@beloitwi.gov
www.beloitwi.gov

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Special points of interest:

- **City Council Meeting
Agenda (page 2)**
- **Community Events
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across America for the best shopping on main street. The winning neighborhood will be featured in an episode of the nationally syndicated TV show "Small Town Big Deal." If you would like to vote for Beloit, please click [here](#) and pass along the link to friends and family. Voting is open until March 1, 2016.

VOLUNTEERS WANTED

Vacancies exist on Municipal Boards, Committees and Commissions for city residents. If you are interested in making a contribution of your time and talents to the City of Beloit, please click [here](#) for a list of City Boards and Commissions and an application. Current vacancies include:

- **Alcohol Beverage License Control Committee** (3 year term)
Meets 2nd Tuesday of the month at 4:00 p.m. in the City Hall Forum
- **Appointment Review Committee** (3 year term)
Meets 2nd Monday of the month at 4:30 p.m. in the City Manager's Conference Room
- **Board of Appeals** (3 year term)
Meets 2nd Tuesday of the month at 7:00 p.m. in the City Hall Forum
- **Board of Ethics** (3 year term)
Meets as needed except annual meeting on the 3rd Thursday of January in the City Manager's Conference Room
- **Board of Review** (5 year term)
Meets annually in May and typically hears assessment objection cases as scheduled in June in the City Hall Forum
- **Community Development Authority** (4 year term)
Meets 4th Wednesday of the month at 4:30 p.m. in the Forum
- **Equal Opportunities Commission** (3 year term)
Meets on the 3rd Wednesday of each even-numbered month at 5:45 p.m. in the Forum
- **Municipal Golf Committee** (including vacancy for youth representative) (3 year term)
Meets on the 3rd Wednesday of the month from March through November at 7:00 a.m. at the Krueger-Haskell Club House
- **Municipal Library Board** (3 year term)
Meets on the 3rd Wednesday of the month at 4:00 p.m. at Beloit Public Library
- **Park, Recreation and Conservation Advisory Commission** (vacancy for youth representative) (3 year term)
Meets on the 2nd Wednesday of the month at 6:30 p.m. at the Public Works Operations Facility

CITY COUNCIL MEETING - MONDAY, FEBRUARY 15, 2015

The City Council will hold a **Workshop** in the City Manager's Conference Room at 6:30 p.m. to review the agenda of the regular 7:00 p.m. City Council meeting.

The attached **agenda** is for the **Monday, February 15, 2015** regular City Council meeting beginning at 7:00 p.m. in the Forum.

3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS

- a. Proclamation in recognition of **Beloit International Film Festival**. The film festival will be held February 19—28, 2016.

4. PUBLIC HEARINGS

- a. Proposed Ordinance amending the City of Beloit's **Zoning District Map** to change the zoning district classification of the property located at 736 Oak Street from R-1B, Single-Family Residential District to R-2, Two-Family Residential District. The property lost its nonconforming duplex status due to the lack of a 2014 Rental Dwelling Permit. The requested rezoning to R-2 is inconsistent with the Comprehensive Plan, and if approved would violate Section 66.1001(3) of Wisconsin Statutes. Plan Commission reviewed and unanimously recommended for denial.

6. CONSENT AGENDA

- a. Approval of the Minutes of the Regular Meeting of February 1, 2016
- b. Resolution approving **Change of Agent** for Casey's Marketing Company d/b/a Casey's General Store #3316, located at 2350 Cranston Road from Nancy Gollmer to Jeff Kimberly. Alcohol Beverage License Control Committee unanimously recommended for approval.

7. ORDINANCES

- a. Proposed Ordinance to Amend Sections 25.04(4)(d) and 13.18 of the Code of General Ordinances of the City of Beloit pertaining to **Parking Enforcement**. Staff is requesting the ordinance amendment which allows civilian city staff to assist law enforcement during times of snow emergencies by issuing parking tickets. This is a second reading.
- b. Proposed Ordinance to Amend Section 25.04(4)(d) of the Code of General Ordinances of the City of Beloit pertaining to Officials authorized to **Issue Citations related to Annual Rental Dwelling Permits**. In 2016, the workload in the Community and Housing Services Division has been divided so that the rental permit program will be administered by both the Administrative Assistant in the Community and Housing Services Division and the Administrative Assistant in the Planning and Building Services Division. The proposed ordinance amendment will add and amend the list of city employees authorized to issue municipal citations for violation of city ordinances pertaining to Annual Rental Dwelling Permits. This is a second reading.
- c. Proposed Ordinance amending the City of Beloit's **Zoning District Map** to change the zoning classification of the property located at 2345 Prairie Avenue (River of Life UMC) from R-1A, Single-Family Residential District to PLI, Public Lands and Institutions District. Plan Commission reviewed and recommendation for approval failed 2-2. This is a Second Reading.

10. CITY MANAGER'S PRESENTATION

- a. Annual **Landmarks Commission Report—2015**. The annual report is provided in accordance with Section 32.05(10) of the Historic Preservation Ordinance.

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution Authorizing **Application and Acceptance of a Community Grant** from the National Council on Aging for "The Aging Mastery Program" and amending the 2016 Grinnell Senior Center Operating Budget for this Grant Program. In November 2015 the City of Beloit completed an application to the National Council on Aging (NCOA) to consider Grinnell Hall as a site for implementing their Aging Mastery Program (AMP). Shortly after the first of the year, the City of Beloit was notified that they would receive one of only 13 grants to be awarded in the State of Wisconsin. Staff recommends acceptance of the grant funding.
- b. The City Council may convene in closed session pursuant to section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically to consider the possible **settlement of Mark Johnson v. City of Beloit**, 13-CV-863. The City Council may thereafter reconvene in open session pursuant to section 19.85(2), Wis. Stats., for possible action on the matter discussed in closed session.

CITY MEETING CALENDAR— FEBRUARY 15—19, 2016

- Monday, Feb. 15 6:30 p.m. [City Council Workshop](#), City Manager's Conf. Room (All City Councilors)
- Monday, Feb. 15 7:00 p.m. [City Council Meeting](#), Forum (All City Councilors)
- Tuesday, Feb. 16 7:00 p.m. [Landmarks Commission](#), Forum (A. Kelly)
- Wed., Feb. 17 4:00 p.m. [Municipal Library Board](#), Beloit Public Library
- Wed., Feb. 17 5:45 p.m. [Equal Opportunities Commission](#), Forum (M. Sloniker)
- Wed., Feb. 17 7:00 p.m. [Plan Commission](#), Forum (C. Kincaid)

UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website: www.visitbeloit.com

Beloit Public Library offers many events for youth, teens and adults. Please click [\[here\]](#) for a calendar of activities and events.

Friday, Feb. 12 7—9:00 p.m. **Heart-Throb Holiday**—Bring your sweetheart to the Edwards Ice Arena, 2101 Cranston Road and receive a free skate rental. Games, music and candy. Regular admission prices apply.

February 19—28 **Beloit International Film Festival (BIFF)** For more information please see their website: <http://beloitfilmfest.org/>

Saturday, Feb. 27 **Culver's Chilly Challenge** a youth winter challenge course. Registration is \$15/person before 2/12/15 and \$20/person after 2/12/15. For more information call City of Beloit Parks & Leisure Services at 608-364-2890 or register online at Eventbrite: <http://ow.ly/WWcou> (there is a small fee to register online).



City Clerk's Office, City Hall
100 State Street
Beloit, WI 53511
www.beloitwi.gov

FOR IMMEDIATE RELEASE

For more information, contact:
Lorena Rae Stottler, City Clerk
(608) 364-6680
StottlerL@beloitwi.gov

**City of Beloit to Combine Polling Places for the
February 16, 2016 Spring Primary Election Only**

January 18, 2016 – Beloit, WI: The City Council of the City of Beloit has combined polling places for the February 16, 2016 Spring Primary Election.

Voters in wards 1-9, who usually vote at Converse, Gaston, and Hackett Schools, will join voters in wards 10-12 and vote at the **Beloit Historical Society, 845 Hackett Street, Beloit, WI 53511** for this election only.

Voters in wards 13-22, who usually vote at the Beloit Public Library, First Congregational Church, Todd School, and River of Life UMC, will join voters in wards 23-25 and vote at **Central Christian Church, 2460 Milwaukee Road, Beloit, WI 53511** for this election only.

The City Council combined polling places due to the low expected voter turn-out for this spring primary election, which only includes a primary for Wisconsin Justice of the Supreme Court.

If you are unsure of your polling place and/or your voter registration status, or if you have any questions or need additional information, please contact the City of Beloit City Clerk's office at (608) 364-6680 or by email at StottlerL@beloitwi.gov. Finally, the GAB has a Voter Information Center webpage that you might find helpful: <http://www.gab.wi.gov/voters> that includes information about voter registration, Voter ID implementation in 2016, finding your polling place and requesting an absentee ballot.

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100 State Street
Beloit, WI 53511
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FOR IMMEDIATE RELEASE

For more information, contact:
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StottlerL@beloitwi.gov

WHAT EVERY VOTER SHOULD KNOW ABOUT SPRING ELECTIONS IN BELOIT?

The Beloit City Clerk's Office is responsible for conducting elections in accordance with the law. Our goal is to ensure that every qualified voter who wants to vote is able to vote and that your vote is counted. Our office depends on more than 150 volunteer election workers to make sure elections are carried out in an open, fair, impartial and trusted fashion. In order to prepare you for a busy election year, allow me to share some important information about upcoming elections.

- There are FOUR scheduled Elections this year: Feb. 16, April 5, Aug. 9 and Nov. 8.
- **Voter ID is now the law.** You will need to present to election inspectors a valid photo ID in order to receive a ballot and vote. Please visit <http://bringit.wi.gov/> for more information and be sure you are prepared for this requirement.
- February 16th is NOT the Presidential Preference! It is a Spring Primary for State Supreme Court and voting will take place in **TWO polling locations Citywide:**
 - Wards 1-12 will vote at Beloit Historical Society – 845 Hackett Street
 - Wards 13-25 will vote at Central Christian Church – 2460 Milwaukee Road
 - Absentee voting in the Clerk's office runs from Feb 1 through Feb 12
- April 5, 2016 is a BIG ELECTION! Not only is it the Presidential Preference Vote, you elect all of your locally elected representatives including: Judges, County Board Supervisors, City Council and School Board Members. There is also an advisory referendum by the Vote to Amend group. I'm inviting all qualified residents to come out and vote on April 5th – and we promise to be ready for you!
- Voters who used to vote at **McLenegan School will now vote at River of Life UMC** at 2345 Prairie Avenue beginning with the April 5, 2016 election.
- **WANTED:** The Clerk's office is seeking to build a pool of **applicants interested in serving as election workers** for elections that will occur this year and beyond. This is a unique way to serve your community, meet your neighbors, and become involved in the democratic process. Election workers receive a stipend for serving and are responsible for opening the polls, registering voters on election day, issuing ballots, maintaining a

safe and secure polling site, reporting accurate results after the polls close and offering general voter assistance, all in accordance with state and federal laws. We provide plenty of training and can accommodate as needed! Interested citizens should call 608-364-6680 or send an email to StottlerL@beloitwi.gov.

- Not sure if you're registered to vote or don't know where you should go to vote? Please visit <https://myvote.wi.gov> for lots of information about voting and registration!

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100 State Street
Beloit, WI 53511
www.beloitwi.gov

FOR IMMEDIATE RELEASE

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(608) 364-6680
StottlerL@beloitwi.gov

**NOTICE TO ELECTORS CITY OF BELOIT:
IN-PERSON VOTING BY ABSENTEE BALLOT BEGINS FEBRUARY 1, 2016**

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot.

A qualified elector is:

- any U.S. citizen,
- who will be 18 years of age or older on Election Day,
- who has resided in the ward or municipality where he or she wishes to vote for at least 28 consecutive days before the election.

The elector must also be registered in order to receive an absentee ballot. **Proof of identification must be provided before an absentee ballot may be issued.**

YOU MAY MAKE APPLICATION FOR AN ABSENTEE BALLOT BY MAIL OR IN PERSON
Voting an absentee ballot in person

You may vote an absentee ballot in the clerk's office: Lorena Rae Stottler, City Clerk
100 State Street, Beloit, WI 53511 – 608-364-6680
8:00 am to 5:00 pm (Monday-Friday)

The first day to vote an absentee ballot in the clerk's office is 5:00 p.m.:
February 1, 2016

The last day to vote an absentee ballot in the clerk's office is 5:00 p.m.:
February 12, 2016

No in-person absentee voting may occur on a weekend or legal holiday.

Voting an absentee ballot by mail

TO OBTAIN A BALLOT, You must make a request for an absentee ballot in writing. Contact your municipal clerk and request that an application for an absentee ballot be sent to you by mail. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature.

The deadline for making application to receive an absentee ballot by mail is: 5:00 p.m. on the fifth day before the election, February 11, 2016.

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PUBLIC NOTICE

The City of Beloit City Council will hold a **Workshop** on Monday, February 15, 2016, at 6:30 p.m., in the 4th floor City Manager's Conference Room, City Hall, 100 State Street, Beloit WI 53511. The purpose of the workshop is to review the agenda of the regular 7:00 p.m. City Council meeting.

Lori S. Curtis Luther, City Manager

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Dated: February 10, 2016
Lorena Rae Stottler
City Clerk
www.beloitwi.gov

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** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit WI 53511.



**AMENDED AGENDA
BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, February 15, 2016**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
 - a. Proclamation in recognition of **Beloit International Film Festival** (Haynes)
4. PUBLIC HEARINGS
 - a. Proposed Ordinance amending the City of Beloit's **Zoning District Map** to change the zoning district classification of the property located at 736 Oak Street from R-1B, Single-Family Residential District to R-2, Two-Family Residential District (Christensen)
Plan Commission recommendation for denial 6-0 First Reading
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

 - a. Approval of the **Minutes** of the Regular Meeting of February 1, 2016 (Stottler)
 - b. Resolution approving **Change of Agent** for Casey's Marketing Company d/b/a Casey's General Store #3316, located at 2350 Cranston Road from Nancy Gollmer to Jeff Kimberly (Stottler) ABLCC recommendation for approval 7-0
7. ORDINANCES
 - a. Proposed Ordinance to Amend Sections 25.04(4)(d) and 13.18 of the Code of General Ordinances of the City of Beloit pertaining to **Parking Enforcement** (Zibolski)
Second Reading
 - b. Proposed Ordinance to Amend Section 25.04(4)(d) of the Code of General Ordinances of the City of Beloit pertaining to Officials authorized to **Issue Citations related to Annual Rental Dwelling Permits** (Christensen) Second Reading
 - c. Proposed Ordinance amending the City of Beloit's **Zoning District Map** to change the zoning classification of the property located at 2345 Prairie Avenue (River of Life UMC) from R-1A, Single-Family Residential District to PLI, Public Lands and Institutions District (Christensen)
Plan Commission recommendation for approval failed 2-2 Second Reading

8. APPOINTMENTS – None

9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

10. CITY MANAGER'S PRESENTATION

- a. Annual **Landmarks Commission Report** - 2015 (Alex Blazer, Chairperson)

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution Authorizing **Application and Acceptance of a Community Grant** from the National Council on Aging for "The Aging Mastery Program" and amending the 2016 Grinnell Senior Center Operating Budget for this Grant Program (Schutt)
- b. The City Council may convene in closed session pursuant to section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically to consider the possible **settlement of Mark Johnson v. City of Beloit**, 13-CV-863. The City Council may thereafter reconvene in open session pursuant to section 19.85(2), Wis. Stats., for possible action on the matter discussed in closed session.

12. ADJOURNMENT

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Dated: February 10, 2016
Lorena Rae Stottler
City of Beloit City Clerk
www.beloitwi.gov

You can watch this meeting live on Charter PEG digital channel 992. Meetings are rebroadcast during the week of the Council meeting on Tuesday at 1:00 p.m.; Thursday at 8:30 a.m.; and Friday at 1:00 p.m.

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CITY HALL • 100 STATE STREET • BELOIT, WI 53511
Office: 608/364-6700 • Fax: 608/364-6609
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**MEETING NOTICE AND AGENDA
BELOIT LANDMARKS COMMISSION
Tuesday, February 16, 2016, 7:00 PM
The Forum, 100 State Street**

1. Roll Call
2. Minutes of the December 15, 2015 Meeting
3. Public Comments
4. Scott and Joyce Williams - Certificate of Appropriateness
COA-2015-55 Review and consideration of a Certificate of Appropriateness to remove front façade door shutters, install new exterior porch lights, and install window flower boxes on the residential structure located at 811 Chapin Street.
5. City of Beloit Engineering Division – Certificate of Appropriateness
COA-2016-01 Review and consideration of a Certificate of Appropriateness to allow the construction of a ten-space paved parking lot at Turtle Creek Park.
6. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting
7. Historic District Signage Discussion
Update on new funding sources and discussion of sign types and designs.
8. Committee Reports
 - A. Education & Outreach Committee
 - B. Grant Writing Committee
 - C. Site Visit Committee
9. Items for Future Agendas
10. Adjournment

If you are unable to attend this meeting, notify the Planning Office at 364-6700 no later than 4:00 PM the day before the meeting.

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Approved: Alex Morganroth, Planner
February 2, 2016

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beloit public library

MEETING NOTICE AND AGENDA
Beloit Public Library Board of Trustees
Wednesday, February 17, 2016 @ 4pm
Beloit Public Library Board Room
Beloit, WI 53511

1. Call to order and roll call
2. Approval of minutes of the January 20, 2016 Library Board meeting.
3. Public comment
4. Library Director Report
5. Reports
 - a. Foundation
 - b. FABL
 - c. Arrowhead Library System
 - d. Budget Committee
 - e. Strategic Plan Committee
 - f. Personnel Committee
6. Action Items
 - a. 2015 Budget
 - b. 2015 Annual Report
 - c. Computer/Technology Replacement Fund request for Wi-Fi Upgrade
 - d. 2017 Personnel Policy Section 7.06 – Paid Holidays and Floating Holidays
 - e. Meeting Room Policy Revisions
 - f. Library Closure – All-Staff Training – September 16, 2016
 - g. Library Board Committee Assignment(s)
 - h. Monthly financial report and approval of library bills.
7. Trustee Comments
8. Motion to adjourn

Next meeting: Wednesday, March 16, 2016

Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request this service, please contact the library at 364-2908, 605 Eclipse Blvd., Beloit, WI

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CITY HALL • 100 STATE STREET • BELOIT, WI 53511

**MEETING NOTICE AND AGENDA
BELOIT EQUAL OPPORTUNITIES COMMISSION**

**Wednesday, February 17, 2016 at 5:45 PM
The Forum, First Floor
Beloit City Hall, 100 State Street**

1. Call to Order and Roll Call
2. Approval of Minutes of the October 21, 2015 Meeting
3. Public Participation
4. Fair Housing Month Activities
5. Commissioner Comments and Upcoming Events
6. Next Meeting Date: April 20, 2016
7. Adjournment

Notice Emailed: February 11, 2016

Approved: Teri Downing
EOC Staff Liaison

**Please Call 364-6650 before 3:00 p.m. on Monday, February 15, 2016
if you are unable to attend.**

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CITY HALL • 100 STATE STREET • BELOIT, WI 53511

**MEETING NOTICE AND AGENDA
Beloit City Plan Commission
Wednesday, February 17, 2016 at 7:00 PM
The Forum
Beloit City Hall, First Floor
100 State Street, Beloit**

1. **Call to Order and Roll Call**
2. **Approval of the Minutes of the February 3, 2016 Meeting**
3. **Certified Survey Map – 701 Third Street and 121 West Grand Avenue**
Review and consideration of a four-lot Certified Survey Map for the properties located at 701 Third Street and 121 West Grand Avenue in the City of Beloit
4. **Certified Survey Map – 419 Pleasant Street and 531 East Grand Avenue**
Review and consideration of a two-lot Certified Survey Map for the properties located at 419 Pleasant Street and 531 East Grand Avenue in the City of Beloit
5. **Construction of a New Parking Lot in Turtle Creek Park – 1312 East Grand Avenue**
Review and consideration of the construction of a new parking lot in a City park located at 1312 East Grand Avenue
6. **Status Report on Prior Plan Commission Items**
7. **Adjournment**

If you are unable to attend this meeting, please contact Ashley Rosenbaum in the Planning and Building Services Office at 364-6700 **no later than 4:00 PM the day before the meeting.**

Notice Mailed: February 12, 2016

Approved: Julie Christensen, Community
Development Director

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