

Minutes
Beloit Community Development Authority
100 State Street, Beloit WI 53511
November 23, 2015
12 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Monday, November 23, 2015 at Beloit Housing Authority, 210 Portland Avenue.

1. **Call to Order and Roll Call:**

Meeting was called to order by Commissioner Casares at 12:11 p.m.

Present: Commissioners Baker, Casares, Kelly and Kincaid

Absent: Commissioners Evans and Ellison

Staff Present: Julie Christensen, Cathy Pollard and Ann Purifoy

2. **Citizen Participation:**

None

3. **Review and Consideration of the Minutes of the Regular Meeting held on September 29, 2015.**

Motion was made by Commissioner Kincaid and seconded by Commissioner Kelly to approve the minutes of the Regular Meeting held September 29, 2015.

Motion carried unanimously.

4. **Housing Authority:**

a. **Presentation of the September Activity Reports**

Cathy Pollard, Housing Authority Director, gave a brief summary of the report.

We were very busy in September with quite a few movers for various reasons.

Commissioner Kelly inquired as to why Parker Bluff was no longer designated for elderly and disabled housing. Cathy explained that HUD currently has several other senior/disabled housing resources in Beloit.

The U.S. Department of Housing and Urban Development has proposed a rule that would require all public housing authorities to implement smoke-free policies.

b. **Presentation of the July Financial Reports**

Cathy Pollard gave a brief summary of the Consolidated 2015 Budget Report for Beloit Housing Authority – July 2015.

Our three-day preliminary audit will occur on Monday, November 30; our full audit is scheduled for April.

We currently are operating without one of our fulltime Section 8 Specialists. This is good news, financially, because we are not incurring all of the staff costs involved. Another Section 8 Specialist will be leaving in January, which means we will be hiring two (2) Section 8 Specialists in the near future.

- c. Review and Consideration of Resolution 2015-17, Approval of the Beloit Housing Authority 2016 Annual Public Housing Authority Plan and the Five Year Plan

Cathy Pollard presented the staff report and recommendation.

Cathy explained that BHA is not included in the City general budget; the City bills us for services performed for BHA.

Commissioner Kelly moved and Commissioner Baker seconded a motion to approve Resolution 2015-17.

Motion carried unanimously.

- d. Review and Consideration of Resolution 2015-18, 2015 Third Quarter Write-Offs
Cathy Pollard presented the staff report and recommendation.

Commissioner Kincaid moved and Commissioner Kelly seconded a motion to approve Resolution 2015-18.

Motion carried unanimously.

5. **Adjournment:**

Meeting was adjourned at 12:54 p.m.