



PROCEEDINGS OF THE BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, December 7, 2015

Presiding: Charles M. Haynes
Present: Sheila De Forest, Ana Kelly, Chuck Kincaid, David F. Luebke, Marilyn Sloniker
Absent: Regina Hendrix

1. President Haynes called the meeting to order at 7:00 p.m. in the Forum at Beloit City Hall.
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS – None.
4. PUBLIC HEARINGS
 - a. Community Development Director Julie Christensen presented the first reading of a proposed Ordinance amending the Future Land Use Map of the City of Beloit **Comprehensive Plan** to change the future land use designation for the property located at 20 Park Avenue from Community Commercial to General Industrial. James Athens has submitted an application requesting an amendment to the Future Land Use Map (Map 10) of the City's Comprehensive Plan. The key issues are:
 - The applicant is requesting the following amendment to the Future Land Use Map (Map 10) of the City's Comprehensive Plan:
 - 20 Park Avenue – From Community Commercial to General Industrial.
 - The subject property was previously the site of a Cub Foods Supermarket. The applicant purchased the subject property with the intent of rehabbing the building for industrial uses.
 - The subject property is surrounded by a variety of commercial uses and adjacent to the Stateline Restoration Prairie. An industrial facility in South Beloit lies directly across the state line to the south of the subject property.
 - Planning staff supports the applicant's efforts to substantially improve the property and reuse a vacant building for the proposed uses. The M-1 classification provides the most flexibility for the intended reuse of the building.
 - The Plan Commission held a public hearing to consider the requested amendments on November 4, 2015 and voted unanimously (5-0) to recommend approval of the requested amendment. President Haynes opened the public hearing. No one spoke. President Haynes closed the public hearing. Councilors De Forest and Sloniker made a motion to lay over the ordinance to the December 21, 2015 council meeting, motion carried. File 6226
 - b. Community Development Director Julie Christensen presented the first reading of a proposed Ordinance amending the **Zoning District Map** to change the zoning district classification of the property located at 20 Park Avenue from C-3, Community Commercial District to M-1, Limited Manufacturing District. James Athens has submitted an application for a Zoning Map Amendment to change the zoning district classification from C-3, Community Commercial District to M-1, Limited Manufacturing District, for the property located at 20 Park Avenue. The key issues are:
 - The subject property was previously the site of a Cub Foods Supermarket. The applicant purchased the subject property with the intent of rehabbing the building for industrial uses.
 - The property has been vacant since 2009 and both the building and property had begun to deteriorate significantly.
 - Approved modifications to the building have already begun and include new windows, architectural lights, roof replacement, interior redesign, and additional landscaping.
 - Planning staff supports this proposed Zoning Map Amendment, as the subject property is suitable for the uses permitted in the C-3 District, it is equally suitable for uses permitted by M-1 due to its out-of-the-way location and adjacent land uses of similar intensity.

- b. A proposal for Installation of a **Memorial Garden** at Horace White Park, located at 825 E. Grand Avenue was referred to Plan Commission. File 8704
- c. A resolution approving an Amendment to the Rock County **HOME Consortium Agreement** was approved. File 8515
- d. A resolution authorizing **Final Payment** of Public Works Contract C15-02, Bayliss Avenue Rehabilitation Nelson to Railroad was approved. File 8683
- e. A resolution approving an **Intergovernmental Agreement** between the City of Beloit, Wisconsin and Rock County, Wisconsin for the Provision of Paratransit Services was approved. File 8050
- f. A resolution authorizing Application and Acceptance of a **Risk Reduction Grant** from Cities and Villages Mutual Insurance Company (CVMIC) and Amending the 2015 General Fund Operating Budget for this Grant Program was approved. File 8649 & 7947

7. ORDINANCES

- a. City Manager Lori Luther presented the first reading of an Ordinance to Amend Section 1.28(3), to Repeal Sections 1.51(3)(g) and (i) and to Create Sections 1.59 and 1.60 of the Code of General Ordinances of the City of Beloit pertaining to the **Human Resources and Information Services Departments**.

The Human Resources (HR) and Information System (IS) functions currently reside within the Office of Finance and Administration. City Manager Luther stated that upon her hire, the HR Manager and IS Manager began attending Department Head meetings because from her perspective, their direct input is critical to the overall leadership of the organization. These positions currently serve as division directors. To further strengthen their roles within the organization, she recommends the attached ordinance be approved to convert their positions from division directors to department directors and for free standing offices of Human Resources and Information Systems to fall directly under the supervision of the City Manager. There is no anticipated budget impact as the salaries of the impacted positions already fall within the range of established department directors.

The Office of Finance and Administration is one of the largest of the City's Departments and has experienced reduced staffing levels. City Manager Luther said she believes that the focus of this department's time and efforts should be on the supervision and execution of services related to finance, treasury, clerk's office, assessments, accounting, payroll, and risk management.

- In a post Act-10 environment, the City is in a position to create more standardized policies and procedures that are more citywide in perspective and less unique to individual work units or prior union groups. This is an opportunity to maximize efficiencies and enhance equity across the entire organization.
- With a key objective being the continuous modernization of our organization, IS must play a central role in all decisions regarding the selection, procurement, implementation and maintenance of technological solutions. This centralized approach will utilize a team orientation with the direct input and involvement of each department. It is Ms. Luther's goal to enhance project management capabilities as the City moves forward.
- Both issues above are recommended to be pursued with HR and IS being led by individuals at a rank equal to the department directors with whom they will be working on a regular basis.

Councilors Luebke and Kincaid made a motion to lay over the ordinance to the December 21, 2015 council meeting, motion carried. File 8705

8. APPOINTMENTS – none

9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

- Councilor Kelly had no report.
- Councilor Sloniker reported that she was able to work with the County's Workender Program and was impressed with the program. She also attended the listening session at Hackett School.
- Councilor Luebke gave praises to the success of Holidayz last weekend and urged lawmakers to begin making brave decisions about gun laws in reference to the recent world events.
- Councilor De Forest attended the listening session at Hackett School. She enjoyed Holidayz and was grateful for the nicest weather on record for the event. She was a panelist on the Black Lives Matter forum at Beloit College. She also attended the DOT stakeholders meeting and stated that currently there are 53 Beloiters working on the I39/90 project and she will continue to plug in to this group to maintain the construction training element and the jobs.

- Councilor Kincaid attended the Society for Learning Unlimited where City Manager Luther fielded questions on how the City works and he was pleased with the event. He attended the Holiday Fest of the Diversity Action Team as well as the annual dinner of the NAACP here in Beloit.
- President Haynes had nothing to add.

10. CITY MANAGER'S PRESENTATION

- a. City Manager began the presentation by thanking all of the City Staff members who responded to the season's first snow event on November 20th when they assisted in clearing 14 inches of snow and keeping roads passable. Operations Director Chris Walsh presented the **Annual Snow and Ice Control Plan**. Ms. Walsh indicated that the goal of the program is to provide an appropriate level of service for each snow event while balancing environmental and fiscal concerns. She discussed the logistics of the program including routes, personnel, and equipment. Ms. Walsh reminded the public not to deposit snow into the street or on neighboring properties and encouraged people to stay off the streets during snow emergencies.

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Councilors Luebke and Kincaid made a motion for the City Council to adjourn into closed session pursuant to Wisconsin Statute §19.85(1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Motion carried by a vote of 6-0. The Council proceeded into closed session at 7:42 p.m. Councilors Luebke and Kelly made a motion to reconvene into open session at 8:20 p.m. Motion carried, voice vote. No further action was taken on this matter.

12. Councilors De Forest and Sloniker made a motion to adjourn the meeting at 8:22 p.m. Motion carried.



Lorena Rae Stottler, City Clerk

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Date approved by City Council: December 21, 2015