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MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday, February 16, 2016, 7:00 PM
The Forum, 100 State Street

1. Roll Call

Commissioner Blazer called the meeting to order at 7:00pm.
Commissioners Blazer, Truesdale, Vater, Kaye, and Vollmer were present.
Commissioners Johnson, Joyce, and Kelley were absent.

2. Minutes of the December 15, 2015 Meeting

Commissioners Vollmer and Johnson moved to approve the minutes. Motion carried, 5-0.

3. Public Comments: None

4. Scott and Joyce Williams – Certificate of Appropriateness

COA-2015-55 Review and consideration of a Certificate of Appropriateness to remove front façade door shutters, install new exterior porch lights, and install window boxes on the residential structure located at 811 Chapin Street.

Mr. Morganroth read the staff report and recommendation.

The applicant, Mr. Scott Williams, discussed his vision for the porch. Mr. Williams asked that the Commission consider giving him the option to install a hanging light from the portico ceiling instead of the carriage lights he originally requested approval for.

Commissioner Vollmer and Mr. Morganroth discussed the uniqueness of the door shutters that the applicant was requesting permission to remove.

Commissioner Vater made a motion to amend the COA to allow the applicant to install either the wall lights or a hanging ceiling light in the colors white or black. Motion approved, 5-0.

Commissioners Truesdale and Vater made a motion to approve the COA. Motion carried, 4-1.

5. City of Beloit Engineering Division – Certificate of Appropriateness

COA-2016-01 Review and consideration of a Certificate of Appropriateness to allow the construction of a ten-space paved parking lot at Turtle Creek Park.

Mr. Morganroth read the staff report and recommendation.

City Engineer Mike Flesch and Director of Parks and Leisure Services Brian Ramsey described the project in detail and answered questions from the Commission on the usage and history of Turtle Creek Park.

Commissioners Vollmer and Kaye made a motion to approve the COA. Motion carried, 5-0.

6. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting

Mr. Morganroth announced that Fairbanks Morse had donated \$1000.00 to the historic signs project.

7. Historic District Signage Discussion

Mr. Morganroth updated the Commissioners regarding the status of funding and installation of the historic district signage. He explained the procurement process and the information he needed in order to start soliciting bids from sign contractors.

The Commission asked Mr. Morganroth to go ahead and request rough per-unit costs from contractors in order to provide a basis for discussion at the next Landmarks Commission meeting in March.

All commissioners stated their support for the installation of street sign toppers in each of the three historic districts.

The Commission agreed to hold off on further discussion of the signage until the next meeting when more members would be present.

8. Committee Reports

Education and Outreach Committee: None

Grant Writing Committee: None

Site Visit Committee: None

9. New Business

None

10. Adjournment

Commissioners Vater and Vollmer moved to adjourn at 7:58pm. Motion carried, 5-0.

Respectfully Submitted,
Alex Morganroth, Planner
Date Approved: March 16, 2016