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MEETING MINUTES
BELOIT LANDMARKS COMMISSION
Tuesday, March 15, 2016, 7:00 PM
The Forum, 100 State Street

1. Roll Call

Commissioner Blazer called the meeting to order at 7:00pm.
Commissioners Blazer, Truesdale, Vater, Johnson, Kaye and Kelly were present.
Commissioners Vollmer and Joyce were absent.

2. Minutes of the February 16, 2016 Meeting

Commissioner Vater suggested amending the minutes to reflect the Commission's support for the historic street sign toppers in the Historic District Signage Discussion section. Commissioners Vater and Kaye moved to approve the to-be-amended minutes. Motion carried, 5-0.

3. Public Comments: None

4. Allen Carley – Certificate of Appropriateness

COA-2016-02 Review and consideration of a Certificate of Appropriateness to replace four windows on the residential structure located at 729 Bluff Street.

Mr. Morganroth read the staff report and recommendation.

The applicant and owner of the subject property, Mr. Allen Carley, discussed the reasons for proposing the replacement of the windows and the necessity of replacing portions of the trim around the base of house. He explained that the windows no longer provided a tight seal and that he no longer wanted to have to take down the large, single-pane storm windows during the summer.

The Commission discussed the location of the windows and the level of visibility when viewing the house from the street. Commissioner Blazer confirmed with the applicant that the new windows proposed in the COA request are a complete replacement as opposed to a sash replacement. The applicant also confirmed that he would like to replace all windows on the rear section of the house.

The Commission discussed the importance of the storm windows to the historic integrity of the house and asked if the applicant would be willing to keep the storm windows on for most of the year and only take them off in the summer. The applicant stated that it is difficult for

him to get the storm windows up and down and that he'd prefer to take them off permanently.

Commissioner Vater reminded the Commission that replacement of historic features with identical materials is the most preferred method if repair is not possible. Commissioner Blazer suggested that using all wood windows, as opposed to the proposed aluminum clad windows, would be more appropriate and could be done at a similar price point. Mr. Carley asked the Commission for assistance in finding a company that could manufacture wood windows to the specifications necessary. Commissioner Blazer offered to help Mr. Carley find wood replacement windows before the next meeting.

Commissioners Truesdale and Vater made a motion to layover the COA until the April 19, 2016 regular meeting. Motion carried, 5-0.

5. Report on Staff-Approved Certificates of Appropriateness & Activities Since Last Meeting

Mr. Morganroth reported that no new Certificates of Appropriateness had been issued since the previous meeting.

6. Historic District Signage Discussion

Mr. Morganroth gave a summary of the quotes he had received for both street sign toppers and small identification signs. He explained that the Commission had multiple options to select from regarding the size, design, and shape of the signs. He also summarized a tentative timeline for the historic signage with the ultimate goal of having the signs installed by the end of August.

All members of the Commission supported the following options regarding the design and style of the signs:

- The historic limestone water tower will be the graphic used on the signs.
- The graphic will be placed on the top of the sign with text below.
- The graphic will be white in color.
- Both the small identification and street topper signs will be custom-cut with bump-outs on top.

The Commission also discussed the location of the signs and the orientation of the sign toppers. Mr. Morganroth stated that he would look more into both and report back at the next meeting.

7. Committee Reports

Education and Outreach Committee: Commissioner Truesdale asked if the Commission was doing anything for Historic Preservation Month (May). Mr. Morganroth responded that nothing was planned, but that he will look into options that can be discussed more in depth at the next meeting.

Grant Writing Committee: None

Site Visit Committee: None

8. Items for Future Agendas

Mr. Morganroth reported that the joint meeting between Parks and Landmarks Commissions will be held in May. The meeting will likely include a tour of the bathhouse at Turtle Creek Park.

9. Adjournment

Commissioners Kaye and Johnson moved to adjourn at 8:32pm. Motion carried, 5-0.

Respectfully Submitted,
Alex Morganroth, Planner
Date Approved: April 13, 2016