

**Minutes**  
**Beloit Community Development Authority**  
**100 State Street, Beloit WI 53511**  
**March 23, 2016**  
**4:30 P.M.**

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, March 23, 2016, in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call:**

Meeting was called to order by Commissioner Evans at 4:31 p.m.

**Present:** Commissioners Baker, Casares, Evans, Kelly, and Kincaid

**Absent:** Commissioner Ellison

**Staff Present:** Julie Christensen and Teri Downing

2. **Citizen Participation:**

None

3. **Review and Consideration of the Minutes of the Regular Meeting held on February 24, 2016.**

Motion was made by Commissioner Baker and seconded by Commissioner Kelly to approve the minutes of the Regular Meeting held on February 24, 2016.

4. **Community Development Block Grant**

a. **Public Hearing and Presentation of the Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) Program**

Teri Downing, Director of Community and Housing Services, gave a brief summary of the 2015 Community Development Block Grant (CDBG) Program.

She explained that the 2015 CAPER is available for public review at the Beloit Public Library and on the City website until March 29, 2015. The CDBG budget spreadsheet for public service activities which were approved and allocated in 2015 was reviewed.

After revising their application, NHS Homeownership Program had a balance of \$11,746 that was not needed. Teri indicated that we will need to reallocate the entire \$12,956 allocated to the Salvation Army after several failed attempts to contact them. Because Voluntary Action Center had to close its doors, the unused portion of their funds will also be reallocated. Caritas along with Hands of Faith will consider picking up the Senior Chore Service but funds are available if any not-for-profit agency takes over.

It is very unusual to have allocated CDBG money left over. A decision will be made on how to disperse the \$27,328 unused balance while trying to keep the funds in the public service arena.

Commissioner Evans opened the Public Hearing at 4:56 p.m. The Public Hearing was closed at 4:58 p.m. without any participants.

Julie stated that we are in the process of preparing a neighborhood revitalization plan for the Hackett and Merrill neighborhoods. As part of those planned developments, we are targeting some of our housing resources through CDBG in the neighborhood located west of Bluff Street. We are proposing an evening bus tour of this area, which includes the CDA Board and City Council members, to discuss future housing ideas.

5. **Adjournment:**  
Motion by Commissioner Baker and seconded by Commissioner Kelly to adjourn at 5:10 p.m. Motion carried.