

CITY HALL • 100 STATE STREET • BELOIT, WI 53511

MEETING NOTICE AND AGENDA Beloit City Plan Commission Wednesday, July 20, 2016 at 7:00 PM The Forum Beloit City Hall, First Floor 100 State Street, Beloit

- 1. Call to Order and Roll Call
- 2. Approval of the Minutes of the June 22, 2016 Meeting
- Preliminary Plat Elmwood Commons 1715 Elmwood Avenue
   Public hearing, review and consideration of a 38-lot Preliminary Subdivision Plat called Elmwood
   Commons for property located at 1715 Elmwood Avenue in an R-2, Two-Family Residential District

### 4. Conditional Use Permit – 816 Roosevelt Avenue

Public hearing, review and consideration of a Conditional Use Permit to allow one legal non-conforming use to be changed to another legal non-conforming use for the property located at 816 Roosevelt Avenue in an R-1B, Single Family Residential District

### 5. Certified Survey Map – 1601 Gateway Boulevard

Review and consideration of a two-lot Certified Survey Map for the property located at 1601 Gateway Boulevard in the City of Beloit

- 6. Comprehensive Plan Amendment Easternmost 2 Acres of 1601 Gateway Blvd (near Raven Dr.) Public hearing, review and consideration of an amendment to the Future Land Use Map of the City's Comprehensive Plan from Parks & Open Spaces to Single-Family Residential - Urban for the easternmost 2 acres of 1601 Gateway Boulevard (adjacent to Raven Drive).
- Zoning Map Amendment Easternmost 2 Acres of 1601 Gateway Blvd (near Raven Dr.) Public hearing, review and consideration of a Zoning Map Amendment from PLI, Public Lands & Institutions District, to R-1A, Single-Family Residential District for the easternmost 2 acres of 1601 Gateway Boulevard (adjacent to Raven Drive).
- 8. Land Acquisition 106 square foot Strip of Land Adjacent to 605 Eclipse Blvd (Library Parcel) Review and consideration of the transfer of a 106 square-foot strip of land along Eclipse Boulevard from Hendricks Commercial Properties to the City of Beloit

### 9. Adjournment

If you are unable to attend this meeting, please contact Ashley Rosenbaum in the Planning and Building Services Office at 364-6700 no later than 4:00 PM the day before the meeting.

Notice Mailed: July 15, 2016	Approved:	Julie Christensen, Community
		Development Director

\*\*Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511



CITY HALL • 100 STATE STREET • BELOIT, WI 53511

# MEETING MINUTES Beloit City Plan Commission Wednesday, June 22, 2016 at 7:00 PM The Forum Beloit City Hall, First Floor 100 State Street, Beloit

## 1. Call to Order and Roll Call

Chairperson Faragher called the meeting to order at 7:00 PM. Commissioners Faragher, Weeden, Haynes, Ruster, and Finnegan were present. Commissioner Johnson and Councilor Leavy were absent. Commissioner Tinder was excused.

# 2. Nomination and Election of Officers

- Nomination and Election of Chairperson
   Commissioner Haynes nominated James Faragher as Chairperson. Commissioner
   Finnegan seconded the motion. The motion passed, voice vote.
- Nomination and Election of Vice-Chairperson
   Commissioner Faragher nominated Jan Ruster as Vice-Chairperson. Commissioner
   Weeden seconded the motion. The motion passed, voice vote.

# 3. Approval of the Minutes of the May 18, 2016 Meeting

Commissioner Weeden moved to approve the minutes from the May 18, 2016 meeting. Commissioner Ruster seconded the motion. The motion passed, voice vote.

## 4. Location of a Sign in Krueger Park

Review and consideration of a proposal to locate a new sign in Krueger Park located at 1611 Hackett Street

Ms. Julie Christensen, Community Development Director, presented the staff report and recommendation.

Mr. Spencer Waite, Parks and Recreation Supervisor, explained the many benefits of the potential new sign. He also stated that the sign was designed in such a manner that is does not become obtrusive and blends in with the current landscaping.

Commissioner Ruster voiced her concerns with the electronic section of the sign. The commission discussed the history of Plan Commission approving applications for electronic signs.

Commissioner Weeden inquired if the top section of the sign would be backlit. Mr. Waite stated that there would be fluorescent bulbs and they would also be subject to the 10:00 PM time restraint.

Chairperson Faragher asked Mr. Waite who would be in charge of the sign information. Mr. Waite stated that he would be able to program the sign from his office.

Commissioner Haynes moved to approve the motion. Commissioner Weeden seconded the motion. The motion passed, voice vote.

# 5. Report on Previous Agenda items.

The City Council approved the Condominium Plat for Kadlec Drive Condominiums. Ms. Christensen explained the upcoming Neighborhood Revitalization Strategy Area (NRSA) plans that the City of Beloit has been working towards.

# 6. Adjournment

The meeting adjourned at 7:35 PM.

Minutes respectfully submitted by Ashley Rosenbaum

# CITY OF BELOIT REPORT TO THE BELOIT CITY PLAN COMMISSION



July 20, 2016 3	
Meeting Date: Agenda Item:	

Applicant: Jack Meyers, Elmwood Commons, LLC

**Existing Zoning:** R-2, Two-family Residential District Existing Land Use:

Elmwood Commons, LLC

Agriculture - Crops

File Number: PS-2016-01

Location: 1715 Elmwood Avenue

Platted Area: 14.4 Acres

# Request Overview/Background Information:

Jack Meyers, on behalf of Elmwood Commons, LLC, has submitted an application for review of a Preliminary Subdivision Plat and a Preliminary Plat named Elmwood Commons for the property located at 1715 Elmwood Avenue. This 38-lot residential subdivision is located in the R-2, Two-family Residential District. A copy of the Preliminary Plat is attached to this report.

The attached *Location and Zoning Map* shows the location of the platted area outlined in yellow. The adjacent zoning and land uses are as follows:

- North: R-1A, Single-family Residential District: Vacant Residential Land
- South: R-1A, Single-family Residential District: Single-family Dwellings and Vacant Residential Land
- East: R-3, Low-density Multi-family Residential District: Single-family Dwelling, Two-family Dwellings, and Lowrise Apartment Buildings
- West: B3, General Business District; and I1, Light Industrial District (Town of Beloit Zoning): Business and Industrial uses

According to Section 12.03(2)(e) of the Subdivision Ordinance, the Plan Commission may approve, conditionally approve, or reject any preliminary plat within the City.

## Key Issues:

- The attached plat was approved in 2013 and expires on October 9, 2016.
- The Preliminary Plat
  - The Plat includes 38 residential lots in the R-2, Two-family Residential (Zoning) District. Therefore, the plat has the potential for 76 dwelling units.
  - The minimum lot width in the R-2 district is 70 feet. Lot 31 may not meet this requirement as the lot width at the 30 foot front setback is not labeled. All other lots meet this requirement
  - The minimum lot size is 8,750 square feet. All of the lots meet this requirement.
  - Out Lot 1 is located on the southwest corner of the property and will be used for storm water detention.
  - Out Lot 2 is located on the northwest corner of the property and will be dedicated to the public for parks and open space. The Parks, Recreation, and Conservation Advisory Commission will not review this Plat until a Final Plat is submitted for review.
  - The Plat includes a 25-foot wide landscape buffer along the south side of Lots 1 and 22-25 and Out Lot 1 (the north side of Elmwood Drive) and along the west side of Lots 26-31 and Out Lots 1 and 2 (the east side of the railroad tracks).
  - The Plat includes 10-foot wide utility easements on Lots 1-8, Lots 22-36, and Out Lots 1 and 2.
  - The Plat includes four streets: Kadlec Drive, Meghan Drive, Independent Drive, and Elaine Drive.
  - The Plat does not include any sidewalks; however, the Subdivision Ordinance requires sidewalks be constructed on at least one side of all minor streets. Sidewalks will be addressed in the Development Agreement.
- The applicant has submitted a Site Assessment Checklist, which is attached to this report.
- Public facilities and infrastructure exist in this area and the properties receive the full range of municipal services.
- Review Agents Comments:
  - Planning Division
    - The Subdivision Ordinance requires that sidewalks be provided on one side of the street on minor streets with a 60-foot wide right-of-way. Sidewalks must be shown on the Plat along the west side of Kadlec Drive from the northern end of Lot 36 to the southern end of Lot 22. Additionally, sidewalks must be shown on the Plat along the south side of Meghan Drive, along the west side

of Independent Drive, and along the north side of Elaine Drive.

- A Development Agreement will need to be submitted by the applicant and approved prior to recording a Final Plat for this subdivision. The Development Agreement will create a schedule and assign responsibility for the proposed public improvements included in the Plat.
- The note about the landscape buffer does not include language regarding the number or type of landscape materials to be planted. The note should also state "25 landscape units per lineal foot of the buffer shall be planted, and the proposed landscape plan must be reviewed and approved by the Planning and Building Services Division prior to planting."
- Fire Department
  - The applicant will need to work with the Fire Department during the future configuration of hydrants and interconnection to the current water supply.
- o Alliant Energy
  - Alliant Energy expressed the need to work with Mr. Meyer's and RH Batterman to ensure that several utility easements are placed when service is applied for.
- Staff will forward these requests to the applicant, and they will be formally addressed during the Final Plat phase.
- The other Review Agents have reviewed the Preliminary Plat and do not have any comments or concerns regarding the proposed lots.

### Consistency with Comprehensive Plan and Strategic Plan:

- The Comprehensive Land Use Plan designates this property as appropriate for "Planned Neighborhood" uses, which includes a mix of single-family, two-family, mixed residential, community and service uses, office, neighborhood commercial, and parks and open space.
- Consideration of this request supports City of Beloit Strategic Goal #5.

### Sustainability:

- Reduce dependence upon fossil fuels N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
- Reduce dependence on activities that harm life sustaining eco-systems N/A
- Meet the hierarchy of present and future human needs fairly and efficiently The development of this
  parcel will connect existing roadways and infrastructure, meeting the present needs of the neighborhood.
  Additionally, future needs of the community will be met by offering diverse housing opportunities and increasing
  the municipal tax base.

### Staff Recommendation:

The Planning and Building Services Division recommends <u>approval</u> of the Preliminary Plat named Elmwood Commons at 1715 Elmwood Avenue, based on its consistency with the Comprehensive Plan and the Zoning Ordinance, subject to the following conditions:

- 1. The Final Plat shall substantially conform to the approved Preliminary Plat with respect to the number of lots, lot sizes, and the proposed right-of-way layout.
- 2. Lots 31 must have at least 70 feet of street frontage.
- 3. Sidewalks must be shown along the west side of Kadlec Drive, along the south side of Meghan Drive, along the west side of Independent Drive, and along the north side of Elaine Drive.
- 4. The landscape buffer note must include language requiring that 25 landscape units per lineal foot of the buffer must be planted, and the landscape plan must be reviewed and approved by the Planning and Building Services Division prior to planting.
- 5. The Plat must include a note stating that there is no vehicular access permitted from Out Lot 1, Lot 1, and Lots 22-25 to Elmwood Avenue.
- 6. Any major changes in the adopted conditions or use of the property shall be approved by the Plan Commission. The Community Development Director may approve minor changes administratively.

Fiscal Note/Budget Impact: N/A

### Attachments:

Location & Zoning Map, Preliminary Plat, Public Notice, Mailing List, Application, Site Assessment Checklist, and Resolution.





July 8<sup>th</sup>, 2016

# **NOTICE TO THE PUBLIC**

To Whom It May Concern:

The City of Beloit has received an application from Jack Meyers, on behalf of Elmwood Commons, LLC, requesting review and approval of a preliminary subdivision plat for a proposed 38-lot single and two-family residential subdivision on the property located at:

# 1715 Elmwood Avenue.

A copy of the proposed Preliminary Plat of Elmwood Commons is attached to this notice.

The following public hearing will be held regarding this proposed subdivision plat:

<u>City of Beloit Plan Commission</u>: Wednesday, July 20, 2016 at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street, Beloit, Wisconsin.

# THE PUBLIC IS INVITED TO ATTEND THIS HEARING.

# We are interested in your opinion.

Anyone bringing handouts to the Plan Commission meeting <u>must</u> bring ten (10) copies and submit them to the Recording Secretary <u>before</u> the meeting begins. Staff is unable to leave the meeting area to make copies.

For additional information, please contact Alex Morganroth in the Planning and Building Services Division at (608) 364-6708 or <u>morganrotha@beloitwi.gov</u>. Comments will be accepted via telephone, email, and U.S. Mail.

REBECCA HENNING 2550 LOMA DR BELOIT, WI 53511

GARY & SUSAN BEEMAN 3647 O'RILEY RD DARIEN, WI 53114

EDWARD & CHRISTINE ZHE 4512 PLANTATION LN MILTON, WI 53563

SOO LINE RAILROAD COMPANY 120 S 6TH ST STE 190 ATTN: REAL ESTATE MINNEAPOLIS, MN 55402 MOHAMED FAROUK GANI 504 N BROCKWAY PALATINE, IL 60067

STEPHEN ENGEBRETSON 2576 ROBINSON DR BELOIT, WI 53511

JUAN PEREZ-LAVARIEGA 2632 ROBINSON DR BELOIT, WI 53511

MURRAY BELOIT PROPERTY LLC 1011 FLORAL LN DAVENPORT, IA 52802 MARY TRUMPY 1756 ELMWOOD AVE BELOIT, WI 53511

HELEN KIESOW 2680 PRAIRIE AVE BELOIT, WI 53511

TYCORE BUILT LLC 2170 VELP AVE STE 106 GREEN BAY, WI 54303

# **CITY of BELOIT** Neighborhood Planning Division

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100 State Street, Beloit, WI 53511 Phone: (608) 364-6700 Fax: (608) 364-660
<b>Application for Review of a Preliminary Subdivision Plat</b>
(Please Type or Print) File Number: 15-9616 -
1. Proposed subdivision name: Elmwood Commons
2. Address of property: 1715 Elmwood Ave and 2501 Kadlec Rd
<b>3. Tax Parcel Number(s):</b> <u>11340600</u> : <u>11340590</u>
4. Property is located in (circle one) City of Beloit or Town of: Turtle; Beloit; Rock or LaPrairie
In the <u>13</u> Quarter of Section <u>1</u> , Township <u>12</u> North, Range <u>E</u> East of the 4th P.
5. Owner of record: Elmwood Commons LLC (Phone: (414) 975-2359
Jack Meyers 500 W. Bradley Rd. C112 Fox Point, WI 53217
(Address) (City) (State) (Zip)
6. Applicant's Name: JackMeyers - Elmwood Commons, LLC
500 W. Bradley Rd. C112         Fox Point WI         53217           (Address)         (City)         (State)         (Zip)
414-975-2359         /         /           (Office Phone #)         (Cell Phone #)         (E-mail Address)
7. The present zoning classification is: $\frac{R-2}{R-2}$
8. All existing uses on the property are: Vacant/Agriculture
9. Proposed future zoning classification(s) is (are):R = 2
10. Proposed future uses of the property are:Residential
<ul> <li>11. THE FOLLOWING ITEMS MAY NEED TO BE COMPLETED AND/OR ATTACHED:</li> <li>Site Assessment Checklist; as required for all major subdivision plats by section 12.02(1).</li> <li>Pre-application meeting; a pre-application meeting was held on 6/15/16 with City of Beloit Staff as per section 12.02(2).</li> <li>Site Assessment Report; if required as per section 12.02(5) of the Subdivision Ordinance.</li> <li>Concept Plan; as required by section 12.02(6) of the Subdivision Ordinance.</li> <li>Developer's Statement; as required by section 12.02(7) of the Subdivision Ordinance.</li> <li>Preliminary Plat Map; 10 copies as required by section 12.03(2) including all information requires by section 12.03(3) of the Subdivision Ordinance.</li> <li>The applicant's signature below indicates the information contained in this application and on a section 12.03(2) including all context of the subdivision of the subdivision</li></ul>
accompanying documents is true and correct. The undersigned does hereby respectfully make application for and petition the City Plan Commission to review and approve the Preliminary Subdivision Plat for the burpose stated herein. The undersigned also agrees to abide by all applicable federal, state and local law ules, and regulations.
(Signature of applicant) (Name of applicant) This application must be submitted at least 30 days prior to the Plan Commission meeting date.
Review fee: \$500 plus \$15 per lot Amount paid: \$1100
Scheduled meeting date: $B/20/16$
Application accepted by: <u>APM</u> Date: <u>6/9/16</u>
lanning Form No. 54 Established: August, 1998 (Revised: March, 2006) Page 1 of 1 Pages

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# CITY of BELOIT

# Neighborhood Planning Division

100 State Street, Beloit, WI 53511 Phone: (608) 364-6700 Fax: (608) 364-6609

# SITE ASSESSMENT CHECKLIST

For property located at: 1715 Elmwood Ave., 2501 Kadlec Rd

Property owner's name: Elmwood Commons, LLC Jack Meyers

ITEM OF INFORMATION	YES	NO
I. Land Resources; Does the project site involve:		
A. Changes in relief and drainage patterns?		1
(Attach a topographical map showing, at a minimum, 2-foot contour intervals)		
B. A landform or topographical feature including perennial streams?		$\checkmark$
C. A floodplain? (If Yes, attach a copy of the latest FEMA Floodway map with the parcel shown thereon.)		$\checkmark$
D. An area of soil instability, or slopes greater than 12%, or hydric or alluvial soils as depicted in the "Soils Survey of Rock County"?		V
E. An area of bedrock within 6 feet of the surface as depicted in the "Soils Survey of Rock County" or a more detailed source?		$\checkmark$
F. An area with groundwater table within 5 feet of the surface as depicted in the "Soils Survey of Rock County" or a more detailed source?	$\checkmark$	
G. An area with fractured bedrock within 10 feet of the soil surface as depicted in the "Soils Survey of Rock County"		$\checkmark$
H. Prevention of future gravel extraction?		1
I. A drainage-way with a tributary area of 5 or more acres?		<u>v</u>
J. Lot coverage of more than 50 percent impermeable surfaces?		7
K. Prime agricultural land as depicted in the "Soils Survey of Rock County" or any adopted farmland preservation plans?	V	<u>v</u>
L. Wetlands as depicted on a DNR wetland inventory map or more detailed source?	$\overline{\mathbf{V}}$	

II. Water Resources; Does the project site involve:		
A. An area traversed by a stream, intermittent stream or dry run?		1
B. An impact on the capacity of a storm water storage system or flow of	1	<u> </u>
a waterway within one mile?		V
C. The use of septic systems for on-site wastewater disposal?	-	
D. Lowering of water table by pumping or drainage?		1
E. Raising of water table by altered drainage?		V/
F. Frontage on a lake, river, or other navigable waterway?		V/
Bield Halling:		V

III. Human and Scientific Interest; Does this project site involve:		
A. An area of archeological interest included on the Wisconsin		1
Archeological Site Inventory?	-	V
B. An area of historical interest, or historic buildings or monuments		1
listed on the State or National Register of Historic Places?		$\checkmark$

# Site Assessment Checklist

# (continued)

### ITEM OF INFORMATION

# YES NO

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	I ES	NO
IV. Biological Resources; Does the project site involve:		
A. Critical habitat for plants and animals of community interest per DNR		
inventory?		
B. Endangered or rare plant or animal species per the DNR Wisconsin		
Natural Heritage Inventory?		
C. Trees with a diameter of 6 or more inches at breast height outside of		
"mature woodlands" as defined in the subdivision ordinance?	1	
(If Yes, all trees of such size must be mapped.)		
D. Removal of over 40 % of the trees on the site within a "mature		1
woodland" as defined in the subdivision ordinance?		V
E. Environmental corridors as mapped by the City of Beloit or Rock		/
County?		$\checkmark$

V. Energy, Transportation and Communications:	 
A. Would the development increase traffic flow on any arterial or collector street by more than 10 % based upon the most recent traffic counts and trip generation rates provided by the Institute of Transportation Engineers (ITE)?	$\checkmark$
B. Is the land traversed by an existing or planned roadway corridor, as shown on the City's official map or comprehensive plan?	V
C. Is the land within a highway noise impacted area (within 500 feet of an interstate or state or Federal highway)?	V
D. Is the land traversed by an existing or planned utility corridor (gas, electrical, water, sewer, storm, communications)?	$\checkmark$

VI. Population:		
A. Which public school service areas (elementary, middle and school) are affected by the proposed development and what their current available capacity?		
Elementary;	E: Cap=	
Middle;Aldrich	M: Cap=	
High School; _Beloit Memorial	H: Cap=	

#### NOTES:

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- 1. "YES" answers must be explained in detail by attaching maps and supportive documentation describing the impacts of the proposed development.
- 2. The Plan Commission may waive the filing of a <u>Site Assessment Checklist</u> for subdivisions of less than 5 acres in total area.

### RESOLUTION APPROVING A PRELIMINARY SUBDIVISION PLAT NAMED ELMWOOD COMMONS IN THE CITY OF BELOIT

**WHEREAS**, the City Plan Commission of the City of Beloit has heretofore held a public hearing on July 20, 2016 regarding the Preliminary Subdivision Plat named Elmwood Commons located at 1715 Elmwood Avenue in the City of Beloit.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Plan Commission of the City of Beloit does hereby approve the Preliminary Subdivision Plat named Elmwood Commons, subject to the following conditions:

- 1. The Final Plat shall substantially conform to the approved Preliminary Plat with respect to the number of lots, lot sizes, and the proposed right-of-way layout.
- 2. Lots 31 must have at least 70 feet of street frontage.
- 3. Sidewalks must be shown along the west side of Kadlec Drive, along the south side of Meghan Drive, along the west side of Independent Drive, and along the north side of Elaine Drive.
- 4. The landscape buffer note must include language requiring that 25 landscape units per lineal foot of the buffer must be planted, and the landscape plan must be reviewed and approved by the Planning and Building Services Division prior to planting.
- 5. The Plat must include a note stating that there is no vehicular access permitted from Out Lot 1, Lot 1, and Lots 22-25 to Elmwood Avenue.
- 6. Any major changes in the adopted conditions or use of the property shall be approved by the Plan Commission. The Community Development Director may approve minor changes administratively.

Adopted this 20<sup>th</sup> day of July, 2016.

James Faragher, Plan Commission Chairperson

ATTEST:

Julie Christensen, Community Development Director

# CITY OF BELOIT REPORT TO THE BELOIT CITY PLAN COMMISSION



Meeting Date: July 20, 2016	Agenda Item: 4	File Number: CU-2016-03
Applicant: Isaac Rojas	Owner: Isaac Rojas (Land Contract)	Location: 816 Roosevelt Ave
<b>Existing Zoning:</b> R-1B, Single-Family Residential District	<b>Existing Land Use:</b> Commercial, East Building Residential, West Building	Parcel Size: .15 Acres

Isaac Rojas has filed an application for a Conditional Use Permit to allow one legal non-conforming use to be changed to another legal non-conforming use for the property located at 816 Roosevelt Ave in the City of Beloit. The applicant is seeking permission to operate a re-upholstery and interior decoration business. The adjacent zoning and land uses are as follows:

- North: R-1B, Single-Family Residential
- South: R-1B, Single-Family Residential
- East: R-1B, Single-Family Residential
- West: R-1B, Single-Family Residential

#### **Key Issues:**

- According to Section 9.2.1 of the Zoning Code (Chapter 19), a legal non-conforming use may be changed to
  another non-conforming use in accordance with the conditional use procedures if the new use will have a "lesser
  negative impact".
  - Allied Games (home amusement business selling billiard tables and darts) previously occupied the building as a legal non-conforming use in accordance with a 2009 Conditional Use Permit. The business officially ceased usage of the property in November of 2015 and sold the building to For Him, Inc in February of 2016.
  - The applicant purchased the property from For Him, Inc on Land Contract.
  - The commercial building is connected to a single-family residential house on the same parcel that the applicant lives in.
- The applicant is seeking permission to operate a re-upholstery and interior decoration business in the commercial building on the property.
  - The commercial building is adjacent to a single-family residential house on the same parcel that the applicant lives in.
  - The business, Isaac Rojas Interior will primarily consist of drop-off/pick-up of small furniture for reupholstery as well as consulting work. The applicant is an interior decorator by trade.
  - o The applicant has indicated that the store will only be staffed by one individual (the applicant)
  - The business will serve customers by appointment only.
- The applicant may install two 1'x2' nameplate signs on the building as permitted by Section 30.08 of the Outdoor Sign Regulations (Chapter 30).
- The proposed business is classified as a Retail/Sales Service Repair Oriented Use.
  - The minimum number of off-street parking spaces for the proposed use is one parking space per 500 sq. ft., or four spaces. The garage in the rear of property has three spaces and the driveway on the west side of the property has two spaces. The total number of off-street parking spaces at the property meets the requirements of the Zoning Code. The applicant will likely only utilize one or two of the available off-street spaces at one time due to the appointment-only nature of the business.
  - Roosevelt Avenue has unlimited parking on both sides of the street in front of the property.
- The Fire Department requested additional details on the type of paint used in the applicant's projects. Depending on the type of material, an approved ventilation system may be required.
- The City's other Review Agents did not submit any comments on the proposed use.
- The attached Public Notice was sent to sixteen nearby property owners. Planning staff has not received any comments.
- A Location & Zoning Map and site photos are attached.

### Findings of Fact

- Whether the establishment, maintenance, or operation of the conditional use will be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
  - Planning Staff believes that general public health and safety will not be negatively impacted by the proposed re-upholstery and decoration business. Staff also anticipates the use having an equal or lesser impact on the neighborhood than the previous use due to the appointment-only customer visits and non-intensive work being performed in the shop.
- Whether the conditional use will be injurious to the use and enjoyment of other property in the immediate vicinity for purposes already permitted;
  - The conditional use will not injure the use and enjoyment of nearby properties as the use will be entirely contained in the commercial building with no possibility of negative impacts on the neighborhood.
- Whether the conditional use will substantially diminish or impair property values within the neighborhood of the subject property;
  - The property is already being used by a commercial business and the change to a low-intensity use with limited customer visits would not diminish or impair property values within the neighborhood.
- Whether the establishment of the conditional use will impede the normal and orderly development and improvement of the surrounding property;
  - The structure is located in a fully developed area.
- Whether the exterior architectural design or site layout of the proposed conditional use is so dissimilar or otherwise incompatible with existing or proposed development in the immediate neighborhood that it will cause a depreciation in property values;
  - Not applicable.
- Whether adequate utilities, access roads, drainage or other necessary facilities will be available to serve the proposed use at the time of its occupancy or use;
  - The property is adequately served by utilities and will not require new infrastructure.
- Whether adequate measures will be taken to minimize traffic congestion; and
  - The subject property has adequate space to handle the anticipated demand for parking and should not have a noticeable impact on traffic on Roosevelt Avenue or surrounding streets.
- Whether the conditional use will comply with all applicable regulations of the Zoning Ordinance.
  - The conditional use will comply with all other applicable regulations of the Zoning Ordinance.

#### Consistency with Comprehensive Plan and Strategic Plan:

• The Comprehensive Plan recommends Single-Family Residential (Urban) uses. The underlying zoning district classification is consistent with the Comprehensive Plan, as required by Section 66.1001(3) of Wisconsin Statutes. Consideration of this request supports City of Beloit Strategic Goal #5.

#### Sustainability:

- Reduce dependence upon fossil fuels N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
- Reduce dependence on activities that harm life sustaining eco-systems N/A
- Meet the hierarchy of present and future human needs fairly and efficiently The proposed use for the property will create a live/work space that will allow for the productive use of a vacant space. The applicant has also indicated plans to rehabilitate the exterior of both buildings, which will improve the aesthetics and be a positive addition to the neighborhood.

#### Staff Recommendation:

The Planning and Building Services Division recommends <u>approval</u> of a Conditional Use Permit to allow one legal nonconforming use to be changed to another legal non-conforming use (re-upholstery and decoration shop) in an R-1B Single-Family Residential District, for the property located at 816 Roosevelt Ave, based on the above Findings of Fact, under the following conditions of approval:

- 1. This Conditional Use Permit authorizes the operation of a re-upholstery and decoration shop in the commercial building located at 816 Roosevelt Avenue.
- 2. The applicant must obtain an Architectural Review Certificate for any exterior alterations of the commercial building.
- 3. The business will only allow customers between the hours of 8:00am and 8:00pm.
- 4. The business may only accept up to 15 customer appointments per day.
- 5. The business must adhere to the noise regulations in accordance with Section 15.12 of the Municipal Code (Chapter 15, Public Peace and Good Order).
- 6. The applicant shall contact Staff if furniture repair work more intensive than reupholster is to occur on the

property

- 7. If City Staff receives frequent complaints about parking or excessive noise from neighbors or observes any illegal parking or unreasonable loud activity at the property, this Conditional Use Permit shall be null and void and the site shall be restored to its prior condition. This restoration order shall only be issued after the Plan Commission has reviewed the complaints and the applicant has been afforded the opportunity to explain and/or cure the circumstances giving rise the parking or noise issues.
- 8. Any major changes in the adopted conditions or use of the property shall be approved by the Plan Commission and City Council by amending this Conditional Use Permit. The Planning and Building Services Director may approve minor changes administratively.

**Fiscal Note/Budget Impact:** *N/A* 

### Attachments:

Location & Zoning Map, CUP Application, Site Photos, Public Notice, and Mailing List



	Co	nditional Us	e Permit	8) 364-6700 Applic:	ation	(608) 364-6609	7
(P	ease Type or Print)	Contraction of the				-2016-03	_
1.	Address of subject	property: <u>Blb</u>	Roosevel	+ Ame		Contraction of	
2.	Legal description:	E 60 FT Lots 10	11 BZ Ma	Gavocks .	Sub of	Mc Gawocks	s add.
	If property has not b	been subdivided, attac	ch a copy of th	e complete le	gal desci	iption from dee	d.
	Property dimension	s are: <u>23</u> fee	et by <u>73</u>	feet =	679	square fee	t.
	If more than two act	res, give area in acres	:			acres	
3.	Tax Parcel Numbe	er(s): 135702	05	and the second second			
4.		For Him, Inc	1.	_ Phone:			_
	Po Box 41 (Address)	City)		Wiscon (State)		53512	
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6.				A DE ANTI DE ANTI DE ANTI		s as a Gr	nail.com
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City of Beloit	Conditional Use Permit Application Form (continued)		
<ol> <li>Project timetable:</li> <li>I/We) represent that</li> </ol>	Start date: <u>June 15</u> Completion date: <u>NA</u> I/we have a vested interest in this property in the following manner:		
() Owner			
() Leasehold, leng	th of lease:		
() Contractual, na	ture of contract: Land Contract		
() Other, explain:			

The applicant's signature below indicates the information contained in this application and on all accompanying documents is true and correct.

I/We, the undersigned, do hereby respectfully make application for and petition the City Plan Commission and City Council to grant the requested action for the purpose stated herein. I/We represent that the granting of the proposed request will not violate any of the required standards of the Zoning Ordinance of the City of Beloit. I/We also agree to abide by all applicable federal, state and local laws, ordinances, rules, and regulations.

Janac, Roba	1 ISAAC Rojas	1 June 23,2016
(Signature of Owner)	(Print name) J	(Date)
(Signature of Applicant, if different)	(Print name)	/(Date)

In order for your request to be heard and considered in a timely manner, you must submit the completed application, and all accompanying documents, to the Planning and Building Services Division for acceptance by the filing deadline date prior to a scheduled Plan Commission meeting.

This application must be submitted with one copy of a scaled drawing showing the layout of the proposed development in accordance with all code requirements, and the \$275.00 application fee. Applicants will also be charged a fee for mailing public notices at the rate of \$0.50 per notice. An invoice for this fee will be sent to the applicant and these costs are typically between \$5.00 and \$15.00.

	To be completed by I	Planning Staff
Filing fee: <u>\$275.00</u> Amo	unt paid: Me	eting date: <u>J-14 20, 2016</u>
No. of notices: x 1	mailing $\cos t (\$0.50) = \cos \theta$	st of mailing notices: \$
Application accepted by:	AEM	Date: 6/24/16

# Site Photos – Commercial Building on Left, Residential on Right



July 8<sup>th</sup>, 2016

# **NOTICE TO THE PUBLIC**

To Whom It May Concern:

Isaac Rojas has filed an application for a Conditional Use Permit to allow a conversion from one legal nonconforming use to another non-conforming use in an R-1B, Single-Family Residential District, for the property located at:

# 816 Roosevelt Avenue.

A Conditional Use Permit is required for the change of a legal non-conforming use on a property. The commercial building on this property was previously used as a home amusement equipment store. The applicant has proposed a light upholstery and decoration store. The following public hearings will be held regarding this proposed Conditional Use Permit:

<u>**City Plan Commission:**</u> Wednesday, July 20, 2016 at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

<u>**City Council:**</u> Monday, August 1, 2016 at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

# THE PUBLIC IS INVITED TO ATTEND THESE HEARINGS.

# We are interested in your opinion.

Anyone bringing handouts to the Plan Commission meeting <u>must</u> bring ten (10) copies and submit them to the Recording Secretary <u>before</u> the meeting begins. Staff is unable to leave the meeting area to make copies.

For additional information, please contact Alex Morganroth in the Planning Division at (608) 364-6708 or <u>morganrotha@beloitwi.gov</u>. Comments will be accepted via telephone, email, and U.S. Mail.

RONALD CASH P O BOX 701 BELOIT, WI 53512

COMMUNITY DEV AUTHORITY 210 PORTLAND AVE BELOIT, WI 53511 DOUGLAS CASH P O BOX 1317 BELOIT, WI 53512

JASIBE SANTIAGO-RUIZ 716 MOORE ST BELOIT, WI 53511

EDWARD T & PAULINE E BOWLES 7638 E STATE RD 67 CLINTON, WI 53525 TIMOTHY A & BEVERLY L BAARS 824 ROOSEVELT AVE BELOIT, WI 53511 DALLAS BRASWELL 731 TENTH ST BELOIT, WI 53511

WALTER HENNING 741 TENTH ST BELOIT, WI 53511

LEON J & WILMA J FOXEN 10703 S HICKORY CT BELOIT, WI 53511

CHRISTINE FERGER 745 TENTH ST BELOIT, WI 53511

CARLSON REALTY III LLC N 7201 CHAPEL DR WHITEWATER, WI 53190 WAYNE A & JOAN L STRAIGHT 750 TENTH ST BELOIT, WI 53511

RJAR PROPERTIES LLC 1655 COPELAND AVE #3 BELOIT, WI 53511

FOR HIM INC P O BOX 41 BELOIT, WI 53512

EDWARD SORNSON 817 ROOSEVELT AVE BELOIT, WI 53511

LEONEL SALCIDO 8512 MILLPOND RD BELOIT, WI 53511



# CITY OF BELOIT REPORT TO THE BELOIT CITY PLAN COMMISSION

Meeting Date: July 20, 2016	Agenda Item: 5	File Number: CSM-2016-05
Applicant: R.H. Batterman & Co., Inc.	Owner: City of Beloit	Location: 1601 Gateway Blvd
<b>Existing Zoning:</b> PLI, Public Lands & Institutions District	Existing Land Use: Vacant Land	Total CSM Area: 8.6 Acres

#### **Request Overview/Background Information:**

R.H. Batterman & Co., Inc., on behalf of New Leaf Homes, has submitted an Application for the Review of a Minor Subdivision and a 2-Lot Certified Survey Map (CSM) for the City-owned property located at 1601 Gateway Blvd. According to Section 12.05(1)(b) of the Subdivision Ordinance, the Plan Commission may approve, conditionally approve, or reject any minor subdivision of land within the City where there is no dedication of land to the City.

#### Key Issues:

- The intent of this CSM is to subdivide the eastern 1.9 acres of the subject property adjacent to Raven Drive into a buildable parcel (proposed Lot 1) to be purchased by New Leaf Homes.
- The City has accepted an Offer to Purchase proposed Lot 1 from New Leaf Homes, and they are in the process of rezoning proposed Lot 1 to R-1A, Single-Family Residential. If their rezoning request is approved, New Leaf Homes will be submitting a subdivision plat to create a cul-de-sac and at least five new home sites where Raven Drive currently ends. The Plan Commission will review the subdivision plat at future meetings.
- Proposed Lot 2 is 6.7 acres with 288 feet of frontage on Gateway Blvd and will remain City-owned open space to serve as a buffer between the existing homes on Eagles Ridge Drive and the business park land to the north. Proposed Lot 2 will not be included in New Leaf Homes' future subdivision plats.
- The City Assessor's Office has reviewed the proposed CSM and has assigned proposed Lot 1 an address of 1750 Raven Drive. All of the future lots on Lot 1 will be assigned addresses and Raven Drive will be renamed Raven Court as part of the subdivision plat approval process.
- The City's other Review Agents have reviewed the proposed CSM and have not submitted any objections.
- The application and proposed CSM are attached for your review.

#### Consistency with Comprehensive Plan and Strategic Plan:

The applicant has submitted a separate request to amend the Future Land Use Map (#10) of the Comprehensive Plan to recommend *Single-Family Residential – Urban* uses for proposed Lot 1. Lot 2 will remain planned as *Parks & Open Spaces*. Consideration of this request supports Strategic Goal #5.

#### Sustainability:

- Reduce dependence upon fossil fuels N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
- Reduce dependence on activities that harm life sustaining eco-systems N/A
- Meet the hierarchy of present and future human needs fairly and efficiently N/A

#### Staff Recommendation:

The Planning & Building Services Division recommends <u>approval</u> of the attached 2-Lot Certified Survey Map (CSM) for the property located at 1601 Gateway Blvd in the City of Beloit, subject to the following conditions:

- 1. Once recorded, Lot 1 shall be assigned an address of 1750 Raven Drive, with Lot 2 keeping its address.
- 2. The final CSM shall be recorded with the Rock County Register of Deeds by December 31, 2016.

Fiscal Note/Budget Impact: New Leaf Homes' Offer to Purchase Lot 1 includes a purchase price of \$20,000.

Attachments: CSM, Application, and Resolution.



City of Beloit Neighborhood Planning Division 100 State Street, Beloit, WI 53511 Phone: (608) 364-6700 Fax: (608) 364-6609

Application for Review of a Minor Subdivision			
(Please Type or Print)	File Number:		
1. Address of property: 1601 GATEWAY BLVD			
2. Tax Parcel Number(s): 2281 0010			
3. Property is located in (circle one): City of Beloit or	Town of: Turtle; Beloit; Rock or LaPrairie		
In the <u>NE</u> Quarter of Section <u>28</u> , Township <u>1</u>	North, Range 13 East of the 4th P.M.		
4. Owner of Record: CITY OF BELOIT	Phone:		
100 STATE STREET Beloit	WI 53511		
(Address) (City)	(State) (Zip)		
5. Surveyor's name: RH Batterman & Co., Inc.	Phone: 365-4464		
2857 Bartells Drive Beloit	WI 53511		
(Address) (City)	(State) (Zip)		
<ol><li>Number of new lots proposed with this land divisio</li></ol>	n is 2 lot(s).		
<ol> <li>Total area of land included in this map: <u>8.6 ACR</u></li> </ol>	ES		
8. Total area of land remaining in parent parcel: NA	k		
9. Is there a proposed dedication of any land to the City of Beloit? No			
10. The present zoning classification of this property is: PLI			
11. Is the proposed use permitted in this zoning district: NO			
12. THE FOLLOWING ITEMS MAY NEED TO BE COMPLETED AND/OR ATTACHED:			
<ul> <li>Site Assessment Checklist; is required if the total area of CSM is over 5 acres.</li> <li>Pre-application meeting; pre-application meeting was held on 6 - 24 - 16</li> </ul>			
<ul> <li>with City of Beloit Staff.</li> <li>Developer's Statement; as required by section 12.02(7) of the Subdivision Ordinance.</li> <li>Phase One Environmental Assessment: as per section 12.05(1)(c) of the Subdivision Ordinance.</li> <li>Certified Survey Map: one copy as required by section 12.05(1) of the Subdivision Ordinance.</li> </ul>			
The applicant's signature below indicates the information contained in this application and on all accompanying documents is true and correct. The undersigned does hereby respectfully make application for and petition the City Plan Commission or City Council for approval of this Certified Survey Map for the purpose stated herein. The undersigned also agrees to abide by all applicable federal, state and local laws, rules, and regulations.			
(Signature of applicant) (Name of a This application must be submitted at least 21 days p			
Purior for a cite a cite and a cite and a cite and a cite and a cite a c	rior to the Plan Commission meeting date.		

	\$10 per lot	_ Amount Paid:	\$170.	02
Scheduled meeting date:		, Zo, Zoll		
Application accepted by:	- Don Pern	for	Date:	6/28/16
Planning Form No. 53	Established: June 1998	(Revised: January, 20	06)	Page 1 of 1 Pages

# RESOLUTION APPROVING A TWO-LOT CERTIFIED SURVEY MAP FOR THE PROPERTY LOCATED AT 1601 GATEWAY BLVD

**WHEREAS**, Section 12.05(1)b of Chapter 12 of the Code of General Ordinances of the City of Beloit entitled "*Subdivision and Official Map Ordinance*" authorizes the City Plan Commission of the City of Beloit to approve, conditionally approve, or reject any minor subdivision of land within the jurisdiction of the City; and

**WHEREAS**, the attached two-lot Certified Survey Map for the property located at 1601 Gateway Blvd, containing 8.6 acres, more or less, is located within the jurisdiction of the City of Beloit; and

**WHEREAS**, the City Plan Commission of the City of Beloit has reviewed the attached two-lot Certified Survey Map, which pertains to the following described land:

LOT 2 OF CERTIFIED SURVEY MAP DOCUMENT NO. 1999527 AS RECORDED IN VOLUME 36 OF CERTIFIED SURVEY MAPS ON PAGES 100-103, BEING A PART OF THE SE <sup>1</sup>/<sub>4</sub> OF THE NE <sup>1</sup>/<sub>4</sub>, PART OF THE SW <sup>1</sup>/<sub>4</sub> OF THE NE <sup>1</sup>/<sub>4</sub> AND PART OF THE SE <sup>1</sup>/<sub>4</sub> OF THE NW <sup>1</sup>/<sub>4</sub> OF SECTION 28, T. 1 N., R. 13 E. OF THE 4<sup>TH</sup> P.M., CITY OF BELOIT, ROCK COUNTY, WISCONSIN.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Plan Commission of the City of Beloit does hereby conditionally approve the attached two-lot Certified Survey Map for the property located at 1601 Gateway Blvd, subject to the following conditions:

- 1. Once recorded, Lot 1 shall be assigned an address of 1750 Raven Drive, with Lot 2 keeping its address.
- 2. The final CSM shall be recorded with the Rock County Register of Deeds by December 31, 2016.

Adopted this 20<sup>th</sup> day of July, 2016.

James Faragher, Plan Commission Chairman

ATTEST:

Julie Christensen, Community Development Director

# CITY OF BELOIT REPORT TO THE BELOIT CITY PLAN COMMISSION



KEI OKI TO THE BELOH CHITTLAN COM

Meeting Date: July 20, 2016

Agenda Item: 6

File Number: RPB-2016-05

### **Request Overview/Background Information:**

New Leaf Homes has submitted an application requesting an amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan. Wisconsin's Comprehensive Planning Law, §66.1001 of the Wisconsin Statutes, requires all cities that regulate land use through land use ordinances (e.g. zoning) to adopt a Comprehensive Plan. Comprehensive Plans are intended to guide development and redevelopment over a 20-year timeframe. The law also requires that land use decisions be consistent with the plan.

The Beloit City Council approved the City's Comprehensive Plan in 2008 after an extensive public participation program. All land use decisions made by the City of Beloit, including any actions regarding official mapping, local subdivision regulation, and zoning regulations, must be consistent with the plan. The Beloit City Council established a process for amendments (minor changes) to the Comprehensive Plan in 2010. The Plan Commission's recommendation to approve or deny this request will be forwarded to the City Council for consideration on September 6, 2016.

#### Key Issues:

- The applicant is requesting the following amendment to the Future Land Use Map:
  - <u>Easternmost 2 Acres of 1601 Gateway Blvd (adjacent to Raven Drive)</u> From Parks & Open Spaces to Single-Family Residential – Urban.
- The applicant has made an accepted offer to purchase the subject property from the City of Beloit. If the applicant's land use applications are approved, the 2 acres subject to this request will be subdivided into five new home sites and Raven Drive will be completed as a cul-de-sac. As part of this process, Raven Drive will be renamed Raven Court. A rendering of this concept is attached.
- The remaining 6.7 acres behind the existing homes on Eagles Ridge Drive will remain as City-owned open space and are not subject to this request. The proposed map amendment is related to the applicant's concurrent request to rezone the 2 acres under contract from PLI, Public Lands & Institutions District to R-1A, Single-Family Residential. The applicant has also submitted a CSM to subdivide the 2 acres to be rezoned & purchased.
- A Location & Zoning Map is attached to this report. A shown on the attached map, there are existing single-family homes and/or lots to the west, south, and east of the land that is subject to this request. The land to the north of the subject property is planned and zoned for office/business park uses.
- The existing Future Land Use Map is attached to this report, along with the land use legend.
- Recent History
  - The City purchased the subject property in late 2012, following the completion of Gateway Blvd. At the time of purchase, the subject property was part of a larger 44-acre parcel zoned R-1A that extended to the north. In February 2014, the City subdivided the 44-acre parcel into a 35-acre future office/business park development parcel along Gateway Blvd and an 8.6-acre parcel to serve primarily as a buffer behind the then-existing homes along Eagles Ridge Drive. The Raven Drive dead-end existed at the time and was always contemplated for completion, but during the recession there was absolutely no demand for single-family lots, nor was there a clear answer for how this subdivision might evolve. Accordingly, the northern 35-acre parcel (subsequently addressed as 1801 Gateway Blvd) was rezoned from R-1A to C-1, Office District in June 2014 to allow future office/business park development. The southern 8.6-acre parcel was rezoned to PLI, Public Lands & Institutions during the same rezoning action in June 2014.

### Public Comments

- Planning staff has been contacted by two neighboring property owners who are concerned about changes to their existing views following this single-family development.
- Land Use Analysis Proposed Single-Family Residential Use
  - The proposed Map Amendment will allow New Leaf Homes to construct a low-density, suburban-style culde-sac development that is compatible with the density and character of the neighborhood. Raven Drive was designed and constructed to extend to the north, and the applicant's proposal will establish a fixed northern edge for this residential subdivision, while leaving nearly 7 acres of public open space between the originally constructed homes on Eagles Ridge Drive and the business park land to the north.

#### Consistency with Comprehensive Plan and Strategic Plan:

 The City's compliance with the Comprehensive Planning law's consistency requirement is the impetus for this request. • Consideration of this request supports Strategic Goal #5.

**Sustainability:** (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines)

- Reduce dependence upon fossil fuels N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
- Reduce dependence on activities that harm life sustaining eco-systems N/A
- Meet the hierarchy of present and future human needs fairly and efficiently N/A

#### Staff Recommendation:

The Planning & Building Services Division recommends <u>approval</u> of the following proposed amendment to the Future Land Use Map (Map 10) of the City's Comprehensive Plan:

 <u>Easternmost 2 Acres of 1601 Gateway Blvd (adjacent to Raven Drive)</u> – From Parks & Open Spaces to Single-Family Residential – Urban.

**Fiscal Note/Budget Impact:** The proposed purchase price is \$20,000, and once purchased, the subject property would become taxable residential land.

Attachments: Location & Zoning Map, Future Land Use Map, Concept, Public Notice, Mailing List, and Resolution.







# Map 10, Future Land Use (Narrowed to Subject Property)

# **Raven Court Concept**





CITY HALL • 100 STATE STREET • BELOIT, WI 53511 Office: 608/364-6700 • Fax: 608/364-6609 www.beloitwi.gov NOTICE TO THE PUBLIC Equal Opportunity Employer

# July 6, 2016

To Whom It May Concern:

New Leaf Homes has submitted an application requesting the following amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan:

Easternmost 2 Acres of 1601 Gateway Blvd (adjacent to Raven Drive) – From Parks & Open Spaces to Single-Family Residential – Urban.

The applicant has made an accepted offer to purchase the subject property from the City of Beloit. If approved, the 2 acres subject to this request would be subdivided into five new home sites and Raven Drive would be completed as a cul-de-sac. The remaining 6.7 acres behind the existing homes on Eagles Ridge Drive would remain as City-owned open space. The proposed map amendment is related to the applicant's concurrent request to rezone the subject property from PLI, Public Lands & Institutions District to R-1A, Single-Family Residential.

Information regarding the location, zoning, and land use of this property is available for review in the Planning & Building Services Division on the 3rd floor of City Hall, 100 State Street.

The following public meetings will be held regarding the proposed amendment:

<u>City Plan Commission:</u> Wednesday, July 20, 2016, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

<u>City Council (Public Hearing)</u>: Tuesday, September 6, 2016, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

# THE PUBLIC IS INVITED TO ATTEND THESE MEETINGS. We are interested in your opinion.

Anyone bringing handouts to the Plan Commission meeting <u>must</u> bring ten (10) copies and submit them to the Recording Secretary <u>before</u> the meeting begins. Staff is unable to leave the meeting area to make copies.

For additional information, please contact Drew Pennington, AICP in the Planning & Building Services Division at (608) 364-6711 or <u>penningtond@beloitwi.gov</u>. Comments will be accepted via telephone, email, and U.S. Mail.

RPB-2016-05, Comprehensive Plan Amendment (New Leaf Homes - Raven Court)

Karry DeVault, Clerk Town of Beloit 2871 S. Afton Rd. Beloit 53511

Deb Bennett, Clerk Town of Turtle 6916 S. County Rd. J. Beloit, WI 53511

City Clerk City of South Beloit 519 Blackhawk Blvd. Suite 2 South Beloit, IL 61080

Peter Herreid, Grant Administrator Department of Administration 101 E. Wilson Street, 10th Floor Madison, WI 53702-0001 Frank Management Inc. 2501 Morse Street Janesville, WI 53545

Rock County Planning Director Rock County Courthouse, Room 266 51 South Main Street, Janesville, WI 53545

Superintendent Clinton Community School District 112 Milwaukee Road Clinton, WI 53525

Brad Austin Corporate Contractors Inc. 3800 Gateway Blvd #200 Beloit, WI 53511 Dr. Tom Johnson School District of Beloit 1633 Keeler Avenue Beloit, WI 53511

Dr. Dennis McCarthy Beloit-Turner School District 1237 Inman Parkway Beloit, WI 53511

Nick Dimassis Beloit Public Library Director VIA I/O MAIL

# RESOLUTION RECOMMENDING <u>APPROVAL</u> OF AN AMENDMENT TO THE CITY OF BELOIT COMPREHENSIVE PLAN

**WHEREAS,** the Plan Commission of the City of Beloit recommended approval of the Comprehensive Plan of the City of Beloit (the Plan) on January 23, 2008, and the City Council of the City of Beloit approved an Ordinance adopting the Plan on March 17, 2008; and

**WHEREAS,** the City Council of the City of Beloit approved a Resolution to Adopt a Process for Amending the City of Beloit Comprehensive Plan on February 1, 2010; and

**WHEREAS,** the Plan may be amended and changed in the years following adoption, particularly in instances where the Plan is becoming irrelevant or contradictory to emerging policies or trends, or does not provide specific advice or guidance on an emerging issue; and

WHEREAS, "amendments" are generally defined as minor changes to the Plan's maps or text; and

**WHEREAS,** the approved process directs the Plan Commission to hold a public meeting on the proposed amendment, and following said public meeting, make a recommendation by Resolution to the City Council by majority vote of the entire Commission.

**NOW, THEREFORE, BE IT RESOLVED** that the Plan Commission of the City of Beloit, Rock County, Wisconsin, hereby recommends <u>APPROVAL</u> of the following amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan:

Easternmost 2 Acres of 1601 Gateway Blvd (adjacent to Raven Drive – tentatively 1750 Raven Drive) – From Parks & Open Spaces to Single-Family Residential – Urban

Adopted this 20<sup>th</sup> day of July, 2016.

James Faragher, Plan Commission Chairman

ATTEST:

Julie Christensen, Community Development Director

# **CITY OF BELOIT REPORT TO THE BELOIT CITY PLAN COMMISSION**



Meeting Date: July 20, 2016 Agenda Item: 7 Applicant: New Leaf Homes **Owner:** City of Beloit Current Zoning: PLI, Public Lands Proposed Zoning: R-1A, Single-Fam.

Existing Land Use: Vacant Land

File Number: ZMA-2016-03 Location: 1601 Gateway Blvd Parcel Size: 1.9 Acres

### **Request Overview/Background Information:**

New Leaf Homes has submitted an application for a Zoning Map Amendment to change the zoning district classification from PLI, Public Lands & Institutions District to R-1A, Single-Family Residential District, for the easternmost 2 acres of the property located at 1601 Gateway Blvd (adjacent to Raven Drive).

The Zoning Ordinance directs the Plan Commission to hold a hearing and make a recommendation regarding a Zoning Map Amendment when the specific site and context are suitable for the uses permitted in the proposed zoning district.

#### **Key Issues:**

- The applicant has made an accepted offer to purchase the subject property from the City of Beloit. The applicant has constructed and sold numerous spec houses in the Eagles Ridge subdivision. If the applicant's land use applications are approved, the 2 acres subject to this request will be subdivided into five new home sites and Raven Drive will be completed as a cul-de-sac. As part of this process, Raven Drive will be renamed Raven Court. A rendering of this concept is attached.
- The remaining 6.7 acres behind the existing homes on Eagles Ridge Drive will remain zoned PLI as City-owned open space and are not subject to this request. The applicant has also submitted a CSM to subdivide the 2 acres to be rezoned & purchased.
- A Location & Zoning Map is attached to this report. A shown on the attached map, there are existing single-family homes and/or lots to the west, south, and east of the land that is subject to this request. The land to the north of the subject property is planned and zoned (C-1) for office/business park uses.
- Planning staff mailed the attached Public Notice to the owners of nearby properties and installed a sign on the property. Planning staff has been contacted by two neighboring property owners who are concerned about changes to their existing views following this single-family development.
- Findings of Fact Based on Section 2-304 of the Zoning Ordinance, the Plan Commission shall make a recommendation based on the following considerations:
  - a. The existing use of property within the general area of the subject property;
    - The proposed R-1A classification will allow New Leaf Homes to construct a low-density, suburban-style cul-de-sac development that is compatible with the density and character of the neighborhood. Raven Drive was designed and constructed to extend to the north, and the applicant's proposal will establish a fixed northern edge for this residential subdivision, while leaving nearly 7 acres of public open space between the originally constructed homes on Eagles Ridge Drive and the business park land to the north.
  - b. The zoning classification of property within the general area of the subject property;
    - The subject property is surrounded by an existing R-1A district and will simply expand the size of that single-family district.
  - The suitability of the subject property for the uses permitted under the existing zoning classification; c. and
    - The subject property is suitable for open space uses, but leaving an incomplete dead-end street and the associated infrastructure in place would be inefficient planning & design.
  - The trend of development and zoning map amendments in the general area of the subject property. d.
    - The City purchased the subject property in late 2012, following the completion of Gateway • Blvd. At the time of purchase, the subject property was part of a larger 44-acre parcel zoned R-1A that extended to the north. In February 2014, the City subdivided the 44-acre parcel into a 35-acre future office/business park development parcel along Gateway Blvd and an 8.6acre parcel to serve primarily as a buffer behind the then-existing homes along Eagles Ridge Drive. The Raven Drive dead-end existed at the time and was always contemplated for completion, but during the recession there was absolutely no demand for single-family lots,

nor was there a clear answer for how this subdivision might evolve. Accordingly, the northern 35-acre parcel (subsequently addressed as 1801 Gateway Blvd) was rezoned from R-1A to C-1, Office District in June 2014 to allow future office/business park development. The southern 8.6-acre parcel was rezoned to PLI, Public Lands & Institutions during the same rezoning action in June 2014.

#### Consistency with Comprehensive Plan and Strategic Plan:

The Comprehensive Plan's Future Land Use Map (#10) recommends Parks & Open Spaces for the subject property, although the applicant has submitted a separate request to amend Map #10 to recommend Single-Family Residential – Urban uses for the 2 acres that are subject to this rezoning request.

Consideration of this request supports City of Beloit Strategic Goal #5.

**Sustainability:** (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines)

- Reduce dependence upon fossil fuels N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
- Reduce dependence on activities that harm life sustaining eco-systems N/A
- Meet the hierarchy of present and future human needs fairly and efficiently N/A

#### Staff Recommendation:

Based upon the above Findings of Fact and the City's Comprehensive Plan, the Planning & Building Services Division recommends <u>approval</u> of a Zoning Map Amendment to change the zoning district classification from PLI, Public Lands & Institutions District to R-1A, Single-Family Residential District, for the easternmost 2 acres of the property located at 1601 Gateway Blvd (adjacent to Raven Drive).

Fiscal Note/Budget Impact: The proposed purchase price is \$20,000.

Attachments: Location & Zoning Map, Raven Court Concept, Application, Public Notice, and Mailing List.



# **Raven Court Concept**



CITY of BELOIT			
PLANNING & BUILDING SERVICES DIVISION			
100 State Street, Beloit, WI 53511 Phone: (608) 364-6700 Fax: (608) 364-6609			
Zoning Map Amendment Application Form			
(Please Type or Print)       File No.:       ZMA-tolb-03         1. Address of subject property:       1601       GAFE WAY       BLVD       (a portion of)         2. Legal description:       Lot:       2       Block:       Subdivision:       CSM V 36       P. 100 - 10 3			
1. Address of subject property: 1601 GATEWAY BLVD (a portion 14)			
2. Legal description: Lot: Block: Subdivision: <u>CSMV36</u> P.100-103 (If property has not been subdivided, attach a copy of the complete legal description from deed.)			
Property dimensions are: $355\pm$ feet by $230\pm$ feet = $81,312$ square feet.			
If more than two acres, give area in acres: acres.			
3. Tax Parcel Number(s): 22810010			
4. Owner of record: CITY OF BELOIT Phone: 364.6711			
100 STATE ST BELOIT WI 53511 (Address) (City) Homes (State) (Zip)			
5. Applicant's Name: NEW LEAF LONGE CLO JUHN KNABE			
6551 E RIVERSIDE ROCKFORD 16 6/114			
6551 E. <u>RIVERSIDE</u> <u>RockFond</u> <u>IL</u> <u>61114</u> (Address) (City) (State) (Zip) <u>815.904.6006   815.976.4132   JOHNENERFNEMODEUNG.600</u> (Office Phone #) (Cell Phone #) (F-mail Address)			
6. <u>THE FOLLOWING ACTION IS REQUESTED:</u>			
Change zoning district classification from: $\underline{PLI}$ to: $\underline{R} - \underline{IA}$			
All existing uses on this property are: $\sqrt{ACANT} LAND$			
7. All the proposed uses for this property are:			
Principal use(s): SINGLE FAMILY RESIDENCE			
Secondary use(s): N/A			
Accessory use(s):			
Planning Form No. 13 Established: January, 1998 (Revised: November 2012)			

City of Beloit	<b>Zoning Map Amendment Application Form</b>	(continued)
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- 8. I/we represent that I/we have a vested interest in this property in the following manner:
  - () Owner
  - ( ) Leasehold, Length of lease:\_

(X)	Contractual, Nature of contract:_	OFFER	70	PUNLHASE	
( )	Other, explain:				

9. Individual(s) responsible for compliance with conditions (if any), if request is granted:

Name(s):	TOHN KNABE	Phone: Sl	5.904.6006
6551	E. RIVERSIDE Rock-Fond	IL	61114
(Address)	(City)	(State)	(Zip)

# The applicant's signature below indicates the information contained in this application and on all accompanying documents is true and correct.

I/we, the undersigned, do hereby respectfully make application for and petition the City Plan Commission and City Council to grant the requested action for the purpose stated herein. I/we represent that the granting of the proposed request will not violate any of the required standards of the Zoning Ordinance of the City of Beloit. I/we also agree to abide by all applicable federal, state and local laws, ordinances, rules, and regulations.

1	1 1	
(Signature of Owner)	(Print name)	(Date)
Alla	, JOHN KNABE ,	6/28/16
(Signature of Applicant, if different)	NEW LEAP HOMES LLC	(Date)

In order for your request to be heard and considered in a timely manner, you must submit the completed application and all accompanying documents to the Division for acceptance by the filing deadline date prior to a scheduled Plan Commission meeting. This application must be submitted with the \$275.00 application fee. Applicants will also be charged a fee for mailing public notices at the rate of \$0.50 per notice. An invoice for this fee will be sent to the applicant, and it is typically between \$5.00 and \$20.00.

To be completed by Planning Staff				
Filing Fee: <u>\$275.00</u> Amount Paid: <u>\$275.</u>	Meeting Date: July 20, 2016			
	$(50.50) = \cos t$ of mailing notices: $\$ may be Date: $(28/16)$			
Date Notice Published:	Date Notice Mailed:			
Planning Form No. 13 Established: January, 1998	(Revised: November 2012)			



CITY HALL • 100 STATE STREET • BELOIT, WI 53511 Office: 608/364-6700 • Fax: 608/364-6609 www.beloitwi.gov Equal Opportunity Employer

# NOTICE TO THE PUBLIC

July 6, 2016

To Whom It May Concern:

New Leaf Homes has submitted an application for a Zoning Map Amendment to change the zoning district classification from PLI, Public Lands & Institutions District to R-1A, Single-Family Residential District, for the easternmost 2 acres of the property located at **1601 Gateway Blvd (adjacent to Raven Drive).** 

The applicant has made an accepted offer to purchase the subject property from the City of Beloit. If approved, the 2 acres subject to this request will be subdivided into five new home sites and Raven Drive will be completed as a cul-de-sac. The remaining 6.7-acre portion of the property located at 1601 Gateway Blvd behind the existing homes on Eagles Ridge Drive will remain as City-owned open space, and will remain zoned PLI.

The following public hearings will be held regarding this application:

<u>City Plan Commission:</u> Wednesday, July 20, 2016, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

<u>City Council:</u> Tuesday, September 6, 2016, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

## THE PUBLIC IS INVITED TO ATTEND THESE HEARINGS.

#### We are interested in your opinion.

Anyone bringing handouts to the Plan Commission meeting <u>must</u> bring ten (10) copies and submit them to the Recording Secretary <u>before</u> the meeting begins. Staff is unable to leave the meeting area to make copies.

For additional information, please contact Drew Pennington, AICP in the Planning & Building Services Division at (608) 364-6711 or <u>penningtond@beloitwi.gov</u>. Comments will be accepted via telephone, email, and U.S. Mail.

ZMA-2016-03, New Leaf Homes (1601 Gateway Blvd-Raven Drive)

Owner Name New Leaf	O Owner Address 1	Owner Address 2
Chad R and Kimberly A Brosier	3620 Eagles Ridge Drive	Beloit, WI 53511
Joseph R and Barbara A Spencer	3610 Eagles Ridge Drive	Beloit, WI 53511
City of Beloit		
City of Beloit		
New Leaf Homes		
MLG/ BRC Beloit LLC	Attn: Andy Bruce	13400 Bishops Ln Brookfield WI
New Leaf		
MLG/ BRC Beloit LLC		
James E Mueller	3615 Eagles Ridge Drive	Beloit, WI 53511
Adnan & Shpezime Fadilovski Rev Trust ar	nd D3605 Eagles Ridge Drive	Beloit, WI 53511
MLG/ BRC Beloit LLC		
Barbara Hahn	3561 Eagles Ridge Drive	Beloit, WI 53511
George Stathopoulos	3565 Eagles Ridge Drive	Beloit, WI 53511
Gerald Pulaski	1750 Golden Eagle CT	Beloit, WI 53511
Jeffrey L Anderson	1770 Golden Eagle CT	Beloit, WI 53511
MLG/ BRC Beloit LLC		
MLG/ BRC Beloit LLC		
Rolf A Lund & Linda L Lund Rev Trust of 20	01C/1610 Townhall Road	Beloit, WI 53511
City of Beloit		

# CITY OF BELOIT REPORT TO THE BELOIT CITY PLAN COMMISSION



Meeting Date: July 20, 2016

Agenda Item: 8

File Number: RPB-2016-06

Applicant: City of Beloit

**Owner:** Hendricks Commercial Properties (HCP)

Location: 605 Eclipse Blvd (Library Parcel)

### **Request Overview/Background Information:**

Previously, the City acquired the land at 605 Eclipse Blvd that the Beloit Public Library is located on from Hendricks Commercial Properties (HCP). During the acquisition of the library parcel, a small sliver of land on the north edge of the Eclipse Blvd ROW was inadvertently not included in the survey and is therefore still owned by HCP. HCP has agreed to transfer the land, approximately 106 sq. ft., to the City at no cost. Acquisition of this land ensures that the City has full ownership over the library parcel.

#### Key Issues:

- The 106 sq. ft. strip of land is located directly north of the Eclipse Blvd ROW on the southern edge of the library
  parcel. It consists of lawn area between the sidewalk and parking lot.
- The City will obtain outright ownership of the strip of land.
- HCP will transfer for the land to the City at no cost.
- The Plat of Survey and original CSM for 605 Eclipse Blvd (library parcel) are attached.
- A Location Map is attached.

### Consistency with Strategic Plan:

Consideration of this request supports City of Beloit Strategic Goal #5.

#### Sustainability:

- Reduce dependence upon fossil fuels N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
- Reduce dependence on activities that harm life sustaining eco-systems N/A
- Meet the hierarchy of present and future human needs fairly and efficiently N/A

### Staff Recommendation:

The Planning & Building Services Division recommends <u>approval</u> of the acquisition of the 106 sq. ft. strip of land, identified as Parcel A of the attached survey, and located at 605 Eclipse Blvd.

Fiscal Note/Budget Impact: The land will be transferred at no cost to the City.

Attachments: Location Map, Plat of Survey and CSM for Library Parcel







# Planning and Building Services Division

Map prepared by: Alex Morganroth Date: June 2016 For: City of Beloit Planning & Building Services Date of Aerial Photography: April 2011

	PLAT OF SURVEY OF PART OF THE S.W. 1/4 OF THE N.W. 1/4 OF SECTION 25, T. 1 N., R. 12 E. OF THE 4 <sup>TH</sup> P.M., CITY OF BELOIT ROCK COUNTY, WISCONSIN.	A Contract of the contract of
		Prepared by and return to: Robert Leuenberger R.H. Batterman & Co., Inc. 2857 Bartells Drive Beloit, WI 53511
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