



**AGENDA
BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, November 7, 2016**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
4. PUBLIC HEARINGS
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Approval of the Minutes of the Regular and Special meetings of October 17, 2016 (Stottler)
 - b. Resolution authorizing Final Payment of Public Works Contract C16-02, Concrete Pavements- Kettle, Cranston, & Gateway (Boysen)
 - c. Application for a new application for Class “B” Beer and “Class B” Liquor License of Game On Bar and Grill, LLC, d/b/a Game on Bar and Grill, located at, 443 East Grand Avenue, Joseph A Jensen Agent, for the licensing period ending June 30, 2017 (Stottler)
Refer to ABLCC
 - d. Application for Final Subdivision Plat of Eagles Ridge Plat No. 2 for properties located at 1710 & 1725 Raven Court (Christensen) Refer to Plan Commission
 - e. Resolution approving a Transit Services Agreement between the City of Beloit and Industries for the Blind, Inc. (Gavin)
7. ORDINANCES
- a. Proposed Ordinance to Establish 2-Hour Parking Time Limit in Iron Works South Parking Lot (Boysen) Second Reading
Traffic Review recommendation for approval 4-0
 - b. Proposed Ordinance to Add Signal Locations to Index of Special Locations at Gateway/Cranston and Gateway/Colley (Boysen) Second Reading
Traffic Review recommendation for approval 4-0
 - c. Proposed Ordinance to Remove Parking on the North Side of West Grand Avenue Adjacent to 715 West Grand Avenue (Boysen) Second Reading
Traffic Review recommendation for approval 4-0

- d. Substitute Amendment #1: Proposed Ordinance to Remove Parking on the South Side of Public Avenue Adjacent to 424 College Street (Boysen) Second Reading
Traffic Review recommendation for approval 4-0
- e. Proposed Ordinance to Establish Time Restrictions for Terrace Parking at 819 Clary Street (Boysen) Second Reading
Traffic Review recommendation for approval 5-0
- f. Proposed Ordinance amending the Future Land Use Map of the City of Beloit Comprehensive Plan to change the future land use designation for the property located at 631, 640, 654, & 657 Bluff Street from R-1B, Single-Family Residential to C-1, Office District (Christensen) Plan Commission recommendation for approval 5-0 Second Reading
Traffic Review recommendation for approval 5-0
- g. Proposed Ordinance to amend Section 3.15(3) of the Code of General Ordinances of the City of Beloit pertaining to Distribution of Room Taxes (Miller) First and Second Reading

8. APPOINTMENTS

9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

10. CITY MANAGER'S PRESENTATION

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution approving "WISCORS" Cooperative Agreement between the State of Wisconsin Department of Transportation and the City of Beloit (Boysen)
- b. Resolution approving a Parking Lot Use agreement between the City of Beloit and United Church of Beloit (Boysen)
- c. Resolution authorizing the City Manager to Apply for a Wisconsin Historic Preservation Fund Subgrant (Christensen)
- d. Resolution adopting the City of Beloit Strategic Plan for 2016-2018 (Luther)
- e. Resolution approving the 2017 Community Development Block Grant (CDBG) Annual Action Plan (Christensen)
Community Development Authority recommendation for approval 6-0
- f. Resolution approving the 2017 HOME Investment Partnership (HOME) Budget (Christensen)
Community Development Authority recommendation for approval 6-0
- g. Resolution approving the 2017 Business Improvement District Operating Plan and Budget (El-Amin)
- h. Resolution approving the Operating Budgets, Appropriating Funds, and Levying Property Taxes necessary for the Operation and Administration of the City of Beloit for the Year 2017 including the 2017 Capital Improvement Budget, the Beloit Public Library Budget; and further authorizing the City Treasurer to spread the City Property Tax along with the apportionments certified for other Jurisdictions upon the current tax roll of the City (Miller) (Budget available for review at www.beloitwi.gov)

12. ADJOURNMENT

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.

Dated: November 2, 2016
Lorena Rae Stottler
City of Beloit City Clerk
www.beloitwi.gov

You can watch this meeting live on Charter PEG digital channel 992. Meetings are rebroadcast during the week of the Council meeting on Tuesday at 1:00 p.m.; Thursday at 8:30 a.m.; and Friday at 1:00 p.m.



PROCEEDINGS OF THE BELOIT CITY COUNCIL

Special Meeting

100 State Street, Beloit WI 53511

4th Floor City Manager's Conference Room

Monday, October 17, 2016

Presiding: David F. Luebke
Present: Sheila De Forest, Regina Dunkin, Kevin D. Leavy,
Absent: Regina Hendrix, Mark Preuschl, and Marilyn Sloniker (arrived at 6:06 p.m.)

1. President Luebke called the meeting to order at 6:00 p.m.
2. Councilors De Forest and Dunkin made a motion to adjourn into closed session pursuant to Wis. Stats. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular to discuss farm leases related to city-owned agricultural land. Motion carried and council proceeded into closed session at 6:01 p.m.
3. Councilors Dunkin and Sloniker made a motion to reconvene into open session. Motion carried and council proceeded into open session at 6:12 p.m.
4. City Manager Lori Luther opened a discussion related to the proposed 2017 Capital Improvement Budget. Reference was made using a spreadsheet that included the 2017 Proposed CIP Priority projects for the Parks and Recreation Division that detailed the rank order listing. Councilor De Forest expressed concerns that the Summit park Soccer field renovations did not get included and asked if staff could explore other, possibly less expensive, options. City Manager Luther said she understands that the project is a priority for some councilors and would work with staff to reexamine the projects, fund and possibilities, but could make no promises.
5. Councilors De Forest and Leavy made a motion to adjourn at 6:26 p.m.

Lorena Rae Stottler, City Clerk

www.beloitwi.gov

Date Approved by Council: November 7, 2016



PROCEEDINGS OF THE BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, October 17, 2016

Presiding: David F. Luebke
Present: Sheila De Forest, Regina Dunkin, Regina Hendrix, Kevin Leavy, Marilyn Sloniker
Absent: Mark Preuschl

1. President Luebke called the meeting to order at 7:00 p.m. in the Forum at Beloit City Hall.
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS - None
4. PUBLIC HEARINGS

- a. Community Development Director, Julie Christensen, presented a proposed Ordinance amending the Future Land Use Map of the City of Beloit Comprehensive Plan to change the future land use designation for the property located at 631, 640, 654, & 657 Bluff Street from R-1B, Single-Family Residential to C-1, Office District. The Planning & Building Services Division has initiated an application requesting an amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan. The subject properties are planned and zoned for Single-Family Residential uses, and have come to the attention of Planning staff primarily due to the long-term vacancy and deteriorating conditions at the historic apartment building located at 640 Bluff Street.

The subject properties are currently zoned R-1B, Single-Family Residential. If the proposed amendment is approved, the affected properties will be rezoned to C-1, Office District at a future date. The intent of the proposed amendment is to create a planning framework that will allow the future rehab and occupancy of the historic, vacant apartment building at 640 Bluff Street as a conditional use in an office district. Since this 11-unit apartment building has been vacant for more than a year, it has technically lost its nonconforming status and must conform to the single-family zoning. For obvious reasons, this is both unlikely and unrealistic, and maintaining the existing R-1B zoning would be a major barrier to the future rehab and re-occupancy of the historic apartment building at 640 Bluff Street. The building located at 640 Bluff Street is a contributing structure in the Bluff Street Historic District, constructed around 1907 and notable for its architecture. It has been vacant since being posted Unfit for Human Habitation in May 2015, and is in the midst of a foreclosure action with a default judgment entered on July 15, 2016.

In addition, the proposed amendment will make the other uses (senior center, medical office, & church) more conforming to the adopted Land Use Map (and Zoning Map), thereby supporting their continued operation and future expansion. Planning staff has spoken with the affected stakeholders, including the Director of Grinnell Senior Center, the Church Pastor, and the Chiropractor at 654 Bluff Street. All three stakeholders support Planning staff's proposal and are concerned about the long-term vacancy and deterioration at 640 Bluff Street.

The Plan Commission held a public hearing to consider the requested amendment on September 7, 2016 and voted unanimously (5-0) to adopt the attached Resolution. President Luebke opened the public hearing. James Coutes, 2433 Skyline Drive, spoke in favor of the designation as the moderator officer of the United Church of Beloit at 657 Bluff Street, creating a legal use instead of a conditional use. He is also a real estate appraiser who appraised the apartment building at 640 Bluff Street and the rezoning will allow facilitation of updating the apartment building and getting in back in use with monthly tenants. No one else spoke. President Luebke closed the public hearing. Councilors De Forest and Sloniker made a motion to lay the Ordinance over to the November 7 meeting. Motion carried. File 7940

- b. Community Development Director, Julie Christensen, presented the 2017 Community Development Block Grant (CDBG) Proposed Budget, and 2017 Annual Action Plan. The Department of Housing and Urban Development (HUD) requires each CDBG Formula Grantee to submit an Annual Action Plan each year. The Annual Plan includes how the City intends to allocate its CDBG funds over the

next year. Councilor Dunkin excused herself for this item. The process for preparing the CDBG budget includes the following steps: applications are available to agencies interested in applying for the CDBG funds; each applicant is required to present its application to the Community Development Authority (CDA); the CDA makes its recommendation to the City Council on how the CDBG funds should be allocated; a public hearing is held by the City Council; and adoption of the CDBG budget.

- The Annual Plan provides detailed information on how the City plans to use its CDBG funding in the next year to meet the needs of the Community.
- All recommended projects are consistent with the proposed 2015-2019 Consolidated Plan and 2017 Annual Action Plan. The proposed 2017 CDBG budget is attached to this report.
- All recommended projects are eligible CDBG activities and meet one of the three national objectives.
- All projects will be incorporated into the 2017 Annual Action Plan which is submitted to HUD.
- A notice was published in the Beloit Daily News and Stateline News announcing the beginning of the 30-day review period and the date of the public hearing. The 30-day public review period began on October 7, 2016 and will end on November 6, 2016.

President Luebke opened the public hearing. Ian Hedges, 3116 S. Flack Road, spoke as the Executive Director of HealthNet. He thanked the council for their continued investment and explained that this investment has significantly improved the lives and health of residents in Beloit, explaining that 94% of anything that comes in to HealthNet goes right back to low income patients. HealthNet provides primary Medical, Dental and Vision care to the uninsured and underinsured. He shared an example of how people's lives are interconnected to being contributing members of their community. When a patient is forced to choose between paying rent or affording critical medicinal needs, quality of life suffers. Being able to assist patients with their medical needs allows them to continue to work and thrive. Mr. Hedges talked about their pain clinic and dental clinics that are newer and showing incredible results. He thanked them for their continuing support of this allocation and without this funding allocation, he believes patients would need to return to the emergency room for their primary care. No one else spoke. President Luebke closed the public meeting. Councilor De Forest asked how the CDA defined case management strategies. Ms. Christensen explained that councilor Hendrix could probably speak to that as well, but essentially if a need is being connected to a resource leading to case management, they are meeting the needs. This item will return on the November 7 agenda for action, no other action is necessary at this time. File 8725

- c. Community Development Director, Julie Christensen, presented the 2017 HOME Investment Partnerships Proposed Budget. Last year, the City of Beloit, Rock County and the cities in Rock County entered into a new Rock County HOME Consortium agreement. This agreement allows us to receive HOME funds directly from the Department of Housing and Urban Development (HUD) similar to CDBG. We are required to hold a public hearing to seek community input on the proposed use(s) of the HOME funds awarded to the City.

- The Rock County HOME Consortium agreement outlines the amount of funds allocated to each entity in Rock County. Under this agreement, the City of Beloit would receive 28 percent of the Consortium dollars awarded and 31 percent of the HOME Administrative dollars.

- For 2017, we are estimating that the Consortium will receive \$475,000. Based on that budget, the City of Beloit's share would be \$133,000. We are also estimating receiving \$100,000 in HOME Program Income from repayment of loans. The City is also allocated \$14,725 in HOME Administration funds which can be used to pay for staff time related to the program. It is likely that we will have additional program income dollars in 2017 if houses currently under rehab are completed and sold, but at this point, we are being conservative on our Program Income estimate.

- On September 28, 2016, the Community Development Authority (CDA) recommended that the City's dollars be used to fund the City's Housing Rehabilitation Revolving Loan Fund for owner-occupied properties on a city-wide basis and/or New Construction projects in the Westside Target Area.

President Luebke opened the public hearing. No one spoke. President Luebke closed the public hearing. This item will return on the November 7 agenda for action, no other action is necessary at this time. File 8663

- d. Finance and Administrative Services Director, Eric Miller presented the 2017 Operating, Library, and Capital Improvements Proposed Budgets. The City's proposed budget for all funds, including capital improvements budget is \$96 million. This is a decrease of \$427,000 from last year. The General Fund budget totals \$30.9 million, which is an increase of \$352,000 from last year. The Enterprise Fund budgets increased by a combined total of \$306,000 to \$18.5 million. Mr. Miller presented budget highlights that includes a few staffing changes in various departments. He explained that Shared Revenue and Expenditure Restraint remained flat while highway aids are projected to

decrease by \$120,000. Some good news for the City is that the Net New Construction increased to 2.31% from 1.13%, representing the second highest percentage in Rock County and increases the levy by \$230,000. Other highlights include: Assessed and Equalized Values have increased 2.19% and 2.29% respectively. The property tax levy increased by \$317,000 or 2.19%, \$81,000 is attributed to increased debt service. The City will retain 15% of Hotel/Motel Tax receipts, up from 10%. The Wastewater utility is proposing a modest cost of living increase of 3% for both commercial and residential customers. The Water Utility has conducted a comprehensive rate study and filed an application with the PSC to raise water rates by 15% for 2017 in order to maintain vital infrastructure used to provide clean and safe water to users. The Blender Café will be constructed this winter and open for business early 2017. Mr. Miller asked if there were any questions at this time. President Luebke opened the public hearing. No one spoke. President Luebke closed the public hearing. The full budget is available for review at www.beloitwi.gov. File 8731

5. CITIZEN PARTICIPATION

- a. Joseph Jensen, applicant for a liquor license at J&P Sports House Pub, LLC, explained that his liquor license application is on the consent agenda this evening for approval. Due to some organizational challenges, he asked the council to consider tabling the item until the November 7th meeting to give him time to work those issues out.
- b. Calvin Bolderbuck, Field Representative for Congressman Mark Pocan, introduced himself and explained that Congressman Pocan has a space at City Hall to meet with constituents on the 3rd floor of City Hall. Every 2nd Thursday of each month from 9:30-11:30am, constituents with concerns or issues with federal agencies can meet with Mr. Pocan's staff in person. Congressman Pocan represents the 2nd Congressional District in Wisconsin that includes nearly all of the City of Beloit and the western half of Rock County.

6. CONSENT AGENDA

Councilor De Forest asked to have items 6.b, 6.d and 6.e removed from consent. Councilors Hendrix and Sloniker made a motion to adopt consent Agenda 6.a, 6.c and 6.f. Motion carried.

- a. The Minutes of the Regular and Special meetings of October 3, 2016 were approved.
- b. Clerk Stottler presented a resolution approving the new application for Class "B" Beer and "Class B" Liquor License of J & P Sports House Pub LLC, d/b/a J & P Sports House Pub, 443 East Grand Avenue, Joseph A Jensen Agent, for the licensing period ending June 30, 2017. She explained that this agent addressed the council in citizen participation asking consideration to table. Councilors De Forest and Dunkin made a motion to table the item to the November 7th regular meeting. Motion carried. File 8721
- c. A resolution approving the new application for Class "B" Beer License of The Beloit Club, LLC, d/b/a Ironworks Golf Lab, 625 3rd Street, Ste 100, Jayme Braatz Agent, for the licensing period ending June 30, 2017 was approved. File 8721 ABLCC recommendation for approval 5-0
- d. Clerk Stottler presented a resolution approving a Change of Agent on the Class "A" Beer and "Class A" Liquor Cider Only license for Speedway LLC owned by MPC Investment LLC, d/b/a Speedway #4087, 148 Liberty Avenue to Katherine M. McWilliams for the licensing period ending June 30, 2017. The ABLCC recommended approval of this Change of Agent 5-0. Councilor De Forest asked the agent to step forward and asked Ms. McWilliams to provide clarifications to her supplemental questionnaire as well as define some of the stores policies. Ms. McWilliams answered those questions. Councilor Leavy asked about the store policy for clerks who sell to minors. She explained that they are terminated and that the registers are programmed to require a scan of the ID or entry of the date of birth. Councilors Leavy and Dunkin made a motion to approve the resolution as presented. Motion carried. File 8721
- e. Clerk Stottler presented a resolution approving a Change of Agent on the Class "A" Beer and "Class A" Liquor Cider Only license for Pilot Travel Centers, LLC d/b/a Pilot Travel Center #289, 3001 Milwaukee Road to Victoria VanCoulter for the licensing period ending June 30. The ABLCC recommended approval of this Change of Agent 5-0. Councilor De Forest asked the agent to step forward and asked Ms. VanCoulter about the training in the first three days of employment. Ms. VanCoulter explained that clerks are with an experienced clerk during training and are not allowed to sell until training is complete. Councilor Leavy asked about the store policy for clerks who sell to minors. She explained that they are terminated and unfortunately that has recently occurred. Councilor De Forest asked if the council could establish policy that requires the type of software businesses use in order to be approved for a liquor license. Attorney Krueger explained that she is familiar with the software and most software is able to override the requirement. She explained that

state ID's are vertical for underage individuals. The idea could be explored to make sure that ordinance or policies don't conflict with state law or make rules more restrictive. Councilors Dunkin and Leavy made a motion to approve the resolution as presented. Motion carried. File 8721

- f. A resolution authorizing Final Payment of Public Works Contract C16-19, Bridge Sealing and Painting was approved. File 8726

7. ORDINANCES

- a. City Engineer, Michael Flesch presented a proposed Ordinance to Establish 2-Hour Parking Time Limit in Iron Works South Parking Lot. The City of Beloit received the request from Andrew Janke, Economic Development Director on behalf of Hendricks Commercial Properties. New developments are continuing to locate within Hendricks Commercial Properties facility located along Third Street, including the YMCA. The Traffic Review Committee reviewed the issue during the October 3, 2016 special meeting and the Committee voted (5-0) in favor of establishing a 2-hour time limit for 48 stalls located within the Iron Works South Parking Lot. The YMCA plans to move into the space along Third Street in the first part of 2017. The 2-hour parking time limits are intended to accommodate the 'customers' for businesses in the area, including the members of the YMCA. The DBA contacted adjacent property owners and gave an update at the TRC meeting that all responses were in favor of the change to 2-hours. This is first reading. There were no questions. Councilors De Forest and Leavy made a motion to lay the item over to the November 7th regular meeting. Motion carried. File 7791
- b. City Engineer, Michael Flesch presented a proposed Ordinance to Add Signal Locations to Index of Special Locations at Gateway/Cranston and Gateway/Colley. The City of Beloit recently completed the signal upgrade at Cranston/Gateway and is in the process of constructing the signals at Colley/Gateway. The Traffic Review Committee reviewed the issue during the July 25, 2016 meeting and the Committee voted (4-0) in favor adding both locations to the Index of Special Locations. Pratt Industries was recently constructed at the intersection of Cranston Road and Gateway Boulevard. A new entrance, turn lanes and signal upgrades were completed by the City of Beloit in conjunction with the Pratt project. In addition to the upgrades at the intersection of Cranston Road/Gateway Boulevard, the City of Beloit is currently in the process of reconstructing a portion of Colley Road to an urban section. Signals will be installed at the intersection of Colley Road and Gateway Boulevard. All future truck deliveries to Pratt are scheduled to use the southern entrance/exit to the site which is located along Colley Road. This is first reading. Councilors De Forest and Leavy made a motion to lay the item over to the November 7th regular meeting. Motion carried. File 7914
- c. City Engineer, Michael Flesch presented a proposed Ordinance to Remove Parking on the North Side of West Grand Avenue Adjacent to 715 West Grand Avenue. The City of Beloit recently razed the building located at 715 West Grand Avenue. The Traffic Review Committee reviewed the issue during the July 25, 2016 meeting and the Committee voted (4-0) in favor of removing the parking on the north side of West Grand Avenue adjacent to 715 W. Grand. After the demolition of the building, City crews removed existing driveways, repaired/replaced curb and sidewalk. The property is located at a skewed intersection which has unique sightlines for vehicles approaching the 8th Street/Brooks Street/W. Grand intersection. The previous driveway locations and proximity to the intersection restricted vehicle parking in the past. After evaluating the new layout, it was determined that parking should be officially removed to allow for better sightlines at the intersection. This is first reading. Councilors Leavy and Dunkin made a motion to lay the item over to the November 7th regular meeting. Motion carried. File 7791
- d. City Engineer, Michael Flesch presented a proposed Ordinance to Remove Parking on the South Side of Public Avenue Adjacent to 424 College Street. The City of Beloit received a request from Meals on Wheels to remove parking along Public Avenue in the area of their pick-up/drop-off. The Traffic Review Committee reviewed the issue during the July 25, 2016 meeting and the Committee voted (4-0) in favor of removing the parking on the south side of Public Avenue adjacent to 424 College Street. Meals on Wheels is located on the corner of Public and College. Currently, the volunteer drivers use the Public Avenue door to pick-up/drop-off meals. Since 1971, Beloit Meals on Wheels has been serving the Greater Beloit community residents who find themselves in need of therapeutic diets or seven-day-a-week service. Normal pick-up occurs around 11 AM and normal drop-off occurs after noon. After talking with Ellen Wiegand, Executive Director of Beloit Meals on Wheels, it was decided that the best option would be to create a No-Parking/Loading zone between the hours of 10:00 AM and 1:00 PM. This is first reading. Councilors Leavy and Dunkin made a motion to lay the item over to the November 7th regular meeting. Motion carried. File 7791

- e. City Engineer, Michael Flesch presented a proposed Ordinance to Establish Time Restrictions for Terrace Parking at 819 Clary Street. The City of Beloit received the request from Shelley Cousin, Board member of Little Turtles' Playhouse, Inc. The Traffic Review Committee reviewed the issue during the October 3, 2016 special meeting and the Committee voted (5-0) in favor of establishing a 30-minute time limit on weekdays between 6 AM-6PM. The property at 819 Clary Street was recently renovated to allow for a child care center which is able to serve up to 48 children between the ages of 0-6 years. The terrace parking stalls would be limited to 30-minutes on weekday between the hours of 6 AM-6 PM to allow pick-up/drop-off activities to occur. Alternate overnight parking would be in effect for this area due to the limited time frame for the 30 minute parking. Construction in the right-of-way is not needed, as the terrace parking area already exists. This is first reading. Councilors Leavy and Dunkin made a motion to lay the item over to the November 7th regular meeting. Motion carried. File 7791

8. APPOINTMENTS

Councilor De Forest excused herself for this item. Councilors Dunkin and Sloniker made a motion to accept the appointments as presented in one motion. Motion carried.

- a. Board of Appeals File 6130
Dustin Gronau, (as 2nd Alternate) to a term ending May 31, 2018
- b. Equal Opportunities Commission File 7465
Rose Richard, (replacing Marilyn Sloniker) to a term ending June 30, 2018
- c. Landmarks Commission File 5860
Mary Anne Carroll, (replacing Steve Vollmer) to a term ending October 31, 2019
Kris Jacobsen, (replacing Teri J. Kaye) to a term ending October 31, 2019
Richard McGrath, (replacing Donna Johnson) to a term ending October 31, 2019
- d. Park, Recreation & Conservation Advisory Commission File 6180
Incumbent Kristin Loehr to a term ending September 30, 2019
Incumbent Isaac DeForest-Davis to a term ending September 30, 2017

9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

- Councilor De Forest attended the Parks and Recreation meeting as a resident. She congratulated Bagels and More for celebrating 20 years in downtown. The next community conversations meeting will take place at Atonement Lutheran Church beginning at 5:30pm. She encouraged youth to attend this conversation. She announced the Empty Bowl fundraiser event at The Castle on October 22nd from 11am – 3pm where proceeds benefit Caritas.
- Councilor Sloniker spent some time with Julie Christensen to learn more about the department and the work they are doing. She attended an anti-bullying meeting this evening that is reviewing bullying in the school system.
- Councilor Dunkin attended the budget workshop and thanked City Manager Luther, Finance Director Miller and the City Staff members who worked to provide a balanced budget.
- Councilor Leavy explained that as a youth 2 youth moderator, they may be bringing something forward to support them in taking a stand against parents who host.
- Councilor Hendrix had nothing to add.
- President Luebke attended the 175th anniversary at 1st Baptist Church this past week and shared that a time capsule dating back to 1929 was opened and in it was a copy of the Beloit Daily News. He also attended the Lager with Legislators event hosted by the Chamber. He also toured the Phoenix apartments and was really impressed with the improvements.

10. CITY MANAGER'S PRESENTATION - None

11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Finance and Administrative Services Director, Eric Miller presented a resolution Supplementing Resolution Adopted October 20, 2003; Authorizing the Issuance and Sale of Approximately \$13,450,000* Water System Revenue Refunding Bonds, Series 2016C; And Providing for the Payment of Said Bonds and other Details and Covenants with Respect thereto. Mr. Miller turned the presentation over to Michael Harrigan, Senior Municipal Advisor and Chairman of the Board at Ehlers. Mr. Harrigan reviewed the Sale Day Report with the Council. There were three bids returned

with the best one coming from Hutchinson, Shockey, Erley & Co. at an interest rate of 2.5336%. The Final Sale results resulted in \$2,073,036 less than the previous financing, or roughly \$175,000 per year. The net present value of the savings is \$1,576,478. Mr. Harrigan explained that from a month ago when this was presented, interest rates have increased and appear to be on the rise currently. The City is currently rated by S&P at "A- with a stable outlook", down slightly due to a change in S&P's rating methodology. Approving the resolution locks the City into these rates and payments. Councilors Hendrix and De Forest made a motion to approve the resolution as presented. Motion Carried 6-0 by a roll call vote. File 8725

12. Councilors Hendrix and Sloniker made a motion to adjourn at 8:44 p.m. Motion Carried.

Lorena Rae Stottler, City Clerk

www.beloitwi.gov

Date approved by City Council: November 7, 2016

RESOLUTION
AUTHORIZING FINAL PAYMENT OF PUBLIC WORKS CONTRACT C16-02
Concrete Pavements - Kettle, Cranston, & Gateway

WHEREAS, work under this contract has been completed satisfactorily and in conformance with the requirements of the contract; and

WHEREAS, This project constructed turn lanes for Pratt Industries and repaired slabs on Kettle Way; and

WHEREAS, the city engineer, comptroller, and attorney recommend final payment to the contractor.

NOW, THEREFORE, BE IT RESOLVED, by the City of Beloit City Council that Parisi Construction Co. Inc. be paid \$27,271.95 as the final payment for Public Works Contract C16-02 Concrete Pavements - Kettle, Cranston, & Gateway as recommended by the City Engineer.

Dated at Beloit, Wisconsin, this 7th day of November 2016.

BELOIT CITY COUNCIL

David F. Luebke, President

ATTEST:

Lorena Rae Stottler, City Clerk

CITY OF БЕЛОIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: Final Payment for Contract C16-02, Concrete Pavements - Kettle, Cranston, & Gateway

Date: November 7, 2016

Presenter(s): Gregory Boysen

Department(s): Public Works/ Engineering

Overview/Background Information:

This project constructed turn lanes for Pratt Industries and repaired slabs on Kettle Way

Key Issues (maximum of 5):

1. The requirements of the contract have been completed to the satisfaction of the City.
2. The awarded contract amount was \$ 187,404.05
Quantity decreases and change orders \$ 15,175.82
Net payment due contractor \$ 202,579.87
3. The City Engineer, City Attorney, and Director of Accounting recommend that a final payment be made to Parisi Construction Co. Inc. in the amount of \$27,271.95

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**
 - This project enhances the quality of life in Beloit by improving the appearance and extending the service life on these streets while lowering street maintenance costs.

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
n/a
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
n/a
- **Reduce dependence on activities that harm life sustaining eco-systems**
n/a
- **Meet the hierarchy of present and future human needs fairly and efficiently**
The improved pavement meets the present and future human needs by extending the life of the pavement, increasing pedestrian safety, and reducing pavement maintenance.

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:


Approval of the Resolution authorizing the Final Payment.

Fiscal Note/Budget Impact:

Adequate funding is available in the 2016 Capital Improvement Plan.

CITY OF BELOIT
DEPARTMENTAL CORRESPONDENCE

TO: Mike Flesch

FROM: Andy Hill, Project Engineer 

DATE: October 3, 2016

SUBJECT: Final Payment Contract C16-02
Concrete Pavements - Kettle, Cranston, & Gateway


The work on this project was completed on May 9, 2016. I have inspected the work and find it to be satisfactory and in compliance with the requirements of the contract. The contractor has asked for final payment. The project was inspected by city staff. The final payment quantities have been approved by the contractor.

The original contract amount was for \$187,404.05, and the final contract amount is \$202,579.87. The increase in cost was due to an expansion of the project scope to include additional slabs in the cul-de-sac area. A variance report is attached. Payments to date under this contract total \$175,307.92, and all lien waivers from subcontractors are on file.

Therefore, I recommend a final payment in the amount of \$27,271.95 be made to Parisi Construction Co. Inc.

CITY OF BELOIT
DEPARTMENTAL CORRESPONDENCE

TO: Andy Hill

FROM: Elizabeth Krueger 

DATE: October 17, 2016

SUBJECT: **Final Payment Public Works Contract C16-02**
Parisi Construction Co. Inc.
Concrete Pavements – Kettle, Cranston & Gateway

I have reviewed the materials you sent over for final payment approval on the above contract. Everything appears in order and you may process the matter in your normal fashion.

/tdh
encs.



CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic: Application for a Class "B" Beer and "Class B" Liquor License for Game On Bar and Grill, LLC, Joseph A. Jensen (Agent) for the license period November 22, 2016 to June 30, 2017.

Date: November 7, 2016

Presenter(s): Lorena Rae Stottler

Department: City Clerk

Overview/Background Information:

Joseph A. Jensen is making application to establish his business to be located at 443 E Grand Ave (formerly "the Local") to be known as Game On Bar and Grill, LLC and is applying for a Class "B" Beer and "Class B" Liquor License for the license period November 22, 2016 to June 30, 2017.

Key Issues (maximum of 5):

1. Game On Bar and Grill, located at 443 E. Grand Avenue (old location of The Local), in the City of Beloit is requesting to establish a business with a Class "B" Beer and "Class B" Liquor License for the license period November 22, 2016 to June 30, 2017.
2. A complete application with fees has been submitted to the Clerk's office and was referred to the ABLCC for their November 8th agenda by the City Council on November 7th, 2016 via the consent agenda.
3. The ABLCC will review this application at their November 8th meeting.
4. The City Council will take action on the recommendation of the ABLCC at their November 21, 2016 for regular meeting.
5. Should the council vote in favor of the issuing of this license, the clerk will execute proper requests for inspections prior to issuing license.
6. Due to Organizational challenges this item was previously referred to council and ABLCC as J & P Sports House Pub LLC

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.): Taking action regarding this license conforms to the City's Strategic Plan by encouraging economic development in the entrepreneurial community while applying sound, sustainable practices to promote high quality development.

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- Reduce dependence upon fossil fuels – N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature – N/A
- Reduce dependence on activities that harm life sustaining eco-systems – N/A
- Meet the hierarchy of present and future human needs fairly and efficiently – N/A

Action required/Recommendation: Staff recommends that the City Council accept the recommendation of the ABLCC.

Fiscal Note/Budget Impact: Action on this item does not have a significant impact on the City's budget.

Attachments: Original Alcohol Beverage Retail License Application, Schedule of Appointment of Agent,.

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning _____ 20 _____ ;
 ending June 30 20 17

TO THE GOVERNING BODY of the: Town of }
 Village of } Beloit
 City of }

County of Rock Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (Individual/partners give last name, first, middle; corporations/limited liability companies give registered name): GAME ON BAR AND GRILL, LLC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member	<u>President</u>	<u>Joseph Jensen</u>	<u>2526 Riverside Dr. #A</u>	<u>53511</u>
Vice President/Member	<u>N/A</u>			
Secretary/Member				
Treasurer/Member				
Agent	<u>Joseph Jensen</u>			
Directors/Managers				

3. Trade Name Game On Bar and Grill, LLC. Business Phone Number 608-312-4777

4. Address of Premises 443 E. Grand Ave. Post Office & Zip Code _____

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) _____

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? The Local

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME
 this 27th day of October, 2017
John J. Abrams
 (Clerk/Notary Public)
 My commission expires 10/12/16

[Signature]
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

Date received and filed with municipal clerk <u>10-27-16</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Applicant's WI Seller's Permit No.: <u>456-102921690602</u>		FEIN Number: <u>81-4235694</u>	
LICENSE REQUESTED			
TYPE		FEE	
<input type="checkbox"/> Class A beer		\$	
<input checked="" type="checkbox"/> Class B beer		\$	
<input type="checkbox"/> Class C wine		\$	
<input type="checkbox"/> Class A liquor		\$	
<input type="checkbox"/> Class A liquor (cider only)		\$ N/A	
<input checked="" type="checkbox"/> Class B liquor		\$	
<input type="checkbox"/> Reserve Class B liquor		\$	
<input type="checkbox"/> Class B (wine only) winery		\$	
Publication fee		\$ <u>50.00</u>	
TOTAL FEE		\$	

PAID 10/27/16

**AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION**

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Jensen		Joseph		Allen	
Home Address (street/route)		Post Office	City	State	Zip Code
2526 Riverside #A		53511	Beloit	WI	53511
Home Phone Number		Age	Date of Birth	Place of Birth	
702-217-8976				Reedsburg WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Joseph A Jensen of Game On Bar and Grill LLC
(Office/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 30 yrs
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
1997 MISDEMEANOR
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee, or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Shooters Bar & Grill	326 E. MAIN ST. Reedsburg	4-15-2012	7-1-2016
Back Bar	1901 Beloit Ave. Janesville	6-5-99	10-15-2005

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me
this 27th day of October, 2016
Jenna J. Ahrens
(Clerk/Notary Public)
My commission expires 10/12/19

[Signature]
(Signature of Named Individual)



Printed on Recycled Paper

Wisconsin Department of Revenue

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Beloit County of Rock
 City

The undersigned duly authorized officer(s)/members/managers of Game On Bar And Grill, LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Game On Bar And Grill, LLC
(trade name)

located at 443 E. Grand Ave

appoints Joseph Jensen
(name of appointed agent)

2526 Riverside Dr #A, Beloit WI 53511
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? _____

Place of residence last year 4129 Boulder Drive, Janesville WI 53546

For: Game On Bar and Grill, LLC
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Joseph Jensen, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] Agent's age _____
(signature of agent) (date)

2526 Riverside Dr #A, Beloit WI 53511 Date of birth _____
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY.
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)



SUPPLEMENTAL QUESTIONNAIRE FOR AGENTS

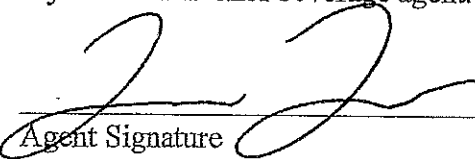
You are required to provide the following information to the City of Beloit to assist in determining whether you meet the qualifications necessary to act as agent for the corporation or limited liability company that has submitted your appointment as agent. (Wis. Stats. 125.04(5) and (6)).

Please attach as many sheets as necessary to provide your answers to the questions below. Your notarized signature is required on the next page and constitutes your sworn statement that the information provided by you is truthful and accurate. It is also necessary that you have a corporate officer sign the second page and have that signature notarized also. The signing and notarization by the corporate officer constitutes a representation to the city that the corporation is requesting that the city rely on the information provided by the agent, which you attach.

QUESTIONS

1. The law requires that the entity appointing you as agent vest in you, by properly authorized and executed written delegation, full authority and control of the premises described in the license or permit of the entity, and of the conduct of all business on the premises relative to alcohol beverages, that the license or permittee could have and exercise if it were a natural person. Please state in your own words how you intend to fulfill those duties and exercise your authority.
2. Please describe any previous experience you have had in retail alcohol sales.
3. Please state how many other people will be under your supervision and engaged in alcohol beverage business.
4. Please describe what type of training you will offer to those under your supervision, describe whether the training will be ongoing, and attach any written training materials or policy manuals you intend to rely on.
5. Please describe in detail what training, policy, and procedures you intend to implement to ensure against underage sales.
6. Please describe what other employees will hold licenses to directly dispense alcohol.
7. Please describe whether you are going to be a full time employee and further state whether you either act as an alcohol agent for any other business or hold any other employment.

8. Please state your intended hours or schedule of being physically present at the licensed premises. Your intended hours should be set on a daily, weekly, or monthly basis as appropriate.
9. Please state whether you understand that you can be personally given citations by the police department for such things as underage sales, open after hours, or other alcohol related violations even when you are not on the premises.
10. Please describe any alcohol related violations you have been charged with in the last five (5) years. Provide the date of the offense, the nature of the charge, and the disposition of the matter. If there are none, so state.
11. Please provide any other information you believe that the City of Beloit should be aware of in deciding whether you satisfactorily qualify to be an alcohol beverage agent.



 Agent Signature

Joseph Jensen

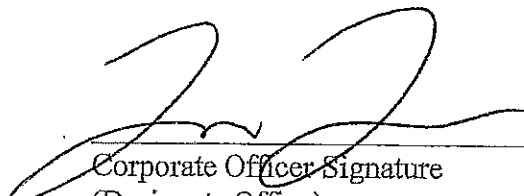
 Print Agent Name

Subscribed and sworn to be this 19 day of Sept, 2016.



 Notary Public

My Commission Expires: _____



 Corporate Officer Signature
 (Designate Office)

Joseph Jensen

 Print Corporate Officer Name

Subscribed and sworn to be this 19 day of Sept, 2016.



 Notary Public

My Commission Expires: _____

1. THE business operating at 443 E Grand Ave to be known as Game on Bar and Grill will run its business to the letter of law for state, County, and federal regulations. It will and its employees will be trained and held to high standards each and everyday. We will be a pillar in the Community and a place of enjoyment and comfort. Want to help the community and City of Beloit grow and prosper. We will install and train all employees to the laws for having alcohol in this business. Every employee will be having the course for serving alcohol to be taken for employment. We feel Beloit is where we want to be and intend to make this ~~business~~ business grow and to show the visitors and Community how great Beloit is.

My authority will be as Owner:

I intend to be very active and to make sure everyone from my G.M. to employees follow to the letter all laws and policies from state to federal. If they cant they wont be employed. I want to be a good and safe place for all. I am intending to up hold and press for all the rules. I make all final decisions and wont put up with rule violations.

2. My experience is a long one. I have worked in the service industry for 20 years. I started as a security moved into bartender and then to manager.

3. To start there will be these employees

- A. Owner
- B. General manager
- C. Head bartender
- D. Head Chef
- E. Waitresses
- F. Security
- G. Bartenders

all employees will be holding the bartending license for them to be employed. In the near future we will have a total of 10 employees total.

4. We will have ongoing training for all employees. I feel that all front of house employees will have bartending license. We will have monthly and quarterly checks and meetings on laws and policies. All new employees will get 1wk or more training till we feel they understand state, county, federal laws as well as the business policy. We will offer this training to all employees.

- 1. I.D. Checking
- 2. How to spot and handle intoxicated people
- 3. Up dating on laws
- 4. Serving alcohol
- 5. When to not serve anymore
- 6. Trained on everything in bar

5. To stop the chances of underage drinking we will show Bartenders, Waitstaff, Door personnel. how to spot the ways I.d.'s can be faked from weight to number changes. Along with any video input we can find and use. We will have policies in place to how, when and who should check and ensure no underage drinkers are allowed in such as.

- A. Security Policy
- B. Waitstaff Policy
- C. Bartender Policy
- D. Managers Policy

For security the Protocol will be

- A. Check Name
- B. Check Picture
- C. Check D.L. number
- D. Check weight
- E. Bend and look at all numbers
- F. IF have card scanner show how to use and read

Waitstaff, Bartenders and managers all will have training

6. THE other staff who will hold licenses are as follows.

- A Managers
- B Bartenders
- C Waitstaff

7. I will be a hands on owner working as we see needed. Fulltime or parttime depends on what I see needs to be done. I dont act as a agent for anyone or any other business. I will work for Direct T.V. for awhile as the business starts up.

8. My Hours are as follows:

MON - 5pm - CLOSE
TUE - 5pm - CLOSE
WED - 5pm - CLOSE
THUR - 5pm - CLOSE
FRI - all day 11am - CLOSE
SAT - 3pm - close
SUN - 11am - close

9. I fully understand I am held accountable for any violations even if not at the business

10. Have no violation on my record that are Alcohol related.

11. I feel that all my experience in this line of work will be beneficial. I have dealt with many things and situations to make me ready for this next level. I also have the drive and intelligence to make this work. I am also very strict on laws and policies. If you grant me this I feel we will have a good working repair and will be a vital part to beloit's change and growth.

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: Final Subdivision Plat of Eagles Ridge No. 2 for the properties located at 1710 & 1725 Raven Court – Council Referral to the Plan Commission

Date: November 7, 2016

Presenter(s): Julie Christensen

Department: Community Development

Overview/Background Information:

New Leaf Homes LLC has submitted the attached Final Plat of Eagles Ridge No. 2, which includes the City-owned 1.8-acre land located at 1725 Raven Court and their previously platted residential lot located at 1710 Raven Court.

Key Issues:

- The subdivision of land requires approval of a Preliminary Plat, followed by approval of a detailed Final Plat, which must substantially conform to the layout of the Preliminary Plat. A recorded Final Plat actually creates the lots, and may include the entire Preliminary Plat area or phases. The Preliminary Plat of Eagles Ridge No. 2 was approved by the Plan Commission on October 5th. The Final Plat includes all of the Preliminary Plat area.
- The applicant has made an accepted offer to purchase the 1.8-acre parcel at 1725 Raven Court from the City, and that land was recently rezoned to R-1A, Single-Family Residential. The applicant previously acquired 1710 Raven Court (Lot 40), and the proposed plat will widen this lot by approximately 20 feet along Raven Court.
- On the attached Final Plat, the two existing parcels are outlined in green & orange, and the six proposed lots are outlined in yellow.
- Including the re-plat of Lot 40, the plat includes six new single-family residential lots with an average lot size of 13,800 square feet, and proposes the completion of Raven Drive as a cul-de-sac to be renamed Raven Court.
- The proposed Raven Court right-of-way will include new utility mains, curb & gutter, and sidewalks. City staff and the developer are currently negotiating a Development Agreement regarding the proposed infrastructure.
- The applicant is not proposing the dedication of any additional parkland, and the Parks, Recreation, & Conservation Advisory Commission accepted fees in lieu of parkland dedication on October 12th.
- According to Section 12.04 of the Subdivision Ordinance, a Final Plat requires review by the Plan Commission prior to City Council consideration.

Conformance to Strategic Plan:

- Consideration of this request supports Strategic Goal #5.

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels – N/A**
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature – N/A**
- **Reduce dependence on activities that harm life sustaining eco-systems – N/A**
- **Meet the hierarchy of present and future human needs fairly and efficiently – N/A**

Action required/Recommendation:

- Referral to the Plan Commission for the November 9, 2016 meeting
- This item will most likely return to the City Council for possible action on November 21, 2016

Fiscal Note/Budget Impact: The accepted Offer includes a price of \$20K, and the land will become taxable.

Attachments: Proposed Final Plat, Application, & Plan Commission Resolution.

CITY of BELOIT

Neighborhood Planning Division

100 State Street, Beloit, WI 53511 Phone: (608) 364-6700 Fax: (608) 364-6609

Application for a Final Subdivision or Condominium Plat

(Please Type or Print)

File Number: FS-2016-03

1. Proposed subdivision name: EAGLES RIDGE PLAT NO. 2

2. Address of property: 1710 & 1725 Raven Court

3. Tax Parcel Number(s): Various

4. Property is located in (circle one): City of Beloit or Town of: Turtle; Beloit; Rock or LaPrairie

In the ___ Quarter of Section ___, Township ___ North, Range ___ East of the 4th P.M.

5. Owner of record: CITY OF BELOIT Phone: _____

100 STATE ST. BELOIT WI 53511
(Address) (City) (State) (Zip)

6. Applicant's Name: NEW LEAF HOMES LLC

6551 E. RIVERSIDE BLVD. #110 ROCKFORD IL 61114
(Address) (City) (State) (Zip)

815-904-6006, 815-978-4132, JOHN@NEWLEAFREMODELING.COM
(Office Phone #) (Cell Phone #) (E-mail Address)

7. Present zoning classification is: PUE R-1A

8. Is the proposed use permitted in this zoning district: R1-A Yes

9. THE FOLLOWING ITEMS MAY NEED TO BE COMPLETED AND/OR ATTACHED:
- Copy of Preliminary Plat to Utility Providers: A written statement confirming that the developer submitted copies of the approved preliminary plat to all utility providers as per section 12.03(2).
 - Covenants and Deed Restrictions: copies of any covenants or deed restrictions.
 - Development Agreement & Fee: a copy of a Final Draft or Approved Development Agreement;
 - Contract: A contract for construction of required utilities and public improvements or;
 - A Bond; guarantying the contract for construction or,
 - Letter from the City Engineer; stating that the developer has constructed the required improvements and the City has found they are acceptable to the City Engineer and;
 - Final Plat Map; 10 copies as required by section 12.04(1) including all information required by section 12.04(2) of the Subdivision Ordinance.

The applicant's signature below indicates the information contained in this application and on all accompanying documents is true and correct. The undersigned does hereby respectfully make application for and petition the City Plan Commission and City Council to review and approve the Preliminary Subdivision Plat for the purpose stated herein. The undersigned also agrees to abide by all applicable federal, state and local laws, rules, and regulations.

[Signature] / JOHN KNASE / 9/19/16
(Signature of applicant) (Print name of applicant) (Date)

This application must be submitted at least 30 days prior to the Plan Commission meeting date.

Review fee: \$300 plus \$15 per lot; \$100 Development Agreement Fee	Amount paid: <u>\$390.⁰⁰</u>
Scheduled meeting date: <u>Oct. 19, 2016</u>	<u>Nov. 9, 2016</u>
Application accepted by: <u> Drew Pennington </u>	Date: <u>9/22/16</u>

**RESOLUTION
APPROVING A PRELIMINARY SUBDIVISION PLAT
OF EAGLES RIDGE NO. 2 FOR THE PROPERTIES
LOCATED AT 1710 & 1725 RAVEN COURT**

WHEREAS, the City Plan Commission of the City of Beloit has heretofore held a public hearing on October 5, 2016 regarding the Preliminary Plat of Eagles Ridge No. 2 for the properties located at 1710 & 1725 Raven Court in the City of Beloit.

NOW, THEREFORE, BE IT RESOLVED THAT the Plan Commission of the City of Beloit does hereby approve the Preliminary Plat of Eagles Ridge No. 2 for the properties located at 1710 & 1725 Raven Court, subject to the following conditions:

1. The Final Plat shall substantially conform to the approved Preliminary Plat with respect to the number of lots, lot sizes, and the proposed right-of-way layout.
2. Any major changes in the adopted conditions or use of the property shall be approved by the Plan Commission. The Director of Planning & Building Services may approve minor changes administratively.

Adopted this 5th day of October, 2016.

By: 
James Faragher, Plan Commission Chairman

ATTEST:


Julie Christensen, Community Development Director

**RESOLUTION APPROVAL OF A TRANSIT SERVICES AGREEMENT
BETWEEN THE CITY OF БЕЛОIT AND INDUSTRIES FOR THE BLIND, INC.**

WHEREAS, the Beloit-Janesville Express (BJE) route is operated jointly by the cities of Janesville and Beloit; and

WHEREAS, the local share of the cost of this service is provided by a consortium of seven government, educational, and non-profit organizations; and

WHEREAS, a change in the membership of the consortium will include Industries for the Blind (IB) in Janesville beginning November 1, 2016; and

WHEREAS, Beloit Transit has completed the required public information process leading up to the change to include flyers and information online, as well as materials distributed to current Riverfront riders; and

WHEREAS, IB has agreed to join the consortium effective November 1, 2016 and it is anticipated that this service change will permit up to 20 individuals to ride public transit to this employer.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Beloit does hereby find that the agreement is in the best interests of the City of Beloit and hereby approves the attached "*Transit Services Agreement Between the City of Beloit Wisconsin and Industries for the Blind, Inc.*" and that the City Manager is hereby authorized to execute said agreement on behalf of the City of Beloit and to do all other things necessary and appropriate to implement and carry out the provisions thereof.

IT IS FURTHER RESOLVED that the City Manager is hereby authorized to execute the annual Agreement between the City of Beloit and the Consortium for the provision of public mass transportation services known as the Beloit-Janesville Express with the addition of Industries for the Blind, Inc. as a party to the agreement, provided the terms remain substantially unchanged, except for technical modifications and clarifications.

Dated at Beloit, Wisconsin this 7th day of November, 2016.

City Council of the City of Beloit

David F. Luebke, President

ATTEST:

Lorena Rae Stottler, City Clerk

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic: RESOLUTION APPROVING TRANSIT SERVICE AGREEMENT BETWEEN THE CITY OF BELOIT AND INDUSTRIES FOR THE BLIND, INC.

Date: November 7, 2016

Presenter: Michelle Gavin

Department: Public Works/Transit

Overview/Background Information:

The Beloit-Janesville Express (BJE) route is operated jointly by the cities of Janesville and Beloit. The local share of the cost of this service is provided by a consortium of seven government, educational, and non-profit organizations. A change in the membership of the consortium will include Industries for the Blind (IB) in Janesville beginning November 1, 2016.

Approval is also being requesting to have continued authorization to execute the annual consortium agreement with the addition of Industries for the Blind, Inc. as a member.

Key Issues:

1. One of the consortium members, Riverfront, Inc., notified the BJE consortium of their intent to discontinue its participation effective the end of October 2016 due to funding constraints as a result of the implementation of Family Care in Rock County.
 2. With Riverfront leaving the consortium, the route will no longer deviate onto Barberry Drive to pick up or drop off at that location.
 3. BTS has completed the required public information process leading up to the change to include flyers and information online, as well as materials distributed to current Riverfront riders.
 4. However, the loss of this member presented an opportunity for a route change requested when Industries for the Blind (IB) moved its Janesville location from the Oakhill/State Streets area to the north side of Janesville on Newport Avenue.
 5. IB has agreed to join the consortium effective November 1, 2016. At this time it anticipated that this service change will permit up to 20 individuals to ride public transit to this employer.
-

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

As an eco-municipality, focus on the sustainable stewardship of City resources, services and infrastructure; to protect both our built and natural environment, enhance the quality of life for current and future generations.

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels** YES. Public transit uses between one fifth and one half of the amount of energy per passenger mile that automobiles use
 - **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** N/A
 - **Reduce dependence on activities that harm life sustaining eco-systems** YES
 - **Meet the hierarchy of present and future human needs fairly and efficiently** YES
-

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space

Action required/Recommendation:

Staff recommends approval of the agreement and the attached resolution

Fiscal Note/Budget Impact:

The City of Beloit does not provide levy support to the operation of the BJE. The additional revenue that any increase in ridership will offset the local share of the BJE consortium members. However, the financial sustainability of this regional infrastructure that connects Beloit to Janesville is better assured by increased ridership and revenues.

Attachments:

Agreement, with exhibits
Resolution

**TRANSIT SERVICE AGREEMENT BETWEEN THE CITY OF БЕЛОIT,
WISCONSIN AND INDUSTRIES FOR THE BLIND, INC.**

RECITALS

WHEREAS, the City of Beloit, Wisconsin ("City") currently provides transit services to various industries/organizations (referred to as "the Consortium") for the period of January 1, 2016 to December 31, 2016; and

WHEREAS, Industries for the Blind, Inc., 1715 Newport Ave, Janesville, Wisconsin, wishes to obtain transit services to its facility and to join the Consortium; and

WHEREAS, it is anticipated that a contract amongst members of the Consortium is contemplated to cover services between for January 1, 2017 and December 31, 2017 and that Industries for the Blind, Inc., is anticipated to be added as a member of said Consortium; and

WHEREAS, Industries for the Blind, Inc., requests to obtain transit services to its facility beginning November 1, 2016.

AGREEMENT

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, and other valuable consideration, the receipt and sufficiency of which they acknowledge, the Parties agree as follows:

1. The City shall provide transit services to Industries for the Blind, Inc., at 1715 Newport Ave, Janesville, Wisconsin in accordance with the schedule attached hereto and incorporated herein as Exhibit 1 from November 1, 2016 through December 31, 2016 for the cost of \$726.49.
2. The Parties shall be bound by all terms and conditions of the attached Contract between the City and the Consortium dated January 1, 2016, which is attached hereto and incorporated herein as Exhibit 2, that do not conflict with the provisions herein.
3. At the time of the execution of this Agreement, Industries for the Blind, Inc., represents and warrants that the person(s) designated as a signatory below is authorized to execute this Agreement on behalf of Industries for the Blind, Inc.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed in its name and behalf on or the dates listed below.

Signature Page to Follow

Dated: _____

CITY OF BELOIT

By: _____
Lori S. Curtis Luther, City Manager

ATTEST:

By: _____
Lorena Rae Stottler, City Clerk

APPROVED AS TO FORM:

By: _____
Elizabeth A. Krueger, City Attorney

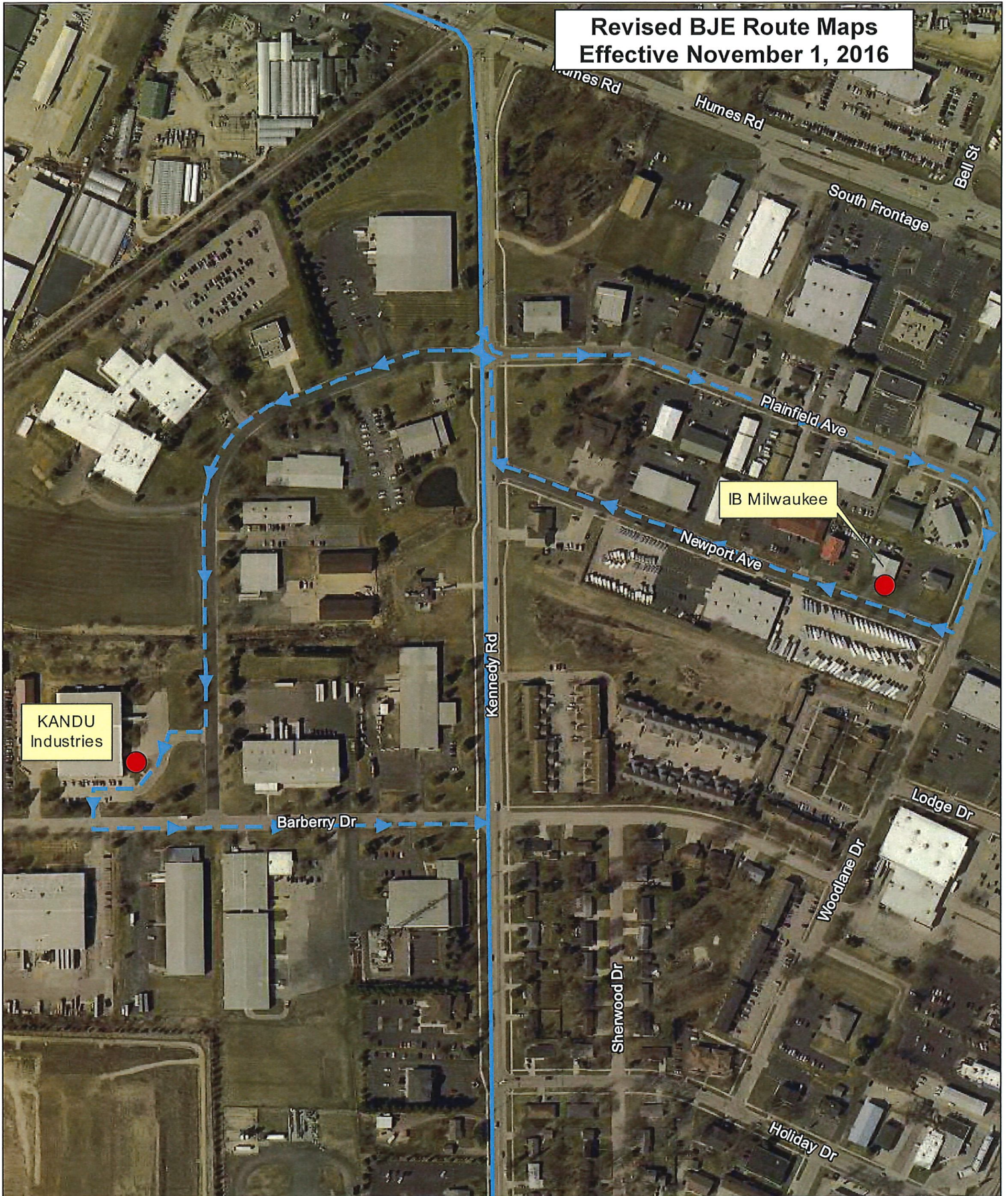
Dated: _____

By: _____

Printed Name: _____

Title: _____

Revised BJE Route Maps
Effective November 1, 2016



BJE Limited Service 7:45 AM Route Changes - November 1st

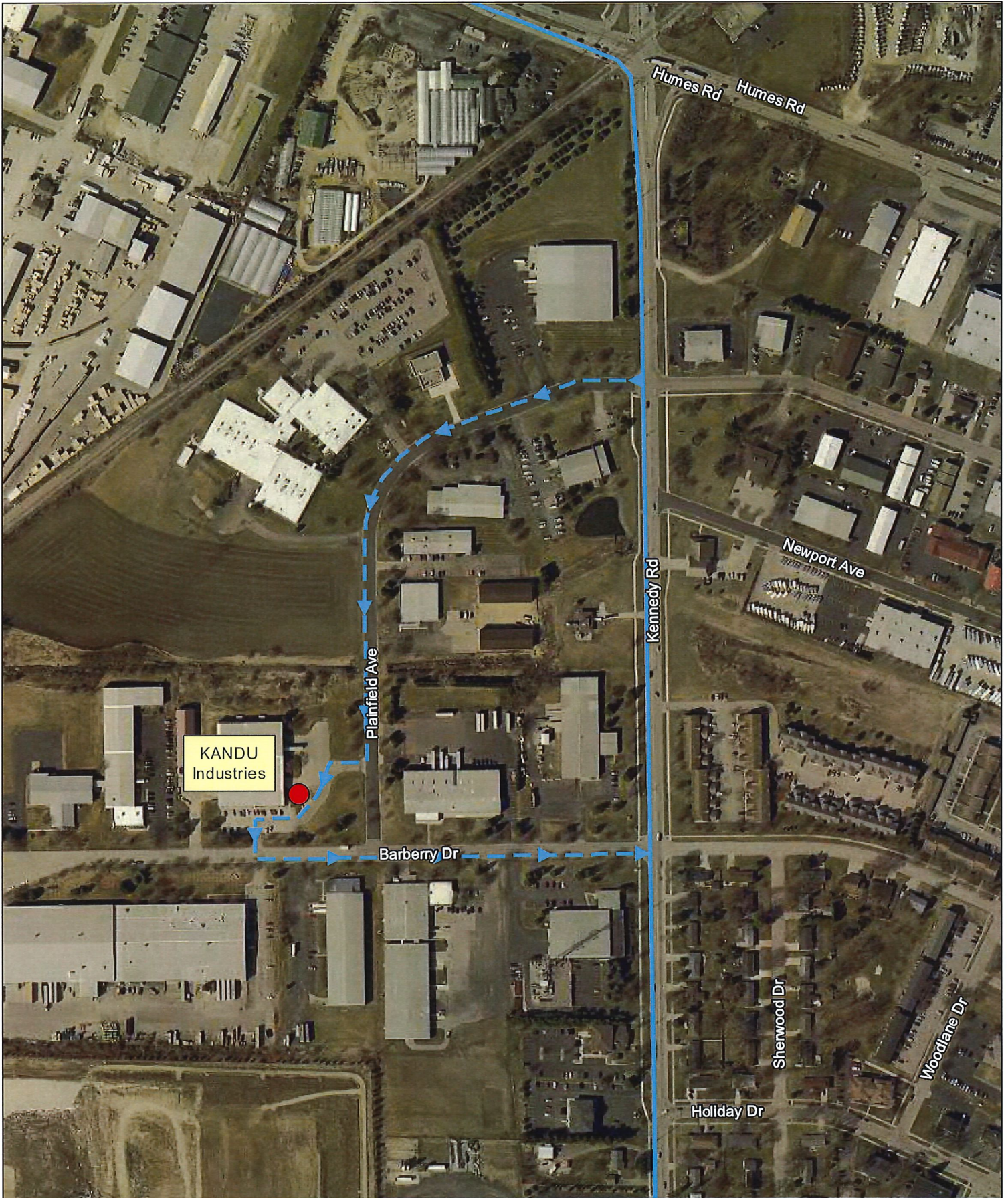
- New BJE Limited Service Route
- Current BJE Regular Route
- Bus Stop

tabbles

EXHIBIT

1

Pg 1 of 3



BJE Limited Service 1:45 PM Route Changes - November 1st

— New BJE Limited Service Route
 — Current BJE Regular Route
 ● Bus Stop





IB Milwaukee

BJE Limited Service 2:45 PM Route Changes - November 1st

- — New BJE Limited Service Route
- Current BJE Regular Route
- Bus Stop



CONTRACT

This agreement, made and entered into the 1st day of January, 2016 by and between the CITY OF BELOIT, WISCONSIN, hereinafter referred to as "City", and the following institutions/organizations,

ROCK COUNTY HUMAN SERVICES DEPARTMENT
ROCK COUNTY JOB CENTER
1900 CENTER AVENUE, JANESVILLE, WISCONSIN

BLACKHAWK TECHNICAL COLLEGE
6004 PRAIRIE ROAD, JANESVILLE, WISCONSIN

UNIVERSITY OF WISCONSIN - ROCK COUNTY
2909 KELLOGG AVENUE, JANESVILLE, WISCONSIN

KANDU INDUSTRIES, INCORPORATED
1741 ADEL STREET, JANESVILLE, WISCONSIN

SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD
319 ELAINE COURT, DODGEVILLE, WISCONSIN

ROCK VALLEY COMMUNITY PROGRAMS, INC.
203 WEST SUNNY LANE, JANESVILLE, WISCONSIN

RIVERFRONT ACTIVITY CENTER INC. (PARTIAL YEAR SPONSOR)
1107 BARBERRY DRIVE, JANESVILLE, WISCONSIN

hereinafter referred to as "the Consortium".

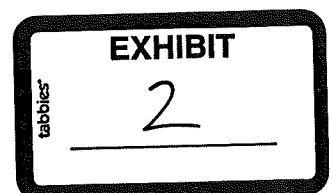
WHEREAS, the City owns and operates a public mass transportation system; and,

WHEREAS, the City has established the policy that the area that is served by the BTS is limited to within the City limits unless a special subsidy agreement is developed with other entities that desire service to areas outside the City limits; and

WHEREAS, the Consortium have jointly and severally requested this service; and

WHEREAS, it is expected the mass transportation system will be operating at a deficit including, but not limited to, individual and aggregate deficits directly and indirectly arising from providing service hereunder to the Consortium jointly and severally; and

WHEREAS, both the U.S. Department of Transportation, Federal Transit Administration, and the State of Wisconsin Department of Transportation will assist in the subsidization of the operating deficit under formula grant programs; and



WHEREAS, the Consortium has approached the City and expressed a desire to have bus service provided by the City to support their programs; and

WHEREAS, the Consortium is jointly and severally willing to pay the local share of the operating deficit, and to pay the City for any shortfall in farebox revenue below the levels projected, and have appropriated the necessary funds for this purpose; and

WHEREAS, the Consortium has agreed to meet such other requirements as established by the City concerning the provision of Mass Transit Service between Downtown Beloit, the Blackhawk Technical College Campus, Rock Valley Community Programs (Caravilla facility), Kandu Industries, Inc., the Rock County Job Center, the University of Wisconsin - Rock County, and the Janesville Transfer Center, as well as service between Downtown Janesville, the Rock County Institutions located at US Hwys. 14 and 51, and the Riverfront Activity Center.

WITNESSETH

The parties hereto do agree as follows:

1. **Service Provided:**

- A. The City agrees that during the course of this contract it will run regularly scheduled bus service over the route described in Exhibit A, which is attached hereto, and by reference made a part of this contract.
- B. Mass Transit Service will be provided by the City to the Consortium beginning on January 1, 2016, through December 31, 2016, on Mondays through Fridays, for 255 days except for the following holidays:

New Years' Day (or the day observed as the legal holiday for New Years' Day), Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day (or the day observed as the legal holiday for Christmas Day).
- C. During the period of this contract, hours of service will as follows: the first run shall begin at 6:00 a.m., with the last run being complete at 6:00 p.m.
- D. Service will be provided per the schedule shown in Exhibit B.
- E. Mass transportation service provided by the City will be coordinated with similar service provided by the City of Janesville, as far as reasonably possible.
- F. Changes in the above schedule that would require or result in an increase in or addition to the level of service shall require a written amendment of this contract. Changes in operational procedure may be done at the sole discretion of the City. If any other types of changes in the above schedule are desired, they may be instituted upon the mutual

agreement of the parties hereto and following adequate public notice of such changes.

2. **Payment of Deficit:**

a) The Consortium agrees to timely pay the local share of the operating deficit for service pursuant to the amounts set forth in Exhibit C, which are attached hereto and are by reference made a part of this contract. The Consortium further agrees to pay the City any shortfall in farebox revenue below those levels projected in Exhibit C, based on their individual proportions of the Local Share. Farebox revenues will reduce the amount owed by the Consortium in an equal amount, subject to distribution among the Consortium members.

b) The City shall bill the Consortium for the local share of the operating deficit, with the first payment due on **July 1, 2016**, and semi-annually thereafter during the life of the contract. Billing for any farebox revenue shortfalls will also be semi-annually, commencing with the first six months or fraction thereof of 2016. Payment shall be due and payable no later than fifteen (15) days after the date of the City's invoice or billing. The City expressly agrees that no interest assessment will be charged for goods and/or services provided payment is made by the Consortium within 60 days of acceptance of the goods and/or services or receipt by the Consortium of a properly completed invoice, whichever is later.

3. **Sale of Bus Passes:** The City authorizes the Consortium members to issue or sell BJE bus passes, following procedures established from time to time by the Director of Transit. The Consortium members agree to transmit the fees for the bus passes to the City on a monthly basis.

4. **Regulatory Compliance:** It is agreed and recognized by all parties hereto that the Wisconsin Department of Transportation has regulatory authority over routes, fares, service and related matters. Any and all regulations promulgated, implemented and/or imposed by the Wisconsin Department of Transportation from time to time are hereby incorporated herein and made a part of this agreement. All parties shall abide by same and this agreement is subject to all Federal, state and local laws, regulations, codes, rules and ordinances as from time to time enacted, promulgated or amended.

5. **Management and Control:** Notwithstanding anything in this agreement to the contrary, the City shall at all times retain, have and maintain sole and ultimate authority, control, dominion, power of decision, management of, control over the operations of, and responsibility for the operation, control, and direction of the mass transit service extended to the Consortium pursuant to this agreement, and in accordance with the terms herein. The authority of the City as contained in this agreement shall include the application of the City's operating standards and regulations to this service, and shall specifically include those standards relating to expected performance of the service in terms of ridership and revenue.

6. **Termination of Contract:**

- a) **By the City:** Should the service fail to meet the standards as referenced therein, the City shall have the right to terminate its operation. The decision of the City is final in all matters directly and/or indirectly arising from, pertaining to and/or concerning the operation, management and control over the transit system. The decisions of the Director of Transit in such matters shall be final, binding and unappealable by the Consortium.
- b) **By the Consortium:** All parties agree to recognize, abide by and render this agreement subject to the potential limitation, indefinite character, changing amounts and annual discretionary nature of the City's and the Consortium's financial capabilities, resources, source(s) of funding, and amount of funding. Upon ninety (90) days' notice by a majority of the Consortium members, the City of Beloit agrees to take immediate action to terminate such service. Similarly, upon ninety (90) days' notice, the City may terminate service for the lack of financial capability to continue. The determination of whether the City has sufficient financial capacity to continue shall be solely within the discretion of the City. However, if in any succeeding contract year there is an increase of 10% or more in the operating cost, a decrease of 10% or more in Federal or State subsidy, the parties may reconsider the succeeding years' portion of the contract by the conclusion of the Transit System budget process.

7. **Duration:** This contract will be for twelve (12) months. Provided, however, that the amounts set forth in Exhibit C will be updated annually based upon the most recent annual BTS operating costs, level of Federal, State, and local subsidy, and operating revenue realized from the service. Updated amounts set forth in Exhibit C shall become effective, due and payable as of the date(s) set, from time to time, by the Director of Transit.

The Consortium recognizes that Riverfront Activity Center, Inc. sponsorship term is January 1, 2016 – June 30, 2016 with the option to extend sponsorship on a monthly basis for the remaining six months of 2016 (July 1, 2016 – December 31, 2016). Riverfront Activity Center, Inc. shall provide 90 days' notice to the City of their intention to terminate sponsorship.

8. **Refund of Advances:** If, for any reason, the service set forth in this Agreement is eliminated or terminated, in whole or in part, the City agrees to reimburse to the Consortium a prorated and apportioned amount not to exceed any unused portion of the Consortium's local share that was last paid by the Consortium. The amount to be reimbursed will be determined as of the last full day of service provided by the City under this agreement.
9. **Force Majeure:** If the City cannot meet the schedule(s) set forth in this Agreement as a

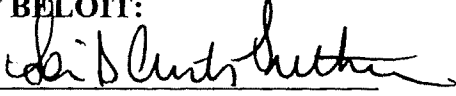
result of problems related to weather, mechanical break-downs or other circumstances beyond the City's control, the failure to meet the schedule shall not be considered a violation of this Agreement. Furthermore, the City shall be excused for the period of any delay in the performance of any obligation under this contract when prevented from so doing by cause or causes beyond the City's control including, without limitation, all labor disputes; civil commotion; war; war-like operations; invasions; rebellion; hostilities; military or usurped power; marshal law; sabotage; governmental regulations or controls; fire or other casualty; inability to obtain any material, services, financing, funding or revenues of whatsoever kind or nature; or through or by any acts of God.

10. **Marketing:** The City will include reasonable efforts to market this service as part of its normal marketing efforts to the general public, and will provide reasonably necessary marketing materials within its capability. The Consortium shall, solely at its own expense, throughout the life of this agreement, in ongoing good faith fashion, market and promote the service within its own organizations and with its clients/employees with the object of maximizing participation within its organization.
11. **Amendments:** No amendment, alteration or modification of this contract shall be effective or binding upon any party unless it is reduced to writing and signed by the parties affected thereby.
12. **Assignment:** This contract cannot be assigned by any party other than the City of Beloit at any time without the express approval of the City of Beloit.
13. **Waiver:** No failure of the City of Beloit to exercise any power given to it under this contract, and no customer practice of the parties at variance with the terms of this contract, shall constitute a waiver of the City of Beloit's rights to demand exact compliance of the Consortium to its obligation(s) under the contract.
14. **Binding Agreement:** This contract binds the parties hereto and each and every of their successors, assigns, heirs, transferees, and related others of whatsoever kind or nature.
15. **Severability:** This contract may be terminated at any time, without cause, and without prior notice by the City of Beloit. Such termination shall be without any penalty or liability by the City of Beloit for any foreseeable, unforeseeable and/or consequential damages incurred by any other party or person.
16. **Time is of the Essence:** Time is of the essence in the performance of each and every of the obligations set forth in this contract, including, but not limited to, payment of any amounts due.
17. **Applicable Law:** This contract and its parts, sections, provisions, obligations and promises are severable. In the event that any part, section, provision, obligation or promise is held invalid or unenforceable by a court of competent jurisdiction, then the remaining parts, sections, provisions, obligations and promises shall be unaffected by

such ruling and shall remain, jointly and severally, in full force and effect to the fullest extent permitted by law. This contract and the rights and obligations hereunder, shall be construed, interpreted, determined and applied according to the laws of the State of Wisconsin.

18. Each party to this agreement agrees to fully and in all respects indemnify, defend and hold harmless, the other party(s) from and against any and all claims and liability resulting from all acts, errors, omissions or other conduct of that party, its employees, boards, commissions, agencies, officers, and representatives. In any situation involving joint liability, each party shall be responsible for the consequences of its own acts, errors or omissions and those of its employees, agents, boards, commissions, agencies, officers and representatives. No party shall be responsible for any other party's negligent or willful misconduct. The duty to indemnify shall continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination of this agreement.

CITY OF БЕЛОIT:

By 
Lori S. Curtis Luther

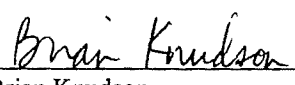
Title City Manager

ATTEST:

By 
Lori Stottler

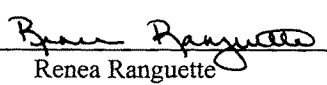
Title City Clerk

COUNTY OF ROCK:

By 
Brian Knudson

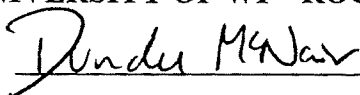
Title HSD Board Chair

BLACKHAWK TECHNICAL COLLEGE:

By 
Renea Ranguette

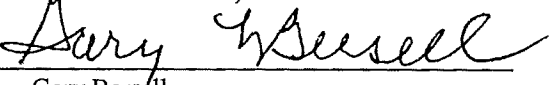
Title VP Finance

UNIVERSITY OF WI—ROCK COUNTY:

By 

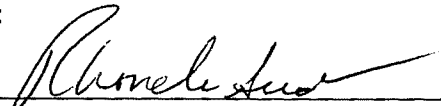
Title Regional Associate Dean for Admin & Fin

KANDU INDUSTRIES, INCORPORATED

By: 
Gary Bersell

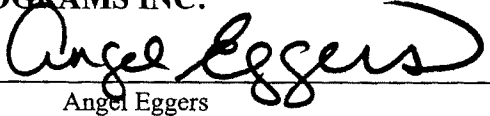
Title: Executive Director

**SOUTHWEST WISCONSIN
WORKFORCE DEVELOPMENT
BOARD:**

By: 
Rhonda Suda

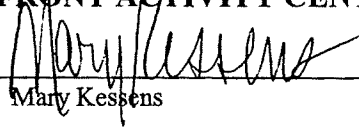
Title: Executive Director

**ROCK VALLEY COMMUNITY
PROGRAMS INC:**

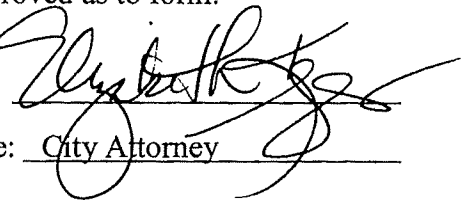
By: 
Angel Eggers

Title: Executive Director

RIVERFRONT ACTIVITY CENTER, INC.

By: 
Mary Kessens

Approved as to form:

By: 
Title: City Attorney

Title: President & CEO

Exhibit A

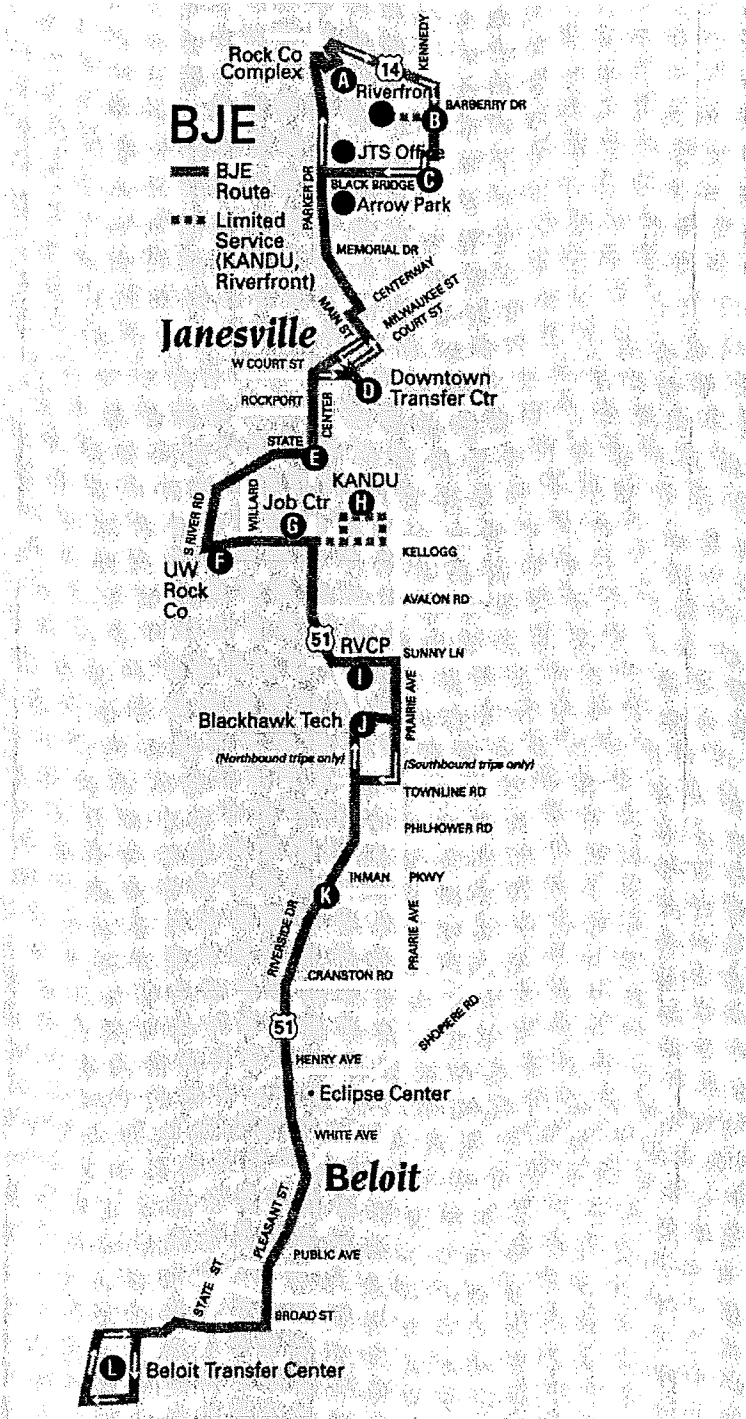


EXHIBIT B									
BJE – BELOIT TO JANESVILLE									
	Beloit Transfer Center (L)	Hwy. 51 & Inman (K)	Black-hawk Tech. (J)	Rock Valley Comm. Programs (I)	Kandu (H)	Job Center (G)	UW Rock County (F)	State & Center (E)	Janesville Transfer Center (D)
All Runs Except 8:00	:00	:11	:15	:17		:25	:30	:35	:40
8:00	8:00	8:11	8:15		8:25	8:30	8:35	8:40	8:45

BJE – COUNTY LOOP				
Janesville Transfer Center (D)	Rock County Complex (A)	Riverfront (B)	Black Bridge & Alden (C)	Janesville Transfer Center (D)
:45	:55	:00	:03	:13

BJE – JANESVILLE TO BELOIT									
	Janesville Transfer Center (D)	Center & State (E)	UW Rock County (F)	Job Center (G)	Kandu (H)	Rock Valley Comm. Programs (I)	Black-hawk Tech. (J)	Hwy. 51 & Inman (K)	Beloit Transfer Center (L)
All Runs Except 2:15	:15	:20	:25	:30		:38	:40	:47	:55
2:15	2:15	2:20	2:25	2:30	2:35		2:45	2:52	3:00

Exhibit C

Exhibit C - Cost Calculation 2016 - updated 1-7-2016

Hours/Trip	2
Trips/Day	12
Service Days	256
Cost/Hour	
Cost/Day	\$ 2,616
Service Cost	\$ 669,696

Expense Sharing

	Percent	Shares
State Share		\$ 160,727
Federal Share		\$ 200,909
Fare Revenue		\$ 113,848
Local Share	29.0%	\$ 194,212
TOTAL		\$ 669,696

Local Share Breakout

	Percent of Local Share	Sponsor Share	Beloit's portion	Janesville's portion
Kandu		\$ 40,537.07	\$ 20,268.53	\$ 20,268.53
Blackhawk Tech		\$ 30,157.15	\$ 15,078.57	\$ 15,078.57
UW-Rock Co.		\$ 6,892.31	\$ 3,446.15	\$ 3,446.15
RCHSD (Job Center)		\$ 39,428.06	\$ 19,714.03	\$ 19,714.03
County Institutions		\$ 14,392.39	\$ 7,196.20	\$ 7,196.20
Rock Valley Comm.		\$ 34,885.78	\$ 17,442.89	\$ 17,442.89
Riverfront*		\$ 4,358.93	\$ 2,179.47	\$ 2,179.47
subtotal	100.0%	\$ 175,010.61	\$ 85,325.84	\$ 85,325.84
SWWDB	flat amount payment		\$ 4,732.67	\$ 4,732.67
City of Janesville	flat amount payment		\$ 4,867.94	\$ 4,867.94
subtotal		\$ 189,852.91	\$ 94,926.45	\$ 94,926.45
	Local Share necessary from remaining sponsors	\$ 4,358.93	\$ 2,179.47	\$ 2,179.47
TOTAL		\$ 194,211.84	\$ 97,105.92	\$ 97,105.92

*Exhibit C reflects 6 months sponsorship by Riverfront. (\$4358.93, or \$726.49 per month for 6 months). The remaining local share necessary to operate the route (\$4358.93) shall be provided by the 8 remaining sponsors(\$544.87 per sponsor), in addition to the Local Share Breakout listed above.

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH 2-HOUR PARKING
TIME LIMIT IN IRON WORKS SOUTH PARKING LOT**

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1: Section 13.02 of the Code of General Ordinances of the City of Beloit, Rock County, Wisconsin, is hereby amended by adding to Section I (C), Index of Special Locations, Downtown Parking Time Limits, 2-Hour Parking Zones, the following:

Iron Works South Parking Lot – 4 southernmost interior rows (48 stalls)

Section 2: This ordinance shall take effect and be in force upon its passage and publication.

Adopted this 7th day of November, 2016.

BELOIT CITY COUNCIL:

By: _____
David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

Published this _____ day of _____, 2016

Effective this _____ day of _____, 2016

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: An Ordinance to establish 2-hour time restrictions in the Iron Works South parking lot.

Date: October 17, 2016

Presenter(s) Greg Boysen, Public Works Director

Department(s): Public Works/Engineering

Overview/Background Information:

The City of Beloit received the request from Andrew Janke, Economic Development Director on behalf of Hendricks Commercial Properties.

Key Issues (maximum of 5):

1. The Traffic Review Committee reviewed the issue during the October 3, 2016 special meeting and the Committee voted (5-0) in favor of establishing a 2-hour time limit for 48 stalls located within the Iron Works South Parking Lot.
2. New developments are continuing to locate within Hendricks Commercial Properties facility located along Third Street, including the YMCA.
3. The YMCA plans to move into the space along Third Street in the first part of 2017.
4. The 2-hour parking time limits are intended to accommodate the 'customers' for businesses in the area, including the members of the YMCA.
5. The DBA contacted adjacent property owners and gave an update at the TRC meeting that all responses were in favor of the change to 2-hours.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
N/A
- **Reduce dependence on activities that harm life sustaining eco-systems**
N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently**
N/A

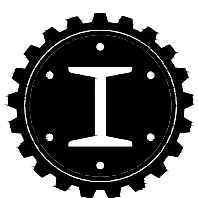
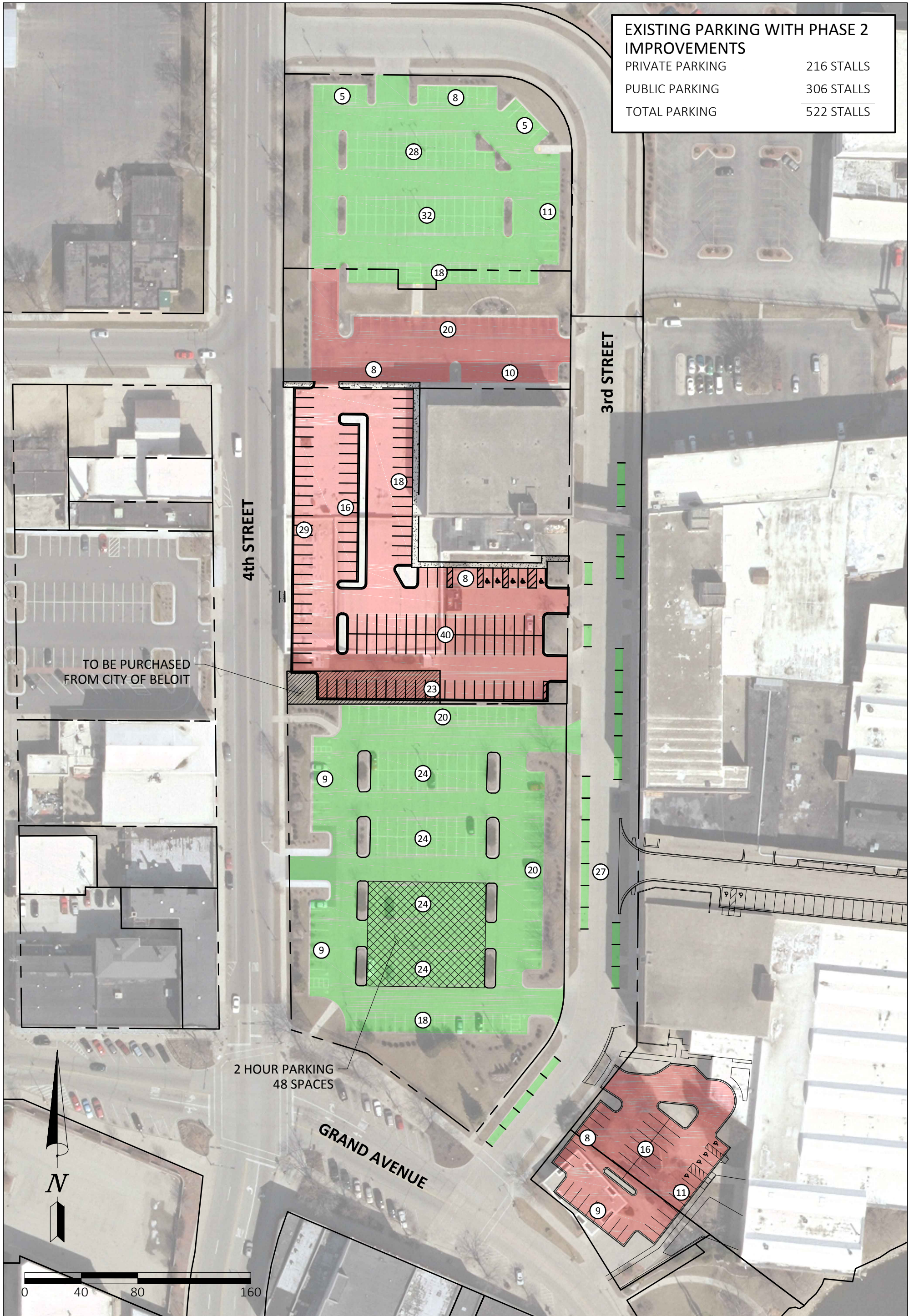
If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:

The Engineering Division recommends designating a 2-hour time limit for 48 stalls in the Iron Works South Parking Lot.

Fiscal Note/Budget Impact:

EXISTING PARKING WITH PHASE 2 IMPROVEMENTS	
PRIVATE PARKING	216 STALLS
PUBLIC PARKING	306 STALLS
TOTAL PARKING	522 STALLS



IRONWORKS

PARKING LAYOUT EXISTING & PHASE 2

J:\32200-32299\32215 HCP\CONCEPTS-EXHIBITS\2016-07-21 Public Lot Overview.dwg

ORDINANCE NO. _____

**AN ORDINANCE TO ADD SIGNAL LOCATIONS TO
INDEX OF SPECIAL LOCATIONS AT
GATEWAY/CRANSTON AND GATEWAY/COLLEY**

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1: Section 13.02 of the Code of General Ordinances of the City of Beloit, Rock County, Wisconsin, is hereby amended by Adding to Section VI (D), Index of Special Locations, Traffic Controls, Signal Intersections, the following:

Gateway Boulevard and Cranston Road
Gateway Boulevard and Colley Road

Section 2: This ordinance shall take effect and be in force upon its passage and publication.

Adopted this 7th day of November, 2016.

BELOIT CITY COUNCIL:

By: _____
David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

Published this _____ day of _____, 2016

Effective this _____ day of _____, 2016

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: An Ordinance to add signal locations to the Index of Special Locations at Gateway/Cranston and Gateway/Colley.

Date: October 17, 2016

Presenter(s) Greg Boysen, Public Works Director

Department(s): Public Works/Engineering

Overview/Background Information:

The City of Beloit recently completed the signal upgrade at Cranston/Gateway and is in the process of constructing the signals at Colley/Gateway.

Key Issues (maximum of 5):

1. The Traffic Review Committee reviewed the issue during the July 25, 2016 meeting and the Committee voted (4-0) in favor adding both locations to the Index of Special Locations.
2. Pratt Industries was recently constructed at the intersection of Cranston Road and Gateway Boulevard.
3. A new entrance, turn lanes and signal upgrades were completed by the City of Beloit in conjunction with the Pratt project.
4. In addition to the upgrades at the intersection of Cranston Road/Gateway Boulevard, the City of Beloit is currently in the process of reconstructing a portion of Colley Road to an urban section. Signals will be installed at the intersection of Colley Road and Gateway Boulevard.
5. All future truck deliveries to Pratt are scheduled to use the southern entrance/exit to the site which is located along Colley Road.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
N/A
- **Reduce dependence on activities that harm life sustaining eco-systems**
N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently**
N/A

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:

The Engineering Division recommends adding the signals at the intersections of Gateway/Cranston and Gateway/Colley to the Index of Special Locations.

Fiscal Note/Budget Impact:

Signal upgrades were included in cost of CIP projects.

ORDINANCE NO. _____

**AN ORDINANCE TO REMOVE PARKING ON THE
NORTH SIDE OF WEST GRAND AVENUE ADJACENT TO
715 WEST GRAND AVENUE**

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1: Section 13.02 of the Code of General Ordinances of the City of Beloit, Rock County, Wisconsin, is hereby amended by Adding to Section II, Index of Special Locations, Parking Prohibited at All Times, the following:

West Grand Avenue – From Brooks Street to approximately 125' west – NORTH SIDE

Section 2: This ordinance shall take effect and be in force upon its passage and publication.

Adopted this 7th day of November, 2016.

BELOIT CITY COUNCIL:

By: _____
David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

Published this _____ day of _____, 2016

Effective this _____ day of _____, 2016

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: An Ordinance to remove parking on the north side of West Grand Avenue adjacent to 715 W. Grand.

Date: October 17, 2016

Presenter(s) Greg Boysen, Public Works Director

Department(s): Public Works/Engineering

Overview/Background Information:

The City of Beloit recently razed the building located at 715 West Grand Avenue.

Key Issues (maximum of 5):

1. The Traffic Review Committee reviewed the issue during the July 25, 2016 meeting and the Committee voted (4-0) in favor of removing the parking on the north side of West Grand Avenue adjacent to 715 W. Grand.
2. After the demolition of the building, City crews removed existing driveways, repaired/replaced curb and sidewalk.
3. The property is located at a skewed intersection which has unique sightlines for vehicles approaching the 8th Street/Brooks Street/W. Grand intersection.
4. The previous driveway locations and proximity to the intersection restricted vehicle parking in the past.
5. After evaluating the new layout, it was determined that parking should be officially removed to allow for better sightlines at the intersection.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
N/A
- **Reduce dependence on activities that harm life sustaining eco-systems**
N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently**
N/A

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:

The Engineering Division recommends removing parking on the north side of West Grand Avenue adjacent to 715 W. Grand.

Fiscal Note/Budget Impact:



W. GRAND AVENUE



City of
BELOIT, Wisconsin



LOCATION: 715 W. Grand Avenue

CITY OF BELOIT, WISCONSIN

SCALE: None

DRAWN BY: JRD (2016)

ORDINANCE NO. _____

SUBSTITUTE AMENDMENT #1

**AN ORDINANCE TO REMOVE PARKING ON THE
SOUTH SIDE OF PUBLIC AVENUE ADJACENT TO
424 COLLEGE STREET**

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1: Section 13.02 of the Code of General Ordinances of the City of Beloit, Rock County, Wisconsin, is hereby amended by Adding to Section III (H), Index of Special Locations, Parking Time Limited on Certain Street, Miscellaneous Limitations on Parking, the following:

Public Avenue – From College Street to approximately 85’ west, No-Parking, Loading Zone
between 10:00 AM and 1:00 PM – SOUTH SIDE

Section 2: This ordinance shall take effect and be in force upon its passage and publication.

Adopted this November 7th day of November, 2016.

BELOIT CITY COUNCIL:

By: _____
David F. Luebke, Council President

ATTEST:

Lori Stottler, City Clerk

Published this _____ day of _____, 2016

Effective this _____ day of _____, 2016

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: An Ordinance to remove parking on the south side of Public Avenue adjacent to 424 College Street between 10:00 AM – 1:00 PM.

Date: October 17, 2016

Presenter(s) Greg Boysen, Public Works Director

Department(s): Public Works/Engineering

Overview/Background Information:

The City of Beloit received a request from Meals on Wheels to remove parking along Public Avenue in the area of their pick-up/drop-off.

Key Issues (maximum of 5):

1. The Traffic Review Committee reviewed the issue during the July 25, 2016 meeting and the Committee voted (4-0) in favor of removing the parking on the south side of Public Avenue adjacent to 424 College Street.
2. Meals on Wheels is located on the corner of Public and College. Currently, the volunteer drivers use the Public Avenue door to pick-up/drop-off meals.
3. Since 1971, Beloit Meals on Wheels has been serving the Greater Beloit community residents who find themselves in need of therapeutic diets or seven-day-a-week service.
4. Normal pick-up occurs around 11 AM and normal drop-off occurs after noon.
5. After talking with Ellen Wiegand, Executive Director of Beloit Meals on Wheels, it was decided that the best option would be to create a No-Parking/Loading zone between the hours of 10:00 AM and 1:00 PM.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
N/A
- **Reduce dependence on activities that harm life sustaining eco-systems**
N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently**
N/A

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:

The Engineering Division recommends removing parking on the south side of Public Avenue adjacent to 424 College Street between 10:00 AM – 1:00 PM.

Fiscal Note/Budget Impact:



MEALS ON WHEELS



City of
BELOIT, Wisconsin



LOCATION: 424 College Street

CITY OF BELOIT, WISCONSIN

SCALE: None

DRAWN BY: JRD (2016)

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH TIME RESTRICTIONS FOR
TERRACE PARKING AT 819 CLARY STREET**

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1: Section 13.02 of the Code of General Ordinances of the City of Beloit, Rock County, Wisconsin, is hereby amended by adding to Section III (C), Index of Special Locations, Parking Time Limits on Certain Street, 30-Minute Parking, the following:

Clary Street – 819 Clary Street, Monday-Friday, 6:00 AM - 6:00 PM

Section 2: This ordinance shall take effect and be in force upon its passage and publication.

Adopted this 7th day of November, 2016.

BELOIT CITY COUNCIL:

By: _____
David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

Published this _____ day of _____, 2016

Effective this _____ day of _____, 2016

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: An Ordinance to establish time restrictions for terrace parking at 819 Clary Street.

Date: October 17, 2016

Presenter(s) Greg Boysen, Public Works Director

Department(s): Public Works/Engineering

Overview/Background Information:

The City of Beloit received the request from Shelley Cousin, Board member of Little Turtles' Playhouse, Inc.

Key Issues (maximum of 5):

1. The Traffic Review Committee reviewed the issue during the October 3, 2016 special meeting and the Committee voted (5-0) in favor of establishing a 30-minute time limit on weekdays between 6 AM-6PM.
2. The property at 819 Clary Street was recently renovated to allow for a child care center which is able to serve up to 48 children between the ages of 0-6 years.
3. The terrace parking stalls would be limited to 30-minutes on weekday between the hours of 6 AM-6 PM to allow pick-up/drop-off activities to occur.
4. Alternate overnight parking would be in effect for this area due to the limited time frame for the 30 minute parking.
5. Construction in the right-of-way is not needed, as the terrace parking area already exists.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Develop a high quality community through the responsible stewardship and enhancement of City resources to further Beloit's resurgence as a gem of the Rock River Valley.**

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels**
N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
N/A
- **Reduce dependence on activities that harm life sustaining eco-systems**
N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently**
N/A

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation:

The Engineering Division recommends designating the terrace parking in front of 819 Clary Street 30 minutes between the hours of 6 AM-6PM, Monday-Friday.

Fiscal Note/Budget Impact:

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE
CITY OF БЕЛОIT COMPREHENSIVE PLAN**

The City Council of the City of Beloit, Rock County, Wisconsin do ordain as follows:

Section 1. The Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan, adopted in §12.015 of the Code of General Ordinances of the City of Beloit, is hereby amended as follows:

The future land use category of the following described land is hereby changed from Single-Family Residential – Urban to Office:

Lot 34 of Tenney’s Addition, City of Beloit, Rock County, Wisconsin. Said parcel contains 0.7 acre, more or less (also known as 631 Bluff Street, parcel number 13530340).

East 99 feet of Lot 37 and the South 27 feet of the East 115 feet of Lot 36 of Tenney’s Addition, City of Beloit, Rock County, Wisconsin. Said parcel contains 0.31 acre, more or less (also known as 640 Bluff Street, parcel number 13561360).

North 78.6 feet of the East 115.11 feet of Lot 36 of Tenney’s Addition, except the West 18 inches thereof, City of Beloit, Rock County, Wisconsin. Said parcel contains 0.2 acre, more or less (also known as 654 Bluff Street, parcel number 13561370).

Lot 1 of Gaston’s Subdivision and part of Lot 33 of Tenney’s Addition (commencing northwest corner of Lot 33, thence southerly 204 feet, thence easterly 231.66 feet, thence northerly 72 feet, thence westerly 66 feet, thence northerly 132 feet, thence westerly 165.66 feet the point of beginning), City of Beloit, Rock County, Wisconsin. Said parcel contains 1.09 acres, more or less (also known as 657 Bluff Street, parcel number 13530330).

Section 2. This ordinance shall take effect and be in force upon its passage and publication.

Adopted this 7th day of November, 2016.

City Council of the City of Beloit

David F. Luebke, Council President

Attest:

Lorena Rae Stottler, City Clerk

Published this _____ day of _____, 2016.

Effective this _____ day of _____, 2016.

01-611100-5231-_____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: Comprehensive Plan Amendment – 631, 640, 654, & 657 Bluff Street

Date: October 17, 2016

Presenter(s): Julie Christensen

Department(s): Community Development

Overview/Background Information:

The Planning & Building Services Division has initiated an application requesting an amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan.

Key Issues:

- Planning staff is proposing the following amendment to the Future Land Use Map (Map 10) of the City's Comprehensive Plan:
 - 631, 640, 654, & 657 Bluff Street – From *Single-Family Residential – Urban* to *Office*.
- The subject properties are planned and zoned for Single-Family Residential uses, and have come to the attention of Planning staff primarily due to the long-term vacancy and deteriorating conditions at the historic apartment building located at 640 Bluff Street.
- The subject properties are currently zoned R-1B, Single-Family Residential. If the proposed amendment is approved, the affected properties will be rezoned to C-1, Office District at a future date.
- The intent of the proposed amendment is to create a planning framework that will allow the future rehab and occupancy of the historic, vacant apartment building at 640 Bluff Street as a conditional use in an office district. Since this 11-unit apartment building has been vacant for more than a year, it has technically lost its nonconforming status and must conform to the single-family zoning. For obvious reasons, this is both unlikely and unrealistic, and maintaining the existing R-1B zoning would be a major barrier to the future rehab and re-occupancy of the historic apartment building at 640 Bluff Street. The building located at 640 Bluff Street is a contributing structure in the Bluff Street Historic District, constructed around 1907 and notable for its architecture. It has been vacant since being posted Unfit for Human Habitation in May 2015, and is in the midst of a foreclosure action with a default judgment entered on July 15, 2016.
- In addition, the proposed amendment will make the other uses (senior center, medical office, & church) more conforming to the adopted Land Use Map (and Zoning Map), thereby supporting their continued operation and future expansion.
- The subject properties are located immediately north of the West Grand Avenue corridor, which is planned and zoned for Office uses. As shown on the attached maps, the proposed amendment and subsequent rezoning from Single-Family Residential to Office is a logical northern extension of an existing Office District that will achieve historic preservation and community development goals. An Office land use classification was selected because it provides the greatest fit with the existing senior center, medical office, & church while creating a potential path for buyers of the apartment building at 640 Bluff Street. Multifamily residential uses are a conditional use in the Office District; therefore future buyers of 640 Bluff Street will need a Conditional Use Permit before occupancy and will be required to satisfy certain conditions of approval to address any concerns.
- Planning staff has spoken with the affected stakeholders, including the Director of Grinnell Senior Center, the Church Pastor, and the Chiropractor at 654 Bluff Street. All three stakeholders support Planning staff's proposal and are concerned about the long-term vacancy and deterioration at 640 Bluff Street.
- The Plan Commission held a public hearing to consider the requested amendment on September 7, 2016 and voted unanimously (5-0) to adopt the attached Resolution.

Action required/Recommendation:

- City Council consideration and 1st reading of the proposed Ordinance

Fiscal Note/Budget Impact: N/A

Attachments: Ordinance, Plan Commission Resolution, and Staff Report to the Plan Commission

**RESOLUTION
RECOMMENDING APPROVAL OF AN AMENDMENT TO THE
CITY OF БЕЛОIT COMPREHENSIVE PLAN**

WHEREAS, the Plan Commission of the City of Beloit recommended approval of the Comprehensive Plan of the City of Beloit (the Plan) on January 23, 2008, and the City Council of the City of Beloit approved an Ordinance adopting the Plan on March 17, 2008; and

WHEREAS, the Plan may be amended and changed in the years following adoption, particularly in instances where the Plan is becoming irrelevant or contradictory to emerging policies or trends, or does not provide specific advice or guidance on an emerging issue; and

WHEREAS, "Amendments" are generally defined as minor changes to the Plan's maps or text; and

WHEREAS, the City Council of the City of Beloit approved a Resolution to Adopt a Process for Amending the City of Beloit Comprehensive Plan on February 1, 2010; and

WHEREAS, the approved process directs the Plan Commission to hold a public meeting on the proposed amendment, and following said public meeting, make a recommendation by Resolution to the City Council by majority vote of the entire Commission.

NOW, THEREFORE, BE IT RESOLVED that the Plan Commission of the City of Beloit, Rock County, Wisconsin, hereby recommends approval of the following amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan:


1. 631, 640, 654, & 657 Bluff Street – From Single-Family Residential – Urban to Office.

Adopted this 7th day of September, 2016.



James Faragher, Plan Commission Chairman

ATTEST:



Julie Christensen,
Community Development Director

CITY OF БЕЛОIT

REPORT TO THE БЕЛОIT CITY PLAN COMMISSION



Meeting Date: September 7, 2016

Agenda Item: 6

File Number: RPB-2016-07

Request Overview/Background Information:

The Planning & Building Services Division has initiated an application requesting an amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan. Wisconsin's Comprehensive Planning Law, §66.1001 of the Wisconsin Statutes, was signed into law in 1999. The Comprehensive Planning law requires all cities, towns, and villages that regulate land use through land use ordinances (e.g. zoning) to adopt a Comprehensive Plan. Comprehensive Plans are intended to guide development and redevelopment over a 20-year timeframe. The law also requires that land use decisions be consistent with the plan. The Beloit City Council approved the City's Comprehensive Plan in March 2008 after an extensive public participation program. All land use decisions made by the City of Beloit, including any actions regarding official mapping, local subdivision regulation, and zoning regulations, must be consistent with the plan. The Beloit City Council established a process for amendments (minor changes) to the Comprehensive Plan on February 1, 2010. If the Plan Commission votes to recommend approval of the proposed amendment, the attached Resolution will be forwarded to the City Council for consideration on October 17, 2016.

Key Issues:

- Planning staff is proposing the following amendment to the Future Land Use Map (Map 10) of the City's Comprehensive Plan:
 - 631, 640, 654, & 657 Bluff Street – From *Single-Family Residential – Urban* to *Office*.
- The subject properties are planned and zoned for Single-Family Residential uses, and have come to the attention of Planning staff primarily due to the long-term vacancy and deteriorating conditions at the historic apartment building located at 640 Bluff Street.
- The subject properties are currently zoned R-1B, Single-Family Residential. If the proposed amendment is approved, the affected properties will be rezoned to C-1, Office District at a future date.
- The intent of the proposed amendment is to create a planning framework that will allow the future rehab and occupancy of the historic, vacant apartment building at 640 Bluff Street as a conditional use in an office district. Since this historic apartment building has been vacant for more than a year, it has technically lost its nonconforming status and must conform to the single-family zoning. For obvious reasons, this is both unlikely and unrealistic, and maintaining the existing R-1B zoning would be a major barrier to the future rehab and re-occupancy of the historic apartment building at 640 Bluff Street. The building located at 640 Bluff Street is a contributing structure in the Bluff Street Historic District, constructed around 1907 and notable for its architecture. It has been vacant since being posted Unfit for Human Habitation in May 2015, and is in the midst of a foreclosure action with a default judgment entered on July 15, 2016.
- In addition, the proposed amendment will make the other uses (senior center, medical office, & church) more conforming to the adopted Land Use Map (and Zoning Map), thereby supporting their continued operation and future expansion. The following table describes the status of the subject properties:

Address	Land Use	Status in Single-Fam District	Status in Office District
640 Bluff Street	Apartments	Prohibited	Conditional
654 Bluff Street	Medical Office	Legal Nonconforming	Permitted By-Right
631 Bluff Street	Senior Center	Legal Nonconforming	Conditional
657 Bluff Street	Church	Conditional	Permitted By-Right

- **Land Use Analysis – Proposed Office District**
 - The subject properties are located immediately north of the West Grand Avenue corridor, which is planned and zoned for Office uses. As shown on the attached maps, the proposed amendment and subsequently rezoning from Single-Family Residential to Office is a logical northern extension of an existing Office District that will achieve historic preservation and community development goals.
 - An Office land use classification was selected because it provides the greatest fit with the existing senior center, medical office, & church while creating a potential path for buyers of the apartment building at 640 Bluff Street. Multifamily residential uses are a conditional use in the Office District; therefore future buyers of 640 Bluff Street will need a Conditional Use Permit before occupancy and will be required to satisfy certain conditions of approval to address neighborhood and operational concerns.
 - Planning staff has spoken with the affected stakeholders, including the Director of Grinnell Senior Center, the Church Pastor, and the Chiropractor at 654 Bluff Street. All three stakeholders support Planning staff's proposal and are concerned about the long-term vacancy and deterioration at 640 Bluff Street.

Consistency with Comprehensive Plan and Strategic Plan:

- The City's compliance with the Comprehensive Planning law's consistency requirement is the impetus for this request.
- Consideration of this request supports Strategic Goal #5.

Sustainability: (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines)

- **Reduce dependence upon fossil fuels** – N/A
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** – N/A
- **Reduce dependence on activities that harm life sustaining eco-systems** – N/A
- **Meet the hierarchy of present and future human needs fairly and efficiently** – N/A

Staff Recommendation:

The Planning & Building Services Division recommends **approval** of the following amendment to the Future Land Use Map (Map 10) of the City's Comprehensive Plan:

1. 631, 640, 654, & 657 Bluff Street – From *Single-Family Residential – Urban* to *Office*.

Fiscal Note/Budget Impact: N/A

Attachments: Zoning Maps, FLU Map, Public Notice, Mailing List, and Resolution.

Existing Zoning Map: R-1B in Yellow, C-1 Office in Orange



Proposed Zoning Map: R-1B in Yellow, C-1 Office in Orange



Map 10, Future Land Use (Narrowed to Subject Properties)



Legend

- Municipal Boundary
- City of Beloit/Town of Turtle Boundary Adjustment Area
- Interstate Highway
- County Highway
- Existing Road
- Potential Future Major Collector/Arterial Roads
- Railroads
- Surface Water

Future Land Use Categories

- Agricultural
- Single Family Residential - Exurban
- Single Family Residential - Urban
- Two-family/Townhouse Residential
- Mixed Residential
- Planned Neighborhood*
- Office
- Planned Mixed Use
- Neighborhood Commercial
- Community Commercial
- Downtown
- Business Park
- General Industrial
- Institutional & Community Services
- Environmental Corridor
- Parks and Open Spaces
- Long Range Urban Growth Area
- Right-of-Way

**Planned Neighborhood* should include a mix of the following:

1. Single Family - Urban (predominant land use)		
2. Two-family/Townhouse	1	1
3. Mixed Residential	1	1
4. Institutional and Community Services	1	1
5. Office	1	1
6. Neighborhood Commercial	1	1
7. Parks and Open Space	1	1

0 0.25 0.5 1 Miles

Date: March 17, 2008
Source: City of Beloit, Rock County

City of Beloit
Comprehensive Plan

Map 10:
Future Land Use



NOTICE TO THE PUBLIC

August 25, 2016

To Whom It May Concern:

The Planning & Building Services Division has initiated an application requesting the following amendment to the Future Land Use Map (Map 10) of the City of Beloit Comprehensive Plan:

1. 631, 640, 654, & 657 Bluff Street – From *Single-Family Residential – Urban* to *Office*.

The intent of the proposed amendment is to create a planning framework that will allow the future rehab and occupancy of the historic, vacant apartment building at 640 Bluff Street as a conditional use in an office district. In addition, the proposed amendment will make the other uses (senior center, medical office, & church) more conforming to the adopted Land Use Map, thereby supporting their continued operation and future expansion. If the proposed amendment is approved, the affected properties will be rezoned to C-1, Office District at a future date.

Information regarding the location, zoning, and land use of these properties is available for public review in the Planning & Building Services Division on the third floor of City Hall, 100 State Street.

The following public meetings will be held regarding the proposed amendment:

City Plan Commission: Wednesday, September 7, 2016, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

City Council (Public Hearing): Monday, October 17, 2016, at 7:00 PM, or as soon thereafter as the matter can be heard in The Forum, Beloit City Hall, 100 State Street.

THE PUBLIC IS INVITED TO ATTEND THESE MEETINGS.

We are interested in your opinion.

Anyone bringing handouts to the Plan Commission meeting must bring ten (10) copies and submit them to the Recording Secretary before the meeting begins. Staff is unable to leave the meeting area to make copies.

For additional information, please contact Drew Pennington, AICP in the Planning & Building Services Division at (608) 364-6711 or penningtond@beloitwi.gov. Comments will be accepted via telephone, email, and U.S. Mail.

Karry DeVault, Clerk
Town of Beloit
2871 S. Afton Rd.
Beloit 53511

Frank Management Inc.
2501 Morse Street
Janesville, WI 53545

Dr. Tom Johnson
School District of Beloit
1633 Keeler Avenue
Beloit, WI 53511

Deb Bennett, Clerk
Town of Turtle
6916 S. County Rd. J.
Beloit, WI 53511

Rock County Planning Director
Rock County Courthouse, Room 266
51 South Main Street,
Janesville, WI 53545

Dr. Dennis McCarthy
Beloit-Turner School District
1237 Inman Parkway
Beloit, WI 53511

City Clerk
City of South Beloit
519 Blackhawk Blvd. Suite 2
South Beloit, IL 61080

Superintendent
Clinton Community School District
112 Milwaukee Road
Clinton, WI 53525

Nick Dimassis
Beloit Public Library Director
VIA I/O MAIL

Peter Herreid, Grant Administrator
Department of Administration
101 E. Wilson Street, 10th Floor
Madison, WI 53702-0001

Brad Austin
Corporate Contractors Inc.
3800 Gateway Blvd #200
Beloit, WI 53511

Paula Schutt (Via I/O Mail)
Coordinator
Grinnell Hall Senior Center

Eduardo & Claudio Brito
7041 W. 63rd Street
Chicago, IL 60638

Jerome A. Fagerstrom
654 Bluff Street
Beloit, WI 53511

Pastor Steve Erkel
United Church of Beloit
657 Bluff Street
Beloit, WI 53511

ORDINANCE NO. _____

AN ORDINANCE TO AMEND SECTION 3.15(3) OF THE CODE OF GENERAL ORDINANCES OF THE CITY OF БЕЛОIT PERTAINING DISTRIBUTION OF ROOM TAXES

The City Council of the City of Beloit, Rock County, Wisconsin, do ordain as follows:

Section 1. Section 3.15(3) of the Code of General Ordinances of the City of Beloit is hereby amended to read as follows:

“(3) DISTRIBUTION OF TAXES COLLECTED. The proceeds of such tax when collected shall be apportioned 150% to the City for general administration expenses and the remaining 8590% to the Beloit Convention and Visitors Bureau for use in promoting, developing, stimulating, expanding and administering activities related to the convention and tourism business and shall be remitted to such Bureau.”

Section 2. If any section, clause, provision or portion of this ordinance is judged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall remain in force and not be affected by such judgment.

Section 3. All resolutions, ordinances, orders or parts thereof in conflict in whole or in part with any of the provisions of this ordinance are, to the extent of such conflict, hereby repealed.

Section 4. This ordinance shall be in force and take effect for taxes collected on or after January 1, 2017.

Adopted this _____ day of November, 2016.

CITY COUNCIL OF THE CITY OF БЕЛОIT

By: _____
David F. Luebke, President

ATTEST:

By: _____
Lorena Rae Stottler, City Clerk

PUBLISHED: _____
EFFECTIVE DATE: _____
01-611100-5231- _____

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: An ordinance amending general ordinance pertaining to distribution of room taxes.

Date: November 7, 2016

Presenter(s): Lori S. Curtis Luther, City Manager & Eric R. Miller, Finance and Administrative Services Director

Department(s): City Manager & Finance and Administrative Services

Overview/Background Information: The City of Beloit imposes a room tax for the furnishing of retail rooms, lodging, or sites to transients by hotel keepers, motel operators, and other persons furnishing accommodations that are available to the public. Such tax is at the rate of 8% of the gross receipts from such retail furnishing of rooms, lodging, or sites. Proceeds from the tax are remitted to the City Treasurer within 30 days of each calendar quarter end.

Currently, the proceeds of such tax when collected is apportioned at 10% to the City for general administration expenses and the remaining 90% to the Beloit Convention and Visitors Bureau (Visit Beloit) for use in promoting, developing, stimulating, expanding, and administering activities related to the convention and tourism business. The 90% of proceeds are remitted to the Bureau on a quarterly basis after all tax proceeds have been collected, typically within 40 days of each calendar quarter end.

The apportioned amounts have been the same since inception of the ordinance in 1987. Beginning with the first quarter in 2017 the City would like to increase the amount apportioned to the City from 10% to 15% and reduce the amount apportioned to the Beloit Convention and Visitors Bureau from 90% to 85%. Based on the amount of growth in the taxes collected over the last several years as well as a conservative growth projection going forward, the reduction in apportionment will not have a significant impact on the revenues of the Bureau. In fact, they are projected to remain the same based on current collections and future growth projections. However, the increase in apportionment to the City will have a significant impact of the general fund revenues by approximately \$50,000. This helped balance the 2017 general fund budget.

Key Issues (maximum of 5):

1. The apportionment will change from 10% to 15% and from 90% to 85% for the City and Visit Beloit respectively.
2. The revenues for Visit Beloit are projected to stay the same based on current collections and growth projections.
3. The additional apportionment to the City will help balance the general fund budget going forward.
4. The apportionment amounts have not changed in 30 years since the inception of the hotel tax in 1987.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.): N/A

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- Reduce dependence upon fossil fuels N/A
- Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
- Reduce dependence on activities that harm life sustaining eco-systems N/A
- Meet the hierarchy of present and future human needs fairly and efficiently N/A

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation: Staff recommends approval of the ordinance. Recommended to suspend the rules and have the required first and second reading on November 7, 2016 meeting.

Fiscal Note/Budget Impact: Staff projects the impact for 2017 to be a \$50,000 increase in general fund revenues.

**RESOLUTION APPROVING THE WISCORS COOPERATIVE AGREEMENT BETWEEN
THE STATE OF WISCONSIN-DEPARTMENT OF TRANSPORTATION
AND THE CITY OF БЕЛОIT**

The City Council of the City of Beloit, Rock County, Wisconsin, hereby resolves that the attached Agreement be, and is hereby approved.

BE IT FURTHER RESOLVED that the City Manager of the City of Beloit is hereby authorized to execute the Agreement on behalf of the City of Beloit.

BE IT FURTHER RESOLVED that the City Manager is hereby, authorized to execute any other documents necessary to carry out the terms and conditions of this resolution.

Adopted this 7th day of November, 2016.

City Council of the City of Beloit

David F. Luebke, President

Attest:

Lorena Rae Stottler, City Clerk

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic: RESOLUTION APPROVING THE WISCORS COOPERATIVE AGREEMENT BETWEEN THE STATE OF WISCONSIN-DEPARTMENT OF TRANSPORTATION AND THE CITY OF BELOIT

Date: November 7, 2016

Presenter: Greg Boysen

Department: Public Works

Overview/Background Information:

This agreement will authorize the public works staff to accommodate a WisDOT WISconsin Continuously Operating Reference Station (WISCORS) facility at the Wastewater Treatment Facility.

Key Issues:

1. WisDOT is developing a WISconsin Continuously Operating Reference Station (WISCORS) network throughout the State of Wisconsin to provide information needed to increase the accuracy of field collected Global Positioning System (GPS) survey and Geographic Information System (GIS) grade data.
 2. The WISCORS network is a system of GPS receivers permanently fixed at sites located in cities, counties, or villages throughout Wisconsin that provide positions on points of interest in real time instantaneously.
 3. As a result of meetings and discussions with Public Works and Water Resources Division staff, it has been determined that the WisDOT proposed installation can be accommodated at the Wastewater Treatment Facility without difficulty.
 4. The city's participation in this program will be mutually beneficial to the city and the state.
-

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

As an eco-municipality, focus on the sustainable stewardship of City resources, services and infrastructure; to protect both our built and natural environment, enhance the quality of life for current and future generations.

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- Reduce dependence upon fossil fuels N/A
 - Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
 - Reduce dependence on activities that harm life sustaining eco-systems N/A
 - Meet the hierarchy of present and future human needs fairly and efficiently YES
-

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space

Action required/Recommendation:

Staff recommends approval of the agreement

Fiscal Note/Budget Impact:

The fiscal impact of this agreement is minimal.

Attachments:

Agreement
Resolution

**WISCORS
COOPERATIVE AGREEMENT
BETWEEN
THE STATE OF WISCONSIN,
DEPARTMENT OF TRANSPORTATION
AND
THE CITY OF БЕЛОIT (PARTNER)**

THIS AGREEMENT is made between the State of Wisconsin, acting by and through the Secretary of the Department of Transportation (hereinafter referred to as DEPARTMENT), 4802 Sheboygan Ave.; Madison, WI 53705, and the City of Beloit, acting by and through the Beloit City Manager (hereinafter referred to as the PARTNER); 100 State Street, 4th Floor, Beloit, WI 53511.

1 Purpose

- 1.1 Section 66.0301 of the Wisconsin State Statutes, provides that the Secretary of Department of Transportation may coordinate the activities of DEPARTMENT under Sections 84.01(6) and (13), 84.06(1m), 84.09, 84.095, and 85.09, Wis. Stats. with other appropriate public authorities under Sections 86.25, 114.31 and 114.32, Wis. Stats., and enter into cooperative agreements with such authorities as necessary to carry out their duties, powers, and functions.
- 1.2 DEPARTMENT, in the interest of the traveling public and for the benefit of public safety, is developing a WISconsin Continuously Operating Reference Stations (WISCORS) Network throughout the State of Wisconsin (hereinafter referred to as the PROGRAM). This PROGRAM will provide information needed to increase the accuracy of field collected Global Positioning System (GPS) survey and Geographic Information System (GIS) grade data. The PROGRAM is a system of GPS receivers permanently fixed at sites located in cities, counties, or villages throughout Wisconsin that provide positions on points of interest in real time instantaneously. DEPARTMENT intends to enact administrative rules assessing fees for access to the information supplied by the PROGRAM, as authorized by the Wisconsin Legislature in recently-enacted s. 85.63(2), Wis. Stats.
- 1.3 The PARTNER recognizes that the PROGRAM is a mutually beneficial way to participate in the implementation of the DEPARTMENT'S PROGRAM effort, and agrees to assist the DEPARTMENT with its goal of providing coordination, guidance, and support of other governmental entities as needed for development and maintenance of the PROGRAM, and agrees to participate by making the resulting GPS data available free of charge to the DEPARTMENT.

2 Responsibilities of Agencies

- 2.1 The PARTNER agrees to:
 - 2.1.1 Provide power to operate the GPS receiver and Uninterrupted Power Supply (UPS) (approximately 10 watts is needed), provide suitable and secure high speed internet (i.e. DSL, cable, etc.) connection to continuously send GPS data to the DEPARTMENT'S computer server and provide the land to place the monument.

- 2.1.2 The PARTNER shall notify the DEPARTMENT of any problems with the site and provide the necessary resources to resolve any minor operational issues with the site (e.g. reset GPS receiver, clean snow off GPS antenna, check power and/or internet connection, etc.)
- 2.1.3 Supply free of charge, upon completion of the WISCORS station, all necessary data collected by the PROGRAM, to the DEPARTMENT. This duty to make data collected available to the DEPARTMENT shall continue until termination of this Agreement.
- 2.2 DEPARTMENT agrees to:
 - 2.2.1 Place conduit and buy all cabling needed to carry data from antenna on top of monument to the secure PARTNER structure that houses the GPS receiver.
 - 2.2.2 Purchase and install lightning suppressor to protect the GPS equipment from lightning.
 - 2.2.3 Purchase, install, and maintain GPS receiver, Uninterrupted Power Supply/Battery Backup if required, antenna, antenna cable, and cabling necessary to connect to Internet, service enclosure(s) including any modifications to the PARTNER building, such as conduit access points through walls and floors. All modifications to the partner building and site will comply with building and fire codes and will be done in a good workmanlike fashion.
 - 2.2.4 Purchase, install, and maintain the GPS hardware and software including future upgrades necessary in order to centrally implement and manage the proposed statewide PROGRAM, including but not limited to, network server, telecommunications equipment (at the server), and facilities.
 - 2.2.5 Provide one license (access code) free of charge to the PARTNER to gain access and operation to utilize the PROGRAM for surveying and positioning services for as long as the PARTNER provides the facilities and utilities specified in Section 2.1.1.
 - 2.2.6 Maintain the proposed WISCORS so as to provide continuous operation throughout the state.
 - 2.2.7 Retain ownership of GPS hardware and software, all necessary cabling and service enclosure(s) provided by the DEPARTMENT to operate the GPS receiver at the PARTNER site.

3 Reports and Inspections

- 3.1 Nothing in this Agreement shall deny the DEPARTMENT the right to inspect the system for satisfactory compliance with the requirements of the Agreement during normal business hours of the PARTNER building. The PARTNER reserves the right to accompany the DEPARTMENT during such inspections.

4 Certification of Funds: Term

- 4.1 This Agreement is subject to the determination by the DEPARTMENT that sufficient funds have been appropriated by the Wisconsin Legislature (or other governmental entities) to the DEPARTMENT for the purposes of this Agreement. If the DEPARTMENT determines that sufficient funds have not been appropriated for purposes of this Agreement, then this Agreement or any renewal thereof will terminate on the date that the funding expires without any further obligation by either party.

4.2 This Agreement shall continue in force unless modified as provided in this subsection, or terminated as provides in subsection 4.3 below. The terms and conditions of the Agreement may be reviewed by the parties at any time. At the time of the review, the parties shall determine whether the terms and conditions of this Agreement are still satisfactory to each party or whether modifications are required. If modifications are required, such changes shall be made by written amendment executed by both parties. Each party is free to request modifications to the terms and conditions of this Agreement at any time while this Agreement is in effect and such modifications may be made by written amendment upon the mutual agreement of both parties.

4.3 This Agreement may be terminated by either party upon sixty (60) days written notice to the other party. Upon termination the DEPARTMENT shall 1) remove its equipment and the CORS monument, and 2) restore the property to its original condition at its own cost.

5 Disputes

5.1 In the event that any disputes arise between the DEPARTMENT and the PARTNER concerning interpretation of, or performance pursuant to, this Agreement, such dispute shall be resolved mutually between the Secretary of the Wisconsin DEPARTMENT of Transportation or authorized representative and the PARTNER'S authorized representative.

6 Notice

6.1 Notice under this Agreement shall be directed as follows:

City of Beloit
Public Works Department
2400 Springbrook Court
Beloit, WI 53511
ATTN: Gregory P. Boysen, P.E.
Telephone: (608) 364-6693
E-Mail: boyseng@beloitwi.gov

Wisconsin Department of Transportation
Bureau of Technical Services
Truax Center
3502 Kinsman Blvd.
Madison, Wisconsin 53704
ATTN: Ray A. Kumapayi
Telephone: (608) 246-7941
E-mail: ray.kumapayi@dot.wi.gov

7 General Provisions

7.1 This Agreement constitutes the entire Agreement between the parties. All prior discussions and understandings between the parties are superseded by this Agreement.

7.2 Neither this Agreement nor any rights, duties, or obligations described herein shall be assigned by either party hereto without the prior express written consent of the other party.

7.3 This Agreement shall be construed and interpreted and the rights of the parties determined in accordance with the laws of the State of Wisconsin.

- 7.4 This Agreement shall be deemed to have been substantially performed only when fully performed according to its terms and conditions and any modifications thereof.
- 7.5 Any person executing this Agreement in a representative capacity hereby represents that he/she has been duly authorized by his/her principal to execute this Agreement on such principal's behalf.

IN WITNESS WHEREOF, the parties hereunto have caused this Agreement to be duly executed in duplicate as of the day and year last written below.

PARTNER: _____ Date: _____
Lori S. Curtis Luther, Beloit City Manager

DEPARTMENT: _____ Date: _____
Ray A. Kumapayi, Chief, Surveying & Mapping Section, WisDOT

As to City of Beloit signatures:	
Attest:	
_____	Date: _____
Lorena Rae Stottler, City Clerk	
Approved as to Form:	
_____	Date: _____
Elizabeth A. Krueger, City Attorney	

**RESOLUTION APPROVING PARKING LOT USE AGREEMENT BETWEEN THE CITY
OF BELOIT AND UNITED CHURCH OF BELOIT**

The City Council of the City of Beloit, Rock County, Wisconsin, hereby resolves that the attached Agreement be, and is hereby approved.

BE IT FURTHER RESOLVED that the City Manager of the City of Beloit is hereby authorized to execute the Agreement on behalf of the City of Beloit.

BE IT FURTHER RESOLVED that the City Manager is hereby, authorized to execute any other documents necessary to carry out the terms and conditions of this resolution.

Adopted this 7th day of November, 2016.

City Council of the City of Beloit

David F. Luebke, President

Attest:

Lorena Rae Stottler, City Clerk

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic: RESOLUTION APPROVING THE PARKING LOT USE AGREEMENT BETWEEN THE CITY OF BELOIT AND UNITED CHURCH OF BELOIT FOR PARKING SPACE NEAR GRINNELL HALL

Date: November 7, 2016

Presenter: Greg Boysen

Department: Public Works

Overview/Background Information:

This agreement will authorize Approval of a Parking Lot Use Agreement between the City of Beloit and United Church of Beloit for parking space near Grinnell Hall

Key Issues:

1. Pursuant to a review by the United Church of Beloit of the established practice of Grinnell Hall patrons parking in their adjacent parking lot, the church has proposed to formalize the continued use of the parking lot through the establishment of a parking lot use agreement.
 2. The initially proposed agreement has been reviewed and a mutually accepted final form of the agreement has been established.
 3. The parking lot use agreement extends until April 14, 2019.
 4. The agreement provides for the city to pay \$1850.00 for parking lot use in 2016 and \$2600.00 annually thereafter during the remaining period of the agreement.
-

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

As an eco-municipality, focus on the sustainable stewardship of City resources, services and infrastructure; to protect both our built and natural environment, enhance the quality of life for current and future generations.

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- Reduce dependence upon fossil fuels N/A
 - Reduce dependence on chemicals and other manufacturing substances that accumulate in nature N/A
 - Reduce dependence on activities that harm life sustaining eco-systems N/A
 - Meet the hierarchy of present and future human needs fairly and efficiently YES
-

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space

Action required/Recommendation:

Staff recommends approval of the agreement

Fiscal Note/Budget Impact:

The implementation of this agreement will require the city to pay \$1850.00 for parking lot use in 2016 and \$2600.00 annually thereafter, through the end of the term of the agreement. For 2016 and 2017, this expense will be covered in the existing 2016 budget and the previously proposed 2017 budget.

Attachments:

Agreement
Resolution

PARKING LOT USE AGREEMENT

RECITALS

This Parking Lot Use Agreement ("Agreement") is executed by and between United Church of Beloit ("Church"), 657 Bluff Street, Beloit, Wisconsin, and the City of Beloit, 100 State Street, Beloit, Wisconsin ("City").

WHEREAS, City owns property which it operates as a senior center known as Grinnell Hall ("Grinnell Hall"), located at 631 Bluff Street, Beloit, Wisconsin 53511; and

WHEREAS, Church is located immediately adjacent to Grinnell Hall and has a parking lot which abuts the property on which Grinnell Hall is located; and

WHEREAS, City desires to use the parking lot owned by Church so that the patrons and guests of Grinnell Hall can park their vehicles for Grinnell Hall functions; and

WHEREAS, Church is willing to permit the patrons and guests of Grinnell Hall to use its parking lot to attend Grinnell Hall functions.

NOW THEREFORE, in consideration of the mutual covenants and agreements stated in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

AGREEMENT

1. Term & Payment. City is permitted to use the Church's parking lot, shown on Exhibit A, for a term beginning upon the execution of this Agreement, and ending April 15, 2019, at 11:59 p.m. for the Permitted Uses, as defined in Section 2 of this Agreement. City agrees to pay the following amounts as rent:

- a. For April 16, 2016 through December 31, 2016, \$1850, which shall be due within 30 days of execution of this Agreement.
- b. For 2017, \$2,600 which shall be due by January 15, 2017.
- c. For 2018, \$2,600 which shall be due by January 15, 2018.
- d. For January 1, 2019 through April 15, 2019, \$750, which shall be due by January 15, 2019.

2. Permitted Uses. Church permits the patrons and guests of Grinnell Hall to use the Church's parking lot, on a non-exclusive basis, when attending Grinnell Hall functions and activities. This use shall be permitted on Monday through Saturday, and on Sundays after 1:00 p.m. City understands and agrees that parking may be limited, restricted or temporarily unavailable, due to regular church services, funeral services, weddings, and other Church related activities. If Church limits access to twenty or more of the spaces of its parking lot by City for 3 or more consecutive days, Church shall provide notice to City no less than 5 days prior to such loss of access. If twenty or more of the spaces of the parking lot is unavailable or inaccessible for more than 15 consecutive days, Church shall provide a refund of prepaid rent or a credit for each day that the lot is unavailable or inaccessible.

3. No Warranties. Church permits use of the parking lot AS IS, WHERE IS, and makes no representation or warranty with respect to its condition.

4. Insurance. Not waiving any of the limitations of liability available to it by virtue of the law, each party shall maintain general comprehensive liability insurance in an amount not less than \$2,000,000 per occurrence covering the activities described in this Agreement, which policy shall be applicable to and satisfy the hold harmless and indemnifications specified herein. In the event such policy does not act to satisfy those provisions, the parties are nonetheless bound by the indemnification provisions of this Agreement. City shall provide Church with a certificate of insurance from an insurer in a form that is acceptable to Church at the commencement of this agreement and on an annual basis thereafter. Said certificate shall provide the following:

- (a) Policy numbers
- (b) Dates of expiration
- (c) Limits of liability
- (d) Adding the Church, its Board members and employees as additional insureds
- (e) A clause stating that the insurance will not be cancelled or amended except upon at least ten (10) business days advance written notice to the other party.

Notwithstanding anything to the contrary in this agreement, each party mutually waives its respective rights of recovery against each other and each other's officers, directors, constituent partners, members, agents and employees, and City further waives such rights against each lender under any mortgage or other lien encumbering the Premises, for any losses to the extent any such losses are insured against or required to be insured against under this Agreement, including, but not limited to, losses, deductibles or self-insured retentions covered by Church's or City's commercial property, rental value insurance, commercial general liability, business auto liability, workers' compensation or employers' liability policies. This provision is intended to waive, fully and for the benefit of each party to this agreement, any and all rights and claims that might give rise to a right of subrogation by any insurance carrier.

5. Indemnification. City and Church each agrees to indemnify, defend, and hold the other harmless from and against any and all losses arising from or in connection with any or all of: (a) a party's conduct and its activities; (b) any act, omission or negligence of a party and a party's agents, employees, and invitees; (c) any accident, injury or damage whatsoever occurring in, at or on the parking lot and caused by a party or any party's agent, employee, or invitee. The term "losses" shall mean all claims, demands, expenses, actions, judgments, damages (actual, but except in connection with third party tort claims, not indirect, special, consequential, or punitive), penalties, fines, liabilities, losses of every kind and nature, suits, administrative proceedings, costs and fees, including, without limitation, attorneys' and consultants' reasonable fees and expenses, and other costs that are in any way related to any matter covered by the foregoing indemnity. Each party shall give the other party prompt and timely notice of any claim, suit or action commenced which in any way could result in indemnification hereunder. The provisions of this paragraph shall survive the expiration or termination of this Agreement.

6. Casualty. If the parking lot, or any part, shall be destroyed by fire or other casualty, or if it shall be so damaged by fire or other casualty that (in the reasonable opinion of a reputable contractor or architect designated by Church: (i) its repair or restoration requires more than 60 days or (ii) such repair or restoration requires the expenditure of more than (a) fifty percent (50%) of the full insurable value on file with Church's insurer immediately before the casualty, Church and City shall each have the option to terminate this agreement, in writing, within ten (10) days after the contractor or architect delivers written notice of its opinion to Church and City. If the damage is less than the amount stated above, then Church, but not City, shall have the option to terminate this Agreement pursuant to a 10 day written notice.

7. **Notice to the Other Party.** All notices or communication required or permitted to be given by either Party to the other party pursuant to this Agreement shall be in writing to the following:

Notice to Church: Rev. Steven Erkel
United Church of Beloit
657 Bluff Street
Beloit, WI 53511

Notice to City: Greg Boysen, Public Works Director
City of Beloit
2400 Springbrook Court
Beloit, WI 53511

For notices sent by certified or registered mail, notice shall be deemed to have been received on the date of mailing. For all other forms of transmission, notice shall be deemed to have been received on the date of actual receipt.

8. **Governing Law.** This Agreement and any dispute arising under this Agreement shall be governed by the laws of the State of Wisconsin.

9. **Execution in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same Agreement.

10. **Termination of Agreement**

(a) **Termination for Default or Breach.** If either Party to this Agreement shall breach any term, covenant, or condition of this Agreement, the non-breaching Party may terminate this Agreement. Either party shall be in default under this Agreement if it fails to observe or perform any of the covenants, conditions or provisions of this Agreement, where such failure shall continue for a period of five days after written notice from the other party. In the alternative, the non-breaching Party may give the breaching Party ten (10) days written notice to bring its performance into compliance with this Agreement.

(b) **Termination for Convenience.** Notwithstanding any provision to the contrary, either party may terminate this Agreement for any reason upon 60 days'

written notice. Church shall refund to City any prepaid rent on a prorated basis after the effective date of the termination of this Agreement.

11. Entire and Final Binding Agreement. This Agreement, and any Exhibits attached, constitute the entire Agreement between Church and City and this Agreement supersedes all previous communications and commitments, whether written or verbal, between the Parties regarding its subject matter. No agreement or understanding changing, modifying or extending this Agreement shall bind either party unless in writing signed by both Parties' authorized representative.

12. Default and Remedies. Either party may pursue any other remedy available to it under the laws or judicial decisions of Wisconsin.

13. Severability. If any term or provision of this Agreement shall be held unenforceable to any extent, the remaining terms or provisions of this Agreement shall not be affected thereby, but shall be valid and enforced to the fullest extent permitted by law.

IN WITNESS THEREOF, the Parties have caused this Agreement to be executed in duplicates, each constituting an original, by their duly authorized representatives.

(Signatures appear on following page)

Dated this ___ day of November, 2016.

Dated this ___ day of November, 2016.

UNITED CHURCH OF BELOIT

CITY OF BELOIT

By: _____
(Signature)

By: _____
Lori S. Curtis Luther, City Manager

(Printed Name)

ATTEST:

By: _____
Lorena Rae Stottler, City Clerk

(Title)

APPROVED AS TO FORM:

By: _____
Elizabeth A. Krueger, City Attorney

I hereby certify that sufficient funds are in the treasury to meet the expense of this contract or that provision has been made to pay the liability that accrues under this contract.

By: _____
Eric R. Miller, City Comptroller

**RESOLUTION AUTHORIZING THE CITY MANAGER
TO APPLY FOR A WISCONSIN HISTORIC PRESERVATION FUND
SUBGRANT**

WHEREAS, the City of Beloit recently completed the update to the Intensive Survey of Historic Properties; and

WHEREAS, the Intensive Survey of Historic Properties identified a cluster of 159 properties in Beloit to be known as the Milwaukee Road and Emerson Street Historic District; and

WHEREAS, the Wisconsin Historical Society provides funds to communities in the Certified Local Government program to advance historic preservation efforts; and

WHEREAS, the grants may be used to nominate properties to the National Register of Historic Places; and

WHEREAS, a consultant will be hired to undertake the documentation required to nominate a district to the National Register of Historic Places; and

WHEREAS, the City of Beloit's Historic Preservation ordinance calls for the promotion of historic landmarks, landmark sites, and historic districts for the culture, education, and general welfare of the people of the City and visitors to the City.

NOW THEREFORE BE IT RESOLVED, , that the City Council of the City of Beloit, Rock County, Wisconsin does hereby find that the application and, if awarded, the acceptance of the Wisconsin Historic Preservation Fund Subgrant in the best interests of the City of Beloit and does hereby authorize the City Manager to apply for a Wisconsin Historic Preservation Fund Subgrant for the nomination of properties to the National Register of Historic Places and to execute any documents required by the program and to do all other things necessary and appropriate to implement and carry out the purpose and provisions of this resolution.

Adopted this 7th day of November, 2016.

BELOIT CITY COUNCIL

David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

CITY OF БЕЛОIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: Approval to apply for the Wisconsin Historic Preservation Fund Subgrant

Date: November 7, 2016

Presenter(s): Julie Christensen

Department(s): Community Development

Overview/Background Information:

The protection and enhancement of historic landmarks, landmark sites, and historic districts helps represent and reflect distinctive and important elements of the City's architectural, archeological, cultural, social economic, ethnic, and political history. Beloit has an exceptional collection of historic properties with over 300 locally-landmarked structures and three distinct historic districts.

In 2015 the City received a Wisconsin Historical Society grant and hired Legacy Architecture to conduct an Intensive Survey of Historic Properties in Beloit. The purpose of the intensive survey was to identify individual properties or clusters of properties (districts) eligible for listing on the National Register of Historic Places (NRHP). Placement on the NRHP is strictly honorary and does not place any type of restrictions on the listed property. Benefits of being listed on the NRHP include gaining access to certain state and federal historic preservation tax credits, as well as providing a sense of pride to owners of a historically significant and unique property.

The Intensive Survey identifies a cluster of 159 properties on the east side of Beloit, informally designated as the Milwaukee Road and Emerson Street historic district (see attached map), as eligible for nomination to the National Register of Historic Places due to their architectural significance. The City of Beloit would like to nominate this residential district to the NRHP in order to advance historic preservation efforts in the community and to allow residents to apply for a state tax credit accessible only to owners of properties on the NRHP.

Key Issues:

- The City of Beloit is seeking permission to apply for a Wisconsin Historic Preservation Fund Subgrant. Applications are due by November 11, 2016. Awards are announced in February/March 2017. Nominations of historic properties generally take between 12 and 15 months and the entire process would likely not conclude until early 2018.
- If the City Council approves the request, all property owners in the potential historic district will be invited to a public outreach meeting in November or December of 2016 in order to find out more about the nomination process as well as the benefits of owning a property on the National Register of Historic Places.
- The grant will be used to pay for a consultant to complete all necessary research, documentation, and application for the nomination of the potential Milwaukee Road and Emerson Street District.
- If the grant is awarded, bids will be requested and the City will hire an architectural firm approved by the Wisconsin Historical Society to complete the nomination requirements.
- Approximately \$16,000 in funds is being requested through this grant. No local match is required.
- The designation by itself does not require compliance with the Historic Preservation Ordinance. That would require additional action by the City Council.

Conformance to Strategic Plan:

- Consideration of this request supports Strategic Goal #5 - *Apply sound, sustainable practices to promote a high quality community through historic preservation, community revitalization, and successful new development.*

Sustainability:

- **Reduce dependence upon fossil fuels:** The preservation and enhancement of historic structures reduces dependence upon fossil fuels by utilizing existing structures that still have many years of life left. As an owner of a property in the historic district on the NRHP, homeowners will be able to access thousands of dollars of tax credits and other assistance for improvement projects that will increase the longevity of the historic houses and prevent unnecessary demolitions.
 - **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature:** N/A
 - **Reduce dependence on activities that harm life sustaining eco-systems:** N/A
 - **Meet the hierarchy of present and future human needs fairly and efficiently:** N/A
-

Action required/Recommendation: Approval of a Resolution authorizing the City Manager to apply for the Wisconsin Historic Preservation Fund Subgrant for up to \$16,000.

Fiscal Note/Budget Impact: There will be no financial impact to the general fund. No match is required.

Attachments: Resolution, Subgrant Information, Map of Potential Milwaukee Road and Emerson Street Historic District

Grant Information Provided by Wisconsin Historical Society

GENERAL INFORMATION

Wisconsin Historic Preservation Fund Subgrants

State Historic Preservation Office, Wisconsin Historical Society

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Wisconsin Historic Preservation Fund Subgrants provide funds for surveys to identify and evaluate historical, architectural and archaeological resources, nominating properties to the National Register of Historic Places, and for carrying out a program of historic preservation planning and education.

Historic Preservation Subgrants are funded through the Historic Preservation Fund, which is distributed to the states by the National Park Service (NPS), U.S. Department of the Interior. The Historic Preservation Fund allocation to Wisconsin is administered by the Wisconsin Historical Society, Division of Historic Preservation (DHP). The Catalog of Federal Assistance number is 15.904.

Funding Program Details

PROGRAM INFORMATION ▶

Program: **Wisconsin Historic Preservation Fund Subgrants**

Website: [The Wisconsin Historical Society](#)

Organization: **State Historic Preservation Office**

Wisconsin Historical Society

816 State St

Madison, WI 53706

FUNDING INFORMATION ▶

Amount Min: **\$2,000**

Amount Max: **\$25,000**

Assistance Types: **Grant**

Applicant Types: **Certified Local Governments, Non-profit organizations**

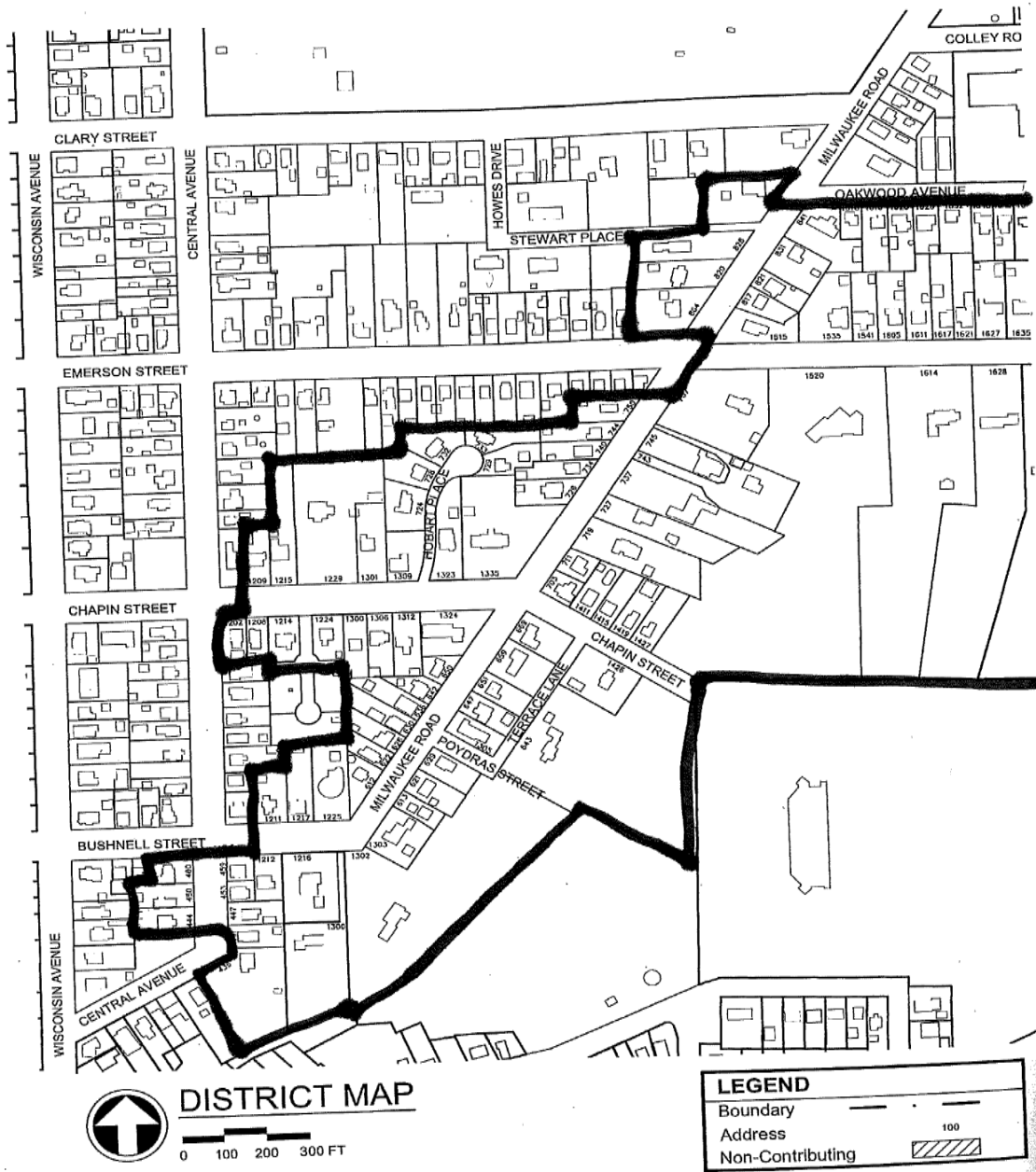
Funding Types: **Federal program**

Project Types: **Community Preservation Planning, Educational Program**

Counties: **All Counties**

Potential Milwaukee Road and Emerson Street Historic District Outline (2 pages)

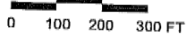
Proposed Milwaukee Road & Emerson Street Residential Historic District



Milwaukee Road & Emerson Street Residential Historic District



DISTRICT MAP



LEGEND	
Boundary	
Address	100
Non-Contributing	

RESOLUTION
ADOPTING THE CITY OF БЕЛОIT STRATEGIC PLAN FOR 2016-2018

WHEREAS, the success of a local government depends on a well defined Strategic Plan and a dedication to its implementation; and,

WHEREAS, the Beloit City Council held a workshop on July 11, 2016, to recreate its vision, mission, goals, and key strategic objectives for 2016-18; and,

WHEREAS, each of the city councilors and department representatives were actively engaged in the workshop on July 11, 2016; and,

WHEREAS, as the City of Beloit remains abreast of our changing environment, the needs of our citizens, continuously searching for methods to improve the efficiency of service delivery, and improving the quality of work being produced by City staff.

NOW, THEREFORE, BE IT RESOLVED by the Beloit City Council that the City of Beloit Strategic Plan for 2016-2018 as attached hereto is hereby adopted including the following Vision and Mission Statements, along with Goals to support the Strategic Plan.

VISION STATEMENT

The City of Beloit’s vision is to become a place anyone could proudly call home for a lifetime.

MISSION STATEMENT

The City of Beloit’s mission is to provide outstanding public service.

STRATEGIC GOALS

- 1. Create and sustain safe and healthy neighborhoods.**
 - a. Reduce crime, fear, and disorder.
 - b. Engage residents, businesses, and community organizations.
 - c. Minimize injury; prevent loss of life, property, and natural resources.
 - d. Focus on community revitalization that incorporates people, property and physical security.
 - e. Ensure safe roadways to provide for public safety and economic security.

- 2. Create and sustain a “high performing organization”** which means a sense of common purpose, constant improvement throughout the organization, tapping into

employee talent and innovation, recognizing leadership at all levels.

- a. Strive to recruit and retain a diverse workforce within our organization that reflects the community we serve.
- b. Establish an organization wide understanding of what high quality public service means and provide appropriate training.
- c. Implement hours, wages, and working conditions that increase motivation, performance, and satisfaction of represented and non-represented employees, while maintaining organizational flexibility, oversight, and responsiveness to our community.
- d. Partner with other jurisdictions and organizations.
- e. Emphasize fiscal responsibility.
- g. Consider mergers, reorganization or other methods to fill vacancies where possible.
- h. Identify, create, and implement operational synergies that accentuate service delivery and efficiency across all City departments and divisions.

3. Create and sustain economic and residential growth.

- a. Retain existing businesses and promote their growth and expansion.
- b. Attract complimentary new development.
- c. Develop a high quality workforce and link employers and prospective employees.
- d. Foster regional partnerships to promote development.
- e. Leverage private investment, create jobs and increase tax base.

4. Create and sustain a high quality of life.

- a. Provide clean, safe and attractive parks and related facilities.
- b. Provide complimentary recreational and athletic programs.
- c. Increase literacy and provide lifelong learning opportunities.
- d. Remove hazardous trees that are a risk to the public and aesthetically maintain the urban forest.

5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.

- a. Create ongoing funding and planning for extended fiber optic network.
- b. Create citywide facility maintenance program, incorporating buildings and maintenance.
- c. Manage CIP program and adequately plan for future needs.

- d. Continue to promote public transportation and explore new routes to serve future development and existing areas which are underserved.

6. Create and sustain a positive image, enhance communications, and engage the community.

- a. Update City logo.
- b. Refresh City website.
- c. Create Beloit branding and motto.
- d. Focus on social media.
- e. Create a more detailed citywide communications strategy.
- f. Integrate community communication, outreach and engagement strategies throughout the organization.

Dated at Beloit, Wisconsin, this 7th day of November 2016.

Dave Luebke
President of the Council

Attest:

Lorena Rae Stottler
City Clerk

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL



Topic: Adoption of 2016-18 Strategic Plan

Date: November 7, 2016

Presenter(s): Lori S. Curtis Luther, City Manager

Department(s): City Manager

Overview/Background Information: Because the framework for the City of Beloit's Strategic Plan has been in place prior to many of the Councilors holding office and prior to my appointment, we had a unique opportunity to reevaluate the City's vision, mission, values and goal areas. There was strong consensus on the attached proposed values, mission and goals with varying opinions on the vision statement.

This year the full Council and Department Heads and other staff were engaged in a process to refresh our strategic plan and create a new framework. In addition to the information provided at previous workshops, staff and I have begun adding detail to the framework in the form of strategic initiatives and performance indicators. My intent is to continue updating the plan with staff and reporting out to the City Council on a quarterly basis.

Key Issues (maximum of 5):

1. The Strategic Plan is updated to reflect the city's changing environment and needs of its residents.
2. Rather than reporting out all of the work each department and division is responsible for the revised plan focuses on the overarching goals of the City and areas of change.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

1. **Create and sustain safe and healthy neighborhoods.**
2. **Create and sustain a "high performing organization" which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.**
3. **Create and sustain economic and residential growth.**
4. **Create and sustain a high quality of life.**
5. **Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics. Maintain city facilities and plan for future needs.**
6. **Create and sustain a positive image, enhance communications, and engage the community.**

Action required/Recommendation:

Staff recommends Council adoption of the attached Resolution approving the 2016-18 Strategic Plan with quarterly updates over the course of the next year and a workshop to revisit the framework in 2018.

Fiscal Note/Budget Impact:

The mission and goals of this document have been incorporated into the 2017 budget.

**City of Beloit, Wisconsin's Strategic Plan
October 2016- October 2018**

Core Organizational Values:

- B – Be safe:** Safety comes first. We each play a role in the health, safety and welfare of the public at large and must act in ways that enhance our own personal safety, the safety of our co-workers and those we serve.
- E – Ethical behavior:** We are dedicated to high ethical and moral standards and uncompromising honesty in our dealings with the public and each other. We do what we say we are going to do.
- L – Leadership** is developed and shared throughout the organization with an emphasis on continuous improvement.
- O – Outstanding public service:** We are committed to providing outstanding services to our diverse public and internal customers.
- I – Inclusion of diverse people and ideas:** We respect the unique contributions of our fellow employees, citizens, groups, and organizations throughout the community by seeking out their opinions, talents, and needs.
- T – Teamwork to creatively solve problems:** We are a team of diverse employees, working internally across departments and divisions, as well as externally with our many stakeholders to creatively solve problems.

Vision:

The City of Beloit's vision is to become a place anyone could proudly call home for a lifetime.

Mission:

The City of Beloit's mission is to provide outstanding public service.

Strategic Goals:

1. Create and sustain safe and healthy neighborhoods.

- a. Reduce crime, fear, and disorder.
- b. Engage residents, businesses, and community organizations.
- c. Minimize injury; prevent loss of life, property, and natural resources.
- d. Focus on community revitalization that incorporates people, property and physical security.
- e. Ensure safe roadways to provide for public safety and economic security.

Key initiatives:

- i. Utilize crisis intervention techniques, de-escalation tactics and strategies for dealing with persons suffering from mental health issues.
- ii. Demonstrate a measurable increase in the usage of social media by the community to report tips and act as force multiplier for solving crimes, locating missing persons, etc.
- iii. Utilize critical community contacts to act as liaisons to larger community groups when messaging critical or sensitive information.
- iv. Improve the quality of the housing stock.
- v. Reduce the number of vacant and abandoned properties
- vi. Reduce the density of rental units.
- vii. Promote mixed income neighborhoods
- viii. Encourage quality private investment.
- ix. Increase programming for job training and life skills education.
- x. Create additional programming for youth and facilitate coordination between local agencies that provide services to youth.
- xi. Increase the involvement of residents in their neighborhoods.
- xii. Increase outreach, visibility, and collaboration among existing organizations and programs.

Performance indicators:

- ii. Increase in assessed value in the Westside Target Area.
- iii. Reduction in the number of vacant/abandoned properties.
- iv. Decrease in the density of rental units.
- v. Value of building permits issued and comparison to prior years.
- vi. Increase in the number of homeowners in neighborhoods with over 40% rental.
- vii. Increase clearance of shots fired and felony firearms arrests.
- viii. Reduce outstanding felony warrants, reduce time from crime to arrest.

Lead departments: Police, Fire, Community Development, Public Works

Lead divisions: Community and Housing Services; Planning and Building Services; CDBG; HOME; Beloit Housing Authority; Police Administration; Patrol; Special Operations; Support Services; Fire Administration; Fire Inspection & Prevention; Fire Fighting & Rescue; Ambulance; Snow and Ice Removal; Solid Waste

2. Create and sustain a “high performing organization” which means a sense of common purpose, constant improvement throughout the organization, tapping into employee talent and innovation, recognizing leadership at all levels.

- a. Strive to recruit and retain a diverse workforce within our organization that reflects the community we serve.
- b. Establish an organization wide understanding of what high quality public service means and provide appropriate training.
- c. Implement hours, wages, and working conditions that increase motivation, performance, and satisfaction of represented and non-represented employees, while maintaining organizational flexibility, oversight, and responsiveness to our community.
- d. Partner with other jurisdictions and organizations.
- e. Emphasize fiscal responsibility.
- g. Consider mergers, reorganization or other methods to fill vacancies where possible.
- h. Identify, create, and implement operational synergies that accentuate service delivery and efficiency across all City departments and divisions.

Key initiatives:

- i. Through the use of Police/Fire Assessment and Recruitment Teams, fill all openings with competent and diverse individuals.
- ii. Empower employees by providing training and education opportunities in order to promote a high standard of public service.
- iii. Update non-represented manual and negotiate Police, Fire, and Transit union contracts that expire December 31, 2017.
- iv. Maintain and improve communications and positive working relationships with other local government partners.
- v. Recommend operational changes to increase efficiencies and reduce costs as well as review the City’s self-insured health plan in order to provide sustainable benefits.
- vi. Merge City Clerk and City Treasurer Divisions to enhance customer experiences while creating a more streamlined approach to service delivery.
- vii. Work collectively as a team to break down barriers and improve communication among Departments and Divisions, in order to provide the best service to the community.

Performance indicators:

- i. Vacancies filled and increased level of diversity as a percentage of total employees.
- ii. Number of city-wide trainings sessions provided and attendance numbers.
- iii. Year-end balance of the City’s health insurance fund (Active & Retiree)

Lead departments: City Manager’s Office, Finance and Administration, Human Resources, City Attorney and Information Technology

Lead divisions: City Clerk; Assessor’s Office; Treasury; Accounting and Purchasing; Finance; Risk Management

3. Create and sustain economic and residential growth.

- a. Retain existing businesses and promote their growth and expansion.
 - i. Conduct Business Retention & Expansion (BRE) interviews. Constantly update master list of major employers and track BRE calls.
- b. Attract complimentary new development.
 - i. Maintain the ability to respond rapidly to site selection RFI's.
 - ii. Promote Development in the Gateway project area.
 - iii. Continue a proactive countywide marketing campaign of the Gateway Business Park and the region via Rock County 5.0.
- c. Develop a high quality workforce and link employers and prospective employees.
 - i. Continue to support Business Education Partnership initiatives.
 - ii. Support all regional workforce skill training programs
 - iii. Support Inspire Rock County project.
 - iv. Participate in the Talent Recruitment Consortium.
 - v. Support Community Connect and Community Concierge Programs.
 - vi. Encourage the recruitment of minorities and young professionals through the Leadership Development Academy Program and Rising Young Professionals Program.
- d. Foster regional partnerships to promote development.
 - i. Enhance communication between vision Beloit partners to coordinate activities, and avoid redundancies.
 - ii. Continue to leverage the advantages of collaborating with regional economic development partners.
- e. Leverage private investment, create jobs and increase tax base.
 - i. Effectively utilize all local, state and federal incentives to leverage private investment and job retention/creation.

Key initiatives:

- i. Develop a long term financial plan for the Gateway Business Park.
- ii. Implement an effective annual business retention program targeting high-value companies to build one-on-one relationships using a trained retention team, appropriate software and sharing results with appropriate parties.

Performance indicators:

- i. Number of acres sold, square footage developed, and jobs created.
- ii. Number of direct marketing activities involved in.
- iii. Respond to all RFI's by deadline or within 48 hours.
- iv. Track and document economic development activity, reporting results to City Council on quarterly and annual basis.

Lead departments: Economic Development, Community Development and Beloit Public Library

Lead divisions: Planning and Building Services; Downtown Beloit Association

4. Create and sustain a high quality of life.

- a. Provide clean, safe and attractive parks and related facilities.
- b. Provide complimentary recreational and athletic programs.
- c. Increase literacy and provide lifelong learning opportunities.
- d. Remove hazardous trees that are a risk to the public and aesthetically maintain the urban forest.

Key initiatives:

- i. Implement long term plan to remove all dead ash trees from public property.
- ii. Expand electronic offerings at the library.

Performance indicators:

- i. Number of Ash trees to be removed as of the start of the EAB infestation in 2013 (2,400). Percent removed through 2016 (1,100 = 46%); percent remaining to be removed in the 2017 through 2020 period (1,300 = 54%).
- ii. Increase use of downloadable A/V and database collections
- iii. Average time to clear main streets during a snow event.

Lead departments: Beloit Public Library and Public Works

Lead divisions: Parks and Leisure Services including, Parks, Recreation, Grinnell Hall, and Golf Course; Forestry

5. Create and sustain high quality infrastructure and connectivity; including roads, bridges, streets, sidewalks, bike paths and fiber optics, as well as water, wastewater, storm water and solid waste services. Maintain city facilities and plan for future needs.

- a. Create ongoing funding and planning for extended fiber optic network.
- b. Create citywide facility maintenance program, incorporating buildings and maintenance. Complete roof and exterior window, wall and door evaluations of all primary city building facilities.
- c. Manage CIP program and adequately plan for future needs.
- d. Continue to promote public transportation and explore new routes to serve future development and existing areas which are underserved.

Key initiatives:

- i. Complete roof and exterior window, wall and door evaluations of all primary city building facilities.
- ii. Completion of evaluation studies and incorporation of needed work into CIP program.
- iii. Demonstrate progress in the evaluation and implementation of the Rock River Total Maximum Daily Load (TMDL)
- iv. Implement 2015 Transit Development Plan
- v. Ensure water quality meets or exceeds Safe Drinking Water Act Standards

Performance indicators:

- i. Completion of evaluation studies and incorporation of needed work into CIP program.
- ii. Sampling program results.
- iii. % of water meters tested and replaced
- iv. Develop and evaluate a Transit customer service survey.

Lead departments: Public Works and Information Technology

Lead divisions: Transit; Wastewater Utility; Water Utility; Storm Water Utility; PW Engineering; CIP Engineering; MPO; PW Operations, Streets; Operations; Fleet

6. Create and sustain a positive image, enhance communications, and engage the community.

- a. Update City logo.
- b. Refresh City website.
- c. Focus on social media.
- d. Create a more detailed citywide communications strategy.
- e. Integrate community communication, outreach and engagement strategies throughout the organization.

Key initiatives:

- i. Create Beloit branding and motto.

Performance indicators:

- i. Increase # of social media followers by 10% annually

Lead departments: City Council and City Manager's Office

RESOLUTION
APPROVING THE 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ANNUAL ACTION PLAN AND BUDGET

WHEREAS, the City of Beloit is required to submit a 2017 Annual Action Plan which includes the 2017 CDBG Budget to the Department of Housing and Urban Development (HUD) in order to receive its 2017 allocation of Community Development Block Grant (CDBG) funds, and

WHEREAS, all proposed CDBG-funded projects are consistent with the Consolidated Plan and its overall goals and strategies and the 2017 Annual Action Plan, and

WHEREAS, the proposed 2017 CDBG Budget includes projects which meet the national objective of low- and moderate-income benefit, and

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Beloit, Rock County, Wisconsin, approves the 2017 Annual Action Plan, and

NOW THEREFORE BE IT FURTHER RESOLVED, that the City Council of the City of Beloit, Rock County, Wisconsin, approves the 2017 CDBG Budget as identified in Attachment A.

Adopted this 7th of November, 2016

BELOIT CITY COUNCIL

David F. Luebke, Council President

ATTEST:

Lorena Stottler, City Clerk

CITY OF BELOIT



REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic: Community Development Block Grant (CDBG) 2017 Annual Action Plan and Proposed Budget

Date: November 7, 2016

Presenter: Julie Christensen

Department: Community Development Authority

Overview/Background Information:

The Department of Housing and Urban Development (HUD) requires each CDBG Formula Grantee to submit a Consolidated Plan every five years, and Annual Action Plan each year. Both Plans include specific objectives for housing, homelessness, public housing and community development and includes information on the CDBG process, affordable housing, and special needs populations. The City's Consolidated Plan was approved last year.

The Annual Plan includes how the City intends to allocate its CDBG funds in over the next year. The process for preparing the CDBG budget includes the following steps: applications are available to agencies interested in applying for the CDBG funds; each applicant is required to present its application to the Community Development Authority (CDA); the CDA makes its recommendation to the City Council on how the CDBG funds should be allocated; a public hearing is held by the City Council; and adoption of the CDBG budget.

Key Issues (maximum of 5):

1. The Annual Plan provides detailed information on how the City plans to use its CDBG funding in the next year to meet the needs of the community.
2. On July 18, 2016, the City Council established the following local funding priorities: Public Service Programs which focus on comprehensive case management strategies, with priority given to neighborhood stabilization activities, education in budgeting and life skills, and employment training that corresponds with local employment opportunities; Code Enforcement; Housing Rehabilitation; and Economic Development activities with priority given to technical job training; Program Administration and Fair Housing. The Community Development Authority (CDA) evaluated each program for a local funding priority which are identified on Attachment B.
3. On September 28, 2016, the CDA took action on the 2017 Annual Action Plan and CDBG Budget. On October 20, 2016, the Merrill Community Center announced the closure of the facility and its programs. Since the recommended CDBG budget included funding for the Merrill Community Center, the CDA voted on an amendment to the recommended budget on October 26, 2016 which allocated the funding to other agencies. The CDBG budget is attached and includes both the original and amended CDBG budgets recommended by the CDA.
4. A public hearing was held on October 17, 2016 before City Council on the Plans and Budget. Ian Hedges from HealthNet spoke about the importance of health care for our most vulnerable populations and how one health problem could have devastating effects on all aspects of a person's life including job loss and growing debt that can financially destabilize a family. He explained that HealthNet's program provides free health care for the lowest income, uninsured people in the Beloit community. He also explained that HealthNet has a free prescription drug program and that the need in Beloit is so great that they have increased the number of days they offer this program in Beloit.
5. All recommended projects are consistent with the proposed 2015-2019 Consolidated Plan and 2017 Annual Action Plan. All projects will be incorporated into the 2017 Annual Action Plan which is submitted to HUD. All recommended projects are eligible CDBG activities and meet one of the three national objectives.
6. A notice was published in the Beloit Daily News and Stateline News announcing the beginning of the 30-day review period and the date of the public hearing. No comments were received.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

Approval of this project would conform with Goal #5's stated purpose of applying sound, sustainable practices to promote a high quality community through historic preservation, community revitalization and new development.

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels** **N/A**
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** **N/A**
- **Reduce dependence on activities that harm life sustaining eco-systems** **N/A**
- **Meet the hierarchy of present and future human needs fairly and efficiently** - The CDA has proposed funding projects which meet the present and future needs of our low and moderate income population.

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space

Action required/Recommendation:

Approval of the 2017 Annual Action Plan and 2017 CDBG Budget

Fiscal Note/Budget Impact:

If any of the City projects are funded at a lower level than proposed, there could be Operating Budget implications.

Attachments:

Proposed 2017 Annual Action Plan, Attachment A - 2017 CDBG Budget, Application Summaries, and Attachment B – Funding Priorities Worksheet,

Attachment A - 2017 Community Development Block Grant Budget

Revenue	2017 CDBG Grant	2017 Program Income Earned	Totals
2017 Economic Development Revolving Loan Fund	\$ -	\$ 17,000	\$ 17,000
2017 Code Enforcement	\$ -	\$ 91,500	\$ 91,500
2017 Housing Rehabilitation Revolving Loan Fund	\$ -	\$ 102,000	\$ 102,000
2017 Neighborhood Housing Services (nka NeighborWorks Blackhawk Region)	\$ -	\$ -	\$ -
2017 CDBG Grant (Estimated)	\$ 550,000	\$ -	\$ 550,000
Total Revenue	\$ 550,000	\$ 210,500	\$ 760,500

Allocations

Public Service: 15% cap =	\$114,075	2017 CDBG Grant	2017 PI Budgeted	Totals
1 Beloit Meals On Wheels - Home Delivered Meals Assistance		\$ 5,588	\$ -	\$ 5,588
2 Community Action - Fatherhood Initiative and Mentoring Programs		\$ 31,820	\$ -	\$ 31,820
3 Family Services - Emergency Housing for Homeless Victims of DV		\$ 7,935	\$ -	\$ 7,935
4 Family Services - Home Companion Senior Personal Coordination		\$ 13,411	\$ -	\$ 13,411
5 Hands of Faith - Emergency Shelter for Homeless Families		\$ 11,176	\$ -	\$ 11,176
6 HealthNet: Expanding Access to Primary Medical & Dental for Beloit		\$ 11,176	\$ -	\$ 11,176
7 House of Mercy - Rental Assistance		\$ 8,382	\$ -	\$ 8,382
8 Latino Service Providers Coalition - Hispanic Community Inclusion		\$ 5,029	\$ -	\$ 5,029
9 Merrill Community Center - Youth and Senior Programs		\$ -	\$ -	\$ -
10 Project 16:49 - Robin House Transitional Living Program		\$ 8,382	\$ -	\$ 8,382
11 Stateline Literacy Council - Hispanic Outreach for Comprehensive Literacy		\$ 11,176	\$ -	\$ 11,176
Total Public Services		\$ 114,075	\$ -	\$ 114,075
Planning and Program Administration: 20% cap =	\$152,100			
12 Program Administration (No Application Needed)		\$ 106,400	\$ 45,700	\$ 152,100
Total Planning and Program Administration		\$ 106,400	\$ 45,700	\$ 152,100
Code Enforcement				
13 Community Development Dept. - Code Enforcement / Inspection Program		\$ 150,000	\$ 45,800	\$ 195,800
Total Code Enforcement		\$ 150,000	\$ 45,800	\$ 195,800
Housing Rehabilitation				
14 Community Development Dept. - Housing Rehabilitation Revolving Loan Program		\$ 179,525	\$ 102,000	\$ 281,525
16 Neighborhood Housing Services		\$ -	\$ -	\$ -
Total Housing Rehabilitation		\$ 179,525	\$ 102,000	\$ 281,525
Economic Development				
17 Economic Development Revolving Loan Fund		\$ -	\$ 17,000	\$ 17,000
Total Economic Development		\$ -	\$ 17,000	\$ 17,000
GRAND TOTALS		\$ 550,000	\$ 210,500	\$ 760,500
Difference		\$ -	\$ -	\$ -

CAP Calculations

Pub Service Cap = (2017 Grant + 2016 PI) x 15%	\$ 114,075
Planning Cap = (2017 Grant + 2017 PI) x 20%	\$ 152,100
Limit of 20% New Grant Funds Cap towards PA	\$ 110,000
2016 Projected PI	\$ 233,230
2017 Projected PI	\$ 210,500

Attachment B

Funding Priorities Approved by City Council:

- Public Service Programs which focus on comprehensive case management strategies, with priority given to neighborhood stabilization activities, education in budgeting and life skills, and employment training that corresponds with local employment opportunities.
- Code Enforcement
- Housing Rehabilitation
- Economic Development Activities, with priority given to Technical Job Training
- Program Administration
- Fair Housing

Applicant	Funding Priority Met (Y/N)	Which Funding Priority is Met
Beloit Meals on Wheels - Home Delivered Meals Assistance	Y	Neighborhood stabilization
Community Action - Fatherhood Initiative and Mentoring Programs	Y	Education in budgeting and life skills; employment training
Family Services - Emergency Housing for Homeless Victims of DV	Y	Comprehensive case management strategies
Family Services - Home Companion Senior Personal Coordination and Case Management	Y	Comprehensive case management strategies
Hands of Faith - Emergency Shelter for Homeless Families	Y	Budgeting and life skill training
HealthNet of Rock County - Expanding Access to Primary Medical and Dental Care for Beloit	Y	Neighborhood stabilization & comprehensive case management strategies
House of Mercy - Rental Assistance	Y	Comprehensive case management strategies
Latino Service Providers Coalition - Hispanic Community Inclusion	Y	Education in life skills
Merrill Community Center - Youth and Senior Programs	Y	Education in life skills and case management with the youth
Project 16:49 - Robin House Transitional Living Program	Y	Comprehensive case management strategies; education in budgeting and life skills
Stateline Literacy Council - Hispanic Outreach for Comprehensive Literacy	Y	Education in life skills and employment skills
Community & Housing Services - Code Enforcement/Inspection Program	Y	Code enforcement
Community & Housing Services - Housing Rehab Revolving Loan Program	Y	Housing rehabilitation

2017 Public Service Program Requests

	Name of Agency	Name of Project	2017 Grant Dollars Requested	CDA Recommendation	Project Description
1	Beloit Meals on Wheels	Home Delivered Meals Assistance	\$6,000	\$5,588	This program serves residents living in the City of Beloit by providing daily nutritious meals to homebound elderly, ill, and disabled people. The funding will help subsidize meal costs for the program.
2	Community Action, Inc. of Rock and Walworth Counties	Skills Enhancement and Fatherhood Initiative	\$45,000	\$31,820	The proposed project will address the supportive service needs of Community Action program participants involved in the Skills Enhancement and Fatherhood Initiative programs in Beloit. Some of these services include assistance to participants in low wage jobs in gaining education and training, and preparing participants through curriculum to gain and retain employment.
3	Family Services	Emergency Housing and Case Management Project for Homeless Victims of Domestic Violence	\$8,000	\$7,935	This program is dedicated to the purpose of facilitating persons toward housing stability through short-term emergency house and related services. The funding would be used to enhance the case management component of the services provided to improve success rates of families that have been displaced due to domestic violence.
4	Family Services	Home Companion- Senior Personal Care Coordination and Case Management	\$16,100	\$13,411	The registry provides supportive care and assistive care to the elderly, ill and disabled to enable them to remain independent. The registry provides cost-effective services to clients and registry-approved caregivers. This program also provides job training for personal care workers.
5	Hands of Faith	Emergency Shelter for Homeless Families	\$15,000	\$11,176	This is a 30-45 day emergency shelter for homeless families. Hands of Faith relies on local houses of worship to provide the meals and overnight accommodations for our homeless families. Case management and short-term rental assistance/security deposits are provided to assist participants in obtaining permanent housing.
6	HealthNet of Rock County, Inc.	Primary Care (Medical, Dental, and Vision Clinic)	\$25,000	\$11,176	This program provides free medical care to low-income and completely uninsured Rock County residents (~26% reside in the City of Beloit). With patient visit numbers continuing to increase, the funding would be used for clinic services, primarily direct staff wages, as well as direct assistance to clients that reside in the City of Beloit for labs, medical supplies, medication, etc.
7	House of Mercy	Rental Assistance	\$15,000	\$8,382	This program will provide supportive services to families receiving Rapid Rehousing and Prevention rental assistance, such as case management, transportation assistance, utility assistance, and other assistance that will ensure wrap around services are being provided to the families.
8	Latino Service Providers Coalition	Hispanic Community Inclusion	\$9,675	\$5,029	This program will coordinate, maintain and further disseminate social service information to the Latino Community. The overall objective is to provide a means of communication between the Spanish-speaking community, schools, health facilities, banks, and other Stateline organizations.
9	Merrill Community Center	Youth and Senior Programs	\$15,000	\$0	This program provides case management and programming for participants of the After School and Summer Youth programs, as well as the Adult-Senior Programs. These programs are designed to help youth and seniors who live below poverty guidelines to be more self-sufficient by giving them opportunities to acquire tools and resources that they may need in order to be successful.
10	Project 16:49	Robin House Transitional Living Program	\$10,000	\$8,382	This program provides transitional housing, case management, and supportive services to allow participants to complete their high school education and increase their self-sufficiency as they transition to adulthood. The funds will be used subsidize the wages of the case manager and direct program services.
11	Stateline Literacy Council	Hispanic Outreach for Comprehensive Literacy	\$30,000	\$11,176	This project provides literacy services to English and non-English speaking adults with limited basic skills and limited proficiency in English. The students will gain at least the minimum education level to qualify for a job above minimum wage and/or to increase their job skills by increasing their community levels.
			\$194,775	\$114,075	Requested for Public Services
			\$114,075	\$114,075	Total Available for Public Services
			(\$80,700)	\$0	Surplus/Deficit

2017 City Programs

		2017 Program Income Expected				
		2017 Grant Funds	Rental Registration Program	Housing Rehab RLF	ED Loan RLF	
Available Balance		\$435,925	\$91,500	\$102,000	\$17,000	
City of Beloit - Community Development	Planning and Administration	\$106,400	\$45,700	\$0	\$0	This amount will fund a portion of salaries for six City personnel in order to administer the overall CDBG program, and some CDBG projects listed here. Salary expenses not covered by CDBG, will directly affect the City's General Fund budget.
City of Beloit - Community Development	Code Enforcement / Inspection Program	\$150,000	\$45,800	\$0	\$0	This program was developed to help maintain and improve safety conditions, property values and quality of life in Beloit's neighborhoods. This funding would allow us to maintain the City-wide Code Enforcement that we currently provide.
City of Beloit - Community Development	Housing Rehabilitation Revolving Loan Program	\$179,525	\$0	\$102,000	\$0	This program helps low to moderate income families by offering financial solutions to make necessary repairs or improvements to their property.
City of Beloit - Economic Development	Commercial and Industrial Loan Program	\$0	\$0	\$0	\$17,000	This program provides loans on terms tailored to meet the needs of qualified borrowers for projects that promote local economic development through the expansion and retention of employment and business opportunities in the City of Beloit.
TOTAL		\$435,925	\$91,500	\$102,000	\$17,000	



2017 Annual Action Plan

This document includes Narrative Responses to specific questions that grantees of the Community Development Block Grant, HOME Investment Partnership, Housing Opportunities for People with AIDS and Emergency Shelter Grants Programs must respond to in order to be compliant with the Consolidated Planning Regulations.

GRANTEE: City of Beloit
CON PLAN PERIOD: 2015 to 2019
ANNUAL PLAN YEAR: 3

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The mission of the City of Beloit's CDBG Program is to assist those at risk of becoming homeless, create new jobs, retain existing jobs, assist low to moderate income people, assist special needs populations, such as public housing residents, elderly, homeless, and victims of domestic violence, increase property values, and improve the quality of the housing stock. Activities and programs will also serve to decrease the proportion of rental units and the unemployment rate and help stabilize neighborhoods by keeping people in their homes or helping people secure homes.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Specific Housing Objectives

- Develop a variety of housing alternatives in order to satisfy a wider range of housing needs by using existing programs and resources to improve Beloit's older housing stock, support program that enable homeowners to retain their homes, support the conversion of rental to owner-occupied housing in neighborhoods with unusually high percentages of rental properties, and promote homeownership.

Public Housing Strategies

- The Beloit Housing Authority (BHA) will work with Neighborhood Housing Services (NHS (now known as NeighborWorks Blackhawk Region) to provide homeownership opportunities for its resident.
- The BHA will work with community partners to provide volunteer opportunities for BHA residents and applicants, which exposes the extremely low-income, low-income, and moderate-income households to opportunities to increase their job training skills, people skills, and self-sufficiency.
- The BHA will encourage extremely low-income, low-income, and moderate-income families to utilize the least restrictive housing opportunities available to them. They have a choice of programs that include public housing, Section 8 rental assistance, Section 8 homeownership, and Family Self-Sufficiency.

Specific Homeless Strategies

The City will continue to support and strengthen the limited resources of agencies that provide services and facilities for homeless persons in the City of Beloit.

Economic Development Objectives

- The City will continue to market the Economic Development Revolving Loan Fund to eligible businesses each year and use the Economic Development Revolving Loan Fund to increase the number of living wage jobs to low- and moderate-income persons in the community. The Economic Development Loan Committee is currently reevaluating the ED RLF Program to add a microloan program.

Community Objectives

- The City will continue its Housing Rehabilitation Loan Program to improve the City's low to moderate-income neighborhoods.
- The City will continue to acquire, rehabilitate, and sell foreclosed homes to low-moderate income families through its Neighborhood Stabilization Program (NSP).

Anti-Poverty Strategy

- The City will support programs that provide assistance to persons to increase their job skills and marketability.

- The City will support non-profit organizations that provide assistance and advocacy to low to moderate-income residents by providing CDBG funds throughout the planning period.

Non-Homeless Special Needs Strategies and Objectives

- The City will support programs such as Home Companion Registry to enable elderly and disabled residents to remain healthy and in their homes.
- The City will support public service programs that provide case management, client advocacy, and flexibility in order to tailor assistance to unique needs.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City has successfully funded and partnered with local non-profit organizations to address the most pressing needs in neighborhoods, housing assistance programs, property acquisition programs, code enforcement and public infrastructure improvements.

The City of Beloit provided CDBG funding to homeless programs and services that meet critical needs and served on the Homeless Intervention Task Force Displacement Action Response Team.

The City of Beloit provided housing rehabilitation loans to low to moderate income homeowners and landlords renting to low- moderate income tenants and supported Neighborhood Housing Services' Foreclosure Prevention Program, which helps people stay in their homes. The City of Beloit also supported the Senior Chore Service program and the Home Companion Registry which helps the elderly and disabled live independently in their homes.

The City continued to operate the Economic Development Revolving Loan Fund which provides loans to for-profit commercial, industrial or service sector businesses that will locate or expand in the City of Beloit by creating or retaining jobs. The Beloit Housing Authority has partnered with NHS (now known as NeighborWorks Blackhawk Region) over the past several years to provide training and education opportunities for its Family Self-Sufficiency and Homeownership Voucher program participants. The BHA also contracted with Voluntary Action Center to provide volunteer opportunities for its public housing residents.

The City continued its City-wide systematic code enforcement program wherein inspectors perform exterior inspections City-wide and interior inspections of all rental properties on a rotating three-year cycle. The deteriorated and deteriorating areas were the low- and moderate-income areas as defined by HUD. Those areas had the highest proportion of code violations, the greatest number of investor-

owned properties, the greatest percentage of houses older than 50 years old, the lowest property values, and the oldest infrastructure. The City also continued to operate the rental registration program which generates approximately \$75,000 in CDBG program income annually.

The City has funded the Merrill Community Center, Domestic Violence Shelter, Senior Chore Service, Home Companion Registry and others which provide housing services and options to people within our central city neighborhoods. Although many of these programs are available city-wide, the majority of participants are located in our central city neighborhoods.

The City continued to purchase properties from Rock County that were foreclosed for non-payment of taxes. Blighted properties are demolished, and the remaining vacant lots are offered to adjoining property owners for a minimal amount. Houses in better condition are rehabbed using a combination of City and grant dollars and sold to owner-occupants. This program is primarily paid for with City CIP dollars.

The City has a program of evaluating streets to determine which streets should be reconstructed or resurfaced each year. Other public improvements are made annually to upgrade the water system, parks, and other public facilities. The City invests approximately \$1.0 million in public improvements in our low-income areas each year. This investment is made out of the City's CIP budget.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Beloit gave its citizens the opportunity to participate in an advisory role in planning, implementing, and assessing CDBG programs during the consolidated planning process. Information about the goals of the CDBG program and the activities it funds was provided to all interested stakeholders. Public meetings were held to gauge the views of citizens. Public hearings were held to gauge the views of citizens.

For the 2016 Annual Action Plan, the Community Development Authority established local goals at the June 22, 2016 meeting. This meeting notice was open to the public and notice was provided to the media and posted on the City's website on June 19.

The City held a public hearing on July 5, 2016 to give citizens an opportunity to identify issues which needed to be identified in the Annual Plan. A notice was published in the Beloit Daily News on July 2 and the Stateline News on July 3 notifying the public of that a public hearing would take place on July 5, 2016. Additionally, the City put the notice on the City's website on June 30. The notice was also emailed to the CDBG mailing list, which includes the non-profit organizations and other interested agencies which provide services to low income people in Beloit.

The CDBG budget process began when notices were published on July 15 on the City's website, on July 16 in the Beloit Daily News, and July 17 in The Stateline News announcing that applications were available. A notice was also emailed to the CDBG mailing list on July 15, 2016 notifying agencies and interested parties that applications were available. Anyone needing assistance with filling out an application, determining the eligibility of a project or other CDBG assistance was helped.

The CDA reviewed the Annual Plan and budget on September 28, 2016 and recommended approval of both the plan and the budget. This meeting was provided to the media and posted on the City's website on September 30.

A notice was published in the Beloit Daily News on October 8, 2016 and in the Stateline News on October 9, 2016 notifying the public of the 30-day public review period which began on October 7, 2016 and ended on November 6, 2016. This notice also notified the public that the plan and budget were available on the City's website, at City Hall and at the Beloit Public Library. It also informed the public that a public hearing would be held on October 17 and that final City Council action would take place on November 7, 2016. This notice was also mailed to the CDBG mailing list.

On October 17, a public hearing was held to give citizens an opportunity to comment on the proposed Annual Plan and proposed 2016 CDBG budget. Ian Hedges from HealthNet spoke about the importance of health care for our most vulnerable populations and how one health problem could have devastating effects on all aspects of a person's life including job loss and growing debt that can financially destabilize a family. He explained that HealthNet's program provides free health care for the lowest income, uninsured people in the Beloit community. He also explained that HealthNet has a free prescription drug program and that the need in Beloit is so great that they have increased the number of days they offer this program in Beloit.

On November 7, the Annual Plan, and 2017 CDBG budget were reviewed and approved at a City Council meeting.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The following public comments were received regarding the 2016 Annual Action Plan:

Public comments received during the CDBG Public Hearing on Needs on July 5, 2016 at Beloit City Council:

Ian Hedges, Executive Director of HealthNet Rock County, commented that HealthNet is a free and charitable clinic, and emphasized the importance of health and wellness in our community. He indicated that people often do not have enough money for medications. He said that with the \$8,000 in CDBG funding from the prior year the clinic was able to provide more services than in years past. He explained that 40% of all people they serve are from Beloit, that their clinic now accepts BadgerCare. He said that people who receive proper health and dental care are more confident and productive and that he encourages the Council to prioritize health and dental care.

Donna Ambrose, Executive Director of Caritas, and also a Beloit resident commented that she has a serious concern about emergency housing assistance. She said she often deals with clients who have housing maintenance and landlord /tenant issues. She noted the Park Avenue apartments' numerous leaks and garage door issues that were never fixed before people were displaced. She also gave an example of a client she was working with who had property maintenance issues that she complained about to the landlord, then the landlord showed up unannounced and she had to call the police on the landlord. She indicated that her client was then afraid to complain about the property maintenance issues for fear of retaliation from her landlord, so she eventually moved from the property. She gave a third example in which a landlord showed up at a client's house unannounced and the police had to be called. She said the police told the landlord not to do it again. She stated that because of these reasons, there is a great need in the community for tenant rights education.

Ms. Ambrose also stated that there is a need in the community for food and security deposit assistance. She explained that in 2015 her agency served 22,000 people at the food pantry. She said that some people come back more than once so clarified that in May the duplicated number was 1,400 households, but the unduplicated number was 71 households.

Lynn Volbrecht and Will Chapman of Community Action, Inc. (CAI) commented about their mentoring program. Ms. Vollbrecht explained that they are working with 45 young people in the program and they recently took 100 youth to college campuses. CAI placed 10 youth in summer jobs. Mr. Chapman, the CAI Fresh Start Program Manager explained that CAI has a youth advocate program in which the older youth act as mentors for Aldrich Middle School children, stressing the importance of education so they are employable when they get older. He explained that 39 of 47 Fresh Start youth received their high school diplomas in Spring 2016. He also provided an overview of other CAI programs and explained that CAI has a renewed focus on youth programming, explaining that all CAI programs have a wrap around approach towards helping out of poverty.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

The City is the process of preparing a NRSA with two target areas that is planned for submission in December of 2016.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BELOIT	City of Beloit, Community Development Department

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

Teri Downing

100 State Street

Beloit, WI 53511

(608)364-6705

Downingt@beloitwi.gov

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Beloit's consultation was done during the Consolidated Planning process and achieved through a variety of methods, including three public meetings with attendees from various local service agencies, several public hearings, and comments from stakeholders and citizens alike. The City did not individually consult agencies during the Annual Plan planning process. However, the City of Beloit provides public noticing and holds a public hearing on the Annual Plan and Budget. The Annual Plan and Budget are discussed and approved at the public Community Development Authority (CDA) meeting, there is then a 30-day public comment period, a public hearing is held at City Council during the comment period, and then the City Council publicly discusses and votes on the budget and Annual Plan. There is a public participation item on the agendas for both the CDA and Council in which any person or agency representative can speak. The City has a listing of "CDBG Interests Parties" who receive mailed and/or emailed notices of all public meetings, and comment periods. The listing is of all local community organizations and any other organization or individual who has expressed interest in being on the list.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Beloit's Housing Authority and Division of Community and Housing Services work closely with local non-profit organizations, and County agencies to coordinate assistance in housing, mental health, and other service agencies. For example, the Housing Authority coordinates with Neighborworks to assist public housing and Section 8 residents with budgeting and homeownership education. They also provide referrals to various agencies that provide assistance with security deposits, landlord/tenant issues, home health care, and energy assistance. The Community and Housing Services Division provides referrals from the Housing Rehab Loan Program to local non-profits regarding minor home repair and credit education. In addition, the City is part of the Rock County Consortium which partners with the County Health Department on Lead Hazard Control and Health Homes. The Code Enforcement program provides referrals to the City's Housing Rehab Loan Program for repairs, and to homeless shelters and agencies that provide motel vouchers when units are posted unfit for human habitation. Code Enforcement also work closely with the Fire Department, and non-profit and County mental health providers such as Family Services, the County's Aging and Disabilities Resources Center, Rock County Long Term Support regarding cases of hoarding. The City's Community and Housing Services continues to work with the Fire Department, Family Services, the Rock County Health Department, and Beloit Health Systems, which is the hospital in Beloit, to coordinate a more streamlined referral system to match chronic cases with the services they need.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Beloit works together with the Homeless Intervention Task Force (HITF) of Rock and Walworth County. The HITF evolved from several city and county groups that had been meeting on the issue of homelessness in the area. Members include representatives from public, non-profit, and for-profit agencies. Agencies that participate in HITF include:

Community Agencies

- Caritas
- City of Janesville- Neighborhood Services
- Community Action, Inc.
- ECHO
- Edgerton Community Outreach
- GIFTS
- House of Mercy
- The Lazarus Foundation
- Legal Action of Wisconsin
- Project 16:49
- Red Road House
- Rock County Human Services
- Rock Valley Community Programs
- The Salvation Army- Janesville
- United Way Blackhawk Region
- United Way 2-1-1
- YWCA of Rock County

Beloit Agencies

- Beloit Housing Authority (BHA)
- Family Services
- Hands of Faith
- The Salvation Army- Beloit

The HITF meets monthly to discuss strategies for addressing shelter and housing needs for homeless and low income persons. The HITF originally met to discuss the implications of the North Rock County Homelessness Survey that was completed in 1993. It was responsible for the subsequent Homelessness surveys completed in 1996 and 1999. It serves as the Continuum of Care for addressing homelessness and works to meet and identify needs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Beloit does not receive ESG funds. However, there are agencies in the City of Beloit that do receive these funds and are part of the Continuum of Care. Community Action and Family Services also receive ESG funds to assist in supportive services and emergency needs of participants. Hands of Faith also receives ESG funds to assist with emergency housing for homeless individuals and families.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Aging & Disability Resource Center of Rock County
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education County Service
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 2 of the steering committee meetings during the Consolidated Planning process.
2	Agency/Group/Organization	SALVATION ARMY
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 2 of the steering committee meetings during the Consolidated Planning process.
3	Agency/Group/Organization	Grinnell Senior Center
	Agency/Group/Organization Type	Services-Elderly Persons Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 2 of the steering committee meetings during the Consolidated Planning process.

4	Agency/Group/Organization	Community Action of Rock & Walworth Counties
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Services-Employment Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended all 3 of the steering committee meetings during the Consolidated Planning process.
5	Agency/Group/Organization	NEIGHBORHOOD HOUSING SERVICES OF BELOIT
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the Consolidated Planning process.
6	Agency/Group/Organization	Edgerton Community Outreach
	Agency/Group/Organization Type	Housing Services-homeless Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the Consolidated Planning process.
7	Agency/Group/Organization	Hands of Faith
	Agency/Group/Organization Type	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the Consolidated Planning process.
8	Agency/Group/Organization	FAMILY SERVICES OF S. WISCONSIN AND N. ILLINOIS
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the Consolidated Planning process.
9	Agency/Group/Organization	House of Mercy
	Agency/Group/Organization Type	Housing Services - Housing Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the Consolidated Planning process.
10	Agency/Group/Organization	Beloit Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 2 of the steering committee meetings. A meeting was also conducted with the Director for input into Public Housing specifically during the consolidated planning process.

11	Agency/Group/Organization	STATELINE UNITED WAY
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
12	Agency/Group/Organization	MERRILL COMMUNITY CENTER
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.

13	Agency/Group/Organization	Stateline Literacy Council
	Agency/Group/Organization Type	Services-Education Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
14	Agency/Group/Organization	Downtown Beloit Association
	Agency/Group/Organization Type	Business Leaders Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
15	Agency/Group/Organization	CARITAS
	Agency/Group/Organization Type	Services-homeless Food pantry Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
16	Agency/Group/Organization	NAACP
	Agency/Group/Organization Type	Services-Children Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
17	Agency/Group/Organization	Voluntary Action Center
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative attended 1 of the steering committee meetings during the consolidated planning process.
18	Agency/Group/Organization	The AIDS Network
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A City employee contacted a spokesperson via phone to discuss persons with HIV/AIDS in the community.
19	Agency/Group/Organization	Housing Assistance Loan Program- Community and Housing Services
	Agency/Group/Organization Type	Housing Services - Housing Grantee Department
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A City employee verbally contacted a spokesperson, set up a meetings, and discussed the topic of lead-based paint hazards during the consolidated planning process.

Identify any Agency Types not consulted and provide rationale for not consulting

The City sent an invitation to the AIDS Network to sit on the Consolidated Plan Steering Committee, but we received no response. In addition, all mailed public notices regarding the Annual Plan and Strategic Plan were mailed to the AIDS Network, but no representative from the agency attended any of the Steering Committee Meetings. A City employee was able to contact a spokesperson via phone to discuss persons with HIV/AIDS in the community during the consolidated planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 - Other local / regional / federal planning efforts

Narrative

The City of Beloit has a good working relationship with all local agencies and governmental units. Community development personnel regularly attend local and state meetings held by various agencies to keep lines of communication open. Various agencies are contracted to provide CDBG funded public services. The community development department works very closely with these organizations to ensure priorities are recommended based on actual community needs.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

All meetings, application announcements, public comment periods, and public hearings regarding the Annual Action Plan are publicly noticed in the local newspaper, on the City's website, and the Plan and public notice are also sent to the public library. In addition, mailed notices go out to an active CDBG mailing list the City maintains of CDBG interested parties, which is a listing of community organizations and any other organization or individual who may benefit from receiving CDBG funding or has expressed interest in being on the list.

Each year the Annual Planning Process starts with setting local priorities at the June Community Development Authority (CDA) meeting. The CDBG Subrecipient Application is prepared to reflect those goals and is available to the public in mid-July. Applications are due in mid-August. Each Subrecipient Applicant is required to present their application and program proposals before the CDA during the August meeting. Staff prepares a proposed CDBG Budget and Annual Action Plan at the September CDA Meeting, and the CDA members discuss, sometimes make changes, and make a recommendation to the City Council for approval. A 30-day public comment period typically runs from October 1 - 30. A public hearing is held at City Council during the public comment period at the second Council meeting in October. City Council reviews the CDBG Budget and Annual Action Plan at its first meeting in November and approves the final subrecipient allocations.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community Notice: Meeting to identify local funding goals	None	None	All comments were accepted	
2	Internet Outreach	Non-targeted/broad community	None	None	All comments were accepted	
3	Public Meeting	Non-targeted/broad community Purpose: Identify local funding goals	No public attendance	None	All comments were accepted	
4	Newspaper Ad	Non-targeted/broad community Notice: Of public hearing on community needs	None	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Internet Outreach	Non-targeted/broad community Notice: Of public hearing on community needs	None	None	All comments were accepted	
6	Mailing and Email	Non-targeted/broad community Notice: Of public hearing on community needs	None	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Hearing	<p>Non-targeted/broad community</p> <p>Purpose: On community needs</p>	No public in attendance	<p>Executive Director of HealthNet stressed the importance of healthcare.</p> <p>Executive Director of Caritas and Beloit resident expressed the importance of tenant rights education and food pantries.</p> <p>Community Action, Inc. staff stressed the importance of youth and mentoring programs.</p>	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Newspaper Ad	Non-targeted/broad community Notice: Announcing CDBG Applications Available	The City received 11 applications from non-profit agencies for public service activities, and 3 applications from City Departments.	None	All comments were accepted	
10	Internet Outreach	Non-targeted/broad community Notice: Announcing CDBG Applications Available	The City received 11 applications from non-profit agencies for public service activities, and 3 applications from City Departments.	None	All comments were accepted	
11	Email	Non-targeted/broad community Notice: Announcing CDBG Applications Available	The City received 11 applications from non-profit agencies for public service activities, and 2 applications from City Departments.	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
12	Public Meeting	Non-targeted/broad community RE: Applicant Presentations at CDA	All 13 Subrecipient applicants presented their applications to CDA. Presentations were scheduled over two public meetings, 7 of the 11 Public Service applicants and the 2 City applicants presented at the first meeting, and the remaining 4 Public Service applicants presented at the second meeting.	No public comments	All comments were accepted	
13	Newspaper Ad	Non-targeted/broad community Notice: AP & Budget Review at CDA	None	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
14	Internet Outreach	Non-targeted/broad community Notice: AP & Budget Review at CDA	None	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
15	Public Meeting	<p>Non-targeted/broad community</p> <p>Notice: AP & Budget Approval at CDA</p>	Two public comments submitted.	<p>The Executive Director of HealthNet . Ian Hedges, and a Physician who volunteers to treat patients and is on the Board of HealthNet commented on the importance of their health services to the low-income uninsured residents of Beloit.</p> <p>The Executive Director of the Beloit Housing Authority, Cathy Pollard, spoke about the importance of HealthNet services for participants of Housing Authority programs.</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
15	Newspaper Ad	Non-targeted/broad community Notice: 30-day Public Review	Three public comments submitted.	TBD	All comments were accepted	
16	Internet Outreach	Non-targeted/broad community Notice: 30-day Public Review	Three public comments submitted.	TBD	All comments were accepted	
17	Newspaper Ad	Non-targeted/broad community Notice: Public Hearing on AP and Budget	None	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
18	Internet Outreach	Non-targeted/broad community Notice: Public Hearing on AP and Budget	None	None	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
19	Public Hearing	Non-targeted/broad community RE: AP and Budget	One person spoke during the public hearing.	Ian Hedges from HealthNet spoke about the importance of health care for our most vulnerable populations and how one health problem could have devastating effects on all aspects of a person's life including job loss and growing debt that can financially destabilize a family. He explained that HealthNet's program provides free health care for the lowest income, uninsured people in the Beloit community. He also explained that HealthNet has a free prescription drug program and that the need in Beloit is so great that they have increased the number of days they offer this program in Beloit.	All comments were accepted	33

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	550,000	210,500	0	760,500	1,371,746	Each year funding will be allocated to existing and new activities that meet the greatest needs, or can assist the most number of eligible individuals and/or households.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

There are no matching requirements for CDBG funds, but the City and local agencies will leverage CDBG with the following resources:

- Neighborhood Housing Services uses HOME, NSP, Federal Home Loan Bank, and NeighborWorks funding to provide down payment assistance to households in the City's targeted neighborhoods.
- Community Action receives funding from a variety of state and federal sources for its Fresh Start program, including US Department of Labor YouthBuild; WI National & Community Service Board; The State of Wisconsin, Department of Commerce, Division of Community Development; American Recovery & Reinvestment Act; Community Service Block Grant; and the Wisconsin Employment & Training Assistance Program..
- Community Action of Rock and Walworth County also received CSBG, SHP, ESG, and private donations to help support their Fresh Start, Fatherhood Initiative, HUB Teen Connection, HUB Transitional Living, and Skills Enhancement programs.
- Community Action of Rock and Walworth Counties receives funding from United Way to continue the Fatherhood Initiative. This is a program which helps participants develop job skills to become gainfully employed while enhancing their parenting skills.
- The Merrill Housing Initiative has received HOME funds from the Rock County HOME Consortium. This program also receives funds through YouthBuild and other private and government sources.
- The business community has helped raise money for organizations such as the Merrill Community Center, Community Action, and Stateline Literacy Council.
- The Stateline United Way funds many of the social service agencies that are served by the City's CDBG funds to meet critical needs.
- Local churches provide funding to some organizations which assist homeless individuals such as Hands of Faith and Caritas.
- Community Action receives ETH funding which assists in supportive services and emergency needs of participants.
- The City of Beloit received HOME, Lead Hazard Control Grant in conjunction with CDBG for its City Housing Rehabilitation Loans. This keeps rehabilitation expenses at an affordable level for our LMI households and LMI housing providers.
- The City of Beloit continued to use NSP1 and NSP3 grant and program income funding to purchase and rehabilitate foreclosed properties in LMI Census Tracts. Completed homes are then sold to LMI households.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

Each year funding will be allocated to existing and new activities that meet the greatest needs, or can assist the most number of eligible individuals and/or households.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2015	2019	Affordable Housing		Housing & Homelessness - Neighborhood Services Housing - Improve Substandard Housing	CDBG: \$TBD	Rental units rehabilitated: 10 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Homeless Services	2015	2019	Homeless		Housing & Homelessness - Rental Assistance Housing & Homelessness - Case Management Non-homeless Sp Needs - Utility Assistance Non-Homeless Sp Needs - Case Management Non-Homeless Sp Needs - Prevention Programs Community Development - Job Skills Training Community Development - Consolidated Services	CDBG: \$TBD	Homeless Person Overnight Shelter: 190 Persons Assisted Homelessness Prevention: 50 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Case Management Services	2015	2019	Non-Homeless Special Needs		Housing & Homelessness - Case Management Non-homeless Sp Needs - Utility Assistance Non-Homeless Sp Needs - Case Management Non-Homeless Sp Needs - Systems Navigation Community Development - Consolidated Services Community Development - Transportation Housing - Improve Substandard Housing	CDBG: \$TBD	Public service activities other than Low/Moderate Income Housing Benefit: 400 Persons Assisted
4	Job Skills Training	2015	2019	Non-Housing Community Development		Community Development - Youth Programs Community Development - Job Skills Training	CDBG: \$TBD	Public service activities other than Low/Moderate Income Housing Benefit: 350 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Improve Housing Stock	2015	2019	Affordable Housing		Housing - Improve Substandard Housing	CDBG: \$TBD	Rental units rehabilitated: 10 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 4000 Household Housing Unit

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	
2	Goal Name	Homeless Services
	Goal Description	
3	Goal Name	Case Management Services
	Goal Description	
4	Goal Name	Job Skills Training
	Goal Description	
5	Goal Name	Improve Housing Stock
	Goal Description	

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Beloit's projects are grouped under five projects: Code Enforcement, Economic Development, Housing Rehabilitation, Planning-Program Administration, and Public Services. The Code Enforcement project includes both the City's citywide exterior inspection program and the interior systematic rental inspection program in our deteriorated neighborhoods. The Housing Rehabilitation project includes the City's Housing Rehabilitation Revolving Loan Fund. The Planning-Program Administration project includes program administration activities. The Public Services project includes activities that will be carried out by subrecipients which are individually listed in the table below.

#	Project Name
1	Code Enforcement
2	Planning and Administration
3	Housing Rehabilitation
4	Public Services
5	Economic Development

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

On June 22, 2016, the Community Development Authority approved the following local funding priorities in response to community input during the 2015-2019 Consolidated Planning process:

1. Public Service Programs which focus on comprehensive case management strategies, with priority given to neighborhood stabilization activities, education in budgeting and life skills, and employment training that corresponds with local employment opportunities.
2. Code Enforcement
3. Housing Rehabilitation
4. Economic Development Activities, with priority given to Technical Job Training
5. Program Administration
6. Fair Housing

One of the obstacles to meeting the underserved needs in Beloit is lack of adequate funding or other non-financial resources to adequately address a particular problem. Insufficient funding precludes the City from appropriately addressing every worthy project and often includes allocating funding at less than optimal levels. The City does not fund programs which duplicate the work of other programs. Non-financial resource limitations include insufficient numbers of trained volunteers or staff to provide expertise and support for programs and language barriers.

AP-38 Project Summary

Project Summary Information

1	Project Name	Code Enforcement
	Target Area	
	Goals Supported	Affordable Housing Improve Housing Stock
	Needs Addressed	Housing - Improve Substandard Housing
	Funding	CDBG: \$195,800
	Description	Enforce state and local codes
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	City-wide exterior Code Enforcement, and interior systematic rental inspection activities enforcing local and State property maintenance codes.
2	Project Name	Planning and Administration
	Target Area	

Goals Supported	Affordable Housing Homeless Services Case Management Services Job Skills Training Improve Housing Stock
Needs Addressed	Housing & Homelessness - Rental Assistance Housing & Homelessness - Case Management Housing & Homelessness - Neighborhood Services Non-homeless Sp Needs - Utility Assistance Non-Homeless Sp Needs - Payee Services Non-Homeless Sp Needs - Case Management Non-Homeless Sp Needs - Systems Navigation Non-Homeless Sp Needs - Prevention Programs Non-Homeless Sp Needs - Transportation Community Development - Youth Programs Community Development - Job Skills Training Community Development - Local Job Center Community Development - Consolidated Services Community Development - Transportation Housing - Improve Substandard Housing
Funding	CDBG: \$152,100
Description	Provide administrative support to the CDBG Program
Target Date	12/31/2017
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	

	Planned Activities	<p>Activities planned include administering the CDBG program and for the following programs/projects:</p> <ul style="list-style-type: none"> • Fair Housing activities • Public Services • Housing Rehabilitation • Code Enforcement <p>Economic Development</p>
3	Project Name	Housing Rehabilitation
	Target Area	
	Goals Supported	Affordable Housing Improve Housing Stock
	Needs Addressed	Housing & Homelessness - Neighborhood Services Housing - Improve Substandard Housing
	Funding	CDBG: \$281,525
	Description	Provide rehabilitation assistance to eligible property owners
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	To provide loans and grant to low-income households to rehabilitate and improve their housing units.
4	Project Name	Public Services
	Target Area	
	Goals Supported	Affordable Housing Homeless Services Case Management Services Job Skills Training
	Needs Addressed	Housing & Homelessness - Case Management Non-homeless Sp Needs - Utility Assistance Non-Homeless Sp Needs - Case Management Non-Homeless Sp Needs - Systems Navigation Non-Homeless Sp Needs - Prevention Programs Non-Homeless Sp Needs - Transportation Community Development - Youth Programs Community Development - Job Skills Training Community Development - Consolidated Services Community Development - Transportation
	Funding	CDBG: \$114,075
	Description	Provide public services to the neediest populations
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	<p>The City of Beloit plans to fund the following agencies and programs to carry out Public Service activities:</p> <p>Beloit Meals on Wheels - Home Delivered Meals Assistance</p> <p>Community Action - Fatherhood Initiative and Skills Enhancement</p> <p>Family Services - Beloit Domestic Violence Center: Emergency Housing</p> <p>Family Services - Home Companion Registry for Senior Personal Care</p> <p>Hands of Faith - Emergency Shelter for Homeless Families</p> <p>HealthNet: Primary Care - Medical, Dental, Vision Clinic</p> <p>Latino Service Providers Coalition - Hispanic Community Inclusion</p> <p>Merrill Community Center - Youth and Senior Programs</p> <p>Project 16:49 - Robin House Transitional Living Program</p> <p>Stateline Literacy Council - Hispanic Outreach for Comprehensive Literacy</p>
5	Project Name	Economic Development
	Target Area	
	Goals Supported	Job Skills Training
	Needs Addressed	Community Development - Job Skills Training
	Funding	CDBG: \$17,000
	Description	Provide assistance to for-profit entities
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	<p>The Economic Development Loan program which provides</p> <p>Downtown Beloit's Storefront Improvements program encourages Downtown Beloit property owners to make improvements and invest in their properties and businesses.</p> <p>Downtown Beloit's Upper Story Development program will encourage property owners to invest in their properties and create income producing spaces. The impact of creating these spaces will either produce more jobs Downtown or provide residential space for residents.</p>

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG programming will be provided City-wide, with priority given to areas with minority or low-income concentrations. Areas of minority concentrations are census tracts where the percentage of racial minority population exceeds the overall percentage of racial minority population for the City of Beloit. According to our Analysis of Impediments, drafted in 2012, there are minority concentrations within census tracts 16, 17, 18, and 23. With the exception of census tract 16, the previously mentioned census tracts have been areas of minority concentration since 1990. The Analysis of Impediments also identified areas of Hispanic or Latino concentrations within census tracts 16, 17, 18, 19, and 23. Both minority concentrations and Hispanic or Latino concentrations tend to be in areas close to the center of the City, which is the oldest part of the City.

The 2005-2009 American Community Survey data shows low-income census tracts in the City of Beloit as 15, 16, 17, 18, and 21. All of these census tracts also have high concentrations of very-low income households. Roughly 26% of households in the City of Beloit are living at incomes at or below 30% of the County Median Income. However, the City will not be dedicating a set percentage of funds to any minority or low-income area.

Geographic Distribution

Target Area	Percentage of Funds

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City has defined Beloit's deteriorated and deteriorating areas as Census Tracts 16 and 18 and Census Tract 17, Block Group 1. Those Block Groups have a greater proportion of investor-owned properties, substandard lots, and code violations than the City as a whole, and they also have the lowest property values and the greatest residential density. They are also low- to moderate-income areas.

Discussion

The City of Beloit has developed a neighborhood strategy that includes partnering with non-profit organizations, using our CDBG funding to address the most pressing needs in neighborhoods, housing

assistance program, property acquisition programs, code enforcement and public infrastructure improvements.

The City is currently in the process of drafting NRSAs for two low-moderate income neighborhoods in the City.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City is currently in the process of drafting NRSAs for two low-moderate income neighborhoods in the City. The NRSA will have strategies that will work towards three main goals: Resident empowerment, neighborhood stabilization and revitalization, and public safety. Resident empowerment strategies will focus on employment and life skills training, increasing educational attainment, youth programming to reduce gang and criminal activity. The neighborhood stabilization strategy will focus on reducing the number of deteriorated and vacant/abandoned properties, encouraging resident involvement in neighborhoods, increasing owner-occupied units, and decreasing highly concentrated areas of rentals. The public safety strategies will include community policing, improving crime analysis, and increasing resident engagement.

Actions planned to address obstacles to meeting underserved needs

One of the key obstacles to meeting the underserved needs in Beloit is lack of adequate funding or other non-financial resources to adequately address a particular problem. Insufficient funding precludes the City from appropriately addressing every worthy project and often includes allocating funding at less than an optimal amount. The City does not fund programs which duplicate the work of other programs. Non-financial resource limitations include insufficient numbers of trained volunteers or staff to provide expertise and support for programs and language barriers. The City will also partner with the non-profits and others to consolidate resources. The City is part of the Rock County Homeless Intervention Task Force which works to consolidate resources, financial and non-financial, to meet the needs of all of Rock County.

Actions planned to foster and maintain affordable housing

- The City of Beloit will ensure that the affordable rental units are decent, safe and sanitary and meet local codes through its systematic rental inspection program.
- The City of Beloit will support efforts by others to rehabilitate current tax credit projects.
- The City of Beloit will provide financial resources for owner-occupants to maintain their homes.
- The City of Beloit will provide financial resources for landlords to upgrade their rental units.

Actions planned to reduce lead-based paint hazards

The Rock County Health Department will continue to refer families of children with high lead levels to the City of Beloit's program. We work jointly to solve these problems.

The City of Beloit will use its Lead Hazard Control Grant funds in conjunction with its housing rehabilitation funds. The lead funds will be used for the lead elements to make the house lead safe, and

then the housing rehabilitation funds are used for other rehabilitation work needed to bring the home up to minimum property maintenance standards. The Lead funds were originally required to be expended by November of 2016, however the Lead Consortium requested and received an extension to June 2017. The City of Beloit received extra funding from our Rock County partner in order to complete more projects within the Beloit City limits.

The City of Beloit Housing Services Division requires all contractors hired through the Housing Rehabilitation Loan program to be certified lead safe, ensuring all work completed in project homes is performed in a lead safe manner and with lead-free replacement products.

The City will continue to operate the Rental Inspection program. Every rental unit in the City is inspected at least once every three years by inspection officials who look for lead risk in all units, such as peeling and chipping paint. If violations are found, orders are written to correct a lead hazard, information is sent explaining how to fix the problem in a lead safe manner, and the property owner is cited if the lead issues are not corrected.

Actions planned to reduce the number of poverty-level families

Through local partnerships, the City is increasing employment while educating citizens and providing life improvement skills.

- The City will support programs that provide assistance to persons to increase their job skills and marketability.
- The Beloit Housing Authority will continue its Family Self-Sufficiency Program.
- The Beloit Housing Authority will continue to provide homeownership opportunities to Section 8 participants in cooperation with NHS (now known as NeighborWorks Blackhawk Region).
- The City will support non-profit organizations that provide assistance and advocacy to low- and moderate-income residents.
- The City will use the Economic Development Revolving Loan Fund to increase the number of living wage jobs to low- and moderate-income persons in the community. The Housing Authority requires all public housing residents to perform 8 hours of community service per month when the participating adult is unemployed. By doing this, adults are learning new skills, acquiring self confidence and opening doors for new opportunities. The Housing Authority offers case management to families which includes budgeting classes, mentors, educational opportunities, and preferences with local employers. Through local partnerships, the City is increasing employment while educating citizens and providing life improvement skills.

Actions planned to develop institutional structure

The City of Beloit will work with non-profits, public institutions and the private sector to implement the Consolidated Plan and Annual Plan. The City will continue to utilize the Community Development Authority (CDA) for review of the Consolidated Plan, annual action plans, proposed CDBG funding and any CDBG budget amendments.

Actions planned to enhance coordination between public and private housing and social service agencies

The City is an active participant on several committees and boards including African American Infant Mortality Coalition, Homeless Education Action Team, and the Homeless Intervention Task Force. Additionally, a City Council member is appointed to the Community Action Board. The City also has a good relationship with Rock County's Community Development and Health departments, and the City Manager meets with Rock County officials on a regular basis.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	210,500
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	210,500

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**RESOLUTION APPROVING THE 2017
HOME INVESTMENT PARTNERSHIP (HOME) BUDGET**

WHEREAS, the City of Beloit is expected to receive \$133,000 in new HOME Investment Partnership (HOME) funds and \$100,000 in HOME Program Income for City projects and \$14,725 in HOME Administrative funds in 2017, and

WHEREAS, the City's Owner-Occupied Housing Rehabilitation Loan Program and New Construction Program are eligible HOME projects and are recommended by the CDA, and

WHEREAS, the recommended projects are consistent with the City's Consolidated Plan and the Rock County HOME Consortium Consolidated Plan.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Beloit, Rock County, Wisconsin, allocates the 2017 City HOME funds to the City's Housing Rehabilitation Loan Program for owner-occupied rehabilitation projects citywide and/or New Construction Projects in the Westside Target Area.

Adopted this 7th day of November, 2016.

BELOIT CITY COUNCIL

David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

CITY OF BELOIT REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic: Resolution Approving the 2017 HOME Investment Partnerships (HOME) Program Proposed Budget

Date: November 7, 2016

Presenter(s): Julie Christensen

Department: Community Development Authority

Overview/Background Information:

Last year, the City of Beloit, Rock County and the cities in Rock County entered into a new Rock County HOME Consortium agreement. This agreement allows us to receive HOME funds directly from the Department of Housing and Urban Development (HUD) similar to CDBG. We are required to hold a public hearing to seek community input on the proposed use(s) of the HOME funds awarded to the City.

Key Issues (maximum of 5):

1. The Rock County HOME Consortium agreement outlines the amount of funds allocated to each entity in Rock County. Under this agreement, the City of Beloit would receive 28 percent of the Consortium dollars awarded and 31 percent of the HOME Administrative dollars.
 2. For 2017, we are estimating that the Consortium will receive \$475,000. Based on that budget, the City of Beloit's share would be \$133,000. We are also estimating receiving \$100,000 in HOME Program Income from repayment of loans. The City is also allocated \$14,725 in HOME Administration funds which can be used to pay for staff time related to the program. It is likely that we will have additional program income dollars in 2017 if houses currently under rehab are completed and sold, but at this point, we are being conservative on our Program Income estimate.
 3. On September 28, 2016, the Community Development Authority (CDA) recommended that the City's dollars be used to fund the City's Housing Rehabilitation Revolving Loan Fund for owner-occupied properties on a city-wide basis and/or New Construction projects in the Westside Target Area.
 4. On October 17, 2016, a Public Hearing was held on the proposed HOME Budget during the City Council meeting, and no comments were made by the public.
-

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.):

- Consideration of this request supports Strategic Goal #5.
-

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

- **Reduce dependence upon fossil fuels** – Not applicable
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature** – Not Applicable
- **Reduce dependence on activities that harm life sustaining eco-systems** – Not Applicable

- **Meet the hierarchy of present and future human needs fairly and efficiently** – The CDA has proposed funding projects which meet the present and future housing needs of our community.

Action required/Recommendation:

CDA recommends approval of the proposed resolution.

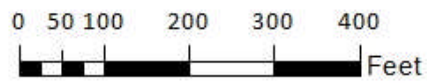
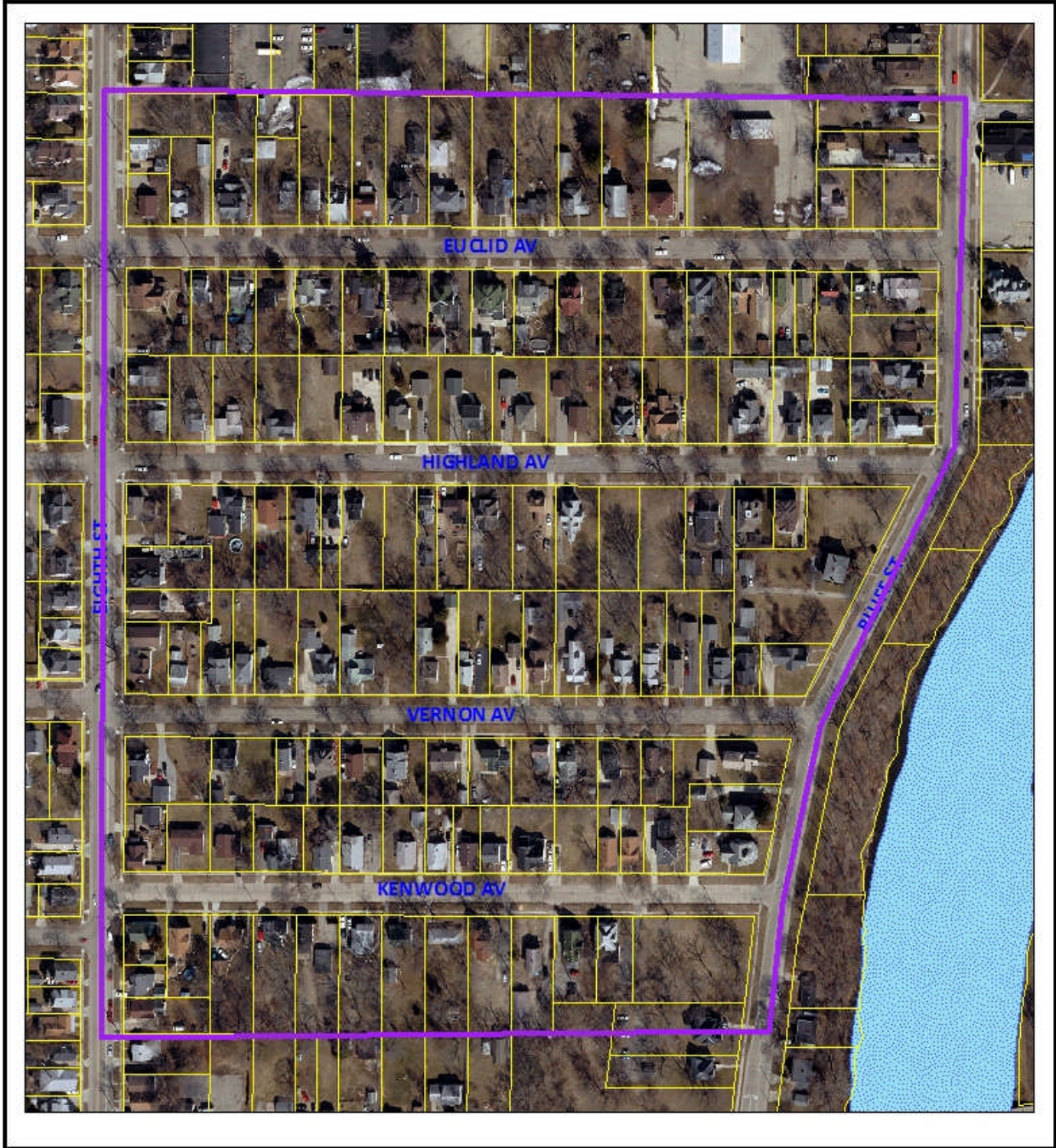
Fiscal Note/Budget Impact:

This action does not have any impact on the City's operating budget.

Attachments:

None

Westside Target Area



Map prepared by: Julie Christensen
Date: June 2016
For: Community Development Dept.
Date of Aerial Photography: March 2011

**RESOLUTION
APPROVING THE 2017 BUSINESS IMPROVEMENT DISTRICT
OPERATING PLAN AND BUDGET**

WHEREAS, the continued vitality of the Downtown Business district is necessary to retain existing business and attract new business to the City of Beloit; and

WHEREAS, declining public revenues emphasize the importance of assembling a viable public-private partnership to undertake revitalization of this district; and

WHEREAS, the continued management, promotion, and development of Downtown Beloit is necessary to insure continued success in the Downtown Revitalization program; and

WHEREAS, the Downtown Beloit Association has entered into its' twenty-ninth year as a Main Street organization with Beloit designated as a Main Street community; and

WHEREAS, section 66.1109 of the Wisconsin Statutes authorizes cities, villages and towns to adopt an operation plan for the development, redevelopment, maintenance, operation, and promotion of a business improvement district; and

WHEREAS, the Downtown Beloit Association Board of Directors approved the 2017 Operating Plan and Budget on October 27, 2016; and

WHEREAS, the estimated 2016 Business Improvement District assessment is \$112,426.24.

NOW, THEREFORE, BE IT RESOLVED, that the 2016 Operating Plan and Budget be approved.

FURTHERMORE, BE IT RESOLVED, that the City Manager is authorized to sign a letter of agreement with the Wisconsin Economic Development Corporation in 2017 to continue Beloit's designation as a Wisconsin Main Street Community.

Dated at Beloit, Wisconsin this 7th day of November 2016

By:

David F. Luebke, Council President

ATTEST:

Lorena Rae Stottler, City Clerk

CITY OF BELOIT

REPORTS AND PRESENTATIONS TO CITY COUNCIL

Topic: Resolution approving the 2017 Business Improvement District Operating Plan and Budget

Date: Monday, November 7, 2016

Presenter(s): Shauna El-Amin

Department(s):

Economic Development

Overview/Background Information: In 1987, the Downtown Beloit Association (DBA) was formed. In 1988, the Business Improvement District (BID) was formed along with designating Downtown Beloit as a Main Street Community. The BID is an essential source of income for the DBA. The BID Assessment rate will remain the same at \$3.88/1000, where it has been since 2007. The BID boundaries will be increased to include parcel 1354-0080 known as Riverbend.

Key Issues (maximum of 5):

1. The estimated BID Assessment to be received in 2016 is \$112,426.24.
2. On October 27, 2016 the Downtown Beloit Association Board of Directors approved the Budget for 2017.

Conformance to Strategic Plan (List key goals this action would support and briefly discuss its impact on the City's mission.): This project clearly supports Goal #2 since it has the potential to create new jobs and will leverage new private investment. The project also supports Goal #4 as it supports community revitalization.

Sustainability (Briefly comment on the sustainable long term impact of this policy or program related to how it will impact both the built and natural environment utilizing the four following eco-municipality guidelines.):

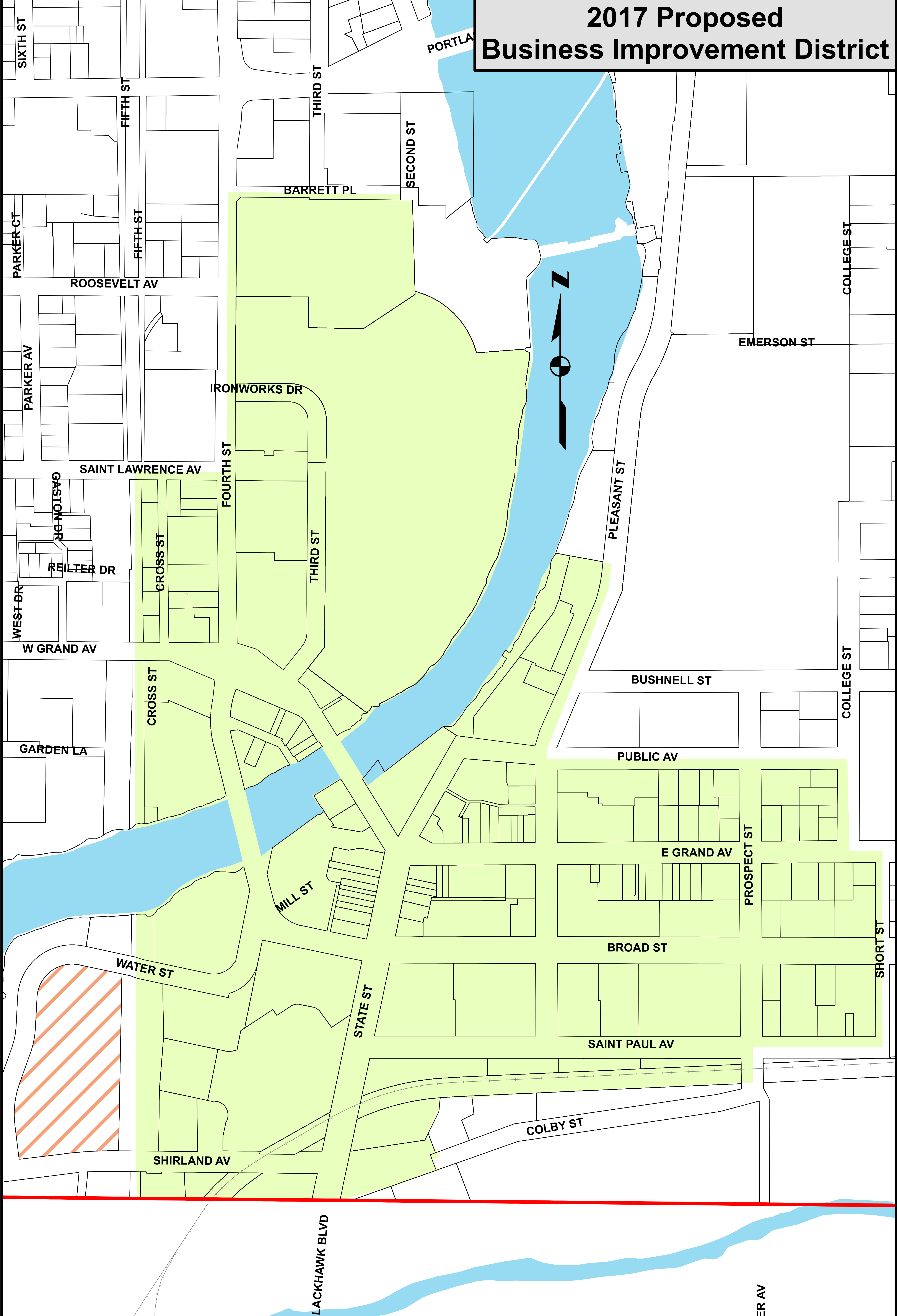
- **Reduce dependence upon fossil fuels**
NA
- **Reduce dependence on chemicals and other manufacturing substances that accumulate in nature**
NA
- **Reduce dependence on activities that harm life sustaining eco-systems**
NA
- **Meet the hierarchy of present and future human needs fairly and efficiently**
The Business Improvement District is a powerful economic development tool used to leverage private investment and creation of good paying jobs. This organization invests in the historic core of our community and preserves the heritage and economic vitality of Downtown Beloit for generations to come.

If any of the four criteria are not applicable to your specific policy or program, an N/A should be entered in that space.

Action required/Recommendation: Staff recommends approval of the resolution.

Fiscal Note/Budget Impact: No impact on operating budget. Funded entirely through the BID.

2017 Proposed Business Improvement District



-  Business Improvement District
-  Proposed Addition to Business Improvement District

Downtown Beloit Property Owners:

The Downtown Beloit Association has spent the past few months reviewing our Business Improvement District (BID) Operating Plan for the upcoming fiscal year. Upon review, it has been decided that it is time for the BID assessment to be increased starting next year. It is important to note that the last increase was in 2007.

The DBA is well aware of higher costs all businesses endured these past ten years, as we have shared them as well. In order for our organization to maintain its overall operations, we must implement this increase. By doing this, the DBA can avoid major financial disaster if one, or two of our major fundraising events are cancelled due to uncontrollable circumstances, such as weather. For instance, the 2014 Street Dance was rained out, which eliminated over half our expected income. Instances like this place the DBA in serious financial struggle, that we are still affected by to this day. In short, we do not wish to place our organization in a position where one event can make, or break us, financially.

Increasing our budget will better serve the DBA's mission of serving and promoting Downtown Beloit, and further our efforts in making this a premiere destination to outside communities, businesses, and visitors. Our Farmer's Market is averaging over 5,400 attendees each Saturday (2nd largest in the state), Street Dance hosted over 3,000 guests, almost \$6,500 was given to Façade & Sign Grants, and nearly \$9,000 invested on our hanging flower baskets and urns that keep the downtown beautiful in addition to the expense of staff to maintain them and the district, and \$7,000 was invested district-wide advertising for downtown businesses.

The increase will be from \$3.88/1,000 to \$4.462/\$1,000 and the cap will increase from \$3,000 to \$3,500, which is a 15% increase. To better illustrate, if an average property value was assessed at \$100,000, then the increase would equal \$58.20 for the year. With this increase, we would not see another increase in the foreseeable future.

You are invited to attend a workshop covering these changes on October 26th beginning at 5:30 at the Vision Center (500 Public Ave). DBA Director, Shauna El-Amin, and DBA Board Chair, Peter Fronk, will be on hand to address any questions, or concerns you may have.

If you are not able to attend the workshop, please feel free to contact Shauna at 365-0150 or shauna@downtownbeloit.com or Peter at 363-2375 or bksbeloit@bncollege.com.



2017

**BUSINESS IMPROVEMENT DISTRICT
OPERATING PLAN**

STATEMENT OF PURPOSE

Wisconsin Act 184 allows a city, upon petition of property owner, to create a Business Improvement District (BID) that enables property owners within that district to access themselves in order to maintain and enhance business viability by providing services to its' members by engaging in activities that can protect investments and enhance property values. As a result of this pooled assessment, there is a cost-benefit to individual property owners that affect parts of, or the whole district. It affords property owners a very real role in directing those affairs within the district which influence their investment and their environment.

Wisconsin Act 184 is a financial tool created by the State legislature that allows a municipality to levy a special assessment on business to pay for the development management, operation, maintenance and promotion of a defined BID. This is a critical tool for business people in Downtown Beloit in that it allows them to establish a strong organization in order to encourage and promote business development. Just as good schools, good parks, and good roads are essential for a balanced community, a prosperous Downtown serves the community as the financial center, service center, and special events center. It is a feature which all sectors of the community can take pride in and share.

A BID is the best source of funds that will allow the business people themselves to coordinate promotion, management and maintenance programs for the Downtown area. An improved central business district will create a positive image for not only those businesses within the district, but for the community as a whole.

BID'S RELATIONSHIP TO THE БЕLOIT COMPREHENSIVE PLAN

The Downtown Redevelopment Plan adopted by the Beloit City Council March 3, 2008 was developed by Vandewalle & Associates under the guidance of the Downtown Beloit Association and a Downtown Planning Committee with funding through the City's Community Development Block Grant. The Plan provides a vision and an implementation framework to guide redevelopment activities to shape the future of Downtown Beloit. The Plan provides recommendations for land use, building preservation, redevelopment, urban design, public improvements, and Plan implementation. The Downtown Redevelopment Plan was undertaken concurrently with the Beloit Comprehensive Plan and consequently, in addition to being a stand-alone document, the Plan is also considered an element of the Comprehensive Plan.

It is intended that the BID will complement the 2008 Comprehensive Plan as former BID's complemented the 1981 and 1998 Comprehensive Plans.

The following are five key Downtown redevelopment opportunities presented in the Plan:

1. Urban Housing: Attracting more residents to Downtown is a critical part of enlivening Downtown activity. Beloit offers an affordable cost of living which should be promoted as part of the Downtown housing initiative.
2. Business Recruitment and Retention: The DBA and other strategic partners should continue to play an active role to facilitate business recruitment and retention. Downtown Beloit draws from a retail market area of 100,000 people within a 10-mile radius, and its proximity to major population centers creates significant opportunity for Downtown to continue to grow as a regional destination.
3. Strengthen Connections with Beloit College: The DBA should build upon their strong relationship with Beloit College by partnering with them to forward several initiatives, including promoting Downtown housing, retail to serve the campus community.

4. Increase Corporate Involvement: Much of Beloit's success to date in redeveloping Downtown is attributable to public-private partnerships. Beloit corporations should continue to be sought as long-term partners to advance Downtown initiatives that benefit both the participating businesses and the community as a whole.
5. Riverfront Redevelopment: Downtown redevelopment should be focused, particularly in the initial stages, on the river. Riverfront uses should capitalize on river views and access—retail, residential, and entertainment uses in particular should be targeted. The relocation of Kerry Americas presents an opportunity to redevelop two riverfront sites in particular.

These references, along with others, show how the continued existence of the BID in Downtown Beloit will help to implement many of the goals that have been outlined in the comprehensive plan.

PROGRAM BENEFICIARIES

The BID program has been designed so that it will provide some benefit to all business interests within the district. There are many diversified interests existing within Downtown Beloit, therefore, a program has been created which will provide an equal amount of benefit to all groups which do business Downtown. The BID plan has been developed so that it will provide benefits to the following interests:

RETAILERS: Money generated through the BID assessment will be used to develop programs which will increase business activity in the Downtown area. A comprehensive promotional program, which will reinforce the existing promotional programs such as ArtWalk, Farmers' Market, Celebrate Weekend and Street Dance, Oktoberfest, Grand Lighted Holiday Parade, Halloween Parade & Party, Holidayz and Fridays in the Park. Retailers will benefit from such activities as these will generate traffic and a feeling of activity in the Downtown.

Money budgeted for design improvements will be used for projects which will improve the visual image Downtown. The Sign Grant Program, Facade Grant Program, and the Design Assistance Program will directly assist retailers. The continuation of Project Clean Sweep will insure that the public spaces will be kept clean and well maintained. Retailers will benefit from these programs because as the Downtown becomes more attractive so shall their business.

An established business recruitment and retention campaign will continue to aid retailers in Downtown as it will aid existing businesses to be more competitive and bring in new businesses that will complement existing retail uses. New business startups will also help increase traffic.

SERVICE PROVIDERS: Service providers will benefit from the proposed promotional activities as some of these events have been designed to enhance their industry as well. A quality calendar of promotional events helps to animate the environment and build foot traffic.

Design improvements will reflect a positive image on the service providers as well as an improved visual image Downtown will complement the image of each private interest Downtown. As the public feels more confident and comfortable with the environment Downtown they will spend more time and more money there.

Service providers will benefit from the business recruitment program as new compatible retailers

and service providers are attracted to the Downtown. These new businesses will all be potential new customers and clients for the existing service providers.

INDUSTRIAL FIRMS: Industrial firms located Downtown will benefit from the BID promotional programs as these events will provide a source of recreation and entertainment for their employees. The additional improvements to the physical environment and the overall effect of creating an ambience Downtown will help make Downtown an attractive, clean and active business district which will reflect positively on a corporate image.

PROPERTY OWNERS: Property owners will also benefit from the BID activities. As the proposed promotional and design programs take effect, the vitality of the Downtown will increase and eventually this increased vitality will result in an increase in the value of property located Downtown. The property owner who is in possession of vacant property will benefit from the business recruitment program as it may provide that owner with the best opportunity to fill that space.

PROGRAM GOALS AND OBJECTIVES

In 1988 Beloit was officially designated as one of the State's first five Main Street communities. The Downtown Beloit Association will continue to follow the developmental model outlined by the Main Street four-point approach. The Downtown Beloit Association has developed a set of goals and objectives and has produced a comprehensive work plan that is updated regularly. The Board of Directors will be responsible for overseeing the implementation of the work plan and will ensure the Mission Statement, Goals and Objectives are carried out. The Board shall have all powers necessary or convenient to implement the operating plan, including the power to contract per State Statutes 66.608.

VISION STATEMENT:

Downtown Beloit is a culturally rich, vibrant, united neighborhood that promotes and reflects a balanced mix of businesses and an engaged community.

MISSION STATEMENT:

To attract and retain a business mix that cultivates economic and social prosperity.

OPERATIONS / EXECUTIVE COMMITTEE

GOAL: Partner, communicate and represent District members to advance the District.

OBJECTIVE: Strengthen Main Street Organization

OBJECTIVE: Diversify future funding

OBJECTIVE: Continue to refine parking policies

OBJECTIVE: Publish newsletter and/or broadcast communications to district

OBJECTIVE: Recognize projects and people who build and support Downtown Beloit

OBJECTIVE: Insure compliance with all federal, state, and local regulations

PROMOTIONS COMMITTEE

GOAL: Market Downtown Beloit as a place to live, work and play.

- OBJECTIVE: Plan, promote and implement Easter Eggstravaganza
- OBJECTIVE: Plan, promote and implement ArtWalk
- OBJECTIVE: Plan, promote and implement Farmers' Market
- OBJECTIVE: Plan, promote and implement Fridays in the Park
- OBJECTIVE: Plan, promote and implement Celebrate Weekend and Street Dance
- OBJECTIVE: Plan, promote and implement Halloween Costume Parade & Party
- OBJECTIVE: Plan, promote and implement Oktoberfest
- OBJECTIVE: Plan, promote and implement the Grand Lighted Holiday Parade
- OBJECTIVE: Manage and promote Merchant's Holiday Lighted Window Contest
- OBJECTIVE: Plan, promote and implement Holidazzle
- OBJECTIVE: Manage Showmobile

DESIGN COMMITTEE

GOAL: Continuously improve and preserve the appearance and character of the Downtown.

- OBJECTIVE: Provide design assistance
- OBJECTIVE: Develop programs that will improve the appearance of privately owned property
- OBJECTIVE: Maintain public areas
- OBJECTIVE: Manage Sign Grant program
- OBJECTIVE: Manage Façade Grant program
- OBJECTIVE: Nominate properties for local historic designation
- OBJECTIVE: Continue Hanging Baskets and Flower Urns program

ECONOMIC RESTRUCTURING COMMITTEE

GOAL: Strengthen and grow the District's economic base.

- OBJECTIVE: Continue business recruitment and retention programs
- OBJECTIVE: Implement marketing and business development projects
- OBJECTIVE: Publish online business directory
- OBJECTIVE: Develop Downtown marketing program

BOARD OF DIRECTORS

The Downtown Beloit Association will maintain a Board of Directors in conformance with the Wisconsin Act 184. This board will be responsible for the management of the BID. Responsibilities of the board include implementing the operating plan and preparing annual reports on the district. The board will also annually consider and make changes to the operating plan and submit the operating plan to the City Council for approval.

The day to day activities of the Board of Directors shall be governed by its By-Laws referred to in this plan.

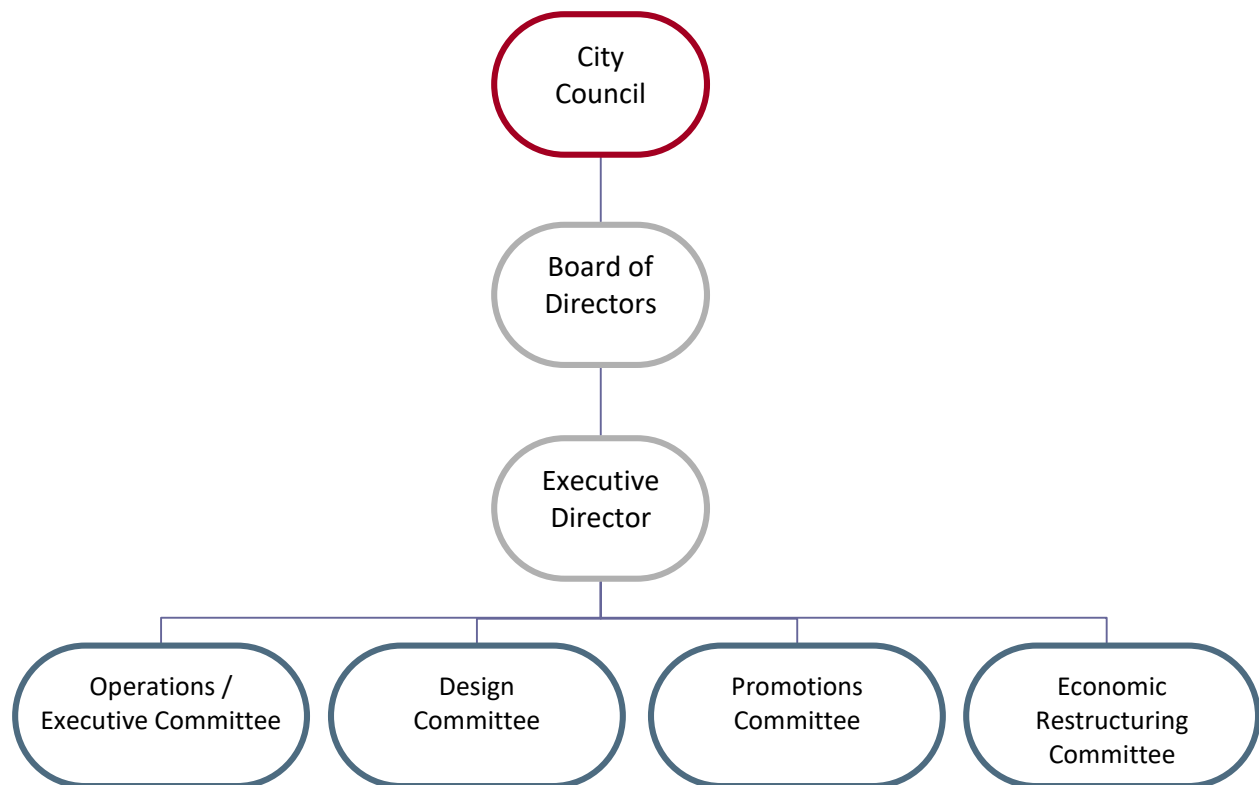
Furthermore, an Operations / Executive Committee will meet on a monthly basis to manage the day to day activities of the district. The Operations / Executive Committee will consist of the 4 (four) officers: Chairperson, Vice Chairperson, Secretary, and Treasurer. Other people on this committee will be the chair from each committee and the immediate Past Chairperson.

The board will consist of thirteen members, eight of which shall be property owners within the district. This board shall be appointed by City Council and shall serve staggered terms as designated by the City Council. The board should represent the following interest:

- Six (6) Owner Occupants
- Two (2) Non-Owner Occupants
- Two (2) Property Owners
- One (1) Resident Appointed at large
- One (1) Beloit College Representative
- One (1) Council Representative

In addition, board members should be representative of different areas within the district, as well as large and small business. The board will also conduct its affairs under the open meeting law and will keep minutes for public record.

STRUCTURE OF THE DOWNTOWN БЕЛОIT ASSOCIATION



SPECIAL ASSESSMENT AND EXEMPTIONS

The projects proposed in the 2017 operating plan will be funded through a special assessment. Assessments to meet the BID budget will be levied against each property within the district based on its most recent equalized value. Properties used for commercial purposes and those used exclusively for manufacturing will be eligible for assessment. Real property used exclusively for residential purposes will not be assessed as required by Wisconsin Statute 66.608. Properties which are exempt from paying property taxes such as public utilities, non-profit organizations, religious institutions, and governmental bodies are also exempt from the special assessment.

The proposed assessment is \$3.88/1,000 of assessed valuation.

The only exception to this formula relates to the largest properties within the district with an assessed value of \$773,200 or more. In order to equalize the assessment as fairly as possible no property will be specially assessed over \$3,000. This policy has been adopted because these properties account for 71% of the total valuation of the BID properties. By establishing a special assessment ceiling of \$3,000 the assessment is distributed more evenly between all the properties.

In accordance with the Downtown Beloit Association's By-laws, the fiscal year for this plan begins January 1, 2017. The City of Beloit will assess Downtown properties and distribute those assessments to the Downtown Beloit Association's BID Board of Directors.

Clerical costs involved with the administration of the assessment shall be provided by the City of Beloit.

PROPOSED 2017 BUDGET

Income		
General Income		
100 · Miscellaneous Income		\$ 12,000.00
121 · City of Beloit - Assessment		112,426.24
128 · Investment Income		500.00
145 · Non-Assessed Member		600.00
207 · Interest Income (MM)		10.00
209 · Carry Over (estimated)		74,265.31
Total General Income		199,801.55
Design Income		
132 · Hanging Baskets		3,500.00
Total Design Income		3,500.00
Promotions Income		
103 · Annual Dinner		3,000.00
115 · Celebrate Downtown		43,000.00
117 · Holidazzle		4,000.00
118 · Grand Lighted Holiday Parade		2,000.00
126 · Showmobile		5,000.00
133 · Farmers' Market		45,000.00
136 · Fridays in the Park		11,000.00

	139 · ArtWalk	\$ 2,500.00
	148 · Halloween Parade	1,500.00
	155 · Easter Eggstravaganza	1,000.00
	156 · Oktoberfest	26,000.00
	Total Promotions Income	134,000.00
	Total Income	337,301.55
	Expense	
	300 · General Expenses	
	305 · Audit	4,100.00
	306 · Annual Meeting	2,500.00
	307 · Accounting Services	2,394.00
	309 · Conference/Training	1,500.00
	310 · Computer Replacement	500.00
	314 · DBA Director	62,000.00
	324 · Newsletter	350.00
	327 · Office Supplies	2,500.00
	330 · Postage	750.00
	336 · Rent/Utilities	11,000.00
	343 · Service Charges - City	4,300.00
	348 · Telephone	1,500.00
	354 · Truck Expense	500.00
	355 · Vision Center	300.00
	Total 300 · General Expenses	94,194.00
	399 · Economic Expenses	
	400 · CID Project	0.00
	405 · Web Site	500.00
	406 · Business Directory	1,500.00
	415 · Business Recruitment	250.00
	Total 399 · Economic Expenses	2,250.00
	499 · Design Expenses	
	500 · Design - Façade Grants	4,500.00
	512 · Project Clean Sweep - Salaries	11,000.00
	515 · Project Clean Sweep - Supplies	1,500.00
	518 · Sign Grant	2,000.00
	520 · Downtown Maintenance	1,000.00
	522 · Hanging Baskets	9,000.00
	523 · Banner/Brackets	500.00
	Total 499 · Design Expenses	29,500.00
	599 · Promotions Expense	
	333 · Promotions Coordinator	63,000.00
	609 · Celebrate Weekend	14,000.00
	611 · Grand Lighted Holiday Parade	2,000.00
	612 · Holidazzle	3,500.00
	618 · Farmers' Market	20,000.00
	621 · Fridays in the Park	9,000.00

624 · Halloween	\$ 1,400.00
625 - Easter Eggstravaganza	1,500.00
626 · Oktoberfest	12,000.00
635 · Showmobile	3,000.00
649 · DBA T-shirts	300.00
650 · Volunteer Recognition	100.00
651 · Co-op Advertising	4,000.00
652 · ArtWalk	3,000.00
Total 599 · Promotions Expense	136,800.00
Total Expense	262,744.00
Less Carry Over	74,265.31
Net Income	292.24

CALCULATING THE ASSESSMENT

TOTAL BUDGET

Credits		
	Expected Income	\$ 150,610.00
	Balance Forward	<u>74,265.31</u>
Total Credits		224,875.31
Net Assessment @ \$3.88/1000		112,426.24
TOTAL		\$ 337,301.55

1989 Assessment was	\$3.21/1,000
1990-1992 Assessment was	\$3.04/1,000
1993-1995 Assessment was	\$3.25/1,000
1996-2003 Assessment was	\$3.58/1,000
2004-2006 Assessment was	\$3.73/1,000
2007-2016 Assessment was	\$3.88/1,000
2017 Assessment is	\$3.88/1,000

RESOLUTION

Approving the Operating Budgets, Appropriating Funds, and Levying Property Taxes Necessary for the Operation and Administration of the City of Beloit for the Year 2017 including the 2017 Capital Improvement Budget; the Beloit Public Library Budget; and further authorizing the City Treasurer to spread the City Property Tax along with the Apportionments Certified for Other Jurisdictions upon the Current Tax Roll of the City

WHEREAS, the City Manager prepared the annual operating and capital improvement budgets for the City, which provide for the appropriation of funds necessary for all projected City operations and capital improvement needs for the fiscal year beginning January 1, 2017, and ending December 31, 2017; and

WHEREAS, the City also levies a property tax on all real and personal property located in the City to support the appropriations necessary to provide for City operations; and

WHEREAS, preparation for the 2017 budget began on July 5th of this year at a workshop where preliminary expenditure and revenue expectations along with various budget assumptions were discussed with Councilors; and

WHEREAS, following that workshop the proposed operating and capital improvements budgets were completed and submitted to the Council on October 3, 2016, at which time a budget presentation was made that included proposed appropriation requests, revenue projections, a capital improvement program, and a proposed property tax levy, for Council review and consideration; and

WHEREAS, on October 10, 2016, a budget workshop was held with the Councilors where department budgets were presented for each fund and operating division as well as the capital improvements budget; and

WHEREAS, on October 17, 2016, as is required by Wisconsin Statutes, Chapter 65, a Public Hearing was held on the proposed operating and capital improvements budgets where all interested parties were provided an opportunity to ask questions, make comments, and otherwise be heard regarding the proposed operating and capital improvements budgets for the year 2017; and

WHEREAS, the Council has now concluded its review of the proposed 2017 operating and capital improvements budgets, along with the proposed property tax levy, and finds it to be in the best interest for the health, safety, and welfare of the residents of the City of Beloit to adopt this resolution providing for the appropriations herein authorized and levying property taxes net of other revenue sources sufficient to cover the cost of those appropriations in the 2017 budget year.

NOW, THEREFORE, BE IT RESOLVED that there is hereby appropriated out of the General Government Funds of the City of Beloit for the year 2017, including those monies received from the General Property Tax Levy, to the funds indicated and for the purposes stated herein the following amounts:

General Fund Expenditures

City Council	\$49,341
City Manager	293,833
City Attorney	575,770
Information Technology	653,610
Human Resources	141,912
Economic Development	263,618
Finance & Administrative Services	2,673,726
Police Department	11,544,528
Fire Department	7,613,932
Community Development	1,132,746
Department of Public Works	5,955,527
TOTAL EXPENDITURES	<u><u>\$30,898,543</u></u>

General Fund Revenues

Mobile Home Tax	\$15,000
Motel-Hotel Room Tax	135,000
Payments "In Lieu of" Tax	849,000
Other Taxes	545,000
Licenses & Permits	887,100
Fines & Forfeitures	948,120
State Aids - Transportation	1,822,000
State Shared Aidable Revenue	16,160,000
Expenditure Restraint Program	655,000
Other State Aids	89,000
Computer Exemption	60,000
Use of Money - Property	528,200
Departmental Earnings	825,100
Other General Revenue	75,100
Other Financing Sources (Use of Fund Balance)	0
Total Non-Property Tax General Fund Revenue	<u>\$23,593,620</u>
General Fund Property - Tax Levy	7,304,923
TOTAL REVENUES	<u><u>\$30,898,543</u></u>

Debt Service Fund Expenditures

Debt Service	\$6,685,085
TOTAL EXPENDITURES	<u><u>\$6,685,085</u></u>

Debt Service Fund Revenues

Other Financing Sources (Use of Fund Balance)	1,835,085
Total Non-Property Tax Revenue	<u>\$1,835,085</u>
Debt Service Property - Tax Levy	4,850,000
TOTAL REVENUES	<u><u>\$6,685,085</u></u>

Capital Fund Expenditures

CIP Engineering	\$672,300
Equipment Replacement	870,000
Computer Replacement	84,490
TOTAL EXPENDITURES	<u><u>\$1,626,790</u></u>

Capital Fund Revenues

Cash & Property	\$71,160
Departmental Earnings	1,467,731
Other Financing Sources	87,899
TOTAL REVENUES	<u><u>\$1,626,790</u></u>

Enterprise Fund Expenditures

Golf Course	\$463,758
Cemeteries	311,539
Water Utility	6,473,148
Wastewater Utility	6,954,141
Storm Water Utility	1,133,500
Ambulance	1,165,907
Transit	2,019,836
TOTAL EXPENDITURES	<u><u>\$18,521,829</u></u>

Enterprise Fund Revenues

Licenses & Permits	\$1,500
Fines & Forfeitures	266,250
Intergovernmental Aids & Grants	1,139,077
Cash & Property Income	314,643
Departmental Earnings	16,023,029
Other Revenue	11,590
Other Financing Sources	102,907
Total Non-Property Tax Revenue	<u>\$17,858,996</u>
Property - Tax Levy	<u>662,833</u>
TOTAL REVENUES	<u><u>\$18,521,829</u></u>

Special Revenue Funds Expenditures

Police Grants	\$550,739
SAFER Grant	222,763
HOME Program	247,725
MPO Traffic Engineering	234,000
Park Impact Fees	0
TID #5 - Downtown Overlay	1,149,087
TID #6 - Beloit 2000 Riverfront	1,029,368
TID #8 - Industrial Park	257,661
TID #9 - Beloit Mall	186,079
TID #10 - Gateway Ind. Park	5,447,931
TID #11 - Industrial Park	250,188
TID #12 - Frito Lay	84,492
TID #13 - Milwaukee Road	638,924
TID #14 4th Street Corridor	70,899
Solid Waste Collection	2,452,473
Library	2,762,884
TOTAL EXPENDITURES	\$15,585,213

Special Revenue Funds Revenues

Fines & Forfeitures	\$79,000
Intergovernmental Aids & Grants	\$1,729,901
Cash & Property Income	215,506
Departmental Earnings	2,760,973
Other Revenue	178,319
Other Financing Sources	176,187
Total Non-Property Tax Revenue	\$5,139,886
TID Tax Increment	\$8,508,450
Property - Tax Levy - Grants	\$156,000
Property - Tax Levy - Library	1,780,877
TOTAL REVENUES	\$15,585,213

Internal Service Fund Expenditures

Liability Insurance	\$1,699,055
Health & Dental Plan	8,764,695
Equipment Operation & Maintenance	1,299,235
TOTAL EXPENDITURES	\$11,762,985

Internal Service Fund Revenues

Departmental Earnings	\$11,587,985
Other Revenues	175,000
TOTAL REVENUES	\$11,762,985

2016 Operating Budget Summary

General Fund	\$30,898,543
Debt Service	6,685,085
Non-CIP Capital Funds	1,626,790
Enterprise Funds	18,521,829
Special Revenue Funds	15,585,213
Internal Service Funds	11,762,985
Total Budget Before CIP Plan	<u><u>\$85,080,445</u></u>

BE IT FURTHER RESOLVED that the 2017 CIP and Capital Improvement Budget containing capital projects necessary for the betterment of the community, is hereby approved and appropriations, which shall remain in effect until completion of the project, are authorized for the total amount of \$10,196,903 funded as follows:

Capital Improvement Budget Revenues

GO Debt	\$5,000,000
Fund Balance	2,675,300
Equipment Fund	200,000
State/Federal Grants/Aide	494,800
Special Assessments	195,000
Operating Budget	1,418,103
Other Financing Sources	213,700
TOTAL REVENUES	<u><u>\$10,196,903</u></u>

Capital Improvement Budget Expenditures

Infrastructure Improvements	\$4,066,102
Development & Redevelopment	3,145,300
Building & Grounds	1,739,050
Capital Equipment	1,124,500
Financing of Issue	121,951
TOTAL EXPENDITURES	<u><u>\$10,196,903</u></u>

BE IT FURTHER RESOLVED that there is hereby levied a property tax totaling the sum of \$14,754,633 from all the taxable properties in the City of Beloit as returned by the City Assessor in the year 2016 for the use and purpose as set forth in the budget above; which, once collected, shall be distributed to the funds as stipulated below:

General Fund	\$7,304,923
Debt Service Fund	4,850,000
Transit Fund	584,719
Cemeteries Fund	28,114
Golf Course Fund	50,000
Beloit Public Library Fund	1,780,877
Police - OJA Beat Patrol Grant	40,000
Police - School Resource Officers Grant	90,000
MPO Traffic Engineering Grant	26,000
Total Property Tax Levy	<u><u>\$14,754,633</u></u>

BE IT FURTHER RESOLVED that there is levied upon the following taxing districts, for purposes of financing the projects and expenditures of Tax Incremental Financing Districts Nos. 5, 6, 8, 9, 10, 11, 12, 13, and 14 the following estimated amounts. The final amounts will be determined once the apportionments are received from the other taxing districts.

TIF District No. 5	\$1,082,087
TIF District No. 6	914,968
TIF District No. 8	136,404
TIF District No. 9	148,471
TIF District No. 10	5,266,137
TIF District No. 11	239,958
TIF District No. 12	45,771
TIF District No. 13	611,159
TIF District No. 14	63,495
Total	<u><u>\$8,508,450</u></u>

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized and directed to spread the City Property Tax upon the current tax roll of the City of Beloit with the actual apportionments certified by other taxing districts.

BE IT FURTHER RESOLVED that a 1.0% cost of living salary and wage increase shall be effective January 1, 2017, for all non-represented employees.

Dated at Beloit, Wisconsin, this 7th day of November 2016.

BELOIT CITY COUNCIL

David F. Luebke, President

ATTEST:

Lorena Rae Stottler, City Clerk