# CITY OF BELOIT

# THE BELOIT REPORT

CONTINUING ITS RESURGENCE AS THE GEM OF THE ROCK RIVER VALLEY

# CURRENT EVENTS AND ACTIVITIES

### **CITY MANAGER ACTIVITIES**

<u>Meetings:</u>

- Held Department Head meeting and one-on-one meetings with staff.
- Met with Council President Luebke.

### Activities:

- City employees who are not required to be in uniform had a great time on Halloween with a costume contest. We have hard working, dedicated staff and it is important to also have a little fun and laughter at work! Thanks to staff for their participation and for the observers—all in good fun.
- Attended the Latino Service Providers Coalition meeting.
- Participated in City Center Committee ground breaking for Nature At The Confluence Environmental Learning Center and Campus in South Beloit.
- Participated in the ribbon cutting for the "Diverging Diamond Interchange" (DDI) on Avalon Road. The Wisconsin Department of Transportation (DOT) tells us that these interchanges "have been shown to increase capacity and safety, decrease congestion and minimize the cost of new infrastructure." An explanation and video on how to navigate a DDI is available on the Wisconsin DOT's website: http://tinyurl.com/zezifa7
- A contingency of staff and Police and Fire Commission members participated in the Police and Fire Commission training held by the League of Wisconsin Municipalities.

### VOTING AND ELECTION INFORMATION

The City Clerk's webpage has a multitude of information available to answer your questions regarding the upcoming elections on November 8, 2016. A sample ballot is available, along with voter registration information, polling locations, and more. Please click here to view their webpage: <a href="http://tinyurl.com/kzt5jzt">http://tinyurl.com/kzt5jzt</a>

### YWCA ROCK COUNTY RACIAL JUSTICE CONFERENCE 2016

The YWCA Rock County Second Annual Racial Justice Conference will be held **Thursday**, **November 10, 2016** from 8:00 a.m. to 4:00 p.m. at the Holiday Inn Express and Janesville Conference Center, 3100 Wellington Place. The theme of the conference is "Building Bridges to a Culture of Inclusion." The City of Beloit is one of the sponsors, and several members of our organizational team, as well as City Councilors, will be in attendance. For more information, please see their website at <u>www.ywcaracialjustice.org</u>

### GRINNELL HALL SENIOR CENTER SCHEDULES VETERANS DAY CEREMONY AND LUNCH

Grinnell Hall Senior Center, 631 Bluff Street, Beloit has scheduled a Veterans Day Ceremony and Lunch for Friday, November 11, 2016 at 10:00 a.m.

Grinnell Hall celebrates its history as a Veterans Center and comes together to honor the fine men and women who have served our country. The program will begin in the auditorium with

# November 4, 2016

A weekly publication from the Office of the City Manager

Lori S. Curtis Luther City Manager City of Beloit 100 State Street Beloit, WI 53511

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# Special points of interest:

- City Council Agenda (page 2)
- City and Community Events (page 5)

Page 2

the posting of the colors. Grinnell's own Golden-aires will provide the musical talent for the program. Speaking this year will be Marcia Galvan, Community Development Director of Rock Valley Community Veterans Housing 4 Our Vets, as well as Lynn Reynolds, a local artist who created the mural in the Grinnell Hall Veterans Room.

The Veterans Day ceremony will be followed by lunch in the dining room. The cost is a suggested donation of \$3.25 for those 60 and over. All veterans and their spouses will dine for no charge, courtesy of the Grinnell Advisory Board. If you will be attending lunch, you must sign up by Tuesday, November 8, 2016 at noon by calling 608-364-2875.

#### DAY OF RECOGNITION FOR POLICE, FIRE AND EMT'S

The members of First Congregational Church, 801 Bushnell Street, Beloit, have scheduled a Day of Recognition at their church for Police Officers, Fire Fighters and EMT's in the City and Township of Beloit on **Saturday, November 12, 2016 at 11:00 a.m.** The public is invited to this special celebration.

#### ECONOMIC DEVELOPMENT IN THE NEWS

The continued transformation of Beloit's Ironworks campus was recently featured in a Milwaukee Business Journal article The article, "Community investment a critical component of a growing economy" is available here: <u>http://www.bizjournals.com/milwaukee/news/2016/11/02/community-investment-a-critical-component-of-a.html</u>

### CITY COUNCIL MEETING-MONDAY, NOVEMBER 7, 2016

At 6:30 p.m., the City Council will hold a <u>Workshop</u> in the City Manager's Conference Room to review the agenda of the regular 7:00 p.m. City Council meeting.

The attached <u>agenda</u> is for the Monday, November 7, 2016 regular City Council meeting beginning at 7:00 p.m. in the Forum. The entire City Council Agenda Packet is available on the City's website (click <u>here</u>).

#### 6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Approval of the Minutes of the Regular and Special meetings of October 17, 2016.
- b. Resolution authorizing Final Payment of Public Works Contract C16-02, Concrete Pavements—Kettle, Cranston, & Gateway. This project constructed turn lanes for Pratt Industries and repaired slabs on Kettle Way. The work has been completed satisfactorily and final payment to the contractor is recommended.
- c. Application for a new application for Class "B" Beer and "Class B" Liquor License of Game On Bar and Grill, LLC, d/b/a Game on Bar and Grill, located at 443 East Grand Avenue, Joseph A. Jensen Agent, for the licensing period ending June 30, 2017. This item will be referred to the Alcohol Beverage License Control Committee for their review and recommendation. This item was previously referred to Council and ABLCC as J & P Sports House Pub LLC.
- d. Application for Final Subdivision Plat of Eagles Ridge Plat No. 2 for properties located at 1710 & 1725 Raven Court. This item will be referred to Plan Commission for their review and recommendation.
- e. Resolution approving a Transit Services Agreement between the City of Beloit and Industries for the Blind, Inc.

Page 3

#### 7. ORDINANCES

- a. Proposed Ordinance to Establish 2-Hour Parking Time Limit in Iron Works South Parking Lot. Second reading. The 2hour parking time limits are intended to accommodate the customers for businesses in the Third Street area, including the members of the YMCA. Traffic Review recommendation for approval 4-0.
- b. Proposed Ordinance to Add Signal Locations to Index of Special Locations at Gateway/Cranston and Gateway/Colley. Second Reading. The City recently completed the signal upgrade at Cranston/Gateway and is in the process of constructing the signals at Colley/Gateway. This item will update Section 13.02 of the Cole of General Ordinances of the City of Beloit. Traffic Review recommendation for approval 4-0.
- c. Proposed Ordinance to Remove Parking on the North Side of West Grand Avenue Adjacent to 715 West Grand Avenue. Second Reading. This item will update Section 13.02 of the Code of General Ordinances of the City of Beloit. It has been determined that parking should be officially removed to allow for better sightlines at the intersection. Traffic Review recommendation for approval 4-0.
- d. Substitute Amendment #1: Proposed Ordinance to Remove Parking on the South Side of Public Avenue Adjacent to 424 College Street. Second Reading. This item will update Section 13.02 of the Cole of General Ordinances of the City of Beloit. The City received a request from Meals on Wheels to remove parking along Public Avenue in the area of their pick-up/drop-off. After consulting with the Executive Director of Meals on Wheels, it was decided that the best option would be to create a No-Parking/Loading zone between the hours of 10:00 a.m. and 1:00 p.m. Traffic Review recommendation for approval 4-0.
- e. Proposed Ordinance to Establish Time Restrictions for Terrace Parking at 819 Clary Street. Second Reading. This item will update Section 13.02 of the Cole of General Ordinances of the City of Beloit. This request came from a Board member of Little Turtles' Playhouse, Inc. The terrace parking stalls would be limited to 30-minutes on weekdays between the hours of 6 a.m. to 6 p.m. to allow pick-up/drop-off activities to occur. Traffic Review recommendation for approval 5-0.
- f. Proposed Ordinance amending the Future Land Use Map of the City of Beloit Comprehensive Plan to change the future land use designation for the property located at 631, 640, 654, & 657 Bluff Street from R-1B, Single-Family Residential to C-1, Office District. Plan Commission recommendation for approval 5-0. Second reading. Traffic Review recommendation for approval 5-0.
- g. Proposed Ordinance to amend Section 3.15(3) of the Code of General Ordinances of the City of Beloit pertaining to Distribution of Room Taxes. First and Second Reading. The City of Beloit imposes a room tax for the furnishing of retail rooms, lodging, or sites to transients by hotel keepers, motel operators, and other persons furnishing accommodations that are available to the public. Currently, the proceeds of such tax when collected is apportioned at 10% to the City and the remaining 90% to the Beloit Convention and Visitors Bureau. The apportioned amounts have been the same since inception of the ordinance in 1987. The City would like to increase the amount apportioned to the City from 10% to 15% and reduce the amount apportioned to the Beloit Convention and Visitors bureau from 90% to 85%. The additional apportionment to the City will help balance the general fund budget going forward.

#### 11. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution approving "WISCORS" Cooperative Agreement between the State of Wisconsin Department of Transportation and the City of Beloit. The WISCORS network is a system of GPS receivers permanently fixed at sites throughout Wisconsin. The city's participation in this program will be mutually beneficial to the city and the state.
- Resolution approving a Parking Lot Use Agreement between the City of Beloit and United Church of Beloit. This agreement will formalize the continued use of the parking lot at the United Church of Beloit by patrons of Grinnell Hall. The agreement provides for the city to pay \$1850 for parking lot use in 2016 and \$2600 annually thereafter during the remaining period of the agreement. The parking lot use agreement extends until April 14, 2019.

Page 4

- c. Resolution authorizing the City Manager to Apply for a Wisconsin Historic Preservation Fund Subgrant. Applications are due by November 11, 2016. If the City Council approves the request, all property owners in the potential historic district (informally designated as the Milwaukee Road and Emerson Street historic district) will be invited to a public meeting in order to find out more about the nomination process as well as the benefits of owning a property on the National Register of Historic Places.
- d. Resolution adopting the City of Beloit Strategic Plan for 2016-2018.
- e. Resolution approving the 2017 Community Development Block Grant (CDBG) Annual Action Plan. The Annual Plan includes how the City intends to allocate its CDBG funds over the next year. Community Development Authority recommendation for approval 6-0.
- f. Resolution approving the 2017 HOME Investment Partnership (HOME) Budget. Community Development Authority recommendation for approval 6-0. On October 17, 2016 a Public Hearing was held on the proposed HOME Budget during the City Council meeting, and no comments were made by the public.
- g. Resolution approving the 2017 Business Improvement District (BID) Operating Plan and Budget. Shauna El-Amin,
   Executive Director of the Downtown Beloit Association, will present the BID Operating Plan and Budget. On October 27, 2016 the Downtown Beloit Association Board of Directors approved the budget for 2017.
- h. Resolution approving the Operating Budgets, Appropriating Funds, and Levying Property Taxes necessary for the Operation and Administration of the City of Beloit for the Year 2017 including the 2017 Capital Improvement Budget, the Beloit Public Library Budget; and further authorizing the City Treasurer to spread the City Property Tax along with the apportionments certified for other Jurisdictions upon the current tax roll of the City. (Budget available for review at <u>http://www.beloitwi.gov</u> - under Financial Documents.)

#### **12. ADJOURNMENT**

Page 5

# CITY MEETING CALENDAR–NOVEMBER 7–11, 2016

| Monday, November 7  | 6:30 p.m. | City Council Workshop, City Manager's Conf. Room (All City Councilors)                         |
|---------------------|-----------|--|
| Monday, November 7  | 7:00 p.m. | City Council Meeting, Forum (All City Councilors)  |
| Tuesday, November 8 | 4:00 p.m. | Alcohol Beverage License Control Committee, Forum (R. Dunkin)                                  |
| Tuesday, November 8 | Cancelled | Board of Appeals   |
| Wed., November 9    | 6:30 p.m. | Parks, Recreation and Conservation Advisory Commission, DPW Operations Center<br>(M. Sloniker) |
| Wed., November 9    | 7:00 p.m. | <u>Plan Commission</u> , Forum (K. Leavy)  |

# UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website: <a href="http://www.visitbeloit.com">www.visitbeloit.com</a>

| Nov. 5, 12, 19 | 9:00—Noon      | <b>Beloit Winter Farmers' Market</b> at Bushel & Peck's, 328 State Street. Featuring your favorite farmers, gardeners, producers & artisan food makers from the Beloit Market and Stateline area.   |
|----------------|----------------|---|
| November 10    | 8:00-4:00 p.m. | <b>Racial Justice Conference "Building Bridges to a Culture of Inclusion"</b> at<br>Holiday Inn Express and Janesville Conference Center, 3100 Wellington Place,<br>Janesville. Register online at <u>www.ywcaracialjustice.org</u> or call 608-752-5445 Ext.<br>206.                 |
| November 11    | 10:00 a.m.     | Veterans Day Ceremony and Lunch at Grinnell Hall Senior Center, 631 Bluff St.   |
| November 12    | 11:00 a.m.     | <b>Day of Recognition for Police, Fire and EMT's</b> at First Congregational Church, 801 Bushnell St., Beloit.  |
| November 12    | 7:00 p.m.      | <b>"The Reel Deal"</b> presented by the Beloit International Film Festival and Beloit<br>Public Library Foundation. Fundraiser featuring live music, dancing, and more. For<br>tickets and more information, please click here: <u>https://beloitfilmfest.org/casino/</u>             |
| November 14    | 1:00 p.m.      | <b>Learn How to Stay Safe in all Situations</b> , two-hour presentation by retired Beloit<br>Police Officer Doug Anderson at Grinnell Hall Senior Center, 631 Bluff St. Free<br>and open to the public, but pre-registration is required by calling Grinnell Hall at<br>608-346-2875. |
| November 25    | 5:00—8:00 p.m. | <b>24th Annual Grand Lighted Parade</b> , downtown Beloit. For more information, please contact Downtown Beloit Association at 365-0150.  |



### PUBLIC NOTICE

The City of Beloit City Council will hold a **Workshop** on Monday, November 7, at 6:30 p.m., in the 4<sup>th</sup> floor City Manager's Conference Room, City Hall, 100 State Street, Beloit WI 53511. The purpose of the workshop is to review the agenda of the regular 7:00 p.m. City Council meeting.

Lori S. Curtis Luther, City Manager

Return to page 2

Return to page 5

Dated: November 2, 2016 Lorena Rae Stottler City Clerk www.beloitwi.gov

\*\* Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit WI 53511.



### AGENDA BELOIT CITY COUNCIL 100 State Street, Beloit WI 53511 City Hall Forum – 7:00 p.m. Monday, November 7, 2016

- 1. CALL TO ORDER AND ROLL CALL
- 2. PLEDGE OF ALLEGIANCE
- 3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
- 4. PUBLIC HEARINGS
- 5. CITIZEN PARTICIPATION
- 6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Approval of the Minutes of the Regular and Special meetings of October 17, 2016 (Stottler)
- b. Resolution authorizing Final Payment of Public Works Contract C16-02, Concrete Pavements- Kettle, Cranston, & Gateway (Boysen)
- c. Application for a new application for Class "B" Beer and "Class B" Liquor License of Game On Bar and Grill, LLC, d/b/a Game on Bar and Grill, located at, 443 East Grand Avenue, Joseph A Jensen Agent, for the licensing period ending June 30, 2017 (Stottler) Refer to ABLCC
- d. Application for Final Subdivision Plat of Eagles Ridge Plat No. 2 for properties located at 1710 & 1725 Raven Court (Christensen) Refer to Plan Commission
- e. Resolution approving a Transit Services Agreement between the City of Beloit and Industries for the Blind, Inc. (Gavin)
- 7. ORDINANCES
  - Proposed Ordinance to Establish 2-Hour Parking Time Limit in Iron Works South Parking Lot (Boysen) Second Reading Traffic Review recommendation for approval 4-0
  - Proposed Ordinance to Add Signal Locations to Index of Special Locations at Gateway/Cranston and Gateway/Colley (Boysen) Second Reading Traffic Review recommendation for approval 4-0
  - Proposed Ordinance to Remove Parking on the North Side of West Grand Avenue Adjacent to 715 West Grand Avenue (Boysen) Second Reading Traffic Review recommendation for approval 4-0

- d. Substitute Amendment #1: Proposed Ordinance to Remove Parking on the South Side of Public Avenue Adjacent to 424 College Street (Boysen) Second Reading Traffic Review recommendation for approval 4-0
- Proposed Ordinance to Establish Time Restrictions for Terrace Parking at 819 Clary Street (Boysen) Second Reading Traffic Review recommendation for approval 5-0
- f. Proposed Ordinance amending the Future Land Use Map of the City of Beloit Comprehensive Plan to change the future land use designation for the property located at 631, 640, 654, & 657 Bluff Street from R-1B, Single-Family Residential to C-1, Office District (Christensen) Plan Commission recommendation for approval 5-0 Second Reading Traffic Review recommendation for approval 5-0
- g. Proposed Ordinance to amend Section 3.15(3) of the Code of General Ordinances of the City of Beloit pertaining to Distribution of Room Taxes (Miller) First and Second Reading
- 8. APPOINTMENTS
- 9. COUNCILOR ACTIVITIES AND UPCOMING EVENTS
- **10. CITY MANAGER'S PRESENTATION**
- 11. REPORTS FROM BOARDS AND CITY OFFICERS
  - a. Resolution approving "WISCORS" Cooperative Agreement between the State of Wisconsin Department of Transportation and the City of Beloit (Boysen)
  - b. Resolution approving a Parking Lot Use agreement between the City of Beloit and United Church of Beloit (Boysen)
  - c. Resolution authorizing the City Manager to Apply for a Wisconsin Historic Preservation Fund Subgrant (Christensen)
  - d. Resolution adopting the City of Beloit Strategic Plan for 2016-2018 (Luther)
  - e. Resolution approving the 2017 Community Development Block Grant (CDBG) Annual Action Plan (Christensen) Community Development Authority recommendation for approval 6-0
  - Resolution approving the 2017 HOME Investment Partnership (HOME) Budget (Christensen)
     Community Development Authority recommendation for approval 6-0
  - g. Resolution approving the 2017 Business Improvement District Operating Plan and Budget (EI-Amin)
  - h. Resolution approving the Operating Budgets, Appropriating Funds, and Levying Property Taxes necessary for the Operation and Administration of the City of Beloit for the Year 2017 including the 2017 Capital Improvement Budget, the Beloit Public Library Budget; and further authorizing the City Treasurer to spread the City Property Tax along with the apportionments certified for other Jurisdictions upon the current tax roll of the City (Miller) (Budget available for review at www.beloitwi.gov)

### 12. ADJOURNMENT

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Dated: November 2, 2016 Lorena Rae Stottler City of Beloit City Clerk www.beloitwi.qov

You can watch this meeting live on Charter PEG digital channel 992. Meetings are rebroadcast during the week of the Council meeting on Tuesday at 1:00 p.m.; Thursday at 8:30 a.m.; and Friday at 1:00 p.m.

Return to page 2

Return to page 5



Beloit City Hall –The Forum 100 State Street, Beloit, WI 53511 November 8, 2016 – 4:00 p.m.

### NOTICE AND AGENDA ALCOHOL BEVERAGE LICENSE CONTROL COMMITTEE

- 1. Roll Call
- 2. Approval of the minutes of the meeting of October 11, 2016
- Consideration of a Change of Agent on the Class "A" Beer and "Class A" <u>Cider Only</u> license for Speedway LLC owned by MPC Investment LLC, d/b/a Speedway #4293, 2781 Milwaukee Road to Jane M. Erbe for the licensing period ending June 30, 2017.
- 4. Consideration of new Application for a Class "B" Beer and "Class B" Liquor License for Game On Bar and Grill, LLC, 443 E. Grand Avenue, Joseph A. Jensen (Agent) for the license period ending June 30, 2017.
- 5. Consideration of an incident on September 29, 2016 at Pilot Travel Centers, LLC d/b/a Pilot Travel Center #289, 3001 Milwaukee Road, Victoria VanCoulter, Agent for a sale to an underage person during an alcohol compliance check.
- 6. Citizen Comments
- 7. Committee Comments
- 8. Police Department Comments
- 9. City Attorney Comments
- 10. Adjournment

November 2, 2016 Lorena Rae Stottler - City of Beloit, City Clerk www.beloitwi.gov

Return to page 5

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### **MEMORANDUM**

**TO:** Board of Appeals Members

**FROM:** Drew Pennington, AICP, Director of Planning & Building Services

- **DATE:** October 28, 2016
- SUBJECT: Cancellation of Board of Appeals Meeting

Since no applications have been submitted, the regularly scheduled <u>November 8, 2016</u> meeting of the Board of Appeals has been cancelled. The next Board of Appeals meeting is scheduled for Tuesday, December 13, 2016.

Please contact me at (608) 364-6711 or <u>penningtond@beloitwi.gov</u> if you have any questions or require more information.

Return to page 5

cc: City Clerk's Office City Manager's Office Media

### **PUBLIC MEETING**

### PARKS, RECREATION, AND CONSERVATION ADVISORY COMMISSION REGULAR MEETING WEDNESDAY, NOVEMBER 9, 2016 6:30PM DPW OPERATIONS CENTER 2351 SPRINGBROOK COURT, BELOIT, WI

### **AGENDA**

- 1.) Call to Order
- 2.) Review Minutes of: October 12, 2016
- 3.) Citizens Participation
- 4.) Old Business None
- 5.) New Business
  - a.) Review and consideration of allowing placement of Little Free Library's to be installed and located in designated park sites.
  - b.) Review and consideration of accepting a donation for either a park bench or drinking fountain as presented by Mary Porter as a memorial to her husband Daryl Porter.
- 6.) Director's Report
- 7.) Committee Members Comments
- 8.) Adjournment

### **SPECIAL CONSIDERATIONS:**

- Commissioners unable to attend are encouraged to contact Brian Ramsey @ 608/364-2919 or the Parks
   Administrative Secretary @ 608/364-2929 prior to the meeting.
- \*\* Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.
- \*\*\* For additional information or to request this service, please contact the Parks & Leisure Services Division located at 2351 Springbrook Court, Beloit, WI 53511 or by calling 608/364-2929.

Return to page 5



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### MEETING NOTICE AND AGENDA Beloit City Plan Commission Wednesday, November 9, 2016 at 7:00 PM The Forum Beloit City Hall, First Floor 100 State Street, Beloit

### 1. Call to Order and Roll Call

- 2. Approval of the Minutes of the October 5, 2016 Meeting
- Extraterritorial Certified Survey Map 6045 East Buss Road
   Review and consideration of a one-lot Certified Survey Map for the property located at
   6045 East Buss Road in the Town of Turtle
- Final Plat Eagles Ridge Plat No. 2 New Leaf Homes 1710 and 1725 Raven Court Review and consideration of a 6-lot Final Plat for the properties located at 1710 and 1725 Raven Court in the City of Beloit
- 5. Status Report on Prior Plan Commission Items
- 6. Adjournment

Immediately upon adjournment of the regular meeting of the Plan Commission, a workshop will be held to discuss the City's existing sign ordinance and possible changes to the ordinance.

If you are unable to attend this meeting, please contact Ashley Rosenbaum in the Community Development Department at 364-6700 <u>no later than 4:00 PM the day before the meeting</u>.

Notice Mailed: November 4, 2016

Approved: Julie Christensen, Community Development Director

Return to page 5

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