

## CITY OF BELOIT



**November 23,  
2016**

*A weekly publication  
from the Office of the  
City Manager*

**Lori S. Curtis Luther**  
City Manager  
City of Beloit  
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### **Special points of interest:**

- **Special City Council Meeting (page 2)**
- **City and Community Events (page 3)**

# THE BELOIT REPORT

CONTINUING ITS RESURGENCE AS THE GEM OF THE ROCK RIVER VALLEY

## CURRENT EVENTS AND ACTIVITIES

### CITY MANAGER MEETINGS AND ACTIVITIES

#### Meetings:

- Held one-on-one meetings with direct reports.
- Led the weekly Department Head meeting.
- Held Information Technology Stakeholder meetings to increase internal communications on major projects.
- Participated in the City Council Workshop regarding Stormwater, as well as the City Council meeting on November 21st.

#### Message:

The season of thankfulness is upon us. I extend special thanks to our City Council and employees for their dedication and service to the City of Beloit, and wish each and every citizen a safe and happy Thanksgiving!

### WINTER INFORMATION

A special insert from the Public Works Operations and Parks Division can be found in the Beloit Daily News today, November 23, 2016. The insert gives pertinent information on Snow Ordinances, designated emergency parking areas, mailbox clearance, property damage, and more. The information will also be in the Stateline Shopper on Wednesday, November 30, 2016, as well as [attached](#) to the Beloit Report.

### THANKSGIVING HOLIDAY SCHEDULES

#### **HOLIDAY TRASH AND RECYCLING COLLECTION**

Trash and recycling collection will be **delayed by one day beginning Thursday, November 24, 2016 through Friday, November 25, 2016** in observance of the Thanksgiving Day Holiday. There will be no trash or recycling collection on Thanksgiving Day. Thursday collection will take place on Friday, November 25th. **The Recycling Drop Off Center at 2351 Springbrook Court will be closed on Saturday, November 26, 2016** in observance of the Thanksgiving Day Holiday.

#### **BELOIT PUBLIC LIBRARY HOURS**

The Beloit Public Library will **close at 5:30 p.m. on Wednesday, November 23, 2016**. They will remain closed on thanksgiving Day and reopen on Friday, November 25, 2016. The outside bookdrop is open 24 hours a day.

#### **CITY HALL HOURS**

**All City offices will be closed on Thursday and Friday, November 24 and 25, 2016** in observance of the Thanksgiving holiday.

### NOTICE TO THE PUBLIC

The [attached](#) public notice was sent to specific property owners in the City of Beloit following an intensive survey that recommends the establishment of a new historic district known as the

Milwaukee Road and Emerson Street Historic District. A neighborhood meeting will take place on **Tuesday, November 29, 2016 from 7:00—8:00 p.m.** at the Todd School Gymnasium, 1621 Oakwood Avenue. The meeting is open to the public.

## DEER CARCASS DISPOSAL

The City of Beloit's Public Works Department no longer collects deer carcasses at curbside. In accordance with the City of Janesville's sanitary landfill policy, deer carcasses must be disposed of separate from regular waste and will not be accepted if they are co-mingled with other waste. Beloit deer hunters are encouraged to use the City of Janesville Landfill for their disposal of deer carcasses.

Deer carcasses will be accepted on the dates and times listed below. For more information on the City of Janesville Landfill or landfill policy, please call 608-755-3110. For Solid Waste information, call the City of Beloit Public Works Operations Facility at 608-364-2929.

City of Janesville Landfill Hours:

September—December: Weekdays: 8:00 a.m.—2:00 p.m.

Saturdays: 8:00 a.m.—12:00 p.m.

January—February: Saturdays: 8:00 a.m.—12:30 p.m.

## SHOP SMALL BUSINESS IN DOWNTOWN BELOIT

The shopping season is upon us! “**Shop Small Business Saturday**” on **November 26, 2016** in Downtown Beloit, where you will find many special deals. Please click [here](#) for a listing of Downtown Beloit Businesses that have shared their “Shop Small Saturday” deals with us!

## 13TH ANNUAL HOLIDAZZLE—DECEMBER 2, 2016

The 13th Annual [Holidazzle](#) is scheduled for **Friday, December 2nd, from 5:00—9:00 p.m.** in Downtown Beloit. What's Holidazzle? A night of unique shopping, live music, holiday treats, and more! Meet your friends at State and Grand, and share some holiday cheer. The elves have been busy and you'll find some one-of-a-kind gifts from artisans and craftspeople, along with a wonderful array of boutique items, gifts, food and other treats. Don't miss it!

## CITY COUNCIL MEETING—MONDAY, NOVEMBER 28, 2016

The Beloit City Council will hold a Special Meeting on **Monday, November 28, 2016** at 6:00 p.m. in the City Manager's Conference Room, 4th Floor of City Hall. The Council may adjourn into closed session for the purposes of meeting with legal counsel to discuss the possibility of a boundary agreement with the Town of Beloit. The agenda is attached [here](#).

## CITY MEETING CALENDAR—NOVEMBER 28—DECEMBER 2, 2016

Monday, November 28	Cancelled	<a href="#">Traffic Review Committee</a> (M. Preuschl)
Monday, November 28	6:00 p.m.	<a href="#">City Council Meeting</a> , City Manager's Conference Room (All City Councilors)
Monday, November 28	6:30 p.m.	<a href="#">Police and Fire Commission</a> , Forum
Tuesday, November 29	7:00 p.m.	<a href="#">Neighborhood Meeting</a> , All Councilors Invited
Wednesday, November 30	8:00 a.m.	Visit Beloit Board of Directors (S. De Forest)

## UPCOMING COMMUNITY EVENTS

*This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website:*  
[www.visitbeloit.com](http://www.visitbeloit.com)

November 25	5:00—8:00 p.m.	<b>24th Annual Grand Lighted Parade</b> , Downtown Beloit. For more information, please see <a href="#">attached</a> .
November 29	7:00—8:00 p.m.	<b>Neighborhood Meeting</b> to share results of Intensive Survey Report recommending the establishment of a new historic district known as the Milwaukee Road and Emerson Street Historic District. For more information, please see <a href="#">attached</a> .
December 2	5:00-9:00 p.m.	<b>Holidazzle, Downtown Beloit</b> . A night of unique shopping, free trolley, live music, holiday treats and more!





## **NOTICE TO THE PUBLIC**

November 9, 2016

To Whom It May Concern:

I am writing in order to invite you to a neighborhood meeting from **7-8 PM on Tuesday, November 29<sup>th</sup>** in the Todd School gym. The purpose of this meeting is to share the results of a recently completed Intensive Survey Report that recommends the establishment of a new historic district known as the Milwaukee Road & Emerson Street Historic District.

The City of Beloit has applied for a grant from the Wisconsin Historical Society (WHS) to list this proposed district on the Wisconsin and National Registers of Historic Places. The Intensive Survey Report, which was completed by consultant Legacy Architecture thanks to an earlier grant from the WHS, identifies 159 architecturally significant buildings primarily along Chapin Street, Emerson Street, Milwaukee Road, Oakwood Avenue, and Sherwood Drive. **If you received this letter via U.S. Mail, your property is one of the 159 exceptional properties identified by the survey.**

At the above-mentioned meeting, City Planning staff and experts from the WHS will be giving a short presentation on the benefits of historic district designation, which include eligibility for income tax credits. City and WHS staff will also be able to answer questions or concerns about this process. A quorum of the City Council and Landmarks Commission may be present, although no official action will be taken.

**THE PUBLIC IS INVITED TO ATTEND THIS MEETING.**

**We are interested in your opinion.**

*For additional information, please contact Drew Pennington, AICP in the Planning & Building Services Division at (608) 364-6711 or [penningtond@beloitwi.gov](mailto:penningtond@beloitwi.gov). Comments will be accepted via telephone, email, and U.S. Mail.*



## **PUBLIC NOTICE**

The City of Beloit Planning Staff and the Wisconsin Historical Society (WHS) Staff will hold a neighborhood meeting on Tuesday, November 29, 2016 at 7:00 p.m.-8:00 p.m., in the Todd School Gym, located at 1621 Oakwood Drive, Beloit WI 53511. The purpose of the meeting is to share the results of recently completed Intensive Survey Report that recommends the establishment of a new historic district known as the Milwaukee Road & Emerson Street Historic District. City Planning staff and experts from the WHS will be giving a short presentation on the benefits of historic district designation, which include eligibility for income tax credits. City and WHS staff will also be able to answer questions or concerns about this process. All City Councilors have been invited and a quorum may be present although no official action will be taken.

Lori S. Curtis Luther, City Manager

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Dated: November 23, 2016  
Lorena Rae Stottler  
City Clerk  
[www.beloitwi.gov](http://www.beloitwi.gov)

\*\* Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerks Office at 364-6680, 100 State Street, Beloit WI 53511.



## **NOTICE AND AGENDA**

### **Beloit City Council**

Special Meeting

Monday, November 28, 2016

6:00 p.m.

4<sup>th</sup> Floor City Manager's Conference Room

City Hall – 100 State Street

Beloit, WI 53511

### **CALL OF MEETING OF CITY OF BELOIT COUNCIL CITY OF BELOIT, WISCONSIN**

**NOTICE IS HEREBY GIVEN** that in accordance with Section 2.02(3) of the City of Beloit Municipal Code of Ordinances, a Special Meeting of the City Council of the City of Beloit, Rock County, Wisconsin, is being called.

1. Roll Call
2. The City Council may adjourn into closed session pursuant to § 19.85(1)(e), Wis. Stats. for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and § 19.85(1)(e), Wis. Stats. for the purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; namely, to discuss the Town of Beloit's request for a possible boundary agreement. (Luther/Krueger)
3. Adjournment

Lori S. Curtis Luther, City Manager

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Dated: November 23, 2016

Lorena Rae Stottler

City Clerk

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## NOTICE OF MEETING CANCELLATION

**To:** All Traffic Review Committee Members and Other Interested Parties

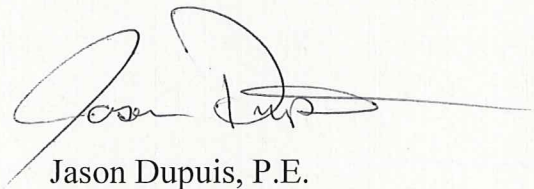
**From:** Jason Dupuis, Transportation / Project Engineer

**Date:** November 18, 2016 <sup>JPD</sup> 11/18/16

**RE:** Meeting Cancellation

The upcoming Traffic Review Committee meeting which was scheduled for Monday, November 28, 2016 has been cancelled. At this time, there are not enough agenda items for a meeting. Our next meeting is scheduled to be held on **January 23, 2017 at 1:30 p.m.**

Please feel free to contact me at 364-6735 if you have any questions.



Jason Dupuis, P.E.  
Transportation Engineer  
City of Beloit

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City of  
**BELOIT**, Wisconsin

**Police and Fire Commission**

Meeting Notice and Agenda

Monday, November 28, 2016 @ 6:30 PM

City Hall / Public Forum 100 State St, Beloit, Wisconsin

A meeting of the Police and Fire Commission is scheduled. **If you are unable to attend, please notify Marianne Marshall, HR Director at 364-6612.**

**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of the October 24, 2016 meeting minutes
4. Reports
  - a. Police Department
  - b. Fire Department
    - Update on Firefighter hiring schedule
5. Citizen Participation
6. Commissioner Comments
7. Consideration of **Resolution 2016-07** requesting the City Council to amend section 1.88(7)(a) of Code of General Ordinances for the City of Beloit related to the start time of regular meetings of the Police and Fire Commission.
8. The Commission may adjourn into closed session pursuant to §19.85(1)(c), Wis. Stats. for the purpose of considering employment, promotion, compensation, or performance evaluation of any public employee over whom the governmental body has jurisdiction or exercises responsibility; more specifically, to consider the promotion of Motor Pump Operator, one (1) Firefighter probation completion, and two (2) Patrol Officer probation completion..
9. The Commission may reconvene into open session for possible action regarding the matter(s) discussed in closed session.
10. Adjourn

Mardell Jacobsen  
President

Dated: November 21, 2016  
Marianne Marshall  
Human Resources Director  
[www.beloitwi.gov](http://www.beloitwi.gov)

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*Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit WI 53511.*



24th Annual Grand Lighted

# Holiday Parade

**Friday, November 25th | 5-8 pm**  
Downtown Beloit

Cash Prizes  
Awarded for  
Best Floats!

## SCHEDULE OF EVENTS

All times are approximate

5:00 pm Live music starts at First National Bank Plaza

6:00 pm Santa arrives & tree lighting begins at the Plaza

6:15 pm Lighted parade begins along Grand Avenue  
(from 3rd Street to Horace White Park)

7:00 pm Santa visits the Turtle Creek Bookstore  
(444 E. Grand Ave.)

**PHOTOS WITH SANTA & MRS. CLAUS!**

**FREE HOT CHOCOLATE**

Courtesy of Salvation Army

**LIVE RADIO BROADCAST**

Tim Bremmel live during parade on 1230AM

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BRYDEN MOTORS, STATELINE MENTAL HEALTH SERVICES, & TURTLE CREEK BOOKSTORE (BARNES & NOBLE)

DOWNTOWN BELOIT ASSOCIATION | 500 PUBLIC AVE. | 608.365.0150 | DOWNTOWNBELOIT.COM



# 13TH ANNUAL Holidazzle

## DECEMBER 2ND

DOWNTOWN BELOIT  
5-9PM

A night of  
UNIQUE SHOPPING  
from artisans &  
craftspeople!

Chance  
TO WIN  
more than  
\$400  
in gift cards!

Shop for  
ONE-OF-A-KIND  
gifts!

FREE TROLLEY

LIVE MUSIC

HOLIDAY TREATS

SANTA VISITS

TIM BREMEL LIVE

SWEET SHOPPE

MORE THAN 25 BUSINESSES OPEN LATE!

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BRYDEN MOTORS, JONES TRAVEL, MCDONALDS OF BELOIT, STATELINE MENTAL HEALTH SERVICES  
TURTLE CREEK BOOKSTORE - BARNES & NOBLE, WISCONSIN DISTRIBUTORS

DOWNTOWN BELOIT ASSOCIATION | 500 PUBLIC AVE. | 608.365.0150 | DOWNTOWNBELOIT.COM



**WINTER INFORMATION 2016-2017**  
**City of Beloit Department of Public Works**  
**Operations & Parks Division**



**Snow and Ice Control Policy Statement**

**The goal of the City of Beloit snow and ice control operation is to provide for the clearing and removal of ice and snow from city streets to assure safe travel throughout the city in a cost effective and environmentally friendly manner.**

During a snow emergency, residents are encouraged to stay home and make only necessary travel with extreme caution. The following City Ordinances regarding snow emergencies are important to remember each winter.

**SNOW ORDINANCES:**

<p><b><u>SIDEWALKS</u></b></p> <p>11.22 (1): Removal of snow and ice from sidewalks: (a) A period of 48 hours following the end of a snow storm or sleet storm shall be given to the owners/residents of abutting property to remove snow or ice from the sidewalks. After such period elapses, the city may remove snow and ice, and the expense will be charged to the abutting property.</p>	<p><b><u>MOVING SNOW</u></b></p> <p>11.22 (2): Moving snow onto streets and sidewalks prohibited: No person, in cleaning snow from lots, parking areas, driveways, filling stations, garages or other large areas shall pile or redistribute the snow in any street, alley or sidewalk.</p>
<p><b><u>SNOW EMERGENCY</u></b></p> <p>13.04 (1)(a): Snow removal emergency is defined based upon forecast information or actual observed conditions, that the accumulation of ice or snow whether from snow fall or drifting will necessitate snowplowing, snow removal or winter pavement treatment operations.</p> <p>(b): The City of Beloit is authorized to declare a snow emergency and shall provide local news media with an informal notice as quickly as possible. Failure to receive such notice shall not excuse any person from obeying the provisions of this subsection</p>	<p><b><u>STREET PARKING</u></b></p> <p>During a declared snow emergency, no person shall park any vehicle upon any city street until after the period of declaration has come to an end.</p> <p>The Police Department will ticket and/or tow away any motor vehicle, trailer or semitrailer found in violation of a declaration at the owner’s expense.</p>

**Designated Emergency Parking**

**LOCATION & DESIGNATED AREAS**

**Lots are marked with signage to help determine the parking areas**



- Krueger Park Upper (Hackett Street at House Street), East Lot
- Krueger Golf Course (1611 Hackett Street), South Lot
- Wootten Park (4<sup>th</sup> Street at Maple Avenue), Entire Lot
- Rotary Center (1220 Riverside Drive), Between Designated Signs
- Jones Shelter (access via Portland Avenue), Entire Lot
- Angel Museum (656 Pleasant Avenue), North End of South Lot
- Third Street (South Lot), West Side of Lot Along Fourth Street



Third Street (North Lot), North End of Lot Between Designated Signs

Ironworks (Fourth Street), Center Area Between Designated Signs

West Grand Avenue Lot (229 West Grand Ave.), Center Area Between Designated Signs

Telfer Park (2100 Cranston Road), South East Area Between Designated Signs

**For additional information, please call the Department of Public Works Operations at 608-364-2929**

[www.beloitwi.gov](http://www.beloitwi.gov)  
[Follow us on Facebook](#)

## **NOTIFICATION FOR SNOW EMERGENCIES**

Residents should pay close attention to local media for information on snow emergencies. Notices are sent to the local news media and posted on the City of Beloit's website and Facebook. Public Works requests that citizens please keep their vehicles off the street during a snow emergency.

## **MAILBOX CLEARANCE NOTICE:**

The City of Beloit and the United States Postal Service hereby advise that the location of your mailbox may affect service delivery and snow removal. All mailboxes shall comply with the following requirements:

### **City Mailboxes**

- Must be positioned in height 46" from the bottom of the mailbox to the street
- Must be positioned so that the closest part of the mailbox to the road is a minimum of 12" but no more than 18" from the face of the curb at the street. (The measurement should be taken from the handle or other protrusion.)
- Should have a handle, a flag and the house number on the right hand side as you face it.

### **Rural Mailboxes**

- Mailboxes in rural areas can be positioned no more than 12" from the face of the curb at the street.
- The maximum height from the bottom of the mailbox to the street is 40".
- Residents can contact the postmaster to determine whether or not they are rural or in the City of Beloit.

## **PROPERTY DAMAGE**

### **Mailbox:**

- City crews may accidentally damage a mailbox when they are plowing. If your mailbox is damaged, please call the Department of Public Works Operations Facility at (608) 364-2929 to report the damage and your claim will be investigated. If the City's snow plow was at fault and your mailbox was compliant with postal regulations (listed above), City crews will repair or replace your mailbox and/or the post, with a standard wooden post and mailbox according to postal regulations. Please note: Dependent upon the amount/type of damage, permanent repair may be delayed until the ground thaws in the spring.

### **Terrace:**

- City crews may accidentally damage terraces when plowing streets. If your terrace is damaged by a snowplow, please call the Department of Public Works Operations Facility at (608) 364-2929 to report the damage. The claim will be investigated and if the snow plow was at fault, your terrace will be repaired in the spring.

## **HOLIDAY GARBAGE/RECYCLING SCHEDULE:**

- Holiday wreaths and garlands can be disposed of in your trash cart.
- Refuse and recycling crews also plow snow; collection days may be delayed during the winter, especially during a heavy snowstorm. Citizens can tune into local radio stations for refuse and recycling delay information or check the City's website at [www.beloitwi.gov](http://www.beloitwi.gov) [Follow us on Facebook](#)
- Trash & recycling will be on schedule during the Christmas & New Year's Holidays.

## **CITY OFFICES WILL BE CLOSED ON:**

- December 23<sup>rd</sup>, 26<sup>th</sup>, 30<sup>th</sup>, 2016 and January 2, 2017, in observance of Christmas and New Year's Holidays.

## **CHRISTMAS TREE COLLECTION:**

- Curbside collection of Christmas trees will begin Monday, January 2, 2017 through Friday, January 13, 2017. Place your tree curbside by 7:00 a.m. on your trash day.
- Please Note: Trees must be free of stands (including wooden stands etc.), bags, lights, garlands and ornaments, etc.
- Christmas trees will also be accepted at the Recycling Drop Off Center at 2351 Springbrook Court on Saturdays from 9 a.m. to Noon, beginning January 7, 2017.

**FOR QUESTIONS OR CONCERNS PLEASE CALL  
DEPARTMENT OF PUBLIC WORKS, 608-364-2929**

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