



THE БЕЛОIT REPORT

CONTINUING ITS RESURGENCE AS THE GEM OF THE ROCK RIVER VALLEY

CURRENT EVENTS AND ACTIVITIES

**December 9,
2016**

*A weekly publication
from the Office of the
City Manager*

Lori S. Curtis Luther
City Manager
City of Beloit
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Beloit, WI 53511

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www.beloitwi.gov

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Special points of interest:

- **City and Community Events (page 3)**

CITY MANAGER ACTIVITIES

Meetings:

- Participated in the Rock County Breakfast with leaders from neighboring communities.
- Met with various Department Directors in our on-going weekly team meetings to exchange ideas, information and project updates.

Activities:

- Marc Perry, Community Programs Director at Community Action in Beloit, provided Implicit Bias training for Department Heads and Division Directors to provide a foundation for communication about inclusion in our organization. Additional training will be offered.
- Participated in the Latino Service Providers Coalition meeting.
- Attended the Beloit Historical Society Focus Group regarding their Strategic Planning.
- Attended the South Beloit Charrette meeting.
- Participated in the Chamber of Commerce Board meeting.

SNOW EMERGENCY DECLARED—SUNDAY, DECEMBER 11, 2016

The City of Beloit has declared a snow emergency in effect from:

1:00 a.m. on Sunday, December 11, 2016

to

11:00 a.m. on Monday, December 12, 2016

During the declaration, vehicles parked or standing on a City street is prohibited. Please remember to park vehicles in a driveway or in an approved off-street parking lot. The Police Department will ticket and/or tow away any motor vehicle, trailer or semitrailer found in violation of this declaration at the owner's expense. For more information, including a listing of designated parking areas, please see the [attached](#) release.

WINTER INFORMATION—2016 TO 2017

The [attached](#) winter information was recently inserted in area newspapers. If you happened to miss it, we've included a copy with this week's Beloit Report. The information is important and timely, especially in the face of the upcoming winter storm.

PROTECT YOUR PIPES THIS WINTER

Harry Mathos, Director of Water Resources, offers some winter maintenance tips to protect water pipes from freezing during colder temperatures. Please see the [attached](#) press release for these helpful tips and information.

BELOIT TRANSIT SYSTEM ROUTE AND SCHEDULE CHANGES

Effective Tuesday, December 27, 2016, Beloit Transit will implement several changes, as detailed in the [attached](#) press release.

CITY COUNCIL NOMINATION INFORMATION

The 2017 election process for a two-year term on the City Council has begun. Anyone interested in running for City Council may pick up an information packet, including nomination papers. Packets are available in the office of the City Clerk on the second floor of City Hall during normal business hours, Monday—Friday, 8:00—5:00 p.m. There are seven members on City Council and three seats will be on the ballot. For more information, please see the [attached](#) press release.

ANNUAL WARMING TREE DEADLINE EXTENDED

The weather has been uncommonly warm lately, so the Beloit Public Library has extended the donation deadline for the “Annual Warming Tree” to **December 12, 2016**. Donations of new home-made or purchased mittens, scarves, hats or socks for children ages birth to 18 years of age will be distributed to local families in need. Please drop off your donations at the Library, 605 Eclipse.

CITY COUNCIL MEETINGS REBROADCAST ON BELOIT CABLE ACCESS TELEVISION

Beloit City Council meetings occur on the first and third Mondays of the month. Meetings are televised live on Charter Cable Access digital channel 992 and can be live streamed via the [Beloit Access Television \(BATV\) YouTube Channel](#). Council meetings are rebroadcast on Charter digital channel 992 during the week of the Council meeting on:

Monday—Live at 7:00 p.m.
Tuesday—1:00 p.m. and 6:00 p.m.
Wednesday—6:00 a.m. and 12:00 p.m.
Thursday—8:30 a.m. and 8:00 p.m.
Friday—5:00 a.m. and 1:00 p.m.
Saturday—1:00 p.m.
Sunday—9:00 a.m.

On the off week (when there is no live Council meeting), meetings will be broadcast:

Monday—9:00 a.m. and 7:00 p.m.
Tuesday through Sunday (same as above)

CITY MEETING CALENDAR—DECEMBER 12—15, 2016

Monday, December 12	4:30 p.m.	Appointment Review Committee , City Manager's Conf. Room (D. Luebke and K. Leavy)
Monday, December 12	6:00 p.m.	Implicit Bias Training , 2400 Springbrook (All Councilors Invited)
Tuesday, December 13	4:00 p.m.	Alcohol Beverage License Control Committee , Forum (R. Dunkin)
Tuesday, December 13	Cancelled	Board of Appeals
Wed., December 14	Cancelled	Parks & Recreation Commission Meeting

UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website:
www.visitbeloit.com

- December 16 4:00-5:00 p.m. "Music for the Season" at Beloit Public Library, 605 Eclipse, featuring Flute-Cello Duets by Tina Kakuske and Martha Dunegan. Free and open to the public!
- December 16 7:00—9:00 p.m. Yuletide Glide at Edwards Ice Arena, 2101 Cranston Road. Bring a non-perishable food item and receive a free skate rental. Regular admission prices apply.
- December 23 4:00—5:00 p.m. "Music for the Season" at Beloit Public Library, 605 Eclipse, featuring Enrique Chambers and Friends Jazz Up Christmas. Free and open to the public!



FOR IMMEDIATE RELEASE

Contact: Operations Director
2351 Springbrook Court • Beloit, WI 53511
Office: 608/364-2929 • Fax: 608/364-2930
www.beloitwi.gov
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DECLARATION OF SNOW EMERGENCY

(December 9, 2016)—In accordance with City Ordinance §13.04(1), the City of Beloit, hereby declares a snow emergency.

The declaration shall take effect at 1:00 AM on Sunday, December 11, 2016
(time) (day) (month & date)

and remain in effect until 11:00 AM on Monday, December 12, 2016
(time) (day) (month & date)

During the declaration, vehicles parked or standing on a City street is prohibited. Please remember to park vehicles in a driveway or in an approved off-street parking lot listed below. The Police Department will ticket and/or tow away any motor vehicle, trailer or semitrailer found in violation of this declaration at the owner's expense.

The following parking lots have been designated are marked with signage as official areas for off-street parking for residents to park their personal vehicles during a Snow Emergency:

- Krueger Park Upper (Hackett St. at House St.), East Lot
- Krueger Golf Course (1611 Hackett Street), South Lot
- Wootten Park (4th Street at Maple Avenue), Entire Lot
- Rotary Center (1220 Riverside Drive), Between Designated Signs
- Jones Shelter (access via Portland Ave.), Entire Lot
- Angel Museum (656 Pleasant Ave.), North End of South Lot
- Third St (South Lot), West Side of Lot Along Fourth St.
- Third St (North Lot), North End of Lot Between Designated Signs
- Ironworks (Fourth St), Center Area Between Designated Signs
- W. Grand Ave Lot (229 West Grand Ave.), Center Area Between Designated Signs
- Telfer Park (2100 Cranston Road), South East Area Between Designated Signs

Residents are encouraged to stay home and make only necessary travel with extreme caution. For further information call Public Works at (608) 364-2929.



DEPARTMENT OF PUBLIC WORKS
UTILITIES AND ENGINEERING FACILITY
2400 Springbrook Ct., Beloit, WI 53511
Main: 608-364-2888 Fax: 608-364-2879
www.beloitwi.gov

FOR IMMEDIATE RELEASE

Contact:
Harry Mathos,
Director of Water Resources
608-364-5721

PROTECT YOUR PIPES THIS WINTER

December 8, 2016 - With winter right around the corner, the City of Beloit Water Utility is offering these winter maintenance tips:

- **Check the temperature of your water.** Normal groundwater temperatures are typically in the upper 40s and lower 50s, so check the water temperature in your homes. To do so, you can use a simple digital thermometer and place in a cup of tap water. If it's getting close to 32° you should take action to prevent freezing.
- **Prevent freezing of service laterals by keeping water moving.** During a prolonged, severe cold snap you may want to consider letting your water run continuously if you live in an area that is susceptible to freezing such as a dead end street or cul-de-sac. A pencil-wide stream is typically sufficient to prevent freezing. You may also simply run the water on a frequent basis throughout the day and night to minimize risk of freezing. ***If you plan to be away for any length of time have a friend or neighbor run water for you.***
- **Check Heating Components.** Maintain furnaces to make sure they're operating correctly and replace filters regularly. Also check heat tapes and space heaters used with control system elements. For less expensive items you may consider purchasing back-ups should something fail.
- **Be careful when thawing frozen pipes.** For exposed pipes in buildings you can use a simple hair dryer. For underground metal pipes it's best to call a professional. Newer methods of pipe thawing use recirculating hot water or steam. These methods are much safer than an electrical current and they also have the additional benefit of being effective on non-metallic pipes such as plastic or PVC.
- **Check empty and vacant buildings.** Check vacant properties and ask neighbors or relatives to check homes of people on vacation. A great deal of frost or condensation on windows may indicate that a heating system has failed and water may be running due to frozen and broken pipes.

This notification is for informational purposes only. The City of Beloit Water Utility will closely monitor winter weather conditions and frost depths in an effort to minimize impact to the system. In the event of a run-water requirement, you will be notified via door hanger or other direct method. If you have any questions or concerns please contact the Beloit Water Utility at (608) 364-2888.

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BELOIT TRANSIT SYSTEM * 1225 WILLOWBROOK RD * BELOIT, WI 53511

www.beloitwi.gov

www.beloittransit.com

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FOR IMMEDIATE RELEASE

Contact: Michelle Gavin, Director of Transit
608-364-2870

BELOIT TRANSIT SYSTEM
ROUTE AND SCHEDULE CHANGES
Effective Tuesday, December 27, 2016

November 30, 2016 - After extensive outreach efforts to engage the community and determine the needs and preferences of bus passengers, the Beloit City Council accepted a Transit Development Plan (TDP) to implement changes to existing BTS routes.

Director of Transit, Michelle Gavin, announces service changes effective December 27, 2016:

1. “Bi-directional travel” - Passengers in several areas will now be able to travel in both directions along many of the major corridors, significantly reducing travel time for many.

Other major changes include improved service to major destinations, such as the Eclipse Center, Beloit Public Library, major retailers, Beloit Memorial High School, Beloit Learning Academy, Beloit Clinic, and Beloit Memorial Hospital.

Bus service is also going to be concentrated more along major corridors in high density residential areas. The improvements are intended to reduce travel time for many passengers, without increasing costs.

2. A new website is being launched, which will include web-based interactive maps, trip planner, and Google Transit. These tools integrate Transit stop locations, route, schedule, and fare information to make trip planning much faster and widely available to users.
3. New bus stop signs that are higher visibility, and printed on both sides for easier stop identification for pedestrians, are being installed.

For more information, please contact Beloit Transit System at 608-364-2870 or gavinm@beloitwi.gov

NON-DISCRIMINATION NOTICE

All services, routes and accommodation on Beloit Transit System (BTS) are offered without regard to race, color, or national origin, in accordance with Title VII of the Civil Rights Act of 1964. If you feel you have been discriminated against on the basis of race, color, or national origin in the services offered by BTS, you have the right to submit a complaint to the BTS management and/or Federal Transit Administration.

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Main 608-364-6700 Fax 608-364-6609
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FOR IMMEDIATE RELEASE

Contact: Lori Stottler, City Clerk
608-364-6680

2017 CITY COUNCIL NOMINATION INFORMATION

Three City Council Seats Open for Election

Dec. 2, 2016 —The City of Beloit is launching the 2017 election process for a two-year term on City Council. Beginning Thursday, December 1, 2016, anyone interested in running for City Council may pick up an information packet including nomination papers. Packets are available in the office of the City Clerk on the second floor of City Hall during normal business hours: Monday through Friday, 8 a.m. - 5 p.m.

- There are seven members on City Council and **three** seats will be on the ballot.
- The first day to circulate nomination papers is Thursday, Dec. 1, 2016.
- A minimum of 100 valid signatures of City of Beloit residents must be submitted. Staff recommends that between 100 and 200 signatures be submitted to ensure ballot access.
- Nomination papers and all forms must be completed and filed with the City Clerk by 5 p.m. on Tuesday, Jan. 3, 2017.
- The spring election will be held on Tuesday, April 4, 2017.
- Candidates must file required forms with the City Clerk before forming a committee and/or raising funds.
- An informational session may be held in January for candidates who have gained ballot access.
- Newly-elected City Council members will take office on Tuesday, April 18, 2017.

Nomination papers and forms will also be available on the City's website: www.beloitwi.gov in the Document Center starting on Nov. 18th. If you have any questions or require additional information, please contact the City of Beloit City Clerk's office at (608) 364-6680 or by email at StottlerL@beloitwi.gov.

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**APPOINTMENT REVIEW COMMITTEE
NOTICE AND AGENDA
REGULAR MEETING
Monday, December 12, 2016 at 4:30 p.m.
City Manager's Conference Room
4th Floor, City Hall**

1. Roll Call
2. Minutes – Regular meeting October 10, 2016
3. Consideration and review of existing and upcoming vacancies (December, 2016 and January, 2017)
4. Review of City Council appointments October 17, 2016
5. Review of applicants for the following vacancies with recommendations to City Council:

Appointment Review Committee

- 1 resident (M. Kenitzer) – term to expire December 31, 2019
- 1 resident (K. Reynolds) – term to expire December 31, 2019

Board of Review

- 1 resident (C. Daskam) – term to expire December 31, 2021

Business Improvement District

- 1 Owner Occupant (M. Moss) – term to expire December 31, 2019
- 1 Owner Occupant (M. Obershaw) – term to expire December 31, 2019
- 1 Resident at Large (M. Widder) – term to expire December 31, 2019
- 1 Owner Occupant (E. Ribarich) – term to expire December 31, 2019

Community Development Authority

- 1 resident (M. Casares) – term to expire December 31, 2017
- 1 resident (T. Webster) – term to expire December 31, 2019

Equal Opportunities Commission

- 1 resident (M. Zoril) – term to expire June 30, 2017

Municipal Golf Committee

- 1 resident (W. Maze, Jr.) – term to expire December 31, 2019

6. Member Participation
7. Citizen Participation
8. Adjournment

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Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Manager's Office at 364-6614, 100 State St., Beloit, WI 53511.



PUBLIC NOTICE

The City of Beloit City has invited Marc Perry from Community Action to present on “Implicit Bias” on Monday, December 12, 2016 at 6:00 p.m., at 2400 Springbrook Ct, Beloit WI 53511. A majority of the City Council may be present, but no business will be conducted.

Lori S. Curtis Luther, City Manager

Dated: December 7, 2016
Lorena Rae Stottler
City Clerk
www.beloitwi.gov

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** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit WI 53511.



Beloit City Hall –The Forum
100 State Street, Beloit, WI 53511
December 13, 2016 – 4:00 p.m.

NOTICE AND AGENDA ALCOHOL BEVERAGE LICENSE CONTROL COMMITTEE

1. Roll Call
2. Approval of the minutes of the meeting of November 8, 2016
3. Status update related to the Class “B” Beer and “Class B” Liquor License for Palermo Enterprise, LLC, located at 618 4th Street, Beloit, WI, Olsie Ekleberry, Agent
4. Status update related to the Class “B” Beer and “Class B” Liquor License for The New Pop House, located at 863 Fifth Street, Beloit, WI, Zachariah Robert Davis, Agent
5. Application for Amendment of Class “B” Beer and “Class B” Liquor License Premises Description for Wisco Kitchen located at 302 State Street, Beloit, WI, Jacqueline Gennett, Agent
6. Citizen Comments
7. Committee Comments
8. Police Department Comments
9. City Attorney Comments
10. Adjournment

December 7, 2016
Lorena Rae Stottler - City of Beloit, City Clerk
www.beloitwi.gov

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** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511



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MEMORANDUM

TO: Board of Appeals Members

FROM: Drew Pennington, AICP, Director of Planning & Building Services

DATE: December 5, 2016

SUBJECT: Cancellation of Board of Appeals Meeting

Since no applications have been submitted, the regularly scheduled **December 13, 2016** meeting of the Board of Appeals has been cancelled. The next Board of Appeals meeting is scheduled for Tuesday, January 10, 2017.

Please contact me at (608) 364-6711 or penningtond@beloitwi.gov if you have any questions or require more information.

cc: City Clerk's Office
City Manager's Office
Media



Department of Public Works
Parks & Leisure Services Division
2351 Springbrook Court
Beloit, WI 53511

PUBLIC NOTICE

The Parks & Recreation Commission Meeting scheduled for Wednesday, December 14, 2016 has been cancelled. Therefore, the next scheduled meeting of the Parks & Recreation Commission will be held at 6:30pm on Wednesday, January 11, 2017 at the Operations Building located at 2351 Springbrook Court in the City of Beloit, Wisconsin.

Dated: December 7, 2016
Brian Ramsey
Director of Parks & Leisure Services
www.beloitwi.gov

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** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the Parks & Leisure Services Office at 608/364-2929.



WINTER INFORMATION 2016-2017
City of Beloit Department of Public Works
Operations & Parks Division



Snow and Ice Control Policy Statement

The goal of the City of Beloit snow and ice control operation is to provide for the clearing and removal of ice and snow from city streets to assure safe travel throughout the city in a cost effective and environmentally friendly manner.

During a snow emergency, residents are encouraged to stay home and make only necessary travel with extreme caution. The following City Ordinances regarding snow emergencies are important to remember each winter.

SNOW ORDINANCES:

<p align="center"><u>SIDEWALKS</u></p> <p>11.22 (1): Removal of snow and ice from sidewalks: (a) A period of 48 hours following the end of a snow storm or sleet storm shall be given to the owners/residents of abutting property to remove snow or ice from the sidewalks. After such period elapses, the city may remove snow and ice, and the expense will be charged to the abutting property.</p>	<p align="center"><u>MOVING SNOW</u></p> <p>11.22 (2): Moving snow onto streets and sidewalks prohibited: No person, in cleaning snow from lots, parking areas, driveways, filling stations, garages or other large areas shall pile or redistribute the snow in any street, alley or sidewalk.</p>
<p align="center"><u>SNOW EMERGENCY</u></p> <p>13.04 (1)(a): Snow removal emergency is defined based upon forecast information or actual observed conditions, that the accumulation of ice or snow whether from snow fall or drifting will necessitate snowplowing, snow removal or winter pavement treatment operations. (b): The City of Beloit is authorized to declare a snow emergency and shall provide local news media with an informal notice as quickly as possible. Failure to receive such notice shall not excuse any person from obeying the provisions of this subsection</p>	<p align="center"><u>STREET PARKING</u></p> <p>During a declared snow emergency, no person shall park any vehicle upon any city street until after the period of declaration has come to an end.</p> <p>The Police Department will ticket and/or tow away any motor vehicle, trailer or semitrailer found in violation of a declaration at the owner's expense.</p>

Designated Emergency Parking

LOCATION & DESIGNATED AREAS

Lots are marked with signage to help determine the parking areas



- Krueger Park Upper (Hackett Street at House Street), East Lot
- Krueger Golf Course (1611 Hackett Street), South Lot
- Wootten Park (4th Street at Maple Avenue), Entire Lot
- Rotary Center (1220 Riverside Drive), Between Designated Signs
- Jones Shelter (access via Portland Avenue), Entire Lot
- Angel Museum (656 Pleasant Avenue), North End of South Lot
- Third Street (South Lot), West Side of Lot Along Fourth Street



- Third Street (North Lot), North End of Lot Between Designated Signs
- Ironworks (Fourth Street), Center Area Between Designated Signs

West Grand Avenue Lot (229 West Grand Ave.), Center Area Between Designated Signs

Telfer Park (2100 Cranston Road), South East Area Between Designated Signs

For additional information, please call the Department of Public Works Operations at 608-364-2929

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NOTIFICATION FOR SNOW EMERGENCIES

Residents should pay close attention to local media for information on snow emergencies. Notices are sent to the local news media and posted on the City of Beloit's website and Facebook. Public Works requests that citizens please keep their vehicles off the street during a snow emergency.

MAILBOX CLEARANCE NOTICE:

The City of Beloit and the United States Postal Service hereby advise that the location of your mailbox may affect service delivery and snow removal. All mailboxes shall comply with the following requirements:

City Mailboxes

- Must be positioned in height 46" from the bottom of the mailbox to the street
- Must be positioned so that the closest part of the mailbox to the road is a minimum of 12" but no more than 18" from the face of the curb at the street. (The measurement should be taken from the handle or other protrusion.)
- Should have a handle, a flag and the house number on the right hand side as you face it.

Rural Mailboxes

- Mailboxes in rural areas can be positioned no more than 12" from the face of the curb at the street.
- The maximum height from the bottom of the mailbox to the street is 40".
- Residents can contact the postmaster to determine whether or not they are rural or in the City of Beloit.

PROPERTY DAMAGE

Mailbox:

- City crews may accidentally damage a mailbox when they are plowing. If your mailbox is damaged, please call the Department of Public Works Operations Facility at (608) 364-2929 to report the damage and your claim will be investigated. If the City's snow plow was at fault and your mailbox was compliant with postal regulations (listed above), City crews will repair or replace your mailbox and/or the post, with a standard wooden post and mailbox according to postal regulations. Please note: Dependent upon the amount/type of damage, permanent repair may be delayed until the ground thaws in the spring.

Terrace:

- City crews may accidentally damage terraces when plowing streets. If your terrace is damaged by a snowplow, please call the Department of Public Works Operations Facility at (608) 364-2929 to report the damage. The claim will be investigated and if the snow plow was at fault, your terrace will be repaired in the spring.

HOLIDAY GARBAGE/RECYCLING SCHEDULE:

- Holiday wreaths and garlands can be disposed of in your trash cart.
- Refuse and recycling crews also plow snow; collection days may be delayed during the winter, especially during a heavy snowstorm. Citizens can tune into local radio stations for refuse and recycling delay information or check the City's website at www.beloitwi.gov [Follow us on Facebook](#)
- Trash & recycling will be on schedule during the Christmas & New Year's Holidays.

CITY OFFICES WILL BE CLOSED ON:

- December 23rd, 26th, 30th, 2016 and January 2, 2017, in observance of Christmas and New Year's Holidays.

CHRISTMAS TREE COLLECTION:

- Curbside collection of Christmas trees will begin Monday, January 2, 2017 through Friday, January 13, 2017. Place your tree curbside by 7:00 a.m. on your trash day.
- Please Note: Trees must be free of stands (including wooden stands etc.), bags, lights, garlands and ornaments, etc.
- Christmas trees will also be accepted at the Recycling Drop Off Center at 2351 Springbrook Court on Saturdays from 9 a.m. to Noon, beginning January 7, 2017.

**FOR QUESTIONS OR CONCERNS PLEASE CALL
DEPARTMENT OF PUBLIC WORKS, 608-364-2929**

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