

CITY OF БЕЛОIT



THE БЕЛОIT REPORT

CONTINUING ITS RESURGENCE AS THE GEM OF THE ROCK RIVER VALLEY

CURRENT EVENTS AND ACTIVITIES

**December 16,
2016**

*A weekly publication
from the Office of the
City Manager*

**Lori S. Curtis Luther
City Manager
City of Beloit
100 State Street
Beloit, WI 53511**

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Special points of interest:

- **City Council Agenda (page 2)**
- **City and Community Events (page 4)**

CITY MANAGER ACTIVITIES

Meetings:

- Held one-on-one meetings with Councilor Preuschl and Council President Dave Luebke.
- Met with Beloit School District Assistant Superintendent Darrell Williams.
- Held a series of employee meetings to discuss the 2016-2018 Strategic Plan and answer questions. Met with all Fire Department shifts; Public Works Water Resources staff; Engineering staff; and Operations staff. Employee meetings will continue over the next several weeks and into the new year.

Activities:

- Participated in the second session of Implicit Bias training designed to help create a more inclusive organizational culture.
- Attended the United Way Blackhawk Region Leadership Circle Reception.
- Attended the Greater Beloit Economic Development Council annual meeting.

SNOW EMERGENCY DECLARED

The City of Beloit has declared a snow emergency in effect from:

**3:00 p.m. on Friday, December 16, 2016
to
1:00 p.m. on Sunday, December 18, 2016**

During the declaration, vehicles parked or standing on a City street is prohibited. Please remember to park vehicles in a driveway or in an approved off-street parking lot. The Police Department will ticket and/or tow away any motor vehicle, trailer or semitrailer found in violation of this declaration at the owner's expense. For more information, including a listing of designated parking areas, please see the [attached](#) release.

RECYCLING DROP OFF CENTER CLOSED ON DECEMBER 17, 2016

The City of Beloit Public works Operations Facility informs residents that due to the weather, the Recycling Drop Off Center at 2351 Springbrook Court will be **closed** on Saturday, December 17, 2016.

Services will resume on Saturday, January 14, 2017.

HOLIDAY SCHEDULES

The Library will be closed for the holidays on:

- Saturday, December 24th, reopening Monday, December 26th.
- Saturday, December 31st, reopening Monday, January 2nd.

The outside book drop is open 24 hours a day and renewals can be done through your RockCat Account. Please see the Library's webpage for more information.

HOLIDAY SCHEDULES—CONTINUED

- City offices will be closed on Friday, December 23 and Monday, December 26 in observance of the Christmas Holiday.
- City offices will also be closed on Friday, December 30 and Monday, January 2 in observance of the New Year's Holiday.
- Trash and recycling collection will be on schedule throughout the Christmas and New Year's holidays. There will be no interruption in pick-up service.

BELOIT POLICE DEPARTMENT ADDS MEDIA REPORTS TO WEBSITE

The Beloit Police Department has added a new feature to their webpage. The "Media Report" tab will include reportable calls for service that have been started by officers. The type of call, date and time reported, address of occurrence, CAD (incident) number and primary officer will be shared. Mental Health, juvenile, sexual assault and investigative tip information will not be shared. Please click [here](#) to view the Police Department's page on our website.

CITY COUNCIL MEETING—MONDAY, DECEMBER 19, 2016

At 6:30 p.m., the City Council will hold a [Workshop](#) in the City Manager's Conference Room to review the agenda of the regular 7:00 p.m. City Council meeting.

The attached [agenda](#) is for the Monday, December 19, 2016 regular City Council meeting beginning at 7:00 p.m. in the Forum. The entire City Council Agenda Packet is available on the City's website (click [here](#)).

4. PUBLIC HEARINGS

- a. Resolution authorizing a Conditional Use Permit to allow a 6-story hotel building in a C-3, Community Commercial District for property located at 3022 Ford Street. Plan Commission recommendation for approval 7-0.

6. CONSENT AGENDA

- a. Approval of the Minutes of the Regular meeting of December 5, 2016.
- b. Resolution cancelling the January 3, 2017 Regular Meeting of the City Council.
No business items have been submitted for City Council consideration on January 3, 2017.
- c. Resolution declaring Official Intent to Reimburse Expenditures from Proceeds of 2017 borrowing.
A list of capital projects for 2017 is included in the City Council packet. The City expects to finance the projects on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations. However, the City must provide interim financing to cover costs of the projects incurred prior to receipt of the proceeds of the bonds.
- d. Resolution authorizing Final Payment of Public Works Contract C16-12, Broad Street Bridge Deck Repairs.
The work has been completed and the City Engineer recommends final payment to the contractor.

7. LICENSES

- a. Resolution approving an Amendment to Licensed Premises for Class "B" Beer and "Class B" Liquor License for Wisco Kitchen, LLC, 302 State Street, Jacqueline Gennett, Agent.
The license originally included both the first and second floors of the business. The first floor has since been sub-leased, leaving only the second floor for classes, workshops and private event space. The liquor license has not yet been issued. ABLCC voted 4-0 to approve the amendment to the premises to only include the 2nd floor.
- b. Resolution granting an Extension for the Issuance of a Class "B" Beer and "Class B" Liquor license for Zachariah Robert Davis, d/b/a The New Pop House, 863 Fifth Street.
The license has not been issued because construction, renovation or code compliance has not been completed. Mr. Davis reports that he had difficulty getting the deed to the property, but has now done so and plans to open the

establishment as soon as feasible. He requested a six-month extension on the license. ABLCC voted 4-0 to recommend an extension of six months.

- c. Resolution granting an Extension for the Issuance of a Class "B" Beer and "Class B" Liquor License for Palermo Enterprise, LLC, located at 618 Fourth Street, Olsie Ekleberry, Agent.

The City Council granted a license but it has not been issued because construction, renovation or code compliance was not completed in the six-month time period. The initial six-month period expired in May, 2016 and a four-month extension was recommended. That extension has also expired; however, Mr. Gabrielle is requesting an additional extension of six months in order to complete his business plan and be operational. ABLCC voted 4-0 to recommend a six month extension to June 19, 2017.

9. APPOINTMENTS

The individuals named below have been nominated for a seat on a city board, committee or commission. Each nomination is subject to confirmation by the City Council. Approval of appointments will be accomplished by one motion unless a council member requests to take up a nomination separately, in which event the nomination will be removed from the General Order of Business and considered at this point on the agenda.

a. **Appointment Review Committee**

Incumbent **Kurt Reynolds** to a term ending December 31, 2019

b. **Business Improvement District (Downtown Beloit Association) Board**

Incumbent **Meghan Moss** (Owner Occupant) to a three year term ending December 31, 2019

Incumbent **Malinda Obershaw** (Owner Occupant) to a three year term ending December 31, 2019

Teala Marie Lamoreux, Northwoods Premium, 314-B State Street (replacing Mary Widder as Resident at Large) for a term ending December 31, 2019

Jessica Hernandez, First National Bank and Trust Co., 345 E. Grand Ave., (replacing Elaine Ribarich as Owner Occupant) for a term ending December 31, 2019

c. **Community Development Authority**

Merlin Kenitzer, 3488 Field Crest Ct. (replacing Manuel Casares) to a term ending December 31, 2017

Charlene DeBrock, 532 Lawton Ave., #2104 (replacing Tressie Webster) to a term ending December 31, 2020

d. **Equal Opportunities Commission**

John S. Emery, 1626 Oakwood Ave. (replacing Mike Zoril) to a term ending June 30, 2017

e. **Municipal Golf Committee**

Incumbent **William Maze, Jr.** to a term ending December 31, 2019

11. CITY MANAGER'S PRESENTATION

- a. Economic Development Update

Andrew Janke, Economic Development Director, will present an economic development update.

12. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution approving a Subdivision Development Agreement between the City of Beloit and New Leaf Homes, LLC.

- b. Resolution approving certain changes to the Schedule of Fees and Charges, and Rates for 2017 for the City of Beloit, Wisconsin.

The City Council determined that all of the recommended changes to the schedule of fees, charges, and rates are reasonable, equitable and necessary to cover the cost of various services included in the 2017 budget. A list of fees is included in the Council packet.

- c. Resolution declaring Doubtful Accounts, authorizing amounts to be written off, and receiving and filing the 2016 Report of the Comptroller.

- d. Resolution Waiving Right of First Refusal for 2924 Wyetta Drive.
The current owner of the property, Wild Aseptics LLC, wishes to sell the property to TRU Beloit Properties, LLC. The City has no interest in exercising the repurchase rights and wishes to consent to the transfer of property from Wild Aseptics, Inc., to TRU Beloit Properties, LLC.

- e. Resolution approving an extended Contract for Statewide Structural Collapse Team Members between the City of Beloit and the State of Wisconsin.
This resolution will allow us to continue with this program over the next two years, and to allow us to execute successor agreements that do not contain substantive changes.

- f. Resolution authorizing the Sale of an approximately 5.12 Acre portion of 1801 Gateway Boulevard to Gateway Brewing Company, LLC.
Lee and Jill Gunderson are interested in purchasing a 5.12 acre site in the Gateway Business Park to develop a full restaurant and craft brewery. The buyers will need to obtain a permit from the State of Wisconsin to operate the craft brewery and a license from the City to operate the bar/restaurant. Assuming a closing by the end of February 2017, the Gunderson's will utilize the winter to finalize their design, obtain permits and hope to begin construction in the spring of 2017 with an opening in the fall of 2017.

13. ADJOURNMENT

CITY MEETING CALENDAR—DECEMBER 19—23, 2016

Monday, December 19	6:30 p.m.	City Council Agenda Review , City Manager's Conf. Room (All City Councilors)
Monday, December 19	7:00 p.m.	City Council Meeting , Forum (All City Councilors)
Tuesday, December 20	7:00 p.m.	Landmarks Commission , Forum (M. Sloniker)
Wed., December 21	4:00 p.m.	Municipal Library Board , Beloit Public Library
Wed., December 21	Cancelled	Equal Opportunities Commission (R. Dunkin)
Wed., December 21	Cancelled	Plan Commission , Forum (K. Leavy)

UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website: www.visitbeloit.com

December 16	4:00-5:00 p.m.	"Music for the Season" at Beloit Public Library, 605 Eclipse, featuring Flute-Cello Duets by Tina Kakuske and Martha Dunegan. Free and open to the public!
December 16	7:00—9:00 p.m.	Yuletide Glide at Edwards Ice Arena, 2101 Cranston Road. Bring a non-perishable food item and receive a free skate rental. Regular admission prices apply.
December 23	4:00—5:00 p.m.	"Music for the Season" at Beloit Public Library, 605 Eclipse, featuring Enrique Chambers and Friends Jazz Up Christmas. Free and open to the public!



FOR IMMEDIATE RELEASE

Contact: Operations Director
2351 Springbrook Court • Beloit, WI 53511
Office: 608/364-2929 • Fax: 608/364-2930
www.beloitwi.gov
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DECLARATION OF SNOW EMERGENCY

(December 16, 2016)—In accordance with City Ordinance §13.04(1), the City of Beloit, hereby declares a snow emergency.

The declaration shall take effect at 3:00 PM on Friday, December 16, 2016
(time) (day) (month & date)

and remain in effect until 1:00 PM on Sunday, December 18, 2016
(time) (day) (month & date)

During the declaration, vehicles parked or standing on a City street is prohibited. Please remember to park vehicles in a driveway or in an approved off-street parking lot listed below. The Police Department will ticket and/or tow away any motor vehicle, trailer or semitrailer found in violation of this declaration at the owner's expense.

The following parking lots have been designated are marked with signage as official areas for off-street parking for residents to park their personal vehicles during a Snow Emergency:

- Krueger Park Upper (Hackett St. at House St.), East Lot
- Krueger Golf Course (1611 Hackett Street), South Lot
- Wootten Park (4th Street at Maple Avenue), Entire Lot
- Rotary Center (1220 Riverside Drive), Between Designated Signs
- Jones Shelter (access via Portland Ave.), Entire Lot
- Angel Museum (656 Pleasant Ave.), North End of South Lot
- Third St (South Lot), West Side of Lot Along Fourth St.
- Third St (North Lot), North End of Lot Between Designated Signs
- Ironworks (Fourth St), Center Area Between Designated Signs
- W. Grand Ave Lot (229 West Grand Ave.), Center Area Between Designated Signs
- Telfer Park (2100 Cranston Road), South East Area Between Designated Signs

Residents are encouraged to stay home and make only necessary travel with extreme caution.
For further information call Public Works at (608) 364-2929.

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PUBLIC NOTICE

The City of Beloit City Council will hold a **Workshop** on Monday, December 19, 2016 at 6:30 p.m., in the 4th floor City Manager's Conference Room, City Hall, 100 State Street, Beloit WI 53511. The purpose of the workshop is to review the agenda of the regular 7:00 p.m. City Council meeting.

Lori S. Curtis Luther, City Manager

Dated: December 14, 2016
Lorena Rae Stottler
City Clerk
www.beloitwi.gov

** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit WI 53511.

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**AGENDA
BELOIT CITY COUNCIL
100 State Street, Beloit WI 53511
City Hall Forum – 7:00 p.m.
Monday, December 19, 2016**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. SPECIAL ORDERS OF THE DAY/ANNOUNCEMENTS
4. PUBLIC HEARINGS
 - a. Resolution authorizing a Conditional Use Permit to allow a 6-story hotel building, in a C-3, Community Commercial District for property located at 3022 Ford Street (Christensen) Plan Commission recommendation for approval 7-0
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Approval of the Minutes of the Regular meeting of December 5, 2016 (Stottler)
 - b. Resolution cancelling the January 3, 2017 Regular Meeting of the City Council (Luther)
 - c. Resolution declaring Official Intent to Reimburse Expenditures from Proceeds of 2017 Borrowing (Miller)
 - d. Resolution authorizing Final Payment of Public Works Contract C16-12, Broad Street Bridge Deck Repairs (Boysen)
7. LICENSES
 - a. Resolution approving an Amendment to Licensed Premises for Class “B” Beer and “Class B” Liquor License for Wisco Kitchen, LLC, 302 State Street, Jacqueline Gennett, Agent (Stottler) ABLCC recommendation for approval 4-0
 - b. Resolution granting an Extension for the Issuance of a Class “B” Beer and “Class B” Liquor license for Zachariah Robert Davis, d/b/a/ The New Pop House, 863 Fifth Street (Stottler) ABLCC recommendation for 4-0
 - c. Resolution granting an Extension for the Issuance of a Class “B” Beer and “Class B” Liquor License for Palermo Enterprise, LLC, located at 618 Fourth Street, Olsie Ekleberry (Stottler) ABLCC recommendation for 4-0
8. ORDINANCES

9. APPOINTMENTS

The individuals named below have been nominated for a seat on a city board, committee or commission. Each nomination is subject to confirmation by the City Council. Approval of appointments will be accomplished by one motion unless a council member requests to take up a nomination separately, in which event the nomination will be removed from the General Order of Business and considered at this point on the agenda

- a. Appointment Review Committee
Incumbent Kurt Reynolds to a term ending December 31, 2019
- b. Business Improvement District (Downtown Beloit Association) Board
Incumbent Meghan Moss (Owner Occupant) to a three year term ending December 31, 2019
Incumbent Malinda Obershaw (Owner Occupant) to a three year term ending December 31, 2019
Teala Marie Lamoreux, Northwoods Premium, 314-B State Street (replacing Mary Widder as Resident at Large) for a term ending December 31, 2019
Jessica Hernandez, First National Bank and Trust Co., 345 E. Grand Ave., (replacing Elaine Ribarich as Owner Occupant) for a term ending December 31, 2019
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- d. Equal Opportunities Commission
John S. Emery, 1626 Oakwood Ave. (replacing Mike Zoril) to a term ending June 30, 2017
- e. Municipal Golf Committee
Incumbent William Maze, Jr. to a term ending December 31, 2019

10. COUNCILOR ACTIVITIES AND UPCOMING EVENTS

11. CITY MANAGER'S PRESENTATION

- a. Economic Development Update (Janke)

12. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution approving a Subdivision Development Agreement between the City of Beloit and New Leaf Homes LLC (Christensen)
- b. Resolution approving certain changes to the Schedule of Fees and Charges, and Rates for 2017 for the City of Beloit, Wisconsin (Miller)
- c. Resolution declaring Doubtful Accounts, authorizing amounts to be written off Write-off, and receiving and filing the 2016 Report of the Comptroller (Miller)
- d. Resolution Waiving Right of First Refusal for 2924 Wyetta Drive (Krueger)
- e. Resolution approving an extended Contract for Statewide Structural Collapse Team Members between the City of Beloit and the State of Wisconsin (Murray)
- f. Resolution authorizing the Sale of an approximately 5.12 Acre portion of 1801 Gateway Boulevard to Gateway Brewing Company, LLC (Janke)

13. ADJOURNMENT

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Dated: December 14, 2016
Lorena Rae Stottler
City of Beloit City Clerk
www.beloitwi.gov

You can watch this meeting live on Charter PEG digital channel 992. Meetings are rebroadcast during the week of the Council meeting on Tuesday at 1:00 p.m.; Thursday at 8:30 a.m.; and Friday at 1:00 p.m.

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**MEETING NOTICE AND AGENDA
BELOIT LANDMARKS COMMISSION
Tuesday, December 20, 2016, 7:00 PM
The Forum, 100 State Street**

1. Roll Call
2. Minutes of the October 18, 2016 Meeting
3. Public Comments
4. Matt Stried, JNB Signs – Certificate of Appropriateness
COA-2016-38 Review and consideration of a Certificate of Appropriateness to allow the installation of a ground-mounted sign on the property located at 930 Church Street.
5. Report on Staff Activities Since Last Meeting
 - A. Report on Staff-Approved Certificates of Appropriateness
 - B. Update on CLG Grant Application
 - C. Update on Installation of Historic Signs
6. Committee Reports
 - A. Education & Outreach Committee
 - B. Grant Writing Committee
 - C. Site Visit Committee
7. Items for Future Agendas
8. Adjournment

*If you are unable to attend this meeting, notify the Planning Office at 364-6700 **no later than 4:00 PM the day before the meeting.***

Approved: Drew Pennington, AICP, Director of Planning & Building Services
December 8, 2016

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beloit public library

MEETING NOTICE AND AGENDA
Beloit Public Library Board of Trustees
Wednesday, December 21, 2016 @ 4pm
Beloit Public Library Board Room
Beloit, WI 53511

1. Call to order and roll call
2. **Consent Agenda:** Items will be approved by one motion unless a Trustee requests an item to be removed and considered separately.
 - a. Approval of the November 16, 2016 Library Board meeting minutes.
 - b. Approval of the December 12, 2016 Personnel Committee meeting minutes.
 - c. Approval of the December 13, 2016 Personnel Committee meeting minutes.
3. Public comment
4. Library Director Report
 - a. Library Legislative Day Participation – February 21, 2017
5. Reports
 - a. Foundation
 - b. FABL
 - c. Arrowhead Library System
 - d. Budget Committee
 - e. Strategic Plan Committee
 - f. Personnel Committee
6. **Closed Session:** Motion to adjourn to Executive Session pursuant to Wisconsin Statutes 19.85(1)(c) for purposes of conducting performance evaluation for the Library Director. Library Board to reconvene.
7. Action Items
 - a. Library Director Performance Evaluation
 - b. Arrowhead Library System Agreement
 - c. Monthly financial report and approval of library bills.
8. Trustee Comments
9. Motion to adjourn

Next meeting: Wednesday, January 18, 2017

Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request this service, please contact the library at 364-2908, 605 Eclipse Blvd., Beloit, WI



BELOIT EQUAL OPPORTUNITIES COMMISSION

MEETING CANCELLATION

December 21, 2016

The meeting of the Beloit Equal Opportunities Commission (EOC) to be held in the Forum on first floor of City Hall, 100 State Street, at 5:45 p.m. is CANCELED for Wednesday, December 21, 2016.

Dated: December 13, 2016

Teri Downing
Director of Community and Housing Services

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MEMORANDUM

TO: Plan Commission Members

FROM: Julie Christensen

DATE: December 15, 2016

SUBJECT: Cancellation of Plan Commission Meetings

Since no applications have been submitted, the following regularly scheduled meetings of the Plan Commission have been cancelled: **December 21, 2016** and **January 4, 2017**. The next regularly scheduled meeting is **January 18, 2017**

Please call me at 364-6703 or e-mail at christensenj@beloitwi.gov with any questions or comments.

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