

Minutes
Beloit Community Development Authority
100 State Street, Beloit WI 53511
December 7, 2016
4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, December 7, 2016 in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call:**

Meeting was called to order by Commissioner Evans at 4:45 p.m.

Present: Commissioners Baker, Evans, Hendrix and Preuschl

Absent: Commissioner Ellison

Staff Present: Julie Christensen, Cathy Pollard, Clinton Cole and Ann Purifoy

2. **Citizen Participation:**

None

3. **Review and Consideration of the Minutes of the Regular Meeting held on October 26, 2016**

A motion was made by Commissioner Baker and seconded by Commissioner Preuschl to approve the minutes of the Regular Meeting held on October 26, 2016.

Motion carried unanimously.

4. **Housing Authority:**

a. **Presentation of October Activity Report**

Cathy Pollard, Beloit Housing Authority Director, gave a brief summary of the report.

We currently have four Public Housing and one Project-based vacancy. We must be 100% occupied on January 1, 2017 so that our investors' tax credit is not affected. Our maintenance people will receive assistance from an outside contractor and a maintenance service in order to expedite this process.

b. **Presentation of October Financial Report**

Cathy Pollard gave a brief summary of the report.

c. **Review and Consideration of Resolution 2016-24, Authorization to Write Off Third Quarter Accounts Receivable**

Clinton Cole, Programs Manager, presented the staff report and recommendation.

Commissioner Hedrix moved and Commissioner Baker seconded a motion to approve Resolution 2016-24.

Motion carried unanimously.

- d. Review and Consideration of Resolution 2016-25, Authorization to Dispose of Non-Operating Appliances and Equipment
Clinton Cole presented the staff report and recommendation.

Commissioner Baker moved and Commissioner Hendrix seconded a motion to approve Resolution 2016-25.

Motion carried unanimously.

5. **CDBG, HOME and NSP Programs**

- a. Review and Consideration of Resolution 2016-26, Recommending Approval of Amendment to the Consolidated Plan, Annual Plan and CDBG Budget Related to the Creation of Merrill and Near Westside Neighborhood Revitalization Areas

Commissioner Hendrix moved and Commissioner Baker seconded a motion to layover Agenda Item 5a until a Special CDA Board meeting on January 4, 2017, at 4:30 p.m.

Motion carried unanimously.

6. Appointment of CDA Board Member to the Greater Beloit Economic Development Corporation

Council Preuschl volunteered to serve on the Greater Beloit Economic Development Corporation and was approved by unanimous consent.

7. **Adjournment:**

Motion by Commissioner Baker and seconded by Commissioner Preuschl to adjourn at 5:02 p.m. Motion carried.