

Minutes
Beloit Community Development Authority
100 State Street, Beloit WI 53511
February 22, 2017
4:30 P.M.

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, February 22, 2017 in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call:**

Meeting was called to order by Commissioner Evans at 4:35 p.m.

Present: Commissioners Baker, DeBrock, Evans, Hendrix, Kenitzer and Preuschl

Absent: Commissioner Ellison

Staff Present: Julie Christensen, Clinton Cole and Ann Purifoy

2. **Election of Officers**

a. **Nomination and election of Chairperson**

The nomination for Chairperson was opened. Commissioner Baker was nominated. Commissioner Evans accepted the nomination and was elected by a unanimous vote.

b. **Nomination and election of Vice-Chairperson**

The nomination for Vice-Chairperson was opened. Commissioner DeBrock was nominated. Commissioner DeBrock accepted the nomination and was elected by a unanimous vote.

3. **Citizen Participation:**

None

4. **Review and Consideration of the Minutes of the Regular Meeting held on January 25, 2017**

A motion was made by Commissioner Kenitzer and seconded by Commissioner DeBrock to approve the minutes of the Regular Meeting held on January 25, 2017.

Motion carried unanimously.

5. **Housing Authority:**

a. **Presentation of December Activity Report**

Clinton Cole, Programs Manager, gave a brief summary of the report.

Commissioner Preuschl asked what the six program violations involved. Clint stated that he could not recall the reason for these specific program violations; generally, they are for unreported income which is considered fraud.

b. **Presentation of December Financial Report**

Clinton Cole gave a brief summary of the report.

- c. Review and Consideration of Resolution 2017-03, Submission of 2017 SEMAP
Clinton Cole presented the staff report and recommendation.

Commissioner Hendrix moved and Commissioner Evans seconded a motion to approve Resolution 2017-03.

Motion carried unanimously.

6. **Conflict of Interest**

Julie Christensen made Board members aware of potential conflicts of interest. Under CDBG rules, Board members cannot sit on any board or work for any agency funded with CDBG money. Informational handouts will be provided at a future Board meeting.

7. **Adjournment:**

Motion by Commissioner DeBrock and seconded by Commissioner Preuschl to adjourn at 4:57 p.m. Motion carried.