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MEMORANDUM

TO: Board of Appeals Members

FROM: Drew Pennington, AICP, Director of Planning & Building Services

- **DATE:** April 4, 2017
- SUBJECT: Cancellation of Board of Appeals Meeting

Since no applications have been submitted, the regularly scheduled <u>April 11, 2017</u> meeting of the Board of Appeals has been cancelled. The next Board of Appeals meeting is scheduled for Tuesday, May 9, 2017.

Please contact me at (608) 364-6711 or <u>penningtond@beloitwi.gov</u> if you have any questions or require more information.

cc: City Clerk's Office City Manager's Office Media