

**MINUTES  
APPOINTMENT REVIEW COMMITTEE  
JUNE 12, 2017 4:30 P.M.  
CITY MANAGER'S CONFERENCE ROOM  
CITY HALL  
100 STATE STREET  
BELOIT, WI 53511**

Chairman Dan Gifford called the regular meeting of the Appointment Review Committee to order at 4:32 p.m. Staff handed out a recently received application, as well as updated information on an application being considered.

**1. Roll Call:**

Committee Members Present: Dan Gifford, Lynn Vollbrecht, Branden Jackson, Kurt Reynolds, Pamela George

Committee Members Excused: Henry Clement, Louise Reidenbach, Regina Dunkin, Kevin Leavy

Staff: Pamela Lathrop

**2. Minutes:**

Motion by Kurt Reynolds to approve the minutes of the May 8, 2017 meeting. Seconded by Branden Jackson, motion carried.

**3. Consideration and review of existing and upcoming vacancies (June and July, 2017)**

Accepted as sent.

**4. Review of City Council appointments**

Committee members reviewed the Council appointments made on May 15, 2017. A correction will be made to future recommendations to accurately reflect the appropriate Council President.

**5. Review of applicants for the following vacancies with recommendations to City Council:**

Alcohol Beverage License Control Committee

Discussion over applications on file. Applicant Kevin Young included an out of date resume. Branden Jackson volunteered to contact him and ask him for an updated resume. Motion by Branden Jackson to table Kevin Young's application until he updates it. Pam George seconded and the motion carried.

Incumbent Betty Barnett declined reappointment, but will consider applying for a different committee.

Motion by Kurt Reynolds to recommend the reappointment of incumbent **John Metter** to a term ending June 30, 2020. Pam George seconded and the motion carried.

Motion by Branden Jackson to recommend the appointment of **Mary E. Campbell**, 2255 Burton St., #1 (replacing Betty Barnett) to a term ending June 30, 2020. Lynn Vollbrecht seconded and the motion carried.

Equal Opportunities Commission

Motion by Branden Jackson to recommend the reappointment of incumbent **John Emery** to a term ending June 30, 2020. Lynn Vollbrecht seconded and the motion carried.

A vacancy remains on the Commission.

Municipal Library Board

Motion by Lynn Vollbrecht to recommend the reappointment of incumbent **John Watrous** to a term ending June 30, 2020. Branden Jackson seconded and the motion carried.

**Sandra L. Kincaid** is not eligible for reappointment, having served since June, 2011. The City Council President wishes to appoint a City Councilor to fill that term.

We have an application on file from Sharon Krueger who indicated Municipal Library Board is her first choice, but "as needed" for any other committee. Staff will reach out and see if she could be more specific.

**6. Member Participation**

Kurt Reynolds read in the newspaper that members of the Alcohol Beverage License Control Committee turned down bartender applications due to prior OWI's. He's wondering if we can do background checks on ABLCC applicants to see if they are capable of "judging" those applications. Currently, we don't have enough information on the committee application to run background checks. We have no way of knowing if an applicant has an ulterior motive for applying for a committee. ARC members asked that staff check with the City Attorney to see if we can request background checks on ABLCC applicants. ARC members also asked that the current application be amended to include an applicant's "legal" name.

The Equal Opportunities Commission is getting very involved in the community. Members are attending various functions.

**7. Citizen Participation**


None

**8. Adjournment**

Motion by Branden Jackson to adjourn. Seconded by Pam George, motion carried. Meeting adjourned by President Gifford at 5:05 p.m.

  
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Dan Gifford, Chair

07-10-17  
Date

  
\_\_\_\_\_  
Branden Beavers Jackson, Vice-Chair

07-10-17  
Date