PUBLIC MEETING

PARKS, RECREATION, AND CONSERVATION ADVISORY COMMISSION REGULAR MEETING WEDNESDAY, SEPTEMBER 13, 2017 6:30PM DPW OPERATIONS CENTER

2351 SPRINGBROOK COURT, BELOIT, WI

AGENDA

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- 2.) Review Minutes of: August 9, 2017
- 3.) Citizens Participation
- 4.) Old Business None
- 5.) New Business
 - a.) Review and consideration of selecting a new Playground to purchase and install in Hope Park.
 - b.) Review and consideration of naming the restored water tower and new surrounding garden area in Eastlawn Cemetery.
- 6.) Director's Report
- 7.) Committee Members Comments
- 8.) Adjournment

SPECIAL CONSIDERATIONS:

- * Commissioners unable to attend are encouraged to contact Brian Ramsey @ 608/364-2919 or the Parks Administrative Secretary @ 608/364-2929 prior to the meeting.
- ** Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services.
- *** For additional information or to request this service, please contact the Parks & Leisure Services Division located at 2351 Springbrook Court, Beloit, WI 53511 or by calling 608/364-2929.

PARKS, RECREATION, AND CONSERVATION ADVISORY **COMMISION MEETING MINUTES FOR** WEDNESDAY, AUGUST 9TH, 2017

DPW OPERATIONS CENTER 2351 SPRINGBROOK COURT, BELOIT, WI 53511

MEMBERS PRESENT:

Jeff Johnson, Isaac Deforest-Davis, Carl Lange,

MEMBERS ABSENT:

Kristin Loehr, Mike Ciaramita, Carol Mankiewicz, and Anthony

Stewart

EX OFFICIO MEMBERS: Brian Ramsey, Director of Parks & Leisure Services

Mark Preuschl, City Council Representative

CALL TO ORDER

The meeting was called to order by Jeff Johnson at 6:30 p.m.

REVIEW OF MINUTES FROM THE JUNE 12TH, 2017

No changes. Motion to approve by Mark Preuschl; seconded by Isaac Deforest-Davis. Motion passed unanimously.

CITIZEN PARTICIPATION – None

OLD BUSINESS – None

NEW BUSINESS – ACTION REPORT ITEM

- A. Review and consideration of selecting a new Playground to purchase and install in Krueger Park. On July 18, 2017, the top (2) playground vendors presented their proposals in a public forum held at Krueger Haskell Golf Course Clubhouse. The attendance was over 25 citizens to select the new playground. 24 votes to 1, the public preferred the proposal submitted by Lee Recreation. Required of the commission to approve new installation of Krueger Park Playground. Jeff Johnson made a motion to approve Option 2 Lee Recreation plans with 2nd by Carl Lange. Motion passed unanimously.
- B. Review and consideration of Park Land Dedication requirements as related to the expansion and development of Eagles Ridge #3 Plat as required by New Leaf Homes, LLC. 22 new single family homes are being developed and therefore is a subject by Ordinance 12.11 to provide the city with additional park space or provide us with monies in lieu of land dedication. Brian is recommending the committee to accept option #2 the monies in lieu being that Eagles Ridge Park is one block away from the new development. Jeff Johnson made a motion per staff recommendation to accept

option #2 monies in Lieu of parkland @ $141/\text{unit} \times 22 \text{ Units} = 3,102$, with 2^{nd} by Carl Lange. Motion passed unanimously.

C. Review and consider Park Land Dedication requirements as related to the expansion and development of the The Oaks subdivision, Plat #2 as request by Batterman Engineering, Inc. 24 new single family homes are being developed and therefore is a subject by Ordinance 12.11 to provide the city with additional park space or provide us with monies in lieu of land dedication. Brian is recommending the committee to accept option #2 the monies in lieu based on the fact that an existing park site (Freeman Park) is geographically in close proximity to this new development. Carl Lange made a motion per staff recommendation to accept option #2 monies in Lieu of parkland @ \$141/unit x 24 Units = \$3,384, with 2nd by Jeff Johnson. Motion passed unanimously.

DIRECTOR'S REPORT

- 1. The Delphi Committee had a final meeting on the POROS Plan August 3, 2017. There was another meeting on August 8, 2017. Only 6 of the 15 showed up to the meeting. Review for changes of the first draft of the POROS Plan will be by September 2017.
- 2. Hope Park Playground Proposals 12 proposals were received. The Playground Committee has picked the (2) proposals and a meeting will be scheduled for another public forum to allow participants to select the playground from the 2 options. Date, time and location to be determined.
- **3.** Horace White Park: Serenity Garden Family Services have really gotten this project working. The paver work is very nice.
- **4.** Eastlawn Cemetery Cremation Garden & Tower Moving forward with the tower. Some of the landscaping has been accomplished, the interior walls have been finished and will be painted, exterior doors have been ordered.
- 5. Leeson Park the fence that was hit by a car, their insurance company contacted the city to pay for the damages. The new wooden rail fence has been scheduled with Simmons Fence for around the new playground.
- 6. Dirty Dash is Saturday, August 19, 2017 at Big Hill Park. Currently we have 591 registered participants (ages 4-18) with more to come to sign up. Due to the volume we are doing a parking at Beloit Memorial High School and shuttle them to the park. We are need of more volunteers.

COMMITTEE MEMBERS COMMENTS

- Carl Lange Beloit and Beyond Bike Tour will be Saturday, August 19, 2017.
 September 5, 2017 Local High School Cross Country meets at Leeson Park.
 September 21, 2017 High School Sectional Cross Country meets at Leeson Park.
 Carl would like a couple areas of the trail trimmed up. August 26, 2017 is the Ride Across Wisconsin (RAW) bicycle event. It starts in Dubuque and ends in Kenosha. The half way point will be at Riverside Park and the stopping point for those riding the event in 2 days. Over 500 bicyclists to Beloit that day.
- Mark Preuschl Damage to lawn at Rotary. Brian aware and corrections have been made. Peace Trail – water run-off is pushing on to the trail causing erosion.

- Jeff Johnson Extension of Cranston Road Park Path, it brings closer to connecting with the path to the north across Shopiere Road by the funeral home. Jeff is a volunteer with The Friends of Riverfront and Blooming Bunch Tuesday Morning Gardening Group that maintain all the flowers and plantings between the Rotary and Harry Moore Pavilion. After speaking with the 2 Marks on the Parks Tour last month Jeff held a meeting with the 2 groups discussing ways to collaborate and work to remove the huge yews in front of the Rotary Center. Sam Huffman is going to create a design plant in the fall and the two (2) groups will maintain that area. Question when will the pedestrian bridge go in across the river from Iron Works? The crane delivered but no one knows.
- Isaac Deforest-Davis Wants to thank everyone for letting him be a part of this committee. This will be last meeting due to heading to UW-Stout.

ADJOURNMENT

Carl Lange made a motion for adjournment; seconded by Isaac Deforest-Davis. Motion passed unanimously. The meeting was adjourned at 7:25 p.m.

Minutes prepared by Anne Hill.

PARKS & RECREATION COMMISSION NEW BUSINESS ACTION REPORT – ITEM A

MEETING DATE

September 13, 2017

TITLE

Review and consideration of selecting a new Playground to purchase and install in Hope Park.

BACKGROUND

The playground unit in Hope Park has out lived its life expectancy and according to our Playground Replacement Scheduled it's earmarked for replacement within the 2017 CIP Plan, as previously reviewed and determined by the Parks & Recreation Commission.

Therefore, an RFP was developed and advertised appropriately as well as directly sent to our list of qualified Playground Equipment Vendors to seek proposal for replacement and installation of new equipment, and not to exceed \$35,000 in cost. We received a total of 12 proposals from 7 separate playground vendors. As indicated in the RFP, each proposal has been reviewed and evaluated by our Playground Committee in order to determine the two (2) best proposals. Therefore, based upon our composite scoring, the top two (2) playground vendors were invited to a public forum to present their proposals at the Rotary River Center on August 30th. Unfortunately, despite the PSA announcing this meeting, and delivering fliers door-to-door within the neighborhood that surrounds Hope Park, we had no members of the public in attendance at our Playground Neighborhood Meeting. Therefore, both proposals are presented to the PARC to select the Playground Equipment for Hope Park.

Each Playground vendor has met all requirements as specified within the RFP, including IPEMA and ASTM standards, and is qualified to install playground equipment. As in the past, no variance to the proposed equipment and/or design will be permitted, with the exception of color choices if desired.

BUDGET & FINANCIAL IMPACT

\$35,000 in designated funds within the 2017 CIP Park Amenities & Enhancement Fund.

OPTIONS

- 1.) Northland Recreation, LLC representing Little Tikes Commercial Playgrounds
- 2.) Lee Recreation Option #2 Proposal #PW062817-2, representing Playworld Systems.

PROJECT TIMELINE

Even though we generally determine a timeline for completing a project after the contract has been awarded, as indicated in the RFP, we are seeking to complete the installation by mid-October or early November of 2017, depending on the weather conditions.

STAFF RECOMMENDATION

As both proposals meet all criteria as set forth in the RFP, therefore it has been determine that either proposal is a viable option for new playground equipment in Hope Park. The final determination and selection of one proposal needs to be selected at this meeting in order to adhere to our timeline for installation.

2017 PLAYGROUND REVIEW & COMPARISON SCORECARD: HOPE PARK

INDE	INDEX PLAYGROUND VENDORS	MANUFACTURERS	SCORES 1	SCORES 2	SCORES 3	TOTAL	PLACE	COST
1	CRS4Rec	Comercial Recreation Specialist	470	290	505	1265	7	
1	CRS4Rec	Comercial Recreation Specialist	380	290	640	1310	4	
2	Gerber Leisure Products - Option 1	Landscape Structures	420	330	525	1275	5	
2	Gerber Leisure Products - Option 2	Landscape Structures	385	310	575	1270	9	
3	Lee Recreation - Option 1	Playworld Systems	450	375	535	1360	m	
æ	Lee Recreation - Option 2	Playworld Systems	460	385	610	1455	1	
4	Miller & Associates - #30-101290-2	BCI Burke	365	355	470	1190	10	
4	Miller & Assoicates - #30-101291-2	BCI Burke	355	390	200	1245	∞	
5	MN/WI Playgrounds	Game Time	375	280	530	1185	11	
9	Northland Recreation	Little Tikes	480	395	540	1415	2	
7	Play & Park Structures - Option 1	Playcore	370	310	480	1160	12	
7	Play & Park Structures - Option 2	Playcore	370	365	475	1210	6	

PLAYGROUND PROPOSAL MEETING TO BE HELD

August 30, 2017 at 4:00 pm |

BELOIT - A meeting to showcase playground proposals for Hope Park will be held today at	
6:30 p.m. at the Rotary River Center in Riverside Park, 1160 Riverside Drive.	

Two playground proposals will be presented to allow residents to select new playground equipment that they prefer be installed in their neighborhood park.

The Beloit Parks and Leisure Services Division already completed a preliminary review of 12 proposals from seven playground equipment vendors. Hope Parks is at the northwest corner of Bellevue and Wisconsin avenues in Beloit.

HOPE PARK

NEW PLAYGROUND SELECTION MEETING

Wednesday, August 30 @ 6:30PM Rotary River Center in Riverside Park



have installed in Hope Park. Bring the kids out & let them pick the NEW PLAYGROUND that they'll be encouraged to attend this Playground Meeting and help select the new Playground that you would like to A new playground is scheduled to be installed in Hope Park and all Beloit residents are invited &

Questions should be directed to the City of Beloit Parks & Leisure Services Administrative Office

608/364-292

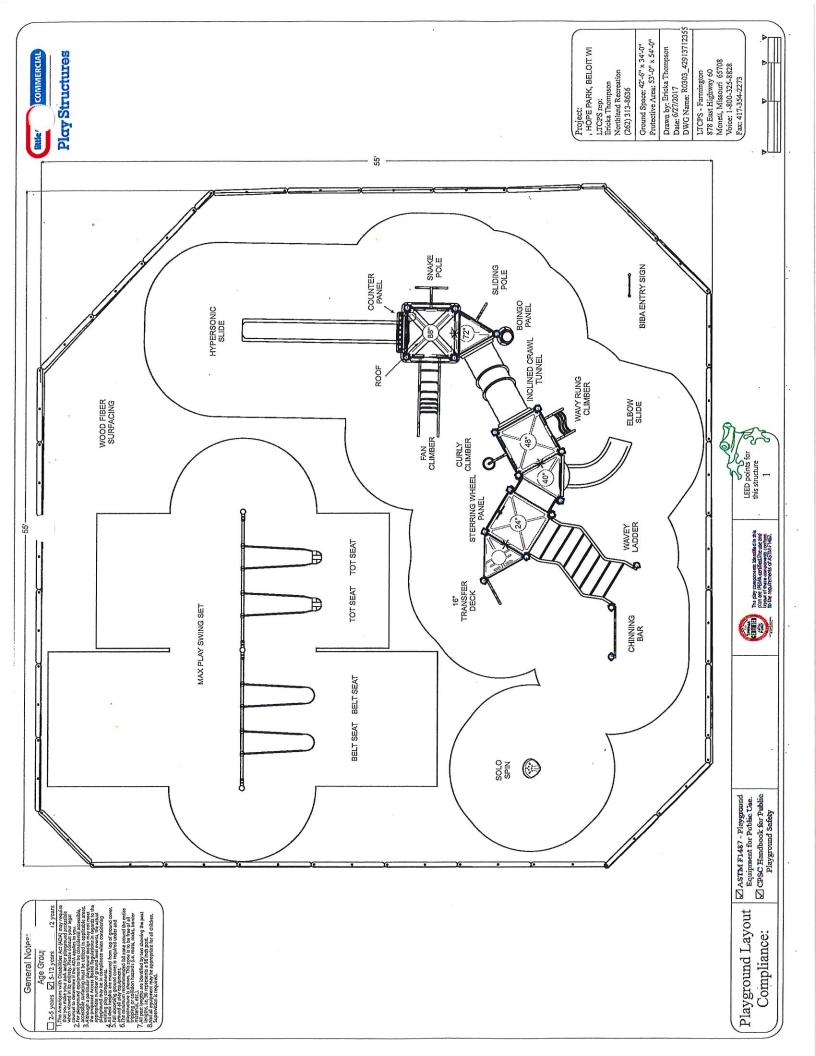
HOPE PARK PROPOSAL – OPTION #1

SUBMITTED BY:

NORTHLAND RECREATION, LLC

REPRESENTING – LITTLE TIKES COMMERCIAL PLAYGROUNDS







ACCEPTED BY:



Playgrounds Fun & Easy!™

QUOTATION

June 28, 2017 Date: The City of Beloit To: Department of Parks & Leisure Contact: Brian Ramsey 2351 Springbook Court 608-364-2929 ext. 2919 Beloit, WI 53511 Phone: Cell: Project: 2017 Playground Equipment Fax: Proposal- Hope Park ramseyb@beloitwi.gov Email: We are pleased to provide the following quotation on items supplied by Little Tikes Commercial Play Systems **Unit Price** Extension Description Item Qty. Hope Park Playground Equipment \$35,000.00 Kid Builder Play Structure per the Attached Drawing 1 -Heavy duty 13 gauge 5" posts with 11 gauge 48" square decks -The proposed playground equipment contains; --2 slides plus a sliding pole, one roof, 4 climbers, one incline tunnel, 3 activity panels, 2 overhead/ upper body challenges, 1 solo spinner and a two bay swing set with 2 belt and 2 tot seats -This playground also contains Biba smart play -The playground area is 55' x 55' with the corners on angles, and will receive 12" of certified wood mulch safety surfacing with drainage fabric installed prior to the wood chips. -Plastic timber edging will be installed around the playground perimeter. \$35,000.00 Sub Total * Site preparation and restoration by others *Excavation, drain tile and the price of the independent playground inspection Freight Included are not included, and are by others Tax 5.5% Exempt \$35,000.00 Total IMPORTANT INFORMATION: Quotation is valid for: 60 Days Freight based on shipment to 53511 Shipment can currently be made in 6 - 8 Weeks upon order entry Terms: 30 Days Net Invoice. Pricing based on above quantities – any changes may require a revised quotation. Orders will be placed upon receipt of a Purchase Order or your signed acceptance of this quotation. Make Purchase Orders to PlayPower LT Farmington - P.O. Box 204713 - Dallas, TX 75320-4713 Ericka (Thompson) Steltz Northland Recreation, LLC Thank You!

Project Manager

DATE:

HOPE PARK PROPOSAL – OPTION #2

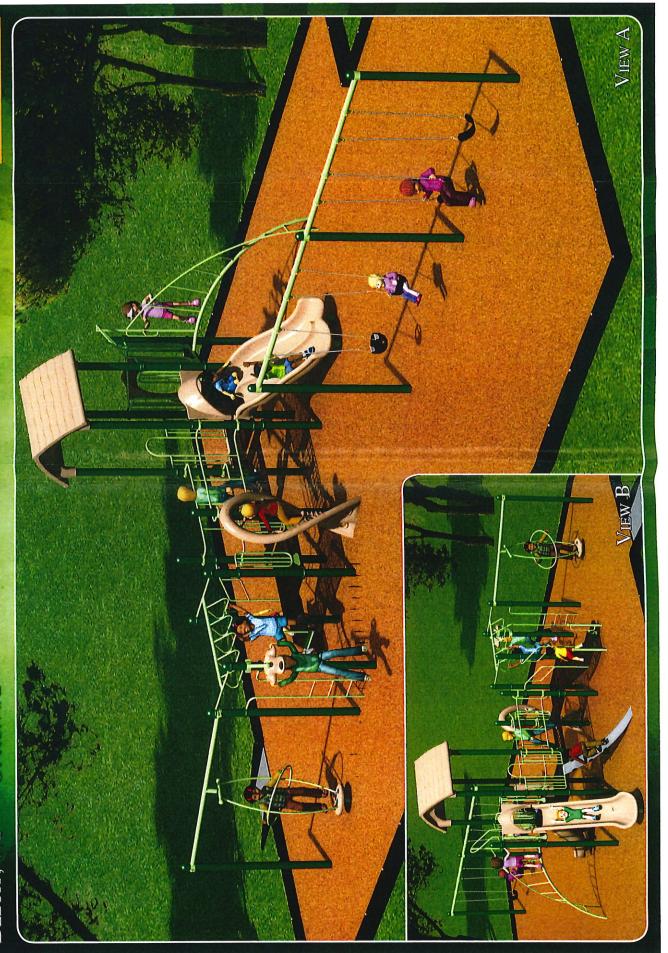
SUBMITTED BY:

LEE RECREATION

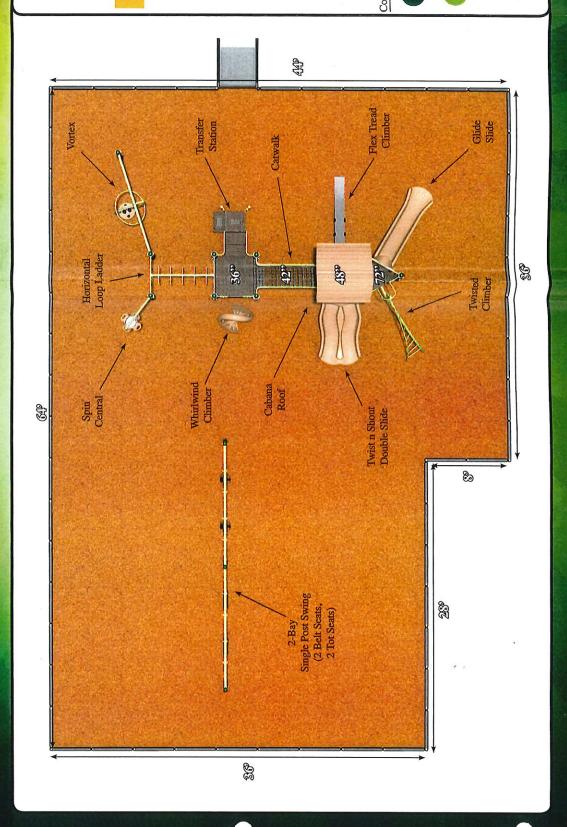
REPRESENTING – PLAYWORLD SYSTEMS

HOPE PARK BELOIT, WI OPTION #2





BELOIT, WI OPTION #2 OPE PARK





RECREATION, LLC

260 W. Main St. Cambridge, WI 53523 (800) 775-8937 Main (608) 423-7655 Fax

info@leerecreation.com www.leerecreation.com

PROVIDING FUN ACROSS WISCONSIN SINCE 1995

Complies With:

ASTMF1487-11
 CPSC#325
 ADA-ADAAG
 IPEMA

Design Number: PW062817-2 Use Zone: 44'x 64'

of Users: 37

of Active Play Events: 13

Age: 5 to 12





Brownstone







HOPE PARK - OPTION #2 -DESIGN NUMBER: PW062817-2

This proposal is designed for ages 5-12; Estimated 37users with 13 Active Play Events We will assemble/Install the equipment, add Geotextile Fabric Liner & Engineered Wood Fiber Surfacing – Surround perimeter of Play Area with Plastic Borders & Access Ramp

DECKS

2-Square, 1-Triangle

ADA ITEMS

Transfer Station with Approach Step - 36" Deck Access

SLIDES

Glide Slide @ 72" Deck Access
Twist 'n Shout Double Slide @ 48" Deck Access

CLIMBERS

24" Deck to Deck Climber Twisted Climber @ 72" Deck Access Single Flex Tread @ 48" Deck Access Whirlwind Climber @ 36" Deck Access

OVERHEAD EVENTS

Horizontal Loop Ladder with Access Ladder

BRIDGES

Catwalk Bridge

MOTION

Vortex Spin Central

ROOFS

Cabana Roof

INDEPENDENT PLAY EVENTS

2-Bay Single Post Swing Unit 2 Belt & 2 Tot Swing Seats

PARKS & RECREATION COMMISSION NEW BUSINESS ACTION REPORT – ITEM B

MEETING DATE

September 13, 2017

TITLE

Review and consideration of Naming the restored water tower and new surrounding garden area in Eastlawn Cemetery.

BACKGROUND

In accordance to the Administrative Policy and Guidelines for Naming of Parks and Recreational Facilities, the responsibility is designated to the Beloit City Council, based upon a recommendation presented by the Park, Recreation, and Conservation Advisory Commission. The recommendation will be forwarded to the City Plan Commission and their decision is then forwarded to the City Council.

Even though the tower and garden area in the cemetery are not considered a park or recreation facility, the maintenance and funding are still technically within the jurisdiction of the Parks & Leisure Services Division, and therefore warrants review and consideration by the Commission.

The Policy is attached for your reference.

BUDGET & FINANCIAL IMPACT

The glass block windows were replaced in 2014 through CIP Funds. The restoration of the interior of the Tower and replacement of the doors and walkway, as well as the surrounding landscape improvements were possible through the fund balance of 2015 and 2016 CIP Funds.

OPTIONS

Several options for naming this enhanced focal point in the Cemetery are presented for discussion and consideration by Cemetery & Parks staff:

- Memorial Tower
- Ceremorial Tower
- Garden of Light
- Tower of Memories
- Tower of Serenity
- Tower of Peace
- Beloved Belfry
- Path of Peace

PROJECT TIMELINE

The Tower renovations and the new landscaping have been completed. Currently, we are still drafting fees and marketing information to promote this new service and resting area for Cremation remains to be placed in Eastlawn Cemetery.

STAFF RECOMMENDATION

As this will be the final resting location for the ceremorial remains of family members who may not be able to afford traditional burial services, or choose cremation as an alternative of choice, then I think it would be considered appropriate to honor them in memoriam by naming this location the Memorial Tower & Garden.

General Subject:

Administrative Policy & Guidelines

Specific Subject:

Naming of Parks and Recreational Facilities

PURPOSE:

To establish a policy that provides consistency to the formation and approval of names or name changes for public land, parks, and recreation facilities which the

community may accept and readily identify with.

SCOPE:

It will identify significant historical, geological and ecological areas located within the community. Also, it would give suitable recognition to individuals who have contributed to the growth and development of the city.

STATEMENT OF POLICY:

1. Responsibility:

The Beloit City Council shall be responsible for designating names for all public parks and recreation facilities.

2. Procedure:

Requests or proposals for adopting a specified name for a particular park or recreation facility shall be submitted to the Park, Recreation, and Conservation Advisory Commission (PRCAC) in written form along with thorough documentation giving the reasons for the selection of the proposed name. The PRCAC will act upon the recommendation. The PRCAC's recommendation will be forwarded to the City Plan Commission. The decision of the Plan Commission is then forwarded to the Beloit City Council.

3. Guidelines for the Selection of Names:

Park and Recreation facilities may be named:

- For location, such as the name of an adjacent street or the related plat or subdivision.
- b. For a geologic, geographic, historical, botanical, horticultural or scientific feature inherent to the area.

Guidelines for the Selection of Names, continued:

- c. To honor a person or persons who make(s) a substantial contribution to the advancement, the improvement or the enlargement of the Beloit Park System in the form of donated property or donated money for Public Park purposes only.
- d. To show gratitude to a person who, over a long period of time, has devoted outstanding amounts of time, talent and effort to the advancement of the Beloit Park Program or the Beloit Community.

4. Park Features:

131)

Important and substantial park features within a named area may be given a name other than the name of the principal area, using the same guidelines as used for naming areas.

5. Plaques, Markers, Etc.

All named areas and important park features shall be identified by the installation of appropriated plaques, signs or markers. A formal ceremony shall be held to recognize named areas and important park features.









DIRECTOR'S REPORT

Submitted by: Brian Ramsey, Director of Parks & Leisure Services
Parks & Recreation Commission Meeting – September 13, 2017 @ 6:30pm

A.) Special Projects:

1) POROS Plan Update:

- Revisions to the Capital Improvement Plan (2017-2023) have been submitted back to Design Perspectives to include in the POROS document.
- A parks & recreation facility comparison survey was sent out through to designated communities and we are waiting the return and results of that survey to be included in the POROS document.
- We are hoping to see the first draft of the POROS document sometime in September.

2) New Playgrounds

- Krueger Park the contract to purchase the new playground has been sent to Lee Recreation and we are anticipating the installation by early to mid-October.
- Hope Park the proposals are on the Agenda for the PARC to review at our meeting on September 13th, and we are anticipating the installation by late October, early November depending on the weather conditions.

3) Recreation Report:

See attachment as provided by Spencer Waite, Recreation Supervisor.



Recreation Report September 2017

Programs/Activities/Numbers

Krueger Pool

- Total Concession Revenue for June/July/August \$12,749.55
- Total Open Swim Revenue for June/July/August \$26,345.61
- Total swim lesson registrations 245
- Water Aerobics Registrants 24
- 25 Birthday Parties in June/July
- 9 Private Pool Rentals
- 126 Pool Passes sold
- Total attendance June/July/ August 11,024
- Krueger Swim Team 60
- Beloit Tide 120
- Sunday, August 27th, last day of the season

Edwards Pavilion in Telfer Park

- Replacement of main building roof begins, September 7th completion date Oct. 1st
- Total Edwards Pavilion Rentals was 14, Revenue generated was \$4,645.00
- Hockey transition has begun, Tentative start date for BYHA is October 2nd. Public Skate begins Friday October 20th. Public Skate is held on Friday's 7-9pm, Sat & Sunday's from 2-4pm.

Fall Sport Leagues

- Kickball has not gained enough interest the last couple of years but we were able to get 5 teams this fall and create a small league!
- Wiffleball has 5 teams
- Men's Fall Softball has 5 teams
- Volleyball deadline is approaching, goal is 70 teams and we are also hoping to get enough interest in men's to form a new men's league

Rotary River Center

- Carpets Cleaned on a quarterly basis
- 4 Rotary Meetings
- 10 paid rentals

Beloit Dirty Dash

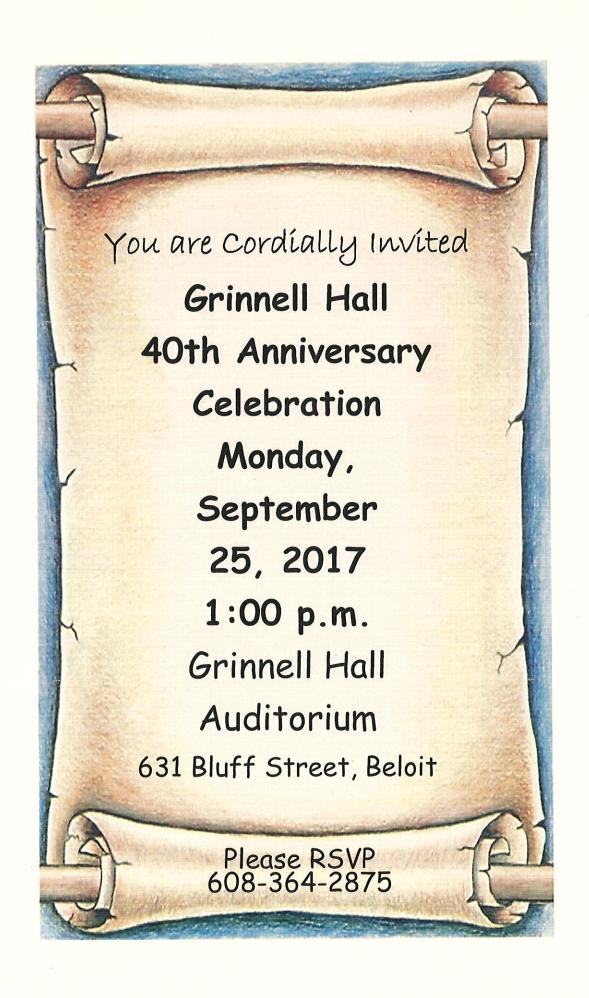
- Year 3 was a huge success! Final number of participants was 757 (up more than 296 from 2016)
- We have received great feedback from our evaluations and have already started planning for 2018.
- Revenue from Dirty Dash eclipsed \$20,000.00. This year's actual revenue was \$23,333.75. Revenue included entry fees, but also sponsor from the community.
- Expenses are still being finalized, but look like they will remain under \$10,000.00 this year.

Grinnell Hall

- Senior Fair preparations are going well. Senior Fair is scheduled for Tuesday Oct. 3rd.
- 40th Anniversary of Grinnell Hall will be held on September 25th. All are encouraged to attend. See attached flyer for further details.
- Hired new seasonal employee to work 20 hours a week to assist Fulltime staff member Paula Schutt.

UP - Coming Activities:

- October 13 deadline to register for Adult Volleyball Leagues, games begin October 23
- Winter Basketball Leagues will form in December, start in January
- Winterfest date set January 19-21





Academic Achievement OMMUNITY onversation

Sept. 11, 2017 | 6 - 8 p.m.

Beloit Memorial High School Auditorium 1225 4th Street, Beloit

Join us as we discuss our community-wide efforts to close the achievement gap.

- Hear a state of the district from Superintendent, Dr. Tom Johnson
- Provide input to help ALL students succeed
- Childcare and light refreshments provided
- Translation services available

www.BeloitSchools.net