

**Minutes**  
**Beloit Community Development Authority**  
**100 State Street, Beloit WI 53511**  
**August 23, 2017**  
**4:30 P.M.**

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, August 23, 2017 in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call:**

Meeting was called to order by Commissioner Baker at 4:38 p.m.

**Present:** Commissioners Baker, DeBrock, Ellison, Forbeck and Leavy

**Absent:** Commissioner Evans and Kenitzer

**Staff Present:** Julie Christensen, Cathy Pollard, Teri Downing, Clinton Cole and Ann Purifoy

2. **Citizen Participation:**

None

3. **Review and Consideration of the Minutes of the Regular Meeting held on July 28, 2017**

A motion was made by Commissioner Baker and seconded by Commissioner DeBrock to approve the minutes of the Regular Meeting held on July 28, 2017.

Motion carried unanimously.

4. **Housing Authority:**

a. **Presentation of June Activity Report**

Cathy Pollard, Beloit Housing Authority Director, gave a brief summary of the report.

Three of the five vacancies in public housing were filled by the end of the month. We are in a good position with our reserves, but this could change if HUD funding is delayed.

b. **Presentation of June Financial Report**

Cathy Pollard gave a brief summary of the report.

Councilor Forbeck asked if the Housing Authority inspector is also a City inspector. Cathy explained that the Housing Authority inspector only inspects Section 8 and public housing units. Our tenants and landlords are required to sign Federal government documents authorizing inspections in order to receive their rent subsidy and HAP payment. Inspections are done every year.

- c. Review and Consideration of Resolution 2017-20, Authorizing the Beloit Housing Authority to Apply for the Family Self-Sufficiency (FSS) Program Under the Resident Opportunity and Self-Sufficiency Program (ROSS)  
Cathy Pollard presented the staff report and recommendation.

The Family Self-Sufficiency (FSS) position is currently not funded. Our Public Housing Coordinator recently resigned so, in order to avoid eliminating a position, our FSS employee was moved to that staff position. Board permission is required to apply for any grants per City policy.

Commissioner Forbeck moved and Commissioner DeBrock seconded a motion to approve Resolution 2017-20. Motion carried unanimously.

- d. Review and Consideration of Resolution 2017-21, Authorizing the Beloit Housing to Implement the Updated Public Housing Residential Lease and Rules of Occupancy  
Clinton Cole, Programs Manager, presented the staff report and recommendation.

Commissioner Forbeck moved and Commissioner Leavy seconded a motion to approve Resolution 2017-21. Motion carried unanimously.

5. **Community and Housing Services:**

- a. Review and Consideration of Resolution 2017-22, Approving the Sale of 311 Locust Street  
Julie Christensen, Community Development Director, presented the staff report and recommendation.

The owner of 640 Bluff Street is the most logical buyer for the property and the sale will allow less density around this building.

Commissioner Baker moved and Commissioner Forbeck seconded a motion to approve Resolution 2017-22. Motion carried unanimously.

- b. The CDA will adjourn to a workshop to hear presentations from CDBG Applicants for the 2017 Community Development Block Grant funding.

Commissioner Leavy moved and Commissioner Baker seconded a motion to adjourn to a workshop. Motion carried unanimously.

6. **Adjournment:**

The meeting was adjourned by Commissioner Baker at 8:50 p.m.