
FINANCE AND ADMINISTRATIVE SERVICES

FOR IMMEDIATE RELEASE

For more information contact:
Lori Stottler, City Clerk-Treasurer
608-364-6680

BECOME A PART OF THE ELECTION DAY TEAM

Perform your Civic Duty and Get Paid!

October 20, 2017 —The Beloit City Clerk-Treasurer is looking for people to help with a very important part of the election process: becoming an Election Official on the City of Beloit Election Day team. Citizen involvement is essential to conducting open, accurate and fair elections. Each Election Day can require between 50 and 200 workers. **The deadline to apply is November 17th** and formal appointment will be made by the City Council on Dec. 18, 2017. Election Day team members will hold their positions for the 2018-2019 election cycle.

The process for becoming part of the election team is simple and includes compensation. Workers are scheduled from 6 a.m. - 10 p.m. on Election Day. Chief Inspectors earn \$170/day and Election Inspectors are compensated at the rate of \$125/day. There are limited openings for shift work available to perform non-reconciling functions and are compensated \$7.25/hour for the hours in worked during a shift. We also have openings for high school students and college students to work as polling place coordinators.

“We hope that folks will consider becoming an Election Official during the upcoming 2018/19 election cycle,” says City Clerk-Treasurer Lori Stottler. “It takes anywhere between 50-200 workers to staff 9 polling locations and a central count facility, so I like to have at least 200 appointed to work so we always have enough to staff each election.”

Election workers are sworn to see that the election process is administered in the most transparent fashion in accordance with State/Federal laws and regulations. Qualifications to be an Election Official are:

- Be a qualified elector of the county in which the polling place is established (i.e., an adult citizen of the United States who has resided in the election district for 10 consecutive days and is not otherwise disqualified to vote)
- Be able to speak, read, and write fluently in the English language
- Be a good communicator
- NOT be a candidate for any office at that election
- Patience and friendliness are assets

Job Duties may include:

- Setting up and taking down polling place materials
- Checking in and assisting voters through a positive voting experience
- Election Day registration
- Safeguarding and issuing ballots
- Monitoring and assisting with voting equipment
- Supervising, troubleshooting and other duties as Election Day progresses

Anyone interested in training and working on Election Day(s) in 2018/2019 should contact the City Clerk-Treasurer at 608-364-6680 from 8 a.m. - 5 p.m. weekdays.