



The Beloit Report

"To Become a Place Anyone Could Proudly Call Home for a Lifetime"

CURRENT EVENTS AND ACTIVITIES

**November 3,
2017**

*A weekly publication
from the Office of the
City Manager*

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Special points of interest:

- City Council Agenda (page 4)
- City Meetings and Events (page 6)

CITY MANAGER ACTIVITIES

- Met with Vice-President Regina Dunkin
- Met with Councilor Clinton Anderson
- Participated in Transit union negotiations
- Held Leadership Team meeting with cross-departmental heads, division heads, and some supervisors.
- Interviewed by *Beloit Daily News* reporter about pertinent issues impacting local government
- Attended monthly Rock County officials breakfast
- Held one-on-ones with direct reports

PROTECT YOUR PIPES THIS WINTER

The City of Beloit Water Utility offers winter maintenance tips to protect your pipes. Please see the [attached](#) public service announcement for valuable information.

ACTIVITIES AT GRINNELL HALL

Button Collecting Program

"Button" is a French word for "closure." Modern button collecting began in America as a hobby during the Depression. Join area button collector Judy Winder at Grinnell Hall on **Wednesday, November 8 at 1:00 p.m.** for a fascinating look into the history of button collecting. Please pre-register for this free program by calling Grinnell Hall at 608-364-2875.

Veterans Day Ceremony and Lunch

Grinnell Hall Senior Center, 631 Bluff Street, has scheduled a Veterans Day Ceremony and Lunch for **Friday, November 10, 2017 at 10:00 a.m.** The program will begin in the auditorium with the posting of the colors. Grinnell's Golden-aires will provide musical talent for the program. The main speaker will be Rick West on the History of Taps.

The Veterans Day Ceremony will be followed by lunch at 11:45 a.m. in the dining room. The cost is a suggested donation of \$3.25 for those 60 and over. All veterans and their spouses will dine for no charge, courtesy of the Grinnell Advisory Board. If you will be attending lunch, you must sign up by Tuesday, November 7, 2017 by calling 608-364-2875.

CITY OF БЕЛОIT PARKS AND RECREATION OFFICE RELOCATING

The City of Beloit Parks and Recreation office will soon relocate from their current office at 1003 Pleasant Street to the Department of Public Works Operations Facility at 2351 Springbrook Court. The transition will take place the week of November 27,

2017; fixtures will be moved on November 30th and plans are to be up and running in the new location on December 4, 2017. New office hours will be 7:00 a.m. to 4:00 p.m., Monday through Friday.

Lori Curtis Luther, City Manager, assures the public that all of the current services will be available at the new location. Facility rentals, recreational activity sign-up, and seasonal Wisconsin tourism ticket sales can be obtained at the new location and all calls can still be directed to staff at 608-364-2890. Many of the activities generated by recreation staff require coordination with Public Works Operations staff. The move will bring the Division of Parks, Recreation and Operations staff under one roof for a more effective and efficient way of working together and communicating job tasks for various events.

FALL YARD WASTE CURBSIDE COLLECTION

Curbside Collection begins **October 30 - November 16, 2017** on your regular trash day.

- Free Collection includes ONLY bagged leaves, grass clippings and garden debris.
- Use only paper yard waste bags or clean trash containers.
- Plastic bags of any type CANNOT be used for yard waste.
- Set yard waste curbside on your regular trash day during the collection dates.
- Place yard waste a few feet away from your regular trash.
- All yard waste must be clean - NO LITTER!
- Brush and shrubbery must be bundled or tied, each must include a \$1.50 sticker and should be no larger than 4 feet long and/or 4 inches in diameter.
- Tags for bundles are available for sale at City Hall Treasurer's Department, the Department of Public Works Operations & Parks Facility, Grinnell Hall, and Recreation office.

For further information call the City of Beloit Department of Public Works at 364-2929.

FALL LEAF VACUUM SERVICE SCHEDULED OCTOBER 30—NOVEMBER 17, 2017

Subscriber's rake or blow leaves to the terrace (do not contain them in cans or bags). The City will vacuum the leaves on a scheduled basis several times for a one-time fee of \$100. You may subscribe and pay in person at the Department of Public Works Operations Facility, 2351 Springbrook Court, Monday Through Friday, 7:00am to 4:00pm. PLEASE NOTE: The City of Beloit is not responsible for the timeliness in which leaves fall from the trees or weather related cancellations of the Leaf Vacuum Program. No refunds will be issued on this program, no spring service will be offered.

BELOIT PUBLIC LIBRARY SPONSORS 14TH ANNUAL WARMING TREE

From now until **December 11, 2017**, donations of new home-made or purchased mittens, scarves, hats, or socks for children ages birth to 18 years are being collected for distribution to local families in need. Help Beloit kids stay warm this winter! Drop off donations at the Beloit Public Library, 605 Eclipse Blvd. during Library hours.

FRIDAY, NOVEMBER 24, 2017—LIGHTED HOLIDAY PARADE

Continuing a tradition, the 25th Annual Lighted Holiday Parade will again take place in downtown Beloit on November 24th. If you are interested in entering a float in the parade, please e-mail crystal@downtownbeloit.com for more information.

BELOIT CLERK-TREASURER SEEKS 2018-2019 ELECTION OFFICIALS FOR BELOIT POLLING SITES

The Beloit City Clerk-Treasurer is looking for people to help with a very important part of the election process: becoming an Election Official on the City of Beloit Election Day team. Citizen involvement is essential to

conducting open, accurate and fair elections. Each Election Day can require between 50 and 200 workers. **The deadline to apply is November 17th** and formal appointment will be made by the City Council on Dec. 18, 2017. Election Day team members will hold their positions for the 2018-2019 election cycle.

The process for becoming part of the election team is simple and includes compensation. Workers are scheduled from 6 a.m. - 10 p.m. on Election Day. Chief Inspectors earn \$170/day and Election Inspectors are compensated at the rate of \$125/day. There are limited openings for shift work available to perform non-reconciling functions and are compensated \$7.25/hour for the hours in worked during a shift. We also have openings for high school students and college students to work as polling place coordinators.

“We hope that folks will consider becoming an Election Official during the upcoming 2018/19 election cycle,” says City Clerk-Treasurer Lori Stottler. “It takes anywhere between 50-200 workers to staff 9 polling locations and a central count facility, so I like to have at least 200 appointed to work so we always have enough to staff each election.”

Election workers are sworn to see that the election process is administered in the most transparent fashion in accordance with State/Federal laws and regulations. Qualifications to be an Election Official are:

- Be a qualified elector of the county in which the polling place is established (i.e., an adult citizen of the United States who has resided in the election district for 10 consecutive days and is not otherwise disqualified to vote)
- Be able to speak, read, and write fluently in the English language
- Be a good communicator
- NOT be a candidate for any office at that election
- Patience and friendliness are assets

Job Duties may include:

- Setting up and taking down polling place materials
- Checking in and assisting voters through a positive voting experience
- Election Day registration
- Safeguarding and issuing ballots
- Monitoring and assisting with voting equipment
- Supervising, troubleshooting and other duties as Election Day progresses

Anyone interested in training and working on Election Day(s) in 2018/2019 should contact the City Clerk-Treasurer at 608-364-6680 from 8 a.m. - 5 p.m. weekdays.

The application and more information is available on the City's website, please click here:

<http://tinyurl.com/y8vn99he>

CITY COUNCIL MEETING – MONDAY, NOVEMBER 6, 2017

At 6:30 p.m., the City Council will hold a workshop in the City Manager's Conference Room to review the agenda of the 7:00 p.m. City Council Meeting. The entire City Council Agenda Packet is available on the City's website ([click here](#)).

6. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a. Approval of Minutes of the Regular Meeting of October 16, 2017
- b. Application for a new Class "B" Beer and Reserve "Class B" Liquor License for Playmakerz Sportz Bar & Grille LLC, d/b/ as Playmakerz Sportz Bar & Grille, located at 2745 Prairie Avenue, Sadri Shabani, Agent. Playmakerz Sportz Bar & Grille is seeking to start a business in the location formerly known as the Pitcher's Mound. This item will be referred to the Alcohol Beverage License and Control Committee for their review and recommendation.
- c. Resolution authorizing the City Manager to apply for a Community Development Investment Grant from the Wisconsin Economic Development Corporation (WEDC). Any and all grant funds received will be utilized by Hendricks Commercial Properties (HCP) to support the cost of building renovations at 419 Pleasant Street. HCP plans on redeveloping this largely vacant office building into a 34 room boutique hotel. WEDC policy requires that the City be the applicant for the grant funds.
- d. Application for a Certified Survey Map (CSM) for 106 Bluff Street. The intent of the proposed CSM is to reconfigure the City-owned lot into two separate lots. This item will be referred to Plan Commission for their review and recommendation.
- e. Application to amend an existing Conditional Use Permit (CUP) to allow Industrial Service and Manufacturing in a C-3, Community Commercial District for property located at 704 Fourth Street. Ed Mueller, Welders Supply Company, proposed an outdoor CO₂ storage tank which will be used for industrial service manufacturing. The proposed uses will include gas cylinder refills and the production of dry ice. This item will be referred to Plan Commission for their review and recommendation.
- f. Application for Underground Electric Easement for Wisconsin Power and Light Company at 810 Pleasant Street. This easement is for underground electric line facilities, including but not limited to conduit, cables, above ground electric pad-mount transformers, secondary pedestals, riser equipment and other appurtenant equipment associated with underground electric line facilities. This item will be referred to Plan Commission for review and recommendation.

7. LICENSES

- a. Resolution approving 2017-2019 Applicants for an Alcohol Beverage Operator's (Bartender's) License October 6—27, 2017. This list includes nine applicants.

8. ORDINANCES

- a. Proposed Ordinance to amend Section 31.09 of the Code of General Ordinances of the City of Beloit pertaining to closing hours. First Reading. Currently Class "A" and "Class A" liquor establishments are closed on Sundays from midnight until noon. Current ordinance allows for an exception to those closing hours when New Year's Eve falls on a Sunday, in which case establishments may open at 9:00 a.m. rather than noon. The proposed ordinance amendment would allow those establishments to be open at 9:00 a.m. when Christmas Eve falls on a Sunday.

12. REPORTS FROM BOARDS AND CITY OFFICERS

- a. Resolution approving an Assignment and Consent of the Development Agreement between the City of Beloit, the Greater Beloit Economic Development Corporation, Josie Enterprises LLC, Chicago Fittings Corporation and AY McDonald CF, Inc.
- b. Resolution establishing a Steering Committee to facilitate the update of the 2008 City of Beloit Comprehensive Plan and approving an update process and Public Participation. Wisconsin's Comprehensive Planning Law, §66.1001 of the Wisconsin Statutes, was signed into law in 1999. The Comprehensive Planning law requires all cities, towns, and villages that regulate land use through land use ordinances (e.g. zoning) to adopt a Comprehensive Plan. The Beloit City Council approved the City's Comprehensive Plan in March 2008 after an extensive public participation program. The Plan Commission adopted a Resolution on October 18, 2017 to initiate an update to the Comprehensive Plan.
- c. Resolution approving the 2018 Home Investment Partnership (HOME) Budget. Community Development Authority recommendation for approval. The City expects to receive \$120,000 in new HOME Investment Partnership program funds and \$13,285 in HOME Administrative funds. The Community Development Authority recommended that the City's dollars be used for owner-occupied rehab loans citywide and/or acquisition-rehab projects in the Neighborhood Revitalization Strategy Areas.
- d. Resolution approving the 2018 Community Development Block Grant (CDBG) and Annual Action Plan. Community Development Authority recommendation for approval. The Department of Housing and Urban Development requires each CDBG Formula Grantee to submit a Consolidated Plan every five years, and Annual Action Plan each year. The Annual Plan includes how the City intends to allocate its CDBG funds over the next year to meet the needs of the community. All recommended projects are consistent with the proposed 2015-2019 Consolidated Plan and 2018 Annual Action Plan. All recommended projects are eligible CDBG activities and meet one of the three national objectives.
- e. Resolution approving the 2018 Business Improvement District Operating Plan and Budget. The BID Assessment rate will be increased to \$4.27/1000 as it has not been increased since 2007. The estimated BID Assessment to be received in 2018 is \$130,289.46 and is an essential source of income for the Downtown Beloit Association.
- f. Resolution approving the Operating Budgets, Appropriating Funds, and Levying Property Taxes necessary for the Operation and Administration of the City of Beloit for the year 2018, including the 2018 Capital Improvement Budget, the Beloit Public Library Budget; and further authorizing the City Clerk-Treasurer to allocate the City Property Tax along with the apportionments certified for other Jurisdictions upon the current tax roll of the City. (Budget available for review at www.beloitwi.gov) Preparation of the 2018 budget began on June 19th of this year. On October 2nd, a budget presentation was made to Council, including proposed appropriation requests, revenue projections, a capital improvement program, and a proposed property tax levy, and a budget workshop was held with the Councilors on October 9, 2017.

13. ADJOURNMENT

CITY MEETING CALENDAR—OCTOBER 30—NOVEMBER 3, 2017

Monday, November 6	6:30 p.m.	Agenda Review , City Manager’s Conf. Room (All City Councilors)
Monday, November 6	7:00 p.m.	City Council Meeting , City Hall Forum (All City Councilors)
Wednesday, Nov. 8	6:30 p.m.	Park, Recreation and Conservation Advisory Commission, 2350 Springbrook Court (M. Preuschl)
Wednesday, Nov. 8	7:00 p.m.	Plan Commission , City Hall Forum (K. Leavy)

UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website: www.visitbeloit.com

Now until December 11		14th Annual Warming Tree at Beloit Public Library. Donations of new home-made or purchased mittens, scarves, hats or socks for children ages birth to 18 years, collected for distribution to local families in need. Drop off donations at the Library, 605 Eclipse, during Library hours.
Wednesday, Nov. 8	1:00 p.m.	History of Button Collecting. Free program at Grinnell Hall, 631 Bluff Street. To pre-register, call 608-364-2875.
Friday, Nov. 10	10:00 a.m.	Veterans Day Ceremony , Grinnell Hall, 631 Bluff Street
Friday, November 24		25th Annual Grand Lighted Holiday Parade , Downtown Beloit. Live music, photos with Santa, Free hot chocolate, courtesy of Salvation Army.
	5:00 p.m.	Live music starts at First National Bank Plaza, State and Grand
	6:00 p.m.	Santa arrives and tree lighting begins at the Plaza
	6:15 p.m.	Lighted parade begins along Grand Avenue (from 3rd Street to Horace White Park)
	7:00 p.m.	Santa visits the Turtle Creek Bookstore (444 E. Grand Ave.). Photos with Santa and Mrs. Claus

PUBLIC WORKS DEPARTMENT

FOR IMMEDIATE RELEASE

For more information contact
Harry Mathos, Director of Water Resources
608-364-5721

PROTECT YOUR PIPES THIS WINTER

November 1, 2017 - With winter right around the corner, the City of Beloit Water Utility offers these winter maintenance tips:

- **Check the temperature of your water.** Normal groundwater temperatures are typically in the upper 40s and lower 50s, so check the water temperature in your homes. To do so, you can use a simple digital thermometer and place in a cup of tap water. If it's getting close to 32° you should take action to prevent freezing.
- **Prevent freezing of service lateral by keeping water moving.** During a prolonged, severe cold snap, you may want to consider letting your water run continuously if you live in an area that is susceptible to freezing such as a dead-end street or cul-de-sac. A pencil-wide stream is typically sufficient to prevent freezing. You may also simply run the water on a frequent basis throughout the day and night to minimize risk of freezing.
- **Check Heating Components.** Maintain furnaces to make sure they're operating correctly and replace filters regularly. Also check heat tapes and space heaters used with control elements. For less expensive items, you may consider purchasing back-ups should something fail.
- **Be careful when thawing frozen pipes.** For exposed pipes in buildings you can use a simple hair dryer. For underground metal pipes it's best to call a professional. Newer methods of pipe thawing use recirculating hot water or steam. These methods are much safer than an electrical current and they also have the additional benefit of being effective on non-metallic pipes such as plastic or PVC.
- **Check empty and vacant buildings.** Check vacant properties and ask neighbors or relatives to check homes of people on vacation. A great deal of frost or condensation on windows may indicate that a heating system has failed and water may be running due to frozen and broken pipes.
- **If you plan to be away for any length of time, have a friend or neighbor run water for you.**

This notification is for informational purposes only. The City of Beloit Water Utility will closely monitor winter weather conditions and frost depths in an effort to minimize impact to the system. In the event of a run-water requirement, you will be notified via door hanger or other direct method. If you have any questions or concerns, please contact the Beloit Water Utility at 608-364-2888.



MEETING NOTICE AND AGENDA
Beloit City Plan Commission
Wednesday, November 8, 2017 at 7:00 PM
The Forum
Beloit City Hall
100 State Street, Beloit

1. **Call to Order and Roll Call**
2. **Approval of the Minutes of the October 18, 2017 Meeting**
3. **Certified Survey Map – 321-335 Highland Avenue**
Review and consideration of a two-lot Certified Survey Map for the properties located at 321, 329 & 335 Highland Avenue
4. **Certified Survey Map – 310 Euclid Avenue**
Review and consideration of a two-lot Certified Survey Map for the property located at 310 Euclid Avenue
5. **Certified Survey Map – 106 Bluff Street**
Review and consideration of a two-lot Certified Survey Map for the property located at 106 Bluff Street
6. **Easement – Wisconsin Power and Light – 810 Pleasant Street**
Review and consideration of an Underground Electric Easement on a portion of City-owned property located at 810 Pleasant Street
7. **Conditional Use Permit – Welders Supply Company – 704 Fourth Street**
Public hearing, review and consideration of an amendment to an existing Conditional Use Permit to allow Industrial Service and Manufacturing uses, in a C-3, Community Commercial District, for the property located at 704 Fourth Street
8. **Status Report on Prior Plan Commission Items**
9. **Adjournment**

If you are unable to attend this meeting, please contact Frank Fuerte in the Community Development Department at 364-6700 **no later than 4:00 PM the day before the meeting.**

Notice Mailed: November 3, 2017

Approved: Julie Christensen, Community
Development Director

**Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511

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