



The Beloit Report

"To Become a Place Anyone Could Proudly Call Home for a Lifetime"

**November 10,
2017**

*A weekly publication
from the Office of the
City Manager*

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**Special points of
interest:**

- City Meetings and Events (page 4)

CURRENT EVENTS AND ACTIVITIES

CITY MANAGER ACTIVITIES

- Met with Councilor Mark Preuschl
- Met with Councilor Beth Jacobsen
- Held Department Head meeting
- Held one-on-one meetings with direct reports
- Participated in Economic Development Rapid Response Team
- Adopted 2018 Budget
- Attended Latino Service Providers Coalition meeting
- Plan to attend Veteran's Day event at Culver's at 2:00 p.m. on Saturday, November 11, 2017

VETERANS DAY CEREMONY AND LUNCH

Grinnell Hall Senior Center, 631 Bluff Street, has scheduled a Veterans Day Ceremony and Lunch for **Friday, November 10, 2017 at 10:00 a.m.** The program will begin in the auditorium with the posting of the colors. Grinnell's Golden-aires will provide musical talent for the program. The main speaker will be Rick West on the History of Taps.

COMPREHENSIVE PLAN STEERING COMMITTEE

The City Council passed a resolution establishing a Steering Committee to facilitate the update of the 2008 City of Beloit Comprehensive Plan and approving an update process and public participation plan. The Committee meeting is scheduled for **Wednesday, November 15, 2017 at 4:30 p.m.** at the Beloit Public Library Riverside Room, 605 Eclipse Blvd. [Attached](#) is the meeting notice and a copy of the resolution with more information.

SHORE DRIVE RECONSTRUCTION PUBLIC INFORMATION MEETING

The City Engineering Division will hold a public information meeting to discuss upcoming work on Shore Drive. Improvements are scheduled for construction in the spring of 2018, and include underground utilities as well as new curbs, pavement, and terraces. Engineering staff will be available to discuss and review plans on: **Tuesday, November 21, 2017 at 5:00 p.m.** The meeting will be held at the Utility and Engineering Facility, 2400 Springbrook Court. All interested parties are encouraged to attend.

GROUNDBREAKING CEREMONY PLANNED

HOME2 Suites by Hilton announced plans for a groundbreaking ceremony on **Thursday, November 16th at 10:00 a.m.** The ceremony will take place on-site at 2700 Cranston Road, Beloit. Parking will be available at the Hampton Inn.

CITY OF БЕЛОIT PARKS AND RECREATION OFFICE RELOCATING

The City of Beloit Parks and Recreation office will soon relocate from their current office at 1003 Pleasant Street to the Department of Public Works Operations Facility at 2351 Springbrook Court. The transition will take place the week of November 27, 2017; fixtures will be moved on November 30th and plans are to be up and running in the new location on December 4, 2017. New office hours will be 7:00 a.m. to 4:00 p.m., Monday through Friday.

Lori Curtis Luther, City Manager, assures the public that all of the current services will be available at the new location. Facility rentals, recreational activity sign-up, and seasonal Wisconsin tourism ticket sales can be obtained at the new location and all calls can still be directed to staff at 608-364-2890. Many of the activities generated by recreation staff require coordination with Public Works Operations staff. The move will bring the Division of Parks, Recreation and Operations staff under one roof for a more effective and efficient way of working together and communicating job tasks for various events.

FALL YARD WASTE CURBSIDE COLLECTION

Curbside Collection begins **October 30 - November 16, 2017** on your regular trash day.

- Free Collection includes ONLY bagged leaves, grass clippings and garden debris.
- Use only paper yard waste bags or clean trash containers.
- Plastic bags of any type CANNOT be used for yard waste.
- Set yard waste curbside on your regular trash day during the collection dates.
- Place yard waste a few feet away from your regular trash.
- All yard waste must be clean - NO LITTER!
- Brush and shrubbery must be bundled or tied, each must include a \$1.50 sticker and should be no larger than 4 feet long and/or 4 inches in diameter.
- Tags for bundles are available for sale at City Hall Treasurer's Department, the Department of Public Works Operations & Parks Facility, Grinnell Hall, and Recreation office.

For further information call the City of Beloit Department of Public Works at 364-2929.

FALL LEAF VACUUM SERVICE SCHEDULED OCTOBER 30—NOVEMBER 17, 2017

Subscriber's rake or blow leaves to the terrace (do not contain them in cans or bags). The City will vacuum the leaves on a scheduled basis several times for a one-time fee of \$100. You may subscribe and pay in person at the Department of Public Works Operations Facility, 2351 Springbrook Court, Monday Through Friday, 7:00am to 4:00pm. PLEASE NOTE: The City of Beloit is not responsible for the timeliness in which leaves fall from the trees or weather related cancellations of the Leaf Vacuum Program. No refunds will be issued on this program, no spring service will be offered.

BELOIT PUBLIC LIBRARY SPONSORS 14TH ANNUAL WARMING TREE

From now until **December 11, 2017**, donations of new home-made or purchased mittens, scarves, hats, or socks for children ages birth to 18 years are being collected for distribution to local families in need. Help Beloit kids stay warm this winter! Drop off donations at the Beloit Public Library, 605 Eclipse Blvd. during Library hours.

FRIDAY, NOVEMBER 24, 2017—LIGHTED HOLIDAY PARADE

Continuing a tradition, the 25th Annual Lighted Holiday Parade will again take place in downtown Beloit on November 24th. If you are interested in entering a float in the parade, please e-mail crystal@downtownbeloit.com for more information.

BELOIT CLERK-TREASURER SEEKS 2018-2019 ELECTION OFFICIALS FOR BELOIT POLLING SITES

The Beloit City Clerk-Treasurer is looking for people to help with a very important part of the election process: becoming an Election Official on the City of Beloit Election Day team. Citizen involvement is essential to conducting open, accurate and fair elections. Each Election Day can require between 50 and 200 workers. **The deadline to apply is November 17th** and formal appointment will be made by the City Council on Dec. 18, 2017. Election Day team members will hold their positions for the 2018-2019 election cycle.

The process for becoming part of the election team is simple and includes compensation. Workers are scheduled from 6 a.m. - 10 p.m. on Election Day. Chief Inspectors earn \$170/day and Election Inspectors are compensated at the rate of \$125/day. There are limited openings for shift work available to perform non-reconciling functions and are compensated \$7.25/hour for the hours in worked during a shift. We also have openings for high school students and college students to work as polling place coordinators.

“We hope that folks will consider becoming an Election Official during the upcoming 2018/19 election cycle,” says City Clerk-Treasurer Lori Stottler. “It takes anywhere between 50-200 workers to staff 9 polling locations and a central count facility, so I like to have at least 200 appointed to work so we always have enough to staff each election.”

Election workers are sworn to see that the election process is administered in the most transparent fashion in accordance with State/Federal laws and regulations. Qualifications to be an Election Official are:

- Be a qualified elector of the county in which the polling place is established (i.e., an adult citizen of the United States who has resided in the election district for 10 consecutive days and is not otherwise disqualified to vote)
- Be able to speak, read, and write fluently in the English language
- Be a good communicator
- NOT be a candidate for any office at that election
- Patience and friendliness are assets

Job Duties may include:

- Setting up and taking down polling place materials
- Checking in and assisting voters through a positive voting experience
- Election Day registration
- Safeguarding and issuing ballots
- Monitoring and assisting with voting equipment
- Supervising, troubleshooting and other duties as Election Day progresses

Anyone interested in training and working on Election Day(s) in 2018/2019 should contact the City Clerk-Treasurer at 608-364-6680 from 8 a.m. - 5 p.m. weekdays.

The application and more information is available on the City's website, please click here:

<http://tinyurl.com/y8vn99he>

CITY MEETING CALENDAR—NOVEMBER 13—17, 2017

Monday, November 13	4:30 p.m.	Appointment Review Committee , City Manager’s Conf. Room (K. Leavy and R. Dunkin)
Tuesday, November 14	4:00 p.m.	Alcohol Beverage License Control Committee , Forum (C. Anderson)
Tuesday, November 14	Cancelled	Board of Appeals
Wednesday, Nov. 15	4:30 p.m.	Comprehensive Plan Steering Committee , Beloit Public Library Riverside Room, 605 Eclipse Blvd. (All City Council and Plan Commissioners have been invited to this meeting)
Wednesday, Nov. 15	4:00 p.m.	Municipal Library Board, Beloit Public Library (C. Anderson)

UPCOMING COMMUNITY EVENTS

This is just a sample of events coming up in Beloit. A more complete listing is available on the Visit Beloit website: www.visitbeloit.com

Now until December 11		14th Annual Warming Tree at Beloit Public Library. Donations of new home-made or purchased mittens, scarves, hats or socks for children ages birth to 18 years, collected for distribution to local families in need. Drop off donations at the Library, 605 Eclipse, during Library hours.
Friday, Nov. 10	10:00 a.m.	Veterans Day Ceremony , Grinnell Hall, 631 Bluff Street
Friday, November 24		25th Annual Grand Lighted Holiday Parade , Downtown Beloit. Live music, photos with Santa, Free hot chocolate, courtesy of Salvation Army.
	5:00 p.m.	Live music starts at First National Bank Plaza, State and Grand
	6:00 p.m.	Santa arrives and tree lighting begins at the Plaza
	6:15 p.m.	Lighted parade begins along Grand Avenue (from 3rd Street to Horace White Park)
	7:00 p.m.	Santa visits the Turtle Creek Bookstore (444 E. Grand Ave.). Photos with Santa and Mrs. Claus



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COMPREHENSIVE PLAN STEERING COMMITTEE MEETING NOTICE AND AGENDA

Wednesday, November 15, 2017

4:30 – 5:30 PM

Beloit Public Library – Riverside Room
605 Eclipse Blvd

1. Introductions and Ice Breaker Exercise
2. Overview of Comprehensive Planning Law & Update Process
3. Introduction to Beloit’s Comprehensive Plan (2008)
4. Public Comments and Open Discussion
5. Adjournment

Note: This meeting is open to the public. The Beloit City Council and Plan Commission have been invited to this meeting. Although a quorum of one or both bodies may be present, no formal action will be taken. Written comments may be mailed to the Planning Division at 100 State Street or emailed to planning@beloitwi.gov.

Notice Mailed: November 8, 2017

Approved: Drew Pennington, AICP, Director of Planning & Building Services

[Return to page 1](#)

[Return to page 4](#)

** Please note that upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the City Clerk's Office at 364-6680, 100 State Street, Beloit, WI 53511.



RESOLUTION ESTABLISHING A STEERING COMMITTEE TO FACILITATE THE UPDATE OF THE 2008 CITY OF БЕЛОIT COMPREHENSIVE PLAN AND APPROVING AN UPDATE PROCESS AND PUBLIC PARTICIPATION PLAN

WHEREAS, pursuant to §62.23(2) and (3) of the Wisconsin Statutes, the City of Beloit is authorized to prepare and adopt a Comprehensive Plan as defined in §66.1001(1)(a) and (2) of the Wisconsin Statutes; and

WHEREAS, the City of Beloit fostered extensive public participation in developing the 2008 Comprehensive Plan and approved an Ordinance adopting the Comprehensive Plan (12.015 of the Ordinances) on March 17, 2008, as required by §66.1001(4)(a-d) of the Wisconsin Statutes; and

WHEREAS, the Comprehensive Plan is intended to address emerging issues and opportunities and allows the City to guide growth, development, and preservation by identifying areas appropriate for development and preservation over a 20-year planning period; recommending types of future land use for specific areas in and beyond the City Limits; preserving and enhancing natural areas, cultural resources, and agricultural lands in the area; identifying needed transportation, recreational, and community facilities and services to serve the City; directing private housing, economic development, and other investment in the City; and providing detailed strategies to implement Plan recommendations; and

WHEREAS, the Comprehensive Plan must be updated every ten (10) years as required by §66.1001(2)(i) of the Wisconsin Statutes and the Plan Commission of the City of Beloit adopted a Resolution to initiate an Update to the Comprehensive Plan, hereinafter referred to as the "Plan Update," on October 18, 2017.

NOW, THEREFORE, BE IT RESOLVED that, in order to facilitate the Plan Update in accordance with Wisconsin Statutes, a Steering Committee to be known as the Comprehensive Plan Steering Committee is hereby established to be comprised of the attached list of elected and appointed officials, City staff, civic leaders, and interested residents representing various social, cultural, and economic interests, selected for their interest and expertise with regards to the various elements comprising the Comprehensive Plan.

BE IT FURTHER RESOLVED that the Steering Committee members listed on the attached document are hereby empowered to foster and provide public input during the preparation of the Plan Update and to recommend updates to specific text and maps with the assistance of City staff, and are authorized and empowered to serve until the Plan Update has been reviewed and approved by the City Council.

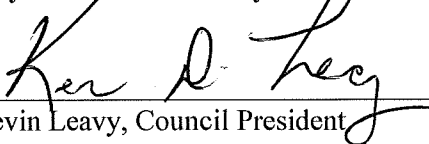
BE IT FURTHER RESOLVED that the City Council hereby adopts the following Plan Update process and public participation plan:

1. Following City Council approval, the Steering Committee shall begin meeting biweekly at various times and locations, with staff assistance from the Director of Planning & Building Services. Each meeting shall be open to the public and shall comply with all applicable public notice requirements. Each meeting shall include an agenda item for public comment and open discussion. The goal of the Steering Committee shall be to provide the Plan Commission and City Council with a Plan Update comprised of at least two updated chapters/elements for final consideration.

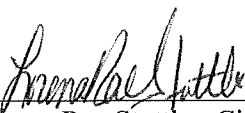
2. The Steering Committee shall hold at least one Community Visioning Workshop in order to obtain public review and comment on the 2008 Comprehensive Plan and to discuss whether or not the Plan's goals and vision are still valid during the planning period.
3. The Steering Committee is encouraged to use the City's existing website and social media accounts in order to engage with the public and to share official documents throughout the update process. A public survey (written or electronic) and stakeholder interviews shall also be utilized.
4. During the Plan Update process, City staff shall make the proposed text and map updates available in the Planning Division on the 3rd floor of City Hall, at the Beloit Public Library, and on the City's website and social media accounts. All public notices shall provide instructions for written public comments.
5. After drafting a Plan Update, the Steering Committee shall hold at least one Community Open House during which proposed updates to the text and maps shall be displayed for public review and comment. The Steering Committee may revise the Plan Update following the Community Open House. The Steering Committee's recommended Plan Update shall be by a majority vote of members in attendance at the final meeting.
6. After receiving the proposed Plan Update, the Plan Commission shall hold a public meeting on the proposed Plan Update. Following said public meeting, the Plan Commission shall make a recommendation by Resolution to the City Council by majority vote of the entire Commission.
7. The City Clerk shall send a copy of the Plan Update to all adjacent and surrounding government jurisdictions and the County as required under §66.1001(4)(b) of the Wisconsin Statutes. Nonmetallic mine operators, any person who has registered a marketable nonmetallic mineral deposit with the local government, and any other property owner or leaseholder who has requested notification in writing shall be informed through this notice procedure. These governments and/or individuals shall have at least 30 days to review and comment on the proposed Plan Update.
8. The City Clerk shall direct the publishing of a Class 1 notice, with such notice published at least 30 days before a City Council public hearing and containing the information required by §66.1001(4)(d).
9. The City Council shall hold a formal public hearing on an ordinance to adopt the updated Comprehensive Plan. Following the public hearing, the City Council shall approve or deny the ordinance adopting the updated Comprehensive Plan. Adoption must be by a majority vote of all members. The City Council may require changes from the Plan Commission's recommended version of the updated Comprehensive Plan.
10. The City Clerk shall send a copy of the updated Comprehensive Plan to all adjacent and surrounding government jurisdictions, mine operators, any person who has registered a marketable nonmetallic mineral deposit with the City, and any other property owner or leaseholder who has requested notification in writing as required by §66.1001(4)(b) and (c) of the Wisconsin Statutes.

Adopted this 6th day of November, 2017.

City Council of the City of Beloit


Kevin Leavy, Council President

ATTEST:


Lorena Rae Stottler, City Clerk-Treasurer

[Return to page 1](#)

[Return to page 4](#)

**APPOINTMENT REVIEW COMMITTEE
NOTICE AND AGENDA
REGULAR MEETING
Monday, November 13, 2017 at 4:30 p.m.
City Manager's Conference Room
4th Floor, City Hall**

1. Roll Call
2. Minutes –
 - a. Regular meeting October 9, 2017
3. Election of Officer
 - a. Vice-Chair
4. Consideration and review of existing and upcoming vacancies (November and December, 2017)
5. Review of City Council appointments October 16, 2017
6. Review of applicants for the following vacancies with recommendations to City Council:

Municipal Library Board

1 resident (S. Johnson) – regular term to expire June 30, 2019

Park, Recreation and Conservation Advisory Commission

1 resident (Youth Representative) – regular term to expire September 30, 2018

7. Member Participation
8. Citizen Participation
9. Adjournment

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**PUBLIC NOTICE & AGENDA
ALCOHOL BEVERAGE LICENSE CONTROL COMMITTEE
City Hall Forum - 100 State Street, Beloit, WI 53511
4:00 PM
Tuesday, November 14, 2017**

1. ROLL CALL
2. APPROVAL OF THE MINUTES
 - 2.a. Approval of the minutes of the October 10, 2017 Meeting.
[Attachment](#)
3. PUBLIC COMMENT
4. LICENSES
 - 4.a. Application for a new Class "B" Beer and Reserve "Class B" Liquor License for Playmakerz Sportz Bar & Grille LLC, d/b/a Playmakerz Sportz Bar & Grille, located at 2745 Prairie Avenue, Sadri Shabani, Agent
[Attachment](#)
5. CHANGE OF AGENT
6. COMMITTEE COMMENTS
7. POLICE DEPARTMENT REPORT/COMMENTS
 - 7.a. Calls for Service for the month of October and related Reports (Risse)
8. CITY ATTORNEY COMMENTS
9. ADJOURNMENT

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[Return to page 4](#)



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MEMORANDUM

TO: Board of Appeals Members

FROM: Drew Pennington, AICP, Director of Planning & Building Services

DATE: November 6, 2017

SUBJECT: Cancellation of Board of Appeals Meeting

Since no applications have been submitted, the regularly scheduled **November 14, 2017** meeting of the Board of Appeals has been cancelled. The next Board of Appeals meeting is scheduled for Tuesday, December 12, 2017.

Please contact me at (608) 364-6711 or penningtond@beloitwi.gov if you have any questions or require more information.

[Return to page 4](#)

cc: City Clerk's Office
City Manager's Office
Media