

**Minutes**  
**Beloit Community Development Authority**  
**100 State Street, Beloit WI 53511**  
**January 25, 2017**  
**4:30 P.M.**

The regular meeting of the City of Beloit Community Development Authority was held on Wednesday, January 25, 2017 in the Forum of Beloit City Hall, 100 State Street.

1. **Call to Order and Roll Call:**

Meeting was called to order by Julie Christensen at 4:45 p.m.

**Present:** Commissioners DeBrock, Ellison, Hendrix and Kenitzer

**Absent:** Commissioner Baker, Evans and Preuschl

**Staff Present:** Julie Christensen, Cathy Pollard, Clinton Cole, Scott Schneider and Ann Purifoy

2. **Election of Officers**

a. Nomination and election of Chairperson

b. Nomination and election of Vice-Chairperson

Due to the absence of several Board members, the election of Officers was held over. Commissioner Ellison nominated Councilor Hendrix to serve as temporary Chairperson for this meeting. Councilor Hendrix accepted and was unanimously approved.

3. **Citizen Participation:**

None

4. **Review and Consideration of the Minutes of the Special Meeting held on December 7, 2016**

A motion was made by Commissioner Ellison and seconded by Commissioner DeBrock to approve the minutes of the Special Meeting held on December 7, 2016.

Motion carried unanimously.

5. **Housing Authority:**

a. **Presentation of November Activity Report**

Cathy Pollard, Beloit Housing Authority Director, gave a brief summary of the report.

We experienced substantial property damage to two of our project-based units within two days. A driver traveling at a high rate of speed struck and extensively damaged our property at 1119 Portland Avenue on New Year's Eve. Our tenant at 1238 Elm arrived home and discovered broken pipes, running water and substantial water damage on New Year's Day. With help from our Treasury

Department we learned that the water in the house had been running constantly since December 22. We are working with our insurance company to come to a resolution on both units.

- b. Presentation of November Financial Report  
Cathy Pollard gave a brief summary of the report.

We are currently in a very good position with our Operating Reserves.

- c. Review and Consideration of Resolution 2017-01, Approval of 2016 Fourth Quarter Write-offs  
Clinton Cole, Programs Manager, presented the staff report and recommendation.

Commissioner DeBrock moved and Commissioner Kenitzer seconded a motion to approve Resolution 2017-01.

Motion carried unanimously.

6. **Community and Housing Services:**

- a. Review and Consideration of Resolution 2017-02, Authorizing the CDA to Award the Demolition Contract for 1235 Dewey Avenue  
Scott Schneider, Project Manager, presented the staff report and recommendation.

Scott Schneider answered a few questions regarding the demolition site. If the house is sold to an adjoining neighbor, the address would be consumed by that neighbor. The lot will be split by neighbors, if agreeable; otherwise, the lot would go to the interested party or highest bidder.

Commissioner DeBrock moved and Commissioner Ellison seconded a motion to approve Resolution 2017-02.

Motion carried unanimously.

7. **Adjournment:**

Motion by Commissioner Ellison and seconded by Commissioner DeBrock to adjourn at 5:10 p.m. Motion carried.